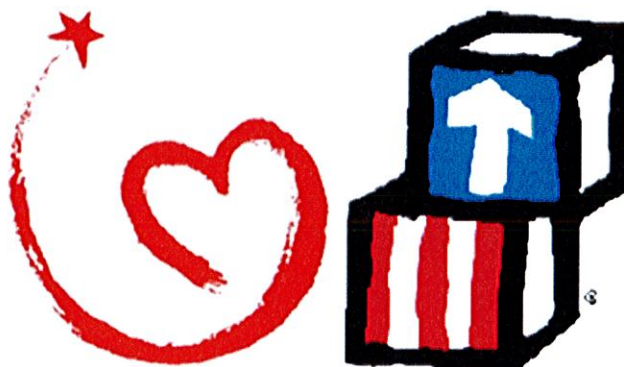




Head Start/State Child Development Services

POLICY COUNCIL MEETING PACKET

May 21, 2019



POLICY COUNCIL STANDING COMMITTEES

May 2019

EXECUTIVE COMMITTEE

Chairperson: Amber Dunlap
Vice Chairperson: Diana Reyes
Secretary: Mayra Zambrano
Treasurer: Ashley Sabo
Parliamentarian: Jacqueline Boykin

STANDING COMMITTEE MEMBERS

Board of Director's: Nila Hogan

BYLAWS

Chairperson: Jacqueline Boykin

1. Andrea Martinez
2. Enrique Salazar Jr.
3. Diana Reyes
4. Esther Maldonado
5. Isabelle Diaz
6. Michelle Valdez

PLANNING

Chairperson: Diana Reyes

1. Amber Dunlap
2. Nila Hogan
3. Yolanda Ochoa
4. Kandy Ramos
5. Michelle Valdez
6. Yesenia Aranda

SCHOOL READINESS

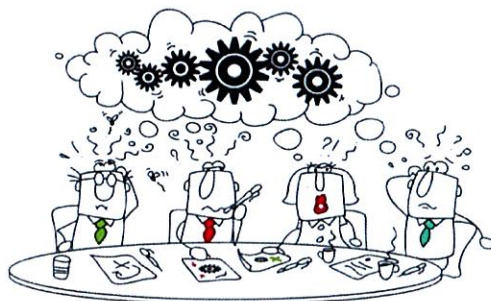
Chairperson: Mayra Zambrano

1. Ana Lester
2. Daisy Valencia
3. Estela Corrales
4. Lindsay Harrison

FINANCE

Chairperson: Ashley Sabo

1. Amber Dunlap
2. Jacqueline Boykin
3. Yolanda Mefford
4. Destiny Thompson Butler
- 5.
- 6.



Policy Council Attendance

2018 ~ 2019

Legend:		
Attended		X
Did Not Attend		ABS
Attended Another CAPK Function		
Appealed Termination		
Membership Terminated		
Absent Due to Weather Conditions		
Resigned		R
Special Call Meeting		SC
Not Yet Elected to Policy Council		
#	REGION 1 PC Member Name	Nov 2018
1	Amber Dunlap- Willow	X
2	Daisy Valencia- Wesley	X
	Jodi Sanchez- Sunrise Villa	X
3	Jacqueline Boykin	X
4	Yolanda Melford	
#	REGION 2 PC Member Name	Nov 2018
1	Ashley Sabo - Franklin	X
	Michael Sabo - Franklin	ABS
2	Isabelle Diaz	
3	Kandy Ramos	
4	Michelle Valdez	
#	REGION 3 PC Member Name	Nov 2018
1	Nila Hogan - Pete Parra	X
2	Enrique Salazar- Pete Parra	X
	Antonia Salas - Planz	ABS
3	Andrea Martinez - Harvey L. Hall	X
4	Yesenia Aranda - Fairfax	
#	REGION 4 PC Member Name	Nov 2018
	Bonnie Garcia - California City	X
1	Mayra Zambrano - Rosamond	X
	Mariely Torres Oltho - Rosamond	X
2	Vacancy	
3	Vacancy	
4	Vacancy	
#	Home Base PC Member Name	Nov 2018
1	Diana Reyes - M. Craig	X
	Debbie Espinoza - V. Denwithy	ABS
2	Destiny Thompson Butler	
#	BC/Blanton EHS Partnership	Nov 2018
1	Vacancy	
#	San Joaquin EHS Partnership	Nov 2018
1	Estela Corrales - HB R. Callejas	X
	Esther Maldonado - HB R. Hernandez	X
#	Community Rep Member	Nov 2018
1	Ana Lester	X
2	Lindsay Harrison	X
3	Vacancy	
#	Board Member	Nov 2018
1	Yolanda Ochoa	

School Readiness Subcommittee

Member	Dec.	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sept.	Oct.
Mayra Zambrano Chairperson		X		ABS							
Ana Lester		X		X							
Estela Corrales		ABS		ABS							
Daisy Valencia		ABS		ABS							
Lindsay Harrison		X		X							

Planning Subcommittee

Member	Dec.	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sept.	Oct.
Diana Reyes Chairperson		X	X		X	ABS					
Amber Dunlap		X	X		X	ABS					
Yolanda Ochoa		X			X	ABS					
Jodi Sanchez		ABS	ABS								
Nila Hogan		X	X			X					
Kandy Ramos					X	ABS					
Michelle Valdez					X	X					
Yesenia Aranda					ABS	ABS					

Board of Directors

Member	Dec.	Jan.	Feb.	Mar.	Apr.	May	June	July	Aug.	Sept.	Oct.
Nila Hogan		X	X	X	X						

Legend

Attended	X
Did Not Attend	ABS
Attended Another CAPK Function	
Resigned	R
Terminated	
No Subcommittee Meeting Held	
Not Yet Elected to Subcommittee	
Absent Due to Weather Conditions	ABS
Absence Due to Office Closure	ABS



**Policy Council Agenda
May 21, 2019
5005 Business Park North
5:30 p.m. – 6:30 p.m.
Meeting Locations:**

5005 Business Park North Bakersfield, CA 93309	1145 N. Hunter St. Stockton, CA 95202
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1. **Call to Order** Chairperson
 - a. Moment of Silence, Pledge of Allegiance
 - b. Reading of Promise of Community Action
"Community Action changes people's lives, embodies the spirit of hope, improves communities, and makes America a better place to live. We care about the entire community and we are dedicated to helping people help themselves and each other."
2. **Roll Call/Set Quorum** Secretary
3. **Approval of Agenda** Chairperson ***ACTION**
 - a. Agenda dated: May 21, 2019
4. **Approval of Minutes** Chairperson ***ACTION**
 - a. Date of Minutes: April 23, 2019
5. **Presentation of Guests /Public Forum**
 - a. *The public wishing to address the full Policy Council may do so at this time. Policy Council members may respond briefly to statements made or questions posed. However, the PC will take no action other than that referring the item(s) to staff for study and analysis. Speakers are limited to five minutes each. If more than one person wishes to address the same topic, total group time for the topic will be 10 minutes. Please state your name before making your presentation. Thank you.*
6. **Standing Committee Reports** (3 minutes per report)
 - a. School Readiness Committee **Verbal Report**
 - b. Planning Committee **Verbal Report**
 - c. Finance Committee **Verbal Report**
 - d. Bylaws Committee **Verbal Report**
7. **Presentations** (15 minutes per presentation)
 - a. Financial Empowerment ~ Sheila Shegos, Outreach & Grant Administrator
8. **New Business** Chairperson ***ACTION**
 - a. None
9. **Communications**
 - a. Kern Head Start Budget vs. Actual Expenditures, March 1, 2018 through April 30, 2019
 - b. Kern Early Head Start Budget vs. Actual Expenditures, March 1, 2019 through April 30, 2019
 - c. San Joaquin Early Head Start Budget vs. Actual Expenditures, February 1, 2019 through April 30, 2019
 - d. Early Head Start Child Care Partnerships Budget vs. Actual Expenditures, September 1, 2018 through April 30, 2019
 - e. Early Head Start Expansion Budget vs. Actual Expenditures, March 1, 2019 through April 30, 2019
 - f. Parent Local Travel & Child Care through April 30, 2019

This is to certify that this agenda notice was posted in the lobby of the CAPK Administration Office at
5005 Business Park North, Bakersfield, CA and online at www.capk.org by 12:00 pm, May 14, 2019
Lisa Price, Program Governance Coordinator



- g. Parent Activity Funds through April 30, 2019
- h. Federal Financial Report (Annual) for Kern Head Start and Early head Start – March 1, 2018 through February 28, 2019
- i. Federal Financial Report (Final) for San Joaquin Early Head Start – February 1, 2018 through January 31, 2019
- j. Federal Financial Report (Semi-Annual) for Early Head Start Child Care Partnerships – September 1, 2018 through August 31, 2019
- k. Policy Council Planning Committee Minutes ~ May 7, 2019 (English/Spanish)
- l. Bakersfield American Indian Health Project Social Services & Law Enforcement Presentation/Training Domestic Violence ~ May 22, 2019
- m. Children's Mobile Immunization Program ~ May 2019 (English/Spanish)
- n. Events at the Beale Memorial Library ~ May 2019
- o. Trauma Informed Care Symposium 2019 ~ Kern County Superintendent of Schools, June 8, 2019
- p. 22nd Annual Kern County Elder Abuse Prevention Conference ~ Kern County Adult & Aging Services, June 13, 2019
- q. Golden Empire Transit Summer Youth Passes
- r. AmeriCorps Mentor Program ~ Fall 2019
- s. Advocacy and Leadership – Tips for Families: You Are a Leader
- t. Policy Council Meeting Dates ~ 2018-2019

10. <u>School Readiness Report</u>	Leslie Mitchell	Verbal Report (3 min.)
11. <u>Program Governance Report/Training</u>	Lisa Price	Verbal Report (5 min.)
12. <u>Community Representative Report</u>	Ana Lester/ Lindsay Harrison	Verbal Report (10 min.)
13. <u>Early Head Start San Joaquin Report</u>	Nicole Nino	Verbal Report (3 min.)
14. <u>Early Head Start Partnership Report</u>	Yolanda Gonzales	Verbal Report (3 min.)
15. <u>Board of Directors Representative Report</u>	Yolanda Ochoa	Verbal Report (3 min.)
16. <u>Director's Report (HS/State Child Development)</u>	Yolanda Gonzales	Verbal Report (5 min.)
17. <u>Policy Council Chairperson/Announcements</u>	Amber Dunlap	Verbal Report (3 min.)
18. <u>Adjournment</u>	Chairperson	

Next meeting to be held June 25, 2019 with a light dinner at 5:00 p.m. and meeting to begin at 5:30 p.m.
5005 Business Park North, Suite 130- Board Room

This is to certify that this agenda notice was posted in the lobby of the CAPK Administration Office at
5005 Business Park North, Bakersfield, CA and online at www.capk.org by 12:00 pm, May 14, 2019
Lisa Price, Program Governance Coordinator



**Agenda del Concilio de Póliza
21 de mayo 2019
5005 Business Park North
5:30 p.m. – 6:30 p.m.
Ubicaciones de las Juntas:**

5005 Business Park North Bakersfield, CA 93309	1145 N. Hunter St. Stockton, CA 95202
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1. **Llamado de orden** Presidente
 - a. Momento de silencio, juramento de lealtad
 - b. Lectura de la promesa de Acción Comunitaria
 - c. *"Acción Comunitaria cambia la vida de personas, simboliza el espíritu de esperanza, mejora a las comunidades y hace de América un mejor lugar para vivir. Estamos interesados en la comunidad y estamos dedicados a que la gente aprenda a ayudarse a sí misma y a otros"*

2. **Pase de lista/establecimiento de los miembros** Secretario (a)

3. **Aprobación de agenda** Presidente ***ACCIÓN**
 - a. Agenda con fecha del 21 de mayo de 2019

4. **Aprobación de minutos** Presidente ***ACCIÓN**
 - a. Fecha de minutos: 23 de abril de 2019

5. **Presentación de Invitados/Foro Ppúblico**
El público que desee dirigirse a todo el Concilio de Póliza , podrá hacerlo en este momento. Los miembros del Concilio de Póliza, pueden responder brevemente a las declaraciones hechas ó las preguntas presentadas. Sin embargo, el Concilio no tomará ninguna acción mas que referirlo (s) al personal para estudio y análisis. Los oradores tiene un límite de 5 minutos para exponer. Si más de una persona desea tocar el mismo tema, el total de minutos para dicho tema será de 10 minutos. Favor de proporcionar su nombre antes de su presentación

6. **Reportes Comunes del Comité** (3 minutos por reporte)
 - a. Comité de aprendizaje escolar **Reporte verbal**
 - b. Comité de Planeación **Reporte verbal**
 - c. Comité Financiero **Reporte verbal**
 - d. Comité de estatutos **Reporte verbal**

7. **Presentaciones** (15 minutos por presentación)
 - a. Poder Financiero ~ Sheila Shagos, Administradora de Subsidios y Publicidad

8. **Nuevos intercambios** Presidente ***ACCIÓN**
 - a. Ninguno

9. **Comunicaciones**
 - a. Presupuesto del Programa Head Start de Kern versus Gastos Actuales, 1 de marzo 2018 al 30 de abril de 2019.
 - b. Presupuesto del programa Early Head Start de Kern versus Gastos Actuales 1 de marzo de 2019 al 30 de abril de 2019

Esto certifica que la publicación de esta agenda fue expuesta en el vestíbulo de la oficina de Administración de CAPK, ubicada en 5005 Business Park North, Bakersfield CA y en línea en el sitio web www.capk.org a las 12:00 pm el 14 de mayo de 2019. Lisa Price, Coordinador del Programa de Gobernanza



- c. Presupuesto del Programa Early Head Start de San Joaquin versus Gastos actuales, 1 de febrero del 2019 hasta 30 de abril de 2019.
- d. Presupuesto de sociedades Early Head Start de Cuidado Infantil versus Gastos Actuales 1 de septiembre 2018 hasta el 30 de abril de 2019.
- e. Presupuesto de expansión de Early Head Start versus Gastos actuales, 1 de marzo de 2019 al 30 de abril de 2019.
- f. Viajes locales de Padres & Cuidado Infantil hasta el 30 de abril de 2019
- g. Fondos para las actividades de Padres hasta el 30 de abril de 2019
- h. Reporte Financiero Federal (Anual) para Head Start y Early Head Start de Kern – 1 de febrero de 2018 hasta el 28 de febrero de 2019.
- i. Reporte Financiero Federal (Final) para Early Head Start de San Joaquin – 1 de febrero de 2018 hasta el 31 de enero de 2019
- j. Reporte Financiero Federal (bianual) para la sociedades de cuidado infantil Early Head Start –1 de septiembre de 2018 al 31 de agosto de 2019.
- k. Minutos del Comité de Planeación del Concilio de Póliza ~ 7 de Mayo 2019 (Inglés y Español)
- l. Presentación del Proyecto de Salubridad, servicios Sociales y Leyes de los Indios Americanos de Bakersfield. Capacitación sobre Violencia domestica ~22 de Mayo 2019.
- m. Programa de vacunación infantil móvil ~ Mayo 2019
- n. Eventos en la biblioteca Beale Memorial ~ Mayo 2019
- o. Simposio sobre Cuidado de Trauma ~ Superintendente de Escuelas condado de Kern, 8 de junio 2019.
- p. Vigésimo segunda Conferencia Anual de Prevención contra el Abuso de Ancianos del condado de Kern ~Servicios para Ancianos y Adultos del Condado de Kern
- q. Pases de verano para los jóvenes Golden Empire Transit
- r. Programa de mentor de AmeriCorps – Otoño 2019
- s. Abogacía y Liderazgo – Consejos para familias. Usted es el líder
- t. Fechas de juntas del Concilio de Póliza ~ 2018-2019

10. <u>Reporte del programa de preparación escolar</u>	Leslie Mitchell	Reporte Verbal (3 min.)
11. <u>Capacitación del Programa de Gobernanza</u>	Lisa Price	Reporte Verbal (5 min.)
12. <u>Reporte del Representante Comunitario</u>	Ana Lester/ Lindsay Harrison	Reporte Verbal (5 min.)
13. <u>Reporte de Early Head Start de San Joaquín</u>	Nicole Nino	Reporte Verbal (3 min.)
14. <u>Reporte de la Asociación de Early Head Start</u>	Yolanda Gonzales	Reporte Verbal (3 min.)
15. <u>Reporte del representante de la Junta Directiva</u>	Yolanda Ochoa	Reporte Verbal (3 min.)
16. <u>Reporte del Director (Desarrollo Infantil Estatal/HS)</u>	Yolanda Gonzales	Reporte Verbal (5 min.)
17. <u>Presidente del Concilio de Póliza/Anuncios</u>	Amber Dunlap	Reporte Verbal (3 min.)
18. <u>Finalización</u>	Presidente	

La próxima junta se llevará a cabo el 25 de junio de 2019 con una cena ligera a las 5:00 p.m. y la junta iniciará a las 5:30 p.m. 5005 Business Park North, Suite 130- Sala de Juntas.

Esto certifica que la publicación de esta agenda fue expuesta en el vestíbulo de la oficina de Administración de CAPK, ubicada en 5005 Business Park North, Bakersfield CA y en línea en el sitio web www.capk.org a las 12:00 pm el 14 de mayo de 2019. Lisa Price, Coordinador del Programa de Gobernanza

COMMUNITY ACTION PARTNERSHIP OF KERN
POLICY COUNCIL MEETING MINUTES
April 23, 2019
5005 Business Park North ~ CAPK Main Office

1. **Call to Order** – Chairperson, Amber Dunlap, called the meeting to order at 5:30 p.m.
 - a. Moment of Silence, Pledge of Allegiance
 - b. Reading of Promise of Community Action
“Community Action changes people’s lives, embodies the spirit of hope, improves communities, and makes America a better place to live. We care about the entire community, and we are dedicated to helping people help themselves and each other.”
2. **Roll Call/Set Quorum** – Secretary, Mayra Zambrano Quorum was established.
Current PC Members Present: Jacqueline Boykin, Amber Dunlap, Enrique Salazar Jr., Diana Reyes, Ana Lester, Lindsay Harrison, Nila Hogan, Andrea Martinez, Mayra Zambrano, Ashley Sabo, Yesenia Aranda, Daisy Valencia, Isabelle Diaz, Michelle Valdez and Destiny Thompson Butler
3. **Approval of Agenda** – Chairperson (**ACTION)
 - a. A motion to approve the April 23, 2019 meeting agenda was made by Andrea Martinez; Diana Reyes seconded. Motion carried unanimously.
4. **Approval of Minutes** – Chairperson (**ACTION)
A motion to approve the March 26, 2019 Policy Council minutes was made by Mayra Zambrano; Nila Hogan seconded. Motion carried unanimously.
5. **Presentation of Guests/Public Forum**
The following guests were in attendance: Jerry Meade, Program Design & Management Administrator, Lisa Price, Program Governance Coordinator; Debbie Connolly, EHS Partnership Coordinator; Donna Holland, Fiscal Administrator; Leslie Mitchell, Administrator of Education Support Services; and Leticia Villegas, Program Assistant/Translator.
 - a. *(The public wishing to address the full Policy Council may do so at this time. Policy Council members may respond briefly to statements made or questions posed. However, the PC will take no action other than referring the item(s) to staff for study and analysis. Speakers are limited to five minutes each. If more than one person wishes to address the same topic, total group time for the topic will be 10 minutes. Please state your name before making your presentation. Thank you.)*
6. **Standing Committee Reports** (five minutes each)
School Readiness Committee – Mayra Zambrano, shared that the committee did not meet. The next meeting will be on May 16, 2019.
Planning Committee – Diana shared the committee met on April 2, 2019. Members were informed that the Application of Continued Funding of Early Head Start Child Care Partnership is due on June 1, 2019 and will need approval for submission from Policy Council and the Board of Directors. Attendance reports were reviewed for February and March 2019. Both reports reflected that HS Kern and two of the Early Head Start Grants were fully enrolled for both months, however the Partnership grant did not meet full enrollment for either month. Data for disabilities and over income was in the normal range for both reporting periods. Average daily attendance remained at 98% for both months. Child Adult Care Food Program report stated that more than 81 thousand meals were prepared by Central Kitchen each month. Next meeting scheduled is for May 7, 2019 in the Executive Conference Room.
Finance Committee – No report. Subcommittee did not meet, next meeting is scheduled for May 14, 2019
By-Laws Committee – Jacqueline Boykin reported that they did not meet during April. The committee will meet again on May 14, 2019 at 5:30 for final review and if necessary further changes.
7. **Presentations**
Head Start Enrollment and Attendance ~Ginger Mendez, Enrollment and Attendance Manager
Ginger shared a PowerPoint with the members and provided the following information: CAPK serves a total of 2,738 children including pregnant women, infants, toddlers and preschool children. She talked about engagement and become role model for children adding that by serving on Policy Council, members already doing that. She explained that when a new application is received, it is entered in ChildPlus; which is a program that filters applications based on the child and family’s need. This point system filters priorities to rank children with the most need to be given the next enrollment opportunity. Children are not considered enrolled until they receive a visit from the Home Base Educator or when the child enters the center-based classroom. Mrs. Mendez, with the assistance of three PC Members, facilitated a group demonstration on the impact that absenteeism has in child outcomes. She finalized her presentation by requesting the assistance of the members to distribute Head Start flyers to their family and friends as well at their church or other sites, so community members can be aware of the program.

8. **New Business** – Chairperson

(**ACTION)

- a. Application for Continued Funding of Early Head Start Child Care Partnerships ~ Jerry Meade, Program Design & Management Administrator
Mr. Meade explained an action item to request approval to submit the EHS Child Care Partnership refunding application. On March 22, 2019 CAPK received a letter from the Office of Head Start indicating that EHS Child Care Partnership Grant (09HP0036) was eligible for a non-competitive five-year grant application. During the first five-years, all evaluations and reviews had no deficiencies. This created the eligibility to apply for another five-year cycle, without having to compete for funding. Application is due on June 1, 2019 which will cover funding from September 1st, 2019 through August 31st, 2020. In this application, we do not have any planned program changes. We will continue to partner with, Bakersfield College, Garden Pathways and the Blanton Child Development Center.
Motion to approve submission of application for continued funding proposed by Ashley Sabo; seconded by Mayra Zambrano. Motion carried unanimously.
- b. Election of Destiny Thompson Butler to the Budget & Finance subcommittee. Motion was made to approve Destiny Thompson Butler to the Budget & Finance committee by Diana Reyes; seconded by Jacqueline Boykin. Motion carried unanimously.
- c. Head Start and Early Head Start Budget to Actual Reports ~ Donna Holland, Fiscal Administrator – Info Item
The following information was reviewed in detail by Mrs. Holland:
 1. Kern Head Start Budget vs. Actual Expenditures, March 1, 2018 through February 28, 2019 (interim year- end)
 2. Kern Early Head Start Budget vs. Actual Expenditures, March 1, 2018 through February 28, 2019 (interim year-end)
 3. Kern Head Start Budget vs. Actual Expenditures March 1, 2019 through March 31, 2019
 4. Kern Early Head Start Budget vs. Actual Expenditures, March 1, 2019 through March 31, 2019
 5. San Joaquin Early Head Start Budget vs. Actual Expenditures, February 1, 2019 through March 31, 2019
 6. Early Head Start Child Care Partnerships Budget vs. Actual Expenditures, September 1, 2018 through March 31, 2019.
 7. Parent Local Travel & Child Care through March 31, 2019
 8. Parent Activity Funds through March 31, 2019
 9. Kern Head Start and Early Head Start Non-Federal Share and In-Kind Report, March 1, 2018 through March 31, 2019.
 10. San Joaquin Early Head Start Non-Federal Share and In-Kind Report, February 1, 2019 through March 31, 2019

The Chairperson called for a motion to receive and file New Business items (c) 1-10. Motion made by Myra Zambrano to receive and file item (c) 1-10.

9. **Communications**

- a. Policy Council Planning Committee Meeting Minutes ~ (English/Spanish)
- b. Children's Mobile Immunization Program ~ April 2019 (English/Spanish)
- c. CAPK Disabilities Parent Resource Fair ~ April 25, 2019 (English/Spanish)
- d. Home at Head Start, Dr. Deborah Bergeron Director Office of Head Start ~ Spring 2019
- e. Final CAPK Agency School Readiness Meeting Dates ~ 2018-2019
- f. Policy Council Meeting Dates ~ 2018-2019

The Chairperson called for a motion to receive and file the Communication items (a)-(e). Motion made by Ashley Sabo to receive and file the communication items.

10. **School Readiness Report** – Leslie Mitchell, Administrator of Education Support Services

Mrs. Mitchell explained how teachers at the centers are getting children ready for kindergarten by exposing them to experiences like libraries, kindergarten classrooms and cafeterias style lunches. This has been done by bringing kindergarten teachers & librarians to do a presentation or organizing a field trip. Mrs. Mitchell added that parents in need of information regarding kindergarten enrollment should contact their school district and/or the child's teacher or FSW. Packets will be distributed to transitioning children to support their new school experience. Packets will also be provided to children returning to Head Start which will support summer retention activities.

11. **Program Governance Report/Training** – Lisa Price, Program Governance Coordinator

Ms. Price thanked everyone for their service and reminded members about the upcoming Disabilities Committee Parent Resource Fair sponsored by CAPK. She also shared information about a petition from Christopher Maricle, Executive Director of Head Start of California to request that lawmakers include Head Start in the state's budget. They are asking for \$20 million dollars for Head Start throughout the entire state. She talked about workshops sponsored by the Parks and Recreation Department of the City of Bakersfield on water safety as well as CPR classes/First aid courses and reduced cost swimming lessons.

12. **Community Representative Report** – Ana Lester/Lindsay Harrison
Ms. Harrison provided handouts about the Love your Neighbor Community event that will take place at different churches throughout the county on May 18, 2019 at 10:00 a.m. A news release from GET bus was distributed, with information regarding the summer monthly passes for youth. Law Day at Beale memorial will take place on May 1, 2019 at this event people will have the opportunity to have a free 15-minute consultation on various issues. On April 26, 2019, Bakersfield Police Department will be hosting a warrant event at Jefferson Park from 10:00 a.m. to 2:00 p.m. New Horizon will be having a free dental clinic on Thursday April 25, 2019 for adults and children from 8:30 a.m. to 5:30 p.m. Ms. Harrison provided their contact number (661-246-4442) if anyone wanted more information. Ms. Lester reported that April is Child Abuse Awareness month, information with tips was also distributed. She also talked about Ready for K, which is an application that upon enrolling, assists parents in receiving tips and information based upon their child's age. This application is available in English, Spanish and Punjabi. A flyer was also distributed on a program called Computers for Youth. This is an organization that refurbishes computers and sells them for \$35.00 to income eligible families; verification of income is required.
13. **Early Head Start San Joaquin Report** – Nicole Nino, Family Engagement Specialist
Mrs. Nino stated that this is her first PC meeting and is trying to take in all information and she's looking forward to working with the Policy Council. Rashi Strother will continue supporting the program and assisting Nicole in her new role.
14. **Early Head Start Partnership Report** – Debbie Connolly, EHS Partnership Coordinator
Ms. Connolly informed the Council that the partnership has been operating without a family advocate since October 2018. Today she was pleased to announce that they have hired a new family advocate to the team. She is a parent from Primeros Pasos and comes with a lot of experience. Ms. Connolly also shared with the group that a grandmother at Bakersfield College has custody of 3 of her grandchildren and did not have clothes, or beds for the children. The Family Advocate of the program, Jennifer was able to obtain 10 bags of donations with clothes for the children, as well as beds. Ms. Connolly also reported that the parent (from Blanton) who started taking phlebotomy classes was doing very well.
15. **Board of Directors Representatives Report** – Yolanda Ochoa, Board of Director's Representative
It was shared that the Board of Directors will meet on April 24, 2019.
16. **Director's Report (HS/State Child Development)** – Jerry Meade, Program Design & Management Administrator
Mr. Meade expressed best wishes from Yolanda Gonzales, who was unable to attend. Mr. Meade thanked the group for their understanding about the closures that took place on April 22, 2019 due to a staff training. At this training 570 Head Start/State Child Development employees participated, and the agency was able to accomplish two of its annual mandated trainings. During the training Mrs. Gonzales informed the staff about the designated renewal application process, stating that we are still waiting the outcome. She added that this training was scheduled on this date in hopes that there would be more information to share. However, unfortunately additional information about the competitive application grant was not available. Mr. Meade spoke regarding the center closures happening at the end of the school year, stating we have identified new classrooms to replace the classrooms lost. He shared that the renovation of those classrooms will be dependent of the DRS application and what the Office of Head Start is able to support us with in the way of additional funding. Some of the renovations are possible because there is funding that came from the Early Head Start Child Care Partnership expansion grant. A Notice of Award was received for that grant, and the program was awarded 100% of the requested funds including \$500,000 in start-up funding. Facilities for the three additional EHS classrooms have been identified and are in east central Bakersfield, near Stella Hills elementary on 34th Street and Jewett. Mr. Meade reminded the group that we are in the middle of recruitment season and are getting applications completed and ready for the fall school year. It was shared during the month of April, we had visitors sent by the Office of Head Start from Washington to assess all our properties that had a Notice of Federal Interest. Which means, the Office of Head Start and the Federal government supported the acquisition of those facilities. Even though they are CAPK properties and the agency is responsible for the upkeep; the facilities are property of the federal government. The assessment came because of programs that failed to meet the standards and expectations set forth by the Office of Head Start. The assessments are for programs that are going through the Designated Renewal System process. CAPK is hoping to have additional information on the DSR application for the next PC meeting. In closing Mr. Meade added, that the transition to kindergarten packets were going to be mailed out to parents.
17. **Policy Council Chairperson/Announcements** – Amber Dunlap, Chairperson
Mrs. Dunlap asked that Ms. Hogan share information from the recent training she attended. Mrs. Hogan shared that she felt that the training was targeted primarily for teachers who deal with kids with emotional needs and autism. However, after listening to the presenter she concluded that she could use the strategies presented, which consist of giving options to children instead of pressuring them with demands with her own children. She added that this information could be shared with teachers at the centers as well. Mrs. Dunlap thanked the group for being present and announced that on June 8, 2019, NOR (North of the River) is partnering with Dignity Health, Kern County Sheriff's Office and other county agencies to teach hands-only CPR, prevention tips and much more. This event is free for families and limited to the first 200 people. The next meeting is May 21, 2019.
18. **Adjournment** – Chairperson
The meeting was adjourned at 7:15 p.m. by the Chairperson.

ASOCIACIÓN DE ACCIÓN COMUNITARIA DE KERN
MINUTOS DE LA JUNTA DEL CONCILIO DE PÓLIZA

23 DE ABRIL 2019

5005 Business Park North ~ CAPK Oficina Matriz

1. **Llamado de Orden** – Presidente, Amber Dunlap, convocó el orden de la junta a las 5:30 p.m.
 - a. Momento de silencio, promesa de lealtad
 - b. Lectura de la promesa de Acción Comunitaria
“Acción Comunitaria cambia la vida de las personas, encarna el espíritu de esperanza, mejora las comunidades y hace de América un mejor lugar para vivir. Nos preocupamos por la comunidad entera, y estamos dedicados a ayudar a la gente a ayudarse a sí mismos y a los demás”.
2. **Pase de lista/Establecimiento de miembros** – Mayra Zambrano, secretaria. Se estableció quórum.
Miembros de concilio presentes: Jacqueline Boykin, Amber Dunlap, Enrique Salazar Jr., Diana Reyes, Ana Lester, Lindsay Harrison, Nila Hogan, Andrea Martinez, Mayra Zambrano, Ashley Sabo, Yesenia Aranda, Daisy Valencia, Isabelle Diaz, Michelle Valdez y Destiny Thompson Butler
3. **Aprobación de agenda** – Presidente (**ACCIÓN)
 - a. Andrea Martinez propuso la aprobación de la agenda de la junta del 23 de Abril de 2019; Diana Reyes la secundó, propuesta aprobada por unanimidad.
4. **Aprobación de minutos** – Presidente (**ACCIÓN)
Mayra Zambrano propuso la aprobación de los minutos de la junta del 26 de marzo de 2019; Nila Hogan la secundo, propuesta aprobada por unanimidad.
5. **Presentación de Invitados**
Los siguientes invitados estuvieron presentes: Jerry Meade, Diseñador de programa y Administrador de gestiones, Lisa Price, Coordinadora del programa de gobernanza; Debbie Connolly, coordinadora de la asociación de EHS; Donna Holland, Administradora fiscal; Leslie Mitchell, Administradora de servicios de apoyo educativo; and Leticia Villegas, Traductor asistente del programa.
 - a. *El público que deseen dirigirse a la Junta de Concilio, pueden hacerlo en este momento. Los miembros responderán brevemente a las preguntas o cuestiones que se presenten. Sin embargo, el Concilio no podrá tomar ninguna acción, sino que referirán estas al personal para su estudio y análisis. Los oradores están limitados a 5 minutos por presentación. Si más de una persona desea tocar el mismo tema, el total de tiempo alocado será de 10 minutos . Favor de proporcionar su nombre antes de hacer su presentación. Gracias.)*
6. **Informes de comités permanentes** (cinco minutos por persona)
Comité de Preparación Escolar – Mayra Zambrano, comento que el comité no se reunió. La próxima junta está programada para el 16 de Mayo de 2019.
Comité de Planeación – Diana informo que el comité se reunió el 2 de abril de 2019. Se informo a los miembros que la solicitud de Continuidad de Fondos para el programa Early Head Start se vence el 1 de Junio de 2019 y necesitara la aprobación de la Junta de Directores y el Concilio de Póliza. Se revisaron los reportes de asistencia para los meses de febrero y marzo del año en curso. Ambos reportes reflejaron que HS de Kern y dos de los subsidios de Early Head Start tuvieron inscripciones completas para ambos meses, sin embargo, la asociación no cumplió con la meta de inscripción en ninguno de los meses. Los datos para el programa de incapacidades e ingresos se mantuvieron dentro del margen normal para ambos meses. La asistencia promedio se mantuvo dentro del margen de 98% de asistencia en ambos meses. La próxima junta a esta programada para el 7 de mayo en la sala de Conferencias Ejecutivas.
Comité Financiero – Ningún reporte, el subcomité no se reunió durante el mes de abril, la próxima junta está programada para el 14 de mayo, 2019.
Comité de Reglamentos – Jacqueline Boykin reportó que no se reunieron en el mes de abril. El comité se reunirá nuevamente el 14 de Mayo 2019; para la revisión final de los reglamentos y de ser necesario hacer nuevos cambios.
7. **Presentaciones**
Inscripción y asistencia del programa Head Start ~Ginger Mendez, Gerente del departamento de asistencia e inscripción
Ginger presentó un resumen a los miembros y proporcionó la siguiente información: A la fecha CAPK ha asistido a un total de 2,738 personas, esto incluye, niños, mujeres embarazadas, infantes, niños pequeños y en edad preescolar. Habló de la importancia de mantenerse involucrado en la escuela y convertirse en un modelo a seguir para los niños. Añadió que, participando en el Concilio de Póliza, todos los miembros a esta haciéndolo. Explicó que cuando se recibe una nueva solicitud, esta se ingresa en el programa ChildPlus, el cual filtra las solicitudes en base a las necesidades de la familia y los

niños. Este sistema de puntaje da prioridad a los niños con mayor necesidad, a los cuales se les otorgara la próxima oportunidad de inscripción. No se considera que los niños están inscritos hasta que reciben una visita del educador domiciliario o cuando el niño se presenta al salón en el centro infantil. La Sra. Mendez, con la asistencia de tres miembros del concilio, hicieron una demostración del impacto que tiene el ausentismo en la preparación escolar de un niño. Finalizó su presentación solicitando la asistencia del grupo para la distribución de volantes en las iglesias, con sus familiares y amigos o cualquier otro sitio para que la comunidad conozca el programa.

8. Nuevos Avisos – Presidente

(**ACCIÓN)

- a. Solicitud de Continuidad de Fondos para las asociaciones de cuidado infantil de Early Head Start ~Jerry Meade, Diseñador de Programa y Administrador de gestiones.
El Sr. Meade solicitó la aprobación del concilio para remitir la solicitud de fondos para la asociación de cuidado infantil de EHS. El 22 de marzo, 2019 CAPK recibió una carta de la oficina de Head Start, indicando que el Subsidio de la Asociación de cuidado infantil de EHS (09HP0036) había sido seleccionada para remitir una nueva solicitud por un periodo de cinco años sin competencia alguna. Durante los primeros cinco años, todas las evaluaciones y revisiones no tuvieron ninguna deficiencia; como consecuencia, le proporcionó la oportunidad de un nuevo periodo de cinco años sin ninguna competencia para obtener los fondos. Esta solicitud se vence el 1 de junio de 2019, y comprenderá el periodo del 1 de septiembre de 2019 hasta el 31 de agosto de 2020. En esta solicitud no se ha planeado ningún cambio. Continuaremos asociados con el colegio de Bakersfield, Garden Pathways y el Dentro de Desarrollo infantil Blanton. Ashley Sabo propuso la aprobación de la solicitud de continuidad de fondos, esta fue secundada por Mayra Zambrano, la propuesta fue aprobada por unanimidad.
- b. Elección de Destiny Thompson Butler para el comité de Presupuestos y Finanzas. Diana Reyes presentó la propuesta para la aprobación de la elección de Destiny Thompson Butler a antedicho comité; propuesta secundada por Jacqueline Boykin. Propuesta aprobada por unanimidad.
- c. Presupuestos vs Gastos actuales ~ Donna Holland, Administradora Fiscal – Elemento informativo
La siguiente información fue revisada en detalle por la Sra. Holland:
 1. Presupuesto de Kern Head Start Budget vs. Gastos actuales, 1 de marzo de 2018 hasta el 28 de febrero 2019
 2. Presupuesto de Kern Early Head Start vs. Gastos actuales 1 de marzo 2018 hasta el 28 de febrero 2019
 3. Presupuesto de Kern Head Start vs. Gastos actuales 1 de marzo 2019 hasta el 31 de marzo 2019
 4. Presupuesto de Kern Early Head Start vs. Gastos actuales 1 de marzo 2019 hasta el 31 de marzo 2019
 5. Presupuesto de San Joaquín Early Head Start vs. Gastos actuales 1 de febrero 2019 hasta el 31 de marzo 2019
 6. Presupuesto de las asociaciones de cuidado infantil de Early Head Start vs. Actual Gastos actuales 1 de septiembre, 2018 hasta el 31 de marzo 2019.
 7. Viajes locales de los padres & cuidado infantil hasta el 31 de marzo 2019
 8. Fondos para las actividades para padres hasta el 31 de marzo de 2019
 9. Reporte de contribuciones internas y de fondos no federales para Kern Head Start y Early Head Start 1 de marzo de 2018 hasta el 31 de marzo 2019.
 10. Reporte de contribuciones internas y fondos no federales de San Joaquín Early Head 1 de febrero de 2019 hasta el 31 de marzo 2019

La presidenta pidió una moción para recibir y archivar las comunicaciones enumeradas del prefijo (c) 1-10. Propuesta aceptada por Myra Zambrano para recibir y archivar las comunicaciones enumeradas de la (c) 1-10.

9. Comunicaciones

- a. Minutos de la junta del Comité de Planeación ~ (Inglés/Español)
- b. Programa de vacunación móvil ~Abril 2019 (Inglés/Español)
- c. Feria de Recursos para padres con niños incapacitados de CAPK 25 de Abril 2019 (Inglés/Español)
- d. En casa con Head Start, Dra. Deboah Bergeron, directora de la oficina de Head Start ~ Primavera 2019
- e. Fechas confirmadas de las juntas del Comité de Preparación escolar ~ 2018-2019
- f. Fechas de las juntas del Concilio de Póliza ~ 2018-2019

La presidenta pidió una moción para recibir y archivar las Comunicaciones enumeradas de la (a)-(e). Propuesta aceptada por Ashley Sabo para recibir y archivar las comunicaciones.

10. Reporte de Preparación Escolar – Leslie Mitchell, Administradora de servicios de apoyo educativo

La Sra. Mitchell explicó el proceso que los maestros están llevando a cabo en los centros escolares; en donde están haciendo preparativos para los alumnos próximos a el jardín de niños. Se les ha expuesto a experiencias similares a las escuelas como ir a la biblioteca, los salones del jardín de niños y servirle los alimentos al mismo estilo que una cafetería normal. Se ha contado con la presencia de maestros y bibliotecarios, quienes vienen a hacer una presentación en el centro escolar o se les ha llevado a los alumnos a una escuela o biblioteca. La Sra. Mitchell agregó que los padres que necesiten información sobre las inscripciones al jardín de niños, deberán ponerse en contacto con el distrito escolar correspondiente y/o el maestro o

trabajador social del centro correspondiente. Se estarán distribuyendo paquetes de actividades y libros a los niños en esta etapa de transición, los cuales apoyarán la nueva experiencia escolar. También se distribuirán estos paquetes a los niños que regresan a Head Start, los cuales servirán de apoyo para las actividades de verano.

11. Reporte de capacitación del programa de Gobernanza – Lisa Price, Coordinadora del programa de Gobernanza

La Sra. Price agradeció a todos por su servicio, y les recordó sobre la feria patrocinada por CAPK. Compartió información acerca de la petición que Christopher Maricle, director ejecutivo de Head Start de California, está difundiendo para que los legisladores incluyan a Head Start en el presupuesto estatal. Se están solicitando \$20 millones de dólares para el programa en todo el estado. También informó de la serie de talleres patrocinados por el Departamento de Parques y Recreación de la Ciudad de Bakersfield, los cuales incluyen seguridad en las albercas, clases de resucitación cardiopulmonar, primeros auxilios, así como clases de natación a bajo costo.

12. Reporte del representante comunitario – Ana Lester/Lindsay Harrison

La Sra. Harrison proporcionó volantes acerca de un evento que se llevará a cabo el 18 de Mayo del presente año a las 10 a.m. en diferentes iglesias en el condado; también distribuyó información sobre los pases de verano para jóvenes de GET. Día de Leyes, se llevará a cabo el 1 de mayo 2019 en la biblioteca Beale Memorial, los participantes tendrán la oportunidad de consultar a un abogado durante 15 minutos sin costo alguno. El 26 de abril, el departamento de Policía de Bakersfield, llevará a cabo un evento en donde se podrán liberar cargos menores; esto tendrá lugar el en parque Jefferson de las 10:00 a.m. a las 2:00 p.m. La firma New Horizon, estará patrocinando una clínica dental para niños y adultos el jueves 25 de abril de las 8:30 a.m. a las 5:30 p.m. Para mayor información, favor de contactarles al 661-246-4442. La Sra. Lester reportó que abril es el mes de Concientización de Abuso Infantil, y distribuyó información con consejos sobre el tema. También habló de una aplicación llamada Ready K, la cual proporciona consejos y actividades de acuerdo a la edad de su hijo. La aplicación está disponible en inglés, español y punjabi. Se distribuyó un volante con información de un programa llamado Computers for Youth (Computadoras para jóvenes), esta organización restaura computadoras y las vende por \$35.00 para familias de bajos recursos. Comprobante de ingresos es necesario.

13. Reporte de Early Head Start de San Joaquín – Nicole Nino, Especialista de Servicios Familiares

La Srita. Nino informó que este es su primera junta con el consejo y está tratando de absorber toda la información proporcionada. Rashi Strother continuará apoyando al programa y asistirá a Nicole en su nueva posición.

14. Reporte de la Asociación de Early Head Start – Debbie Connolly, Coordinadora de la Asociación EHS

La Sra. Connolly informó al concilio que la asociación ha estado operando sin un defensor familiar desde octubre del 2018. Hoy se complacía en informar que había empleado a un nuevo defensor para el equipo. Es una madre proveniente del centro Primeros Pasos, quien viene con mucha experiencia. La Sra. Connolly compartió la historia de una abuela proveniente del Colegio de Bakersfield, quien obtuvo la custodia de 3 nietos, quienes no tenían ropa o camas. Unos de los miembros del programa, se tomó la tarea de solicitar donaciones y logro coleccionar 10 bolsas de ropa para los niños, así como también camas. La Sra. Connolly también reporto que la mama del centro Blanton va aprovechando su progreso en la clase de venopunción.

15. Reporte del representante de la Junta de Directores – Yolanda Ochoa, representante de la Junta de Directores

Se informo que la Junta de Directores se reunirá el 24 de mayo de 2019.

16. Reporte del Director(HS/Desarrollo Infantil Estatal) – Jerry Meade, Diseñador del Programa y administrador de gestiones

El Sr. Meade expreso sus mejores deseos por parte de Yolanda Gonzales, quien no estuvo disponible para asistir. El Sr. Meade agradeció al grupo por su comprensión acerca de las clausuras que se llevaron a cabo el 22 de abril debido a la capacitación para el personal. A esta capacitación asistieron 570 empleados de Head Start/ Desarrollo Infantil estatal y la agencia tuvo la capacidad de incluir dos capacitaciones mandatorias dentro del programa. La Sra. Gonzales informó a los empleados que todavía estamos esperando noticias de los resultados de la renovación de la solicitud de DRS. Agregó que esta capacitación se había programado para esta fecha en espera de tener mayor información, sin embargo, no había más informacion. El Sr. Meade habló de las clausuras que tendrán lugar al final del año escolar, y estableció que han encontrado 3 nuevos salones para reemplazar los que se perdieron. Hablo de las renovaciones necesarias se llevaran a cabo dependiendo de los resultados de la solicitud DRS y fondos provenientes de la oficina de Head Start estatal. Sin embargo, algunas de las renovaciones, se están llevando a cabo gracias a que la agencia recibió fondos para la expansión de la Asociación de Early Head Start. Se recibió un Aviso de Donación para esa concesión, y el programa recibió 100% de los fondos que se solicitaron, incluyendo \$500,000 para poner en marcha el proyecto. Se han identificado tres instalaciones adicionales para los salones de EHS, los cuales se localizan en centro-este de Bakersfield, cerca de la primaria Stella Hills, en la esquina que forman las calles 34 y Jewett. El Sr. Meade recordó al grupo que estamos en plena temporada de inscripción y estamos verificando que las solicitudes estén completas y listas para el año escolar que inicia en el otoño. También se informó que durante el mes de abril recibimos la visita de representantes del programa Head Start de Washington, quienes aplicaron una asesoría a todas las propiedades que tenían interés federal. Esto significa que la oficina de Head Start y el gobierno federal apoyaron la

adquisición de estas instalaciones. Aunque estas son propiedades de CAPK y la agencia es responsable por de la manutención, las instalaciones son propiedades del gobierno federal. Las inspecciones son el resultado del descubrimiento de algunos programas que no estaban cumpliendo con los requisitos y expectativas establecidas por la oficina de Head Start. Todas estas inspecciones se aplicarán a los programas que están pasando por el proceso de renovación. CAPK está esperando contar con información adicional de la solicitud DSR para la próxima junta del consejo. Para cerrar el Sr. Meade agregó que los paquetes de transición al jardín de niños se enviarán por correo.

17. **Anuncios del presidente del Concilio de Póliza** – Amber Dunlap, presidente

La Sra. Dunlap le pidió a la Sra. Hogan que compartiera información sobre la capacitación a la que había asistido. La Sra. Hogan dijo que ella pensaba que la capacitación estaba moldeada para los maestros que tienen alumnos con discapacidades emocionales y autismo. Sin embargo, después de escuchar al orador, concluyó que algunas de las técnicas y estrategias que se presentaron, ella las podía utilizar con sus hijos y también serían de utilidad en los centros escolares. Una de las estrategias consta de proporcionar opciones a los niños en vez de abrumarlos con demandas. La Sra. Dunlap agradeció la presencia de los presentes y anunció que el 8 de junio del presente año, NOR (North of the River), en colaboración con Dignity Health y el departamento del Sheriff del condado de Kern, así como un sinnúmero de agencias, estarán proporcionando clases de resucitación cardio pulmonar, primeros auxilios, consejos de prevención de accidentes y mucho más. Este evento es libre de costo para las familias, pero está limitado a las primeras 200 personas. La próxima junta se llevará a cabo el 21 de mayo de 2019.

18. **Conclusión** –Presidente

La junta concluyó a las 7:18 p.m.

COMMUNITY ACTION PARTNERSHIP OF KERN

MEMORANDUM

To: Policy Council

From: Donna Holland, Fiscal Administrator
Subject: Head Start - Kern
Budget to Actual Report for the Period Ended April 30, 2019 – Info Item
Date: May 21, 2019

Pending the award of a new five-year grant resulting from the Designated Renewal System, the Office of Head Start has awarded Kern Head Start a four-month extension of its current award. The Budget to Actual Report for this grant reflects the prorated award.

The following are highlights of the Kern Head Start Budget to Actual Report for the period March 1, 2019 through April 30, 2019. Two months (50%) of the four-month budget period have elapsed.

Base Funds

Overall expenditures are at 49% of the budget, which is slightly higher than expenditures for the second quarter of last year.

Training & Technical Assistance Funds

Overall expenditures are at 74% of the budget. Staff have identified all training costs for the four-month budget period, which will fully exhaust these funds

Non-Federal Share (Head Start and Early Head Start Combined)

Non-Federal share is at 85% of the budget.

Community Action Partnership of Kern
Head Start - Kern
Budget to Actual Report
Budget Period: March 1, 2019 - June 30, 2019
Report Period: March 1, 2019 - April 30, 2019
 Month 2 of 4 (50%)

Prepared 05/10/2019

HEAD START

BASE FUNDS	BUDGET	ACTUAL	REMAINING	% SPENT	% REMAINING
PERSONNEL	3,699,990	1,999,666	1,700,324	54%	46%
FRINGE BENEFITS	1,224,686	590,183	634,503	48%	52%
TRAVEL	1,667	0	1,667	0%	100%
SUPPLIES	336,101	105,598	230,503	31%	69%
CONTRACTUAL	32,134	4,111	28,023	13%	87%
OTHER	1,128,654	460,114	668,540	41%	59%
INDIRECT	620,467	303,761	316,706	49%	51%
TOTAL BASE FUNDING	7,043,699	3,463,433	3,580,266	49%	51%

TRAINING & TECHNICAL ASSISTANCE

TRAVEL	15,315	14,689	626	96%	4%
SUPPLIES	6,947	6,756	191	97%	3%
CONTRACTUAL	2,981	0	2,981	0%	100%
OTHER	50,262	34,729	15,533	69%	31%
INDIRECT	7,551	5,617	1,934	74%	26%
TOTAL TRAINING & TECHNICAL ASSISTANCE	83,056	61,792	21,264	74%	26%

GRAND TOTAL HS FEDERAL FUNDS	7,126,755	3,525,225	3,601,530	49%	51%
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HEAD START and EARLY HEAD START KERN NON-FEDERAL SHARE

SOURCE	BUDGET	ACTUAL	REMAINING	% SPENT	% REMAINING
IN-KIND	660,015	776,975	(116,960)	118%	-18%
CALIF DEPT OF ED	1,476,898	1,043,251	433,647	71%	29%
TOTAL NON-FEDERAL	2,136,913	1,820,226	316,687	85%	15%

Budget reflects Notice of Award #09CH9142-06-01 (adjusted for Child Care Food Subsidy).

Award is prorated for **four months (03/01/2019 - 06/30/2019)** pending outcome of the Designated Renewal System.

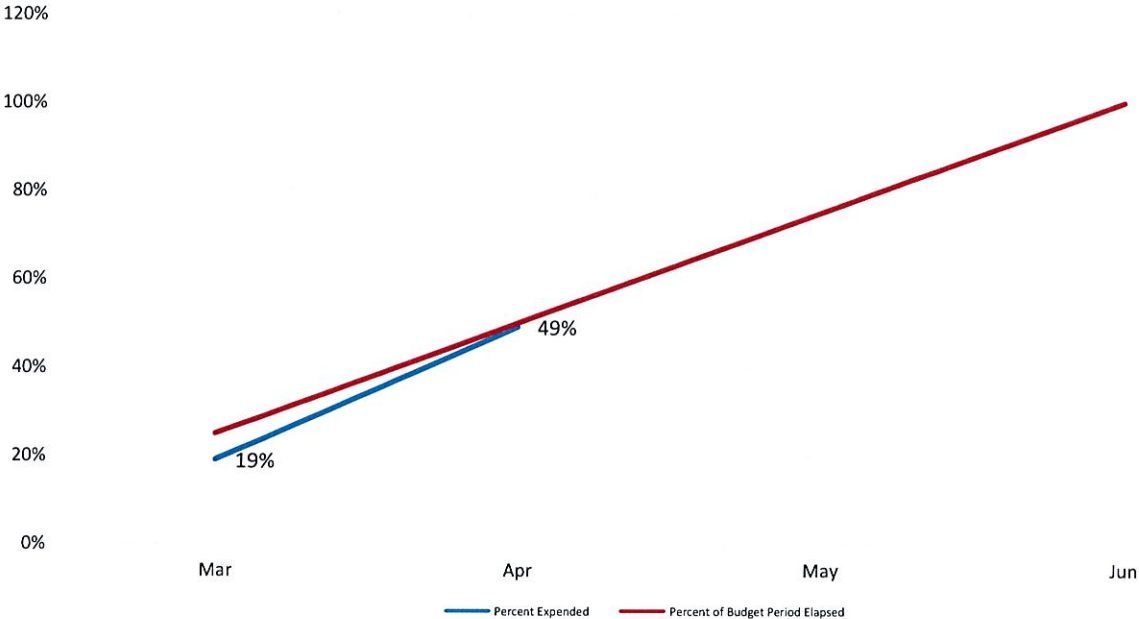
Actual expenditures include posted expenditures and estimated adjustments through 04/30/2019.

Administrative Cost for HS and EHS Kern 7.3%

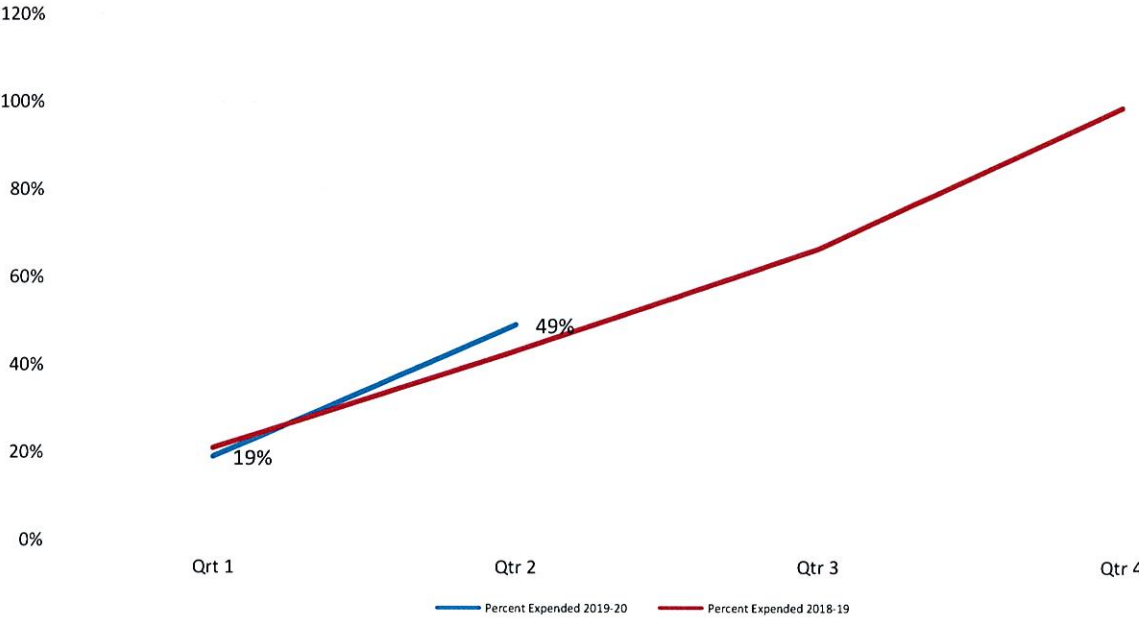
Agency-Wide Credit Card Report

	CURRENT	1 TO 30	31 TO 60	61 TO 90	TOTAL	STATEMENT DATE
Bank of America	31,747				31,747	4/21/2019
Lowe's	6,792	3,715			10,507	4/25/2019
Smart & Final	232				232	5/1/2019
Save Mart	Not available				0	
Chevron & Texaco Business Card	7,341				7,341	5/6/2019
Home Depot	4,362		22		4,384	5/5/2019
	50,473	3,715	22	0	54,211	

Head Start Kern
Percent Expended Compared to Percent of Budget Period Elapsed



Head Start Kern
Percent Expended Compared to Prior Year



COMMUNITY ACTION PARTNERSHIP OF KERN

MEMORANDUM

To: Policy Council



From: Donna Holland, Fiscal Administrator

Subject: Early Head Start – Kern
Budget to Actual Report for the Period Ended April 30, 2019 – Info Item

Date: May 21, 2019

Pending the award of a new five-year grant resulting from the Designated Renewal System, the Office of Head Start has awarded Kern Early Head Start a four-month extension of its current award. The Budget to Actual Report for this grant reflects the prorated award.

The following are highlights of the Kern Early Head Start Budget to Actual Report for the period March 1, 2019 through April 30, 2019. Two months (50%) of the four-month budget period have elapsed.

Base Funds

Overall expenditures are at 38% of the budget, which is on trend with expenditures for the second quarter of last year.

Training & Technical Assistance Funds

Overall expenditures are at 87% of the budget. Staff have identified all training costs for the four-month budget period, which will fully exhaust these funds.

Community Action Partnership of Kern**Early Head Start - Kern****Budget to Actual Report***Budget Period: March 1, 2019 - June 30, 2019**Report Period: March 1, 2019 - April 30, 2019**Month 2 of 4 (50%)*

Prepared 05/08/2019

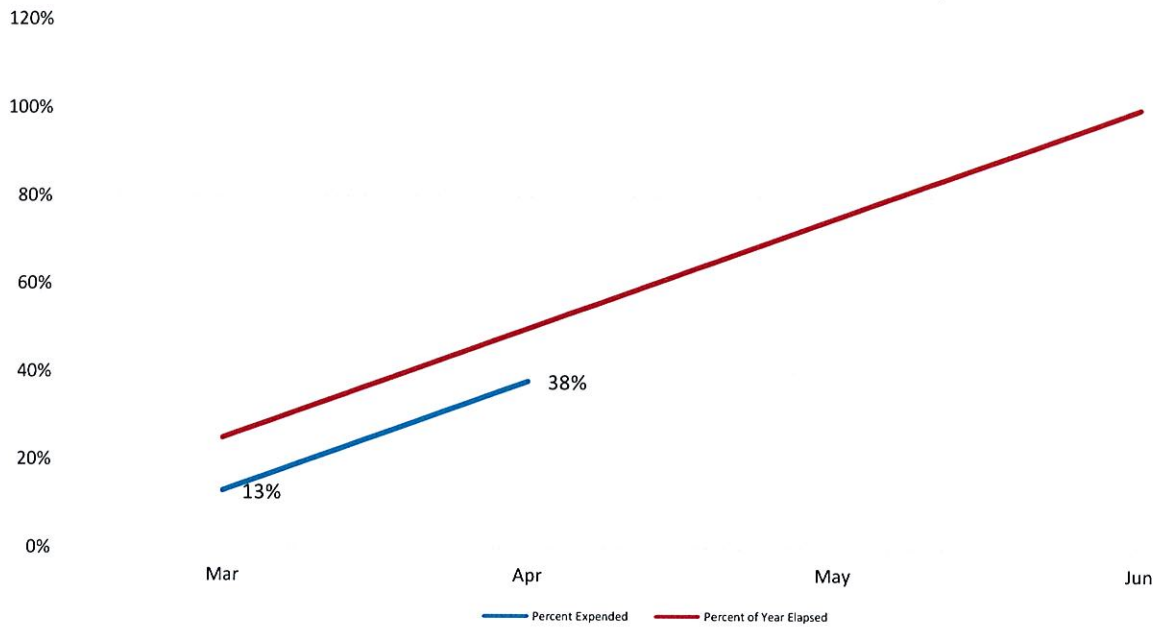
BASE FUNDS	BUDGET	ACTUAL	REMAINING	% SPENT	% REMAINING
PERSONNEL	772,672	213,381	559,291	28%	72%
FRINGE BENEFITS	251,829	70,994	180,835	28%	72%
SUPPLIES	92,157	21,248	70,909	23%	77%
CONTRACTUAL	5,809	673	5,136	12%	88%
OTHER	141,572	172,585	(31,013)	122%	-22%
INDIRECT	124,518	46,975	77,543	38%	62%
TOTAL BASE FUNDING	1,388,557	525,856	862,701	38%	62%
TRAINING & TECHNICAL ASSISTANCE					
TRAVEL	11,777	2,391	9,386	20%	80%
SUPPLIES	1,340	4,873	(3,533)	364%	-264%
CONTRACTUAL	1,219	0	1,219	0%	100%
OTHER	15,059	18,273	(3,214)	121%	-21%
INDIRECT	2,940	2,554	386	87%	13%
TOTAL TRAINING & TECHNICAL ASSISTANCE	32,335	28,092	4,243	87%	13%
GRAND TOTAL EHS FEDERAL FUNDS	1,420,892	553,948	866,944	39%	61%

Budget reflects Notice of Award #09CH9142-06-01 (adjusted for Child Care Food Subsidy).

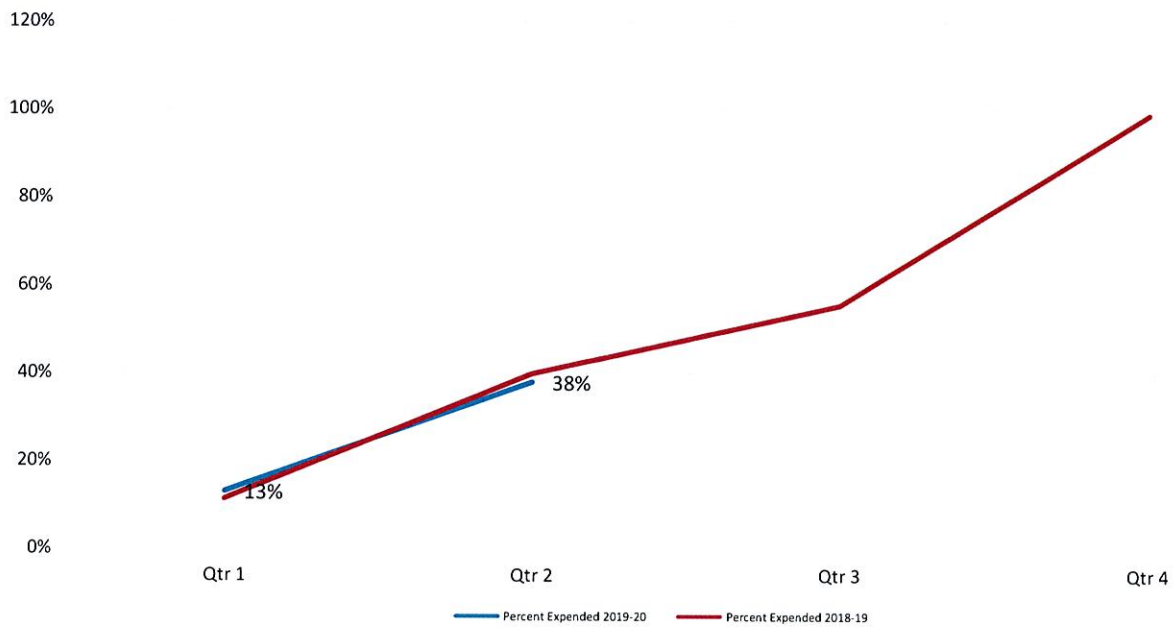
Award is prorated for *four months (03/01/2019 - 06/30/2019)* pending outcome of the Designated Renewal System.

Actual expenditures include posted expenditures and estimated adjustments through 04/30/2019.

Early Head Start Kern
Percent Expended Compared to Percent of Year Elapsed



Early Head Start Kern
Percent Expended Compared to Prior Year



COMMUNITY ACTION PARTNERSHIP OF KERN

MEMORANDUM

To: Policy Council



From: Donna Holland, Fiscal Administrator

Subject: Early Head Start – San Joaquin
Budget to Actual Report for the Period Ended April 30, 2019 – Info Item

Date: May 21, 2019

The following are highlights of the San Joaquin Early Head Start Budget to Actual Report for the period February 1, 2019 through April 30, 2019. Three months (25%) of the 12-month budget period have elapsed.

Base Funds

Overall expenditures are at 23% of the budget. Expenses in each category are as expected.

Training & Technical Assistance Funds

Overall expenditures are at 22% of the budget. Staff project that expenses in the Personnel and Fringe Benefits categories will balance each other at year-end.

Non-Federal Share

Non-Federal share is at 19% of the budget. Most of the volunteer documentation for April had not been received in time to include in this report.

**Community Action Partnership of Kern
Early Head Start - San Joaquin County
Budget to Actual Report**

Budget Period: February 1, 2019 - January 31, 2020

Report Period: February 1, 2019 - April 30, 2019

Month 3 of 12 (25%)

Prepared 05/09/2019

BASE FUNDS	BUDGET	ACTUAL	REMAINING	% SPENT	% REMAINING
PERSONNEL	3,114,932	731,744	2,383,188	23%	77%
FRINGE BENEFITS	923,567	223,349	700,218	24%	76%
TRAVEL	20,232	1,692	18,540	8%	92%
SUPPLIES	140,925	30,375	110,550	22%	78%
CONTRACTUAL	12,078	878	11,200	7%	93%
OTHER	600,638	105,242	495,396	18%	82%
INDIRECT	456,781	105,200	351,581	23%	77%
TOTAL	5,269,153	1,198,480	4,070,673	23%	77%

TRAINING & TECHNICAL ASSISTANCE FUNDS

PERSONNEL	39,312	8,314	30,998	21%	79%
FRINGE BENEFITS	11,534	5,240	6,294	45%	55%
TRAVEL	15,673	5,204	10,469	33%	67%
SUPPLIES	7,900	0	7,900	0%	100%
CONTRACTUAL	3,500	3,300	200	94%	6%
OTHER	30,423	1,735	28,688	6%	94%
INDIRECT	10,833	2,379	8,454	22%	78%
TOTAL	119,175	26,172	93,003	22%	78%

GRAND TOTAL EHS FEDERAL FUNDS	5,388,328	1,224,652	4,163,676	23%	77%
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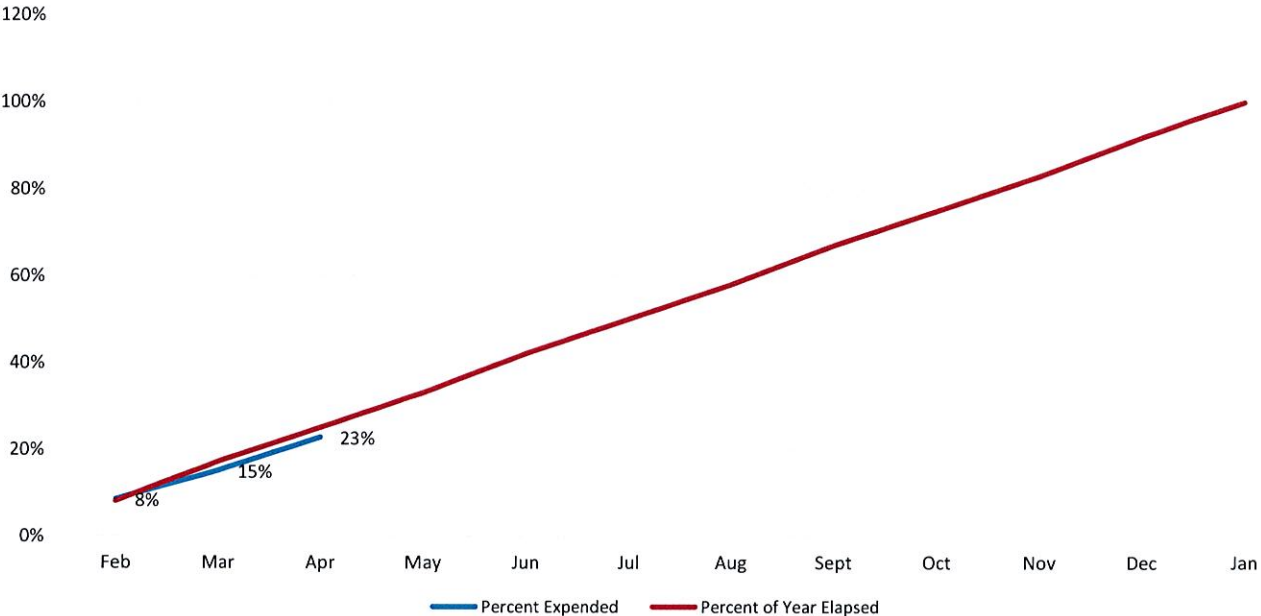
NON-FEDERAL SHARE	BUDGET	ACTUAL	REMAINING	% SPENT	% REMAINING
IN-KIND	1,324,172	244,320	1,079,852	19%	81%
TOTAL NON-FEDERAL FUNDS	1,324,172	244,320	1,079,852	19%	81%

Centralized Administrative Cost	7.3%
Program Administrative Cost	2.4%
Total Administrative Cost	9.7%

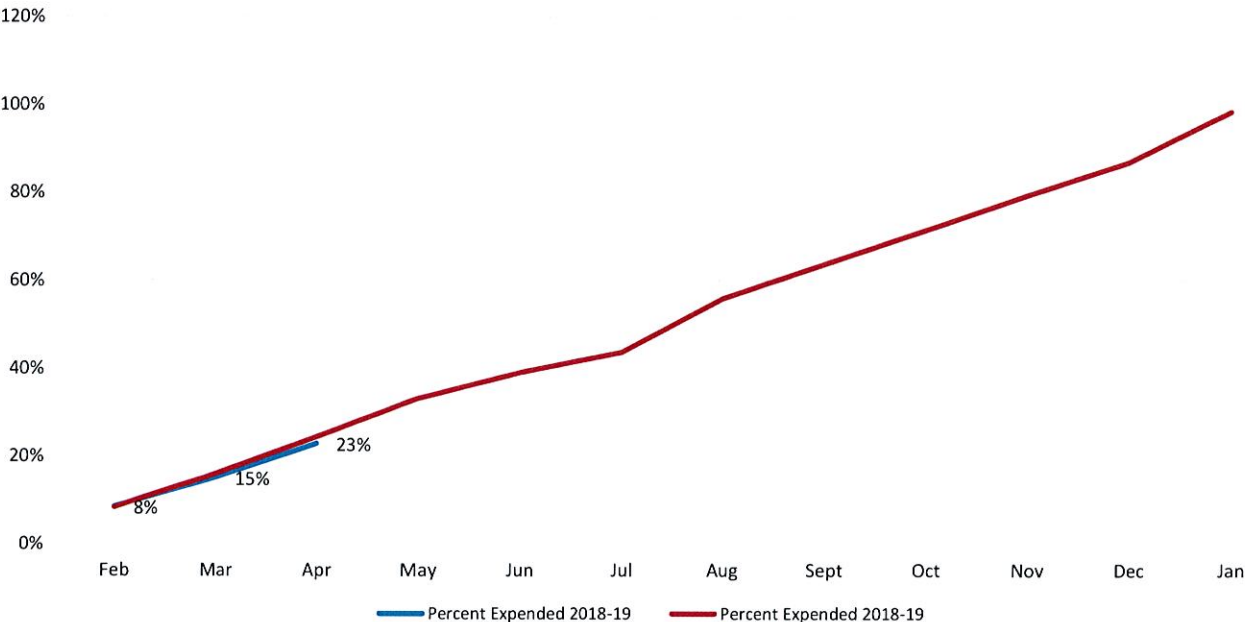
Budget reflects Notice of Award #09CH010071-05-01

Actual expenditures include posted expenditures and estimated adjustments through 04/30/2019

Early Head Start San Joaquin
Percent Expended Compared to Percent of Year Elapsed



Early Head Start San Joaquin
Percent Expended Compared to Prior Year



COMMUNITY ACTION PARTNERSHIP OF KERN

MEMORANDUM

To: Policy Council

From: Donna Holland, Fiscal Administrator
Subject: Early Head Start Child Care Partnerships
Budget to Actual Report for the Period Ended April 30, 2019 – Info Item
Date: May 21, 2019

The following are highlights of the Early Head Start Child Care Partnerships Budget to Actual Report for the period September 1, 2018 through April 30, 2019. Eight months (67%) of the 12-month budget period have elapsed.

Base Funds

Overall expenditures are at 62% of the budget. Expenses in the Personnel, Fringe and Other categories appear lower or higher than expected but are not concerning at this point in the budget period. Expenses in all other categories are as expected.

Training & Technical Assistance (T&TA)

Overall expenditures are at 62% of the budget.

Non-Federal Share

Non-Federal share is at 131% of the budget.

**Community Action Partnership of Kern
Early Head Start - Child Care Partnerships
Budget to Actual Report**

Budget Period: September 1, 2018 - August 31, 2019

Report Period: September 1, 2018 - April 30, 2019

Month 8 of 12 (67%)

Prepared 05/09/2019

BASE FUNDS	BUDGET	ACTUAL	REMAINING	% SPENT	% REMAINING
PERSONNEL	130,082	75,125	54,957	58%	42%
FRINGE BENEFITS	33,248	28,959	4,289	87%	13%
SUPPLIES	1,750	1,337	413	76%	24%
CONTRACTUAL	462,028	282,668	179,360	61%	39%
OTHER	17,395	8,624	8,771	50%	50%
INDIRECT	64,398	39,422	24,976	61%	39%
TOTAL BASE	708,901	436,134	272,767	62%	38%

TRAINING & TECHNICAL ASSISTANCE FUNDS	BUDGET	ACTUAL	REMAINING	% SPENT	% REMAINING
TRAVEL	5,294	1,787	3,507	34%	66%
SUPPLIES	3,506	0	3,506	0%	100%
OTHER	6,473	7,716	(1,243)	119%	-19%
INDIRECT	1,527	950	577	62%	38%
TOTAL TRAINING & TECHNICAL ASSISTANCE	16,800	10,453	6,347	62%	38%

GRAND TOTAL FEDERAL FUNDS	725,701	446,586	279,115	62%	38%
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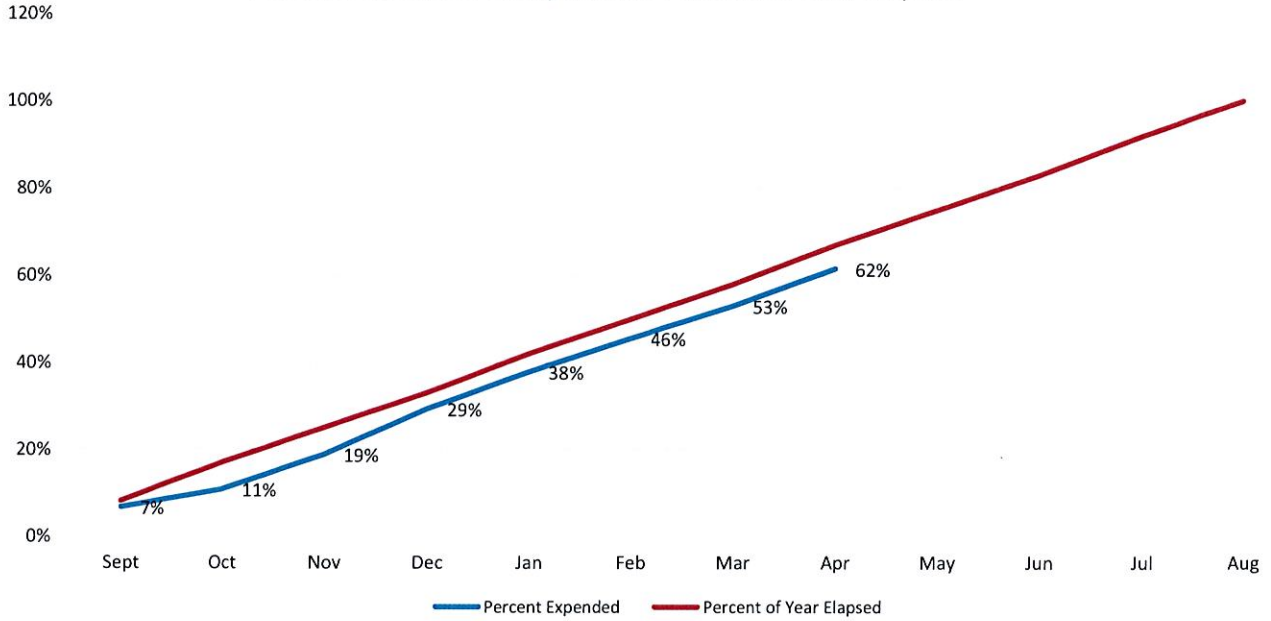
NON-FEDERAL SHARE	BUDGET	ACTUAL	REMAINING	% SPENT	% REMAINING
IN-KIND	181,425	237,846	(56,421)	131%	-31%
TOTAL NON-FEDERAL FUNDS	181,425	237,846	(56,421)	131%	-31%

Centralized Administrative Cost	5.9%
Program Administrative Cost	1.2%
Total Administrative Cost	7.1%

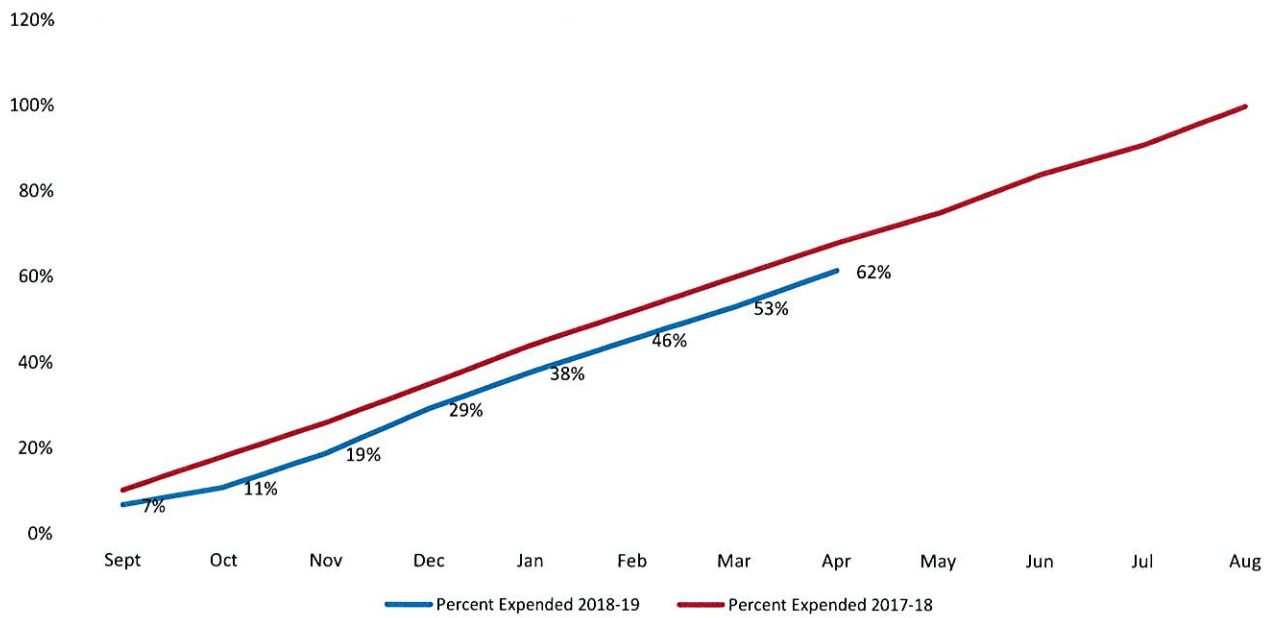
Budget reflects Notice of Award #09HP0036-04-00.

Actual expenditures include posted expenditures and estimated adjustments through 04/30/2019.

Early Head Start Child Care Partnerships
Percent Expended Compared to Percent of Year Elapsed



Early Head Start Child Care Partnerships
Percent Expended Compared to Prior Year



COMMUNITY ACTION PARTNERSHIP OF KERN

MEMORANDUM

To: Policy Council



From: Donna Holland, Fiscal Administrator

Subject: *Agenda Item 5b:* Early Head Start Expansion
Budget to Actual Report for the Period Ended April 30, 2019 – Info Item

Date: May 21, 2019

At the end of November 2018, CAPK submitted an application to compete for Early Head Start center based and child care partnerships expansion funds. On March 27, 2019, CAPK was awarded the full amount requested in its application. The award will expand center-based services by 24 slots (3 classrooms), and child care partnerships slots by 72. Start up activities include preparing three physical classrooms for toddlers, and procuring established child care providers with which to enter into partnership agreements. Services are planned to begin by July 1, 2019.

This grant was awarded under a separate award number; and will thus be reported independently from other Head Start grants operated by CAPK. The annual budget period is March 1 through February 28/29.

The following are highlights of the Early Head Start Expansion Budget to Actual Report for the period March 1, 2019 through April 30, 2019. Two months (17%) of the 12-month budget period have elapsed.

Base Funds

Overall expenditures are at 0% of the budget.

Training & Technical Assistance (T&TA)

Overall expenditures are at 0% of the budget.

Start Up

Overall expenditures are at 0% of the budget.

Non-Federal Share

Non-Federal share is at 0% of the budget.

Community Action Partnership of Kern

Early Head Start Expansion

Budget to Actual Report

Budget Period: March 1, 2019 - February 29, 2020

Report Period: March 1, 2019 - April 30, 2019

Month 2 of 12 (17%)

Prepared 05/08/2019

BASE FUNDS	BUDGET	ACTUAL	REMAINING	% SPENT	% REMAINING
PERSONNEL	541,287	0	541,287	0%	100%
FRINGE BENEFITS	170,225	0	170,225	0%	100%
SUPPLIES	45,780	0	45,780	0%	100%
CONTRACTUAL	540,975	0	540,975	0%	100%
OTHER	141,458	0	141,458	0%	100%
INDIRECT	135,664	0	135,664	0%	100%
TOTAL BASE FUNDING	1,575,389	0	1,575,389	0%	100%

TRAINING & TECHNICAL ASSISTANCE

SUPPLIES	12,885	0	12,885	0%	100%
OTHER	22,920	0	22,920	0%	100%
INDIRECT	3,580	0	3,580	0%	100%
TOTAL TRAINING & TECHNICAL ASSISTANCE	39,385	0	39,385	0%	100%

START UP

SUPPLIES	258,000	0	258,000	0%	100%
OTHER	196,545	0	196,545	0%	100%
INDIRECT	45,455	0	45,455	0%	100%
TOTAL START UP	500,000	0	500,000	0%	100%

GRAND TOTAL EHS FEDERAL FUNDS	2,114,774	0	2,114,774	0%	100%
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EARLY HEAD START EXPANSION NON-FEDERAL SHARE

SOURCE	BUDGET	ACTUAL	REMAINING	% SPENT	% REMAINING
IN-KIND	528,694	0	528,694	0%	100%
TOTAL NON-FEDERAL	528,694	0	528,694	0%	100%

Budget reflects Notice of Award #09HP000163-01-00

Actual expenditures include posted expenditures and estimated adjustments through 04/30/2019.

**COMMUNITY ACTION PARTNERSHIP OF KERN
PARENT LOCAL TRAVEL & CHILD CARE
2019-2020**

KERN HEAD START

MONTH	BEGINNING BALANCE	SPENT THIS MONTH	SPENT YEAR-TO- DATE	REMAINING BALANCE	% OF YEAR ELAPSED	% OF BUDGET SPENT
MARCH 2019	\$ 3,229.00	\$ 248.12	\$ 248.12	\$ 2,980.88	25%	8%
APRIL 2019	\$ 2,980.88		\$ 248.12	\$ 2,980.88	50%	8%
MAY 2019	\$ 2,980.88		\$ 248.12	\$ 2,980.88	75%	
JUNE 2019	\$ 2,980.88		\$ 248.12	\$ 2,980.88	100%	
JULY 2019						
AUGUST 2019						
SEPTEMBER 2019						
OCTOBER 2019						
NOVEMBER 2019						
DECEMBER 2019						
JANUARY 2020						
FEBRUARY 2020						

KERN EARLY HEAD START

MONTH	BEGINNING BALANCE	SPENT THIS MONTH	SPENT YEAR-TO- DATE	REMAINING BALANCE	% OF YEAR ELAPSED	% OF BUDGET SPENT
MARCH 2019	\$ 421.00	\$ 32.10	\$ 32.10	\$ 388.90	25%	8%
APRIL 2019	\$ 388.90	\$ 28.80	\$ 60.90	\$ 360.10	50%	14%
MAY 2019	\$ 360.10		\$ 60.90	\$ 360.10	75%	
JUNE 2019	\$ 360.10		\$ 60.90	\$ 360.10	100%	
JULY 2019						
AUGUST 2019						
SEPTEMBER 2019						
OCTOBER 2019						
NOVEMBER 2019						
DECEMBER 2019						
JANUARY 2020						
FEBRUARY 2020						

**COMMUNITY ACTION PARTNERSHIP OF KERN
PARENT LOCAL TRAVEL & CHILD CARE
2019-2020**

SAN JOAQUIN EARLY HEAD START

MONTH	BEGINNING BALANCE	SPENT THIS MONTH	SPENT YEAR-TO- DATE	REMAINING BALANCE	% OF YEAR ELAPSED	% OF BUDGET SPENT
FEBRUARY 2019	\$ 275.00	\$ -	\$ -	\$ 275.00	8%	0%
MARCH 2019	\$ 275.00	\$ 13.34	\$ 13.34	\$ 261.66	17%	5%
APRIL 2019	\$ 261.66	\$ -	\$ 13.34	\$ 261.66	25%	5%
MAY 2019	\$ 261.66		\$ 13.34	\$ 261.66	33%	
JUNE 2019	\$ 261.66		\$ 13.34	\$ 261.66	42%	
JULY 2019	\$ 261.66		\$ 13.34	\$ 261.66	50%	
AUGUST 2019	\$ 261.66		\$ 13.34	\$ 261.66	58%	
SEPTEMBER 2019	\$ 261.66		\$ 13.34	\$ 261.66	67%	
OCTOBER 2019	\$ 261.66		\$ 13.34	\$ 261.66	75%	
NOVEMBER 2019	\$ 261.66		\$ 13.34	\$ 261.66	83%	
DECEMBER 2019	\$ 261.66		\$ 13.34	\$ 261.66	92%	
JANUARY 2020	\$ 261.66		\$ 13.34	\$ 261.66	100%	

EARLY HEAD START CHILD CARE PARTNERSHIPS

MONTH	BEGINNING BALANCE	SPENT THIS MONTH	SPENT YEAR-TO- DATE	REMAINING BALANCE	% OF YEAR ELAPSED	% OF BUDGET SPENT
SEPTEMBER 2018	\$ 285.00	\$ -	\$ -	\$ 285.00	8%	0%
OCTOBER 2018	\$ 285.00	\$ -	\$ -	\$ 285.00	17%	0%
NOVEMBER 2018	\$ 285.00	\$ -	\$ -	\$ 285.00	25%	0%
DECEMBER 2018	\$ 285.00	\$ -	\$ -	\$ 285.00	33%	0%
JANUARY 2019	\$ 285.00	\$ -	\$ -	\$ 285.00	42%	0%
FEBRUARY 2019	\$ 285.00	\$ -	\$ -	\$ 285.00	50%	0%
MARCH 2019	\$ 285.00	\$ -	\$ -	\$ 285.00	58%	0%
APRIL 2019	\$ 285.00	\$ -	\$ -	\$ 285.00	67%	0%
MAY 2019	\$ 285.00		\$ -	\$ 285.00	75%	
JUNE 2019	\$ 285.00		\$ -	\$ 285.00	83%	
JULY 2019	\$ 285.00		\$ -	\$ 285.00	92%	
AUGUST 2019	\$ 285.00		\$ -	\$ 285.00	100%	

Prepared by Donna Holland
May 1, 2019

COMMUNITY ACTION PARTNERSHIP OF KERN
VIAJES LOCALES DE LOS PADRES y CUIDADO DE NIÑOS
2019-2020

KERN HEAD START

MES	BALANCE INICIAL	LO QUE SE GASTO ESTE MES	LO QUE SE HA GASTADO HASTA ESTE AÑO	SALDO RESTANTE	PORCENTAJE DEL AÑO TRANSCURRIDO	PORCENTAJE DEL PRESUPUESTO QUE SE GASTO
MARZO DEL 2019	\$ 3,229.00	\$ 248.12	\$ 248.12	\$ 2,980.88	25%	8%
ABRIL DEL 2019	\$ 2,980.88	\$ -	\$ 248.12	\$ 2,980.88	50%	8%
MAYO DEL 2019	\$ 2,980.88	\$ -	\$ 248.12	\$ 2,980.88	75%	
JUNIO DEL 2019	\$ 2,980.88	\$ -	\$ 248.12	\$ 2,980.88	100%	
JULIO DEL 2019						
AGOSTO DEL 2019						
SEPTIEMBRE DEL 2018						
OCTUBRE DEL 2019						
NOVIEMBRE DEL 2019						
DICIEMBRE DEL 2019						
ENERO DEL 2020						
FEBRERO DEL 2020						

KERN EARLY HEAD START

MES	BALANCE INICIAL	LO QUE SE GASTO ESTE MES	LO QUE SE HA GASTADO HASTA ESTE AÑO	SALDO RESTANTE	PORCENTAJE DEL AÑO TRANSCURRIDO	PORCENTAJE DEL PRESUPUESTO QUE SE GASTO
MARZO DEL 2019	\$ 421.00	\$ 32.10	\$ 32.10	\$ 388.90	25%	8%
ABRIL DEL 2019	\$ 388.90	\$ 28.80	\$ 60.90	\$ 360.10	50%	14%
MAYO DEL 2019	\$ 360.10	\$ -	\$ 60.90	\$ 360.10	75%	
JUNIO DEL 2019	\$ 360.10	\$ -	\$ 60.90	\$ 360.10	100%	
JULIO DEL 2019						
AGOSTO DEL 2019						
SEPTIEMBRE DEL 2018						
OCTUBRE DEL 2019						
NOVIEMBRE DEL 2019						
DICIEMBRE DEL 2019						
ENERO DEL 2020						
FEBRERO DEL 2020						

COMMUNITY ACTION PARTNERSHIP OF KERN
VIAJES LOCALES DE LOS PADRES y CUIDADO DE NIÑOS
2019-2020

SAN JOAQUIN EARLY HEAD START

MES	BALANCE INICIAL	LO QUE SE GASTO ESTE MES	LO QUE SE HA GASTADO HASTA ESTE AÑO	SALDO RESTANTE	PORCENTAJE DEL AÑO TRANSCURRIDO	PORCENTAJE DEL PRESUPUESTO QUE SE GASTO
FEBRERO DEL 2019	\$ 275.00	\$ -	\$ -	\$ 275.00	8%	0%
MARZO DEL 2019	\$ 275.00	\$ 13.34	\$ 13.34	\$ 261.66	17%	5%
ABRIL DEL 2019	\$ 261.66	\$ -	\$ -	\$ 261.66	25%	5%
MAYO DEL 2019	\$ 261.66	\$ -	\$ -	\$ 261.66	33%	
JUNIO DEL 2019	\$ 261.66	\$ -	\$ -	\$ 261.66	42%	
JULIO DEL 2019	\$ 261.66	\$ -	\$ -	\$ 261.66	50%	
AGOSTO DEL 2019	\$ 261.66	\$ -	\$ -	\$ 261.66	58%	
SEPTIEMBRE DEL 2019	\$ 261.66	\$ -	\$ -	\$ 261.66	67%	
OCTUBRE DEL 2019	\$ 261.66	\$ -	\$ -	\$ 261.66	75%	
NOVIEMBRE DEL 2019	\$ 261.66	\$ -	\$ -	\$ 261.66	83%	
DICIEMBRE DEL 2019	\$ 261.66	\$ -	\$ -	\$ 261.66	92%	
ENERO DEL 2020	\$ 261.66	\$ -	\$ -	\$ 261.66	100%	

EARLY HEAD START CHILD CARE PARTNERSHIPS

MES	BALANCE INICIAL	LO QUE SE GASTO ESTE MES	LO QUE SE HA GASTADO HASTA ESTE AÑO	SALDO RESTANTE	PORCENTAJE DEL AÑO TRANSCURRIDO	PORCENTAJE DEL PRESUPUESTO QUE SE GASTO
SEPTIEMBRE DEL 2018	\$ 285.00	\$ -	\$ -	\$ 285.00	8%	0%
OCTUBRE DEL 2018	\$ 285.00	\$ -	\$ -	\$ 285.00	17%	0%
NOVIEMBRE DEL 2018	\$ 285.00	\$ -	\$ -	\$ 285.00	25%	0%
DICIEMBRE DEL 2018	\$ 285.00	\$ -	\$ -	\$ 285.00	33%	0%
ENERO DEL 2019	\$ 285.00	\$ -	\$ -	\$ 285.00	42%	0%
FEBRERO DEL 2019	\$ 285.00	\$ -	\$ -	\$ 285.00	50%	0%
MARZO DEL 2019	\$ 285.00	\$ -	\$ -	\$ 285.00	58%	0%
ABRIL DEL 2019	\$ 285.00	\$ -	\$ -	\$ 285.00	67%	0%
MAYO DEL 2019	\$ 285.00	\$ -	\$ -	\$ 285.00	75%	
JUNIO DEL 2019	\$ 285.00	\$ -	\$ -	\$ 285.00	83%	
JULIO DEL 2019	\$ 285.00	\$ -	\$ -	\$ 285.00	92%	
AGOSTO DEL 2019	\$ 285.00	\$ -	\$ -	\$ 285.00	100%	

Preparado por Donna Holland
1 de mayo 2019

**COMMUNITY ACTION PARTNERSHIP OF KERN
PARENT ACTIVITIES
2019-2020**

KERN HEAD START

MONTH	BEGINNING BALANCE	SPENT THIS MONTH	SPENT YEAR-TO- DATE	REMAINING BALANCE	% OF YEAR ELAPSED	% OF BUDGET SPENT
MARCH 2019	\$ 8,371.00	\$ 345.75	\$ 345.75	\$ 8,025.25	25%	4%
APRIL 2019	\$ 8,025.25		\$ 345.75	\$ 8,025.25	50%	4%
MAY 2019	\$ 8,025.25		\$ 345.75	\$ 8,025.25	75%	
JUNE 2019	\$ 8,025.25		\$ 345.75	\$ 8,025.25	100%	
JULY 2019						
AUGUST 2019						
SEPTEMBER 2019						
OCTOBER 2019						
NOVEMBER 2019						
DECEMBER 2019						
JANUARY 2020						
FEBRUARY 2020						

KERN EARLY HEAD START

MONTH	BEGINNING BALANCE	SPENT THIS MONTH	SPENT YEAR-TO- DATE	REMAINING BALANCE	% OF YEAR ELAPSED	% OF BUDGET SPENT
MARCH 2019	\$ 1,363.00	\$ 56.29	\$ 56.29	\$ 1,306.71	25%	4%
APRIL 2019	\$ 1,306.71	\$ 9.93	\$ 66.22	\$ 1,296.78	50%	5%
MAY 2019	\$ 1,296.78		\$ 66.22	\$ 1,296.78	75%	
JUNE 2019	\$ 1,296.78		\$ 66.22	\$ 1,296.78	100%	
JULY 2019						
AUGUST 2019						
SEPTEMBER 2019						
OCTOBER 2019						
NOVEMBER 2019						
DECEMBER 2019						
JANUARY 2020						
FEBRUARY 2020						

**COMMUNITY ACTION PARTNERSHIP OF KERN
PARENT ACTIVITIES
2019-2020**

SAN JOAQUIN EARLY HEAD START

MONTH	BEGINNING BALANCE	SPENT THIS MONTH	SPENT YEAR-TO- DATE	REMAINING BALANCE	% OF YEAR ELAPSED	% OF BUDGET SPENT
FEBRUARY 2019	\$ 3,350.00	\$ 9.31	\$ 9.31	\$ 3,340.69	8%	0%
MARCH 2019	\$ 3,340.69	\$ 20.89	\$ 30.20	\$ 3,319.80	17%	1%
APRIL 2019	\$ 3,319.80	\$ 19.92	\$ 50.12	\$ 3,299.88	25%	1%
MAY 2019	\$ 3,299.88		\$ 50.12	\$ 3,299.88	33%	
JUNE 2019	\$ 3,299.88		\$ 50.12	\$ 3,299.88	42%	
JULY 2019	\$ 3,299.88		\$ 50.12	\$ 3,299.88	50%	
AUGUST 2019	\$ 3,299.88		\$ 50.12	\$ 3,299.88	58%	
SEPTEMBER 2019	\$ 3,299.88		\$ 50.12	\$ 3,299.88	67%	
OCTOBER 2019	\$ 3,299.88		\$ 50.12	\$ 3,299.88	75%	
NOVEMBER 2019	\$ 3,299.88		\$ 50.12	\$ 3,299.88	83%	
DECEMBER 2019	\$ 3,299.88		\$ 50.12	\$ 3,299.88	92%	
JANUARY 2020	\$ 3,299.88		\$ 50.12	\$ 3,299.88	100%	

EARLY HEAD START CHILD CARE PARTNERSHIPS

MONTH	BEGINNING BALANCE	SPENT THIS MONTH	SPENT YEAR-TO- DATE	REMAINING BALANCE	% OF YEAR ELAPSED	% OF BUDGET SPENT
SEPTEMBER 2018	\$ 560.00	\$ 26.21	\$ 26.21	\$ 533.79	8%	5%
OCTOBER 2018	\$ 533.79	\$ 23.94	\$ 50.15	\$ 509.85	17%	9%
NOVEMBER 2018	\$ 509.85	\$ 13.17	\$ 63.32	\$ 496.68	25%	11%
DECEMBER 2018	\$ 496.68	\$ -	\$ 63.32	\$ 496.68	33%	11%
JANUARY 2019	\$ 496.68	\$ 53.31	\$ 116.63	\$ 443.37	42%	21%
FEBRUARY 2019	\$ 443.37	\$ 31.01	\$ 147.64	\$ 412.36	50%	26%
MARCH 2019	\$ 412.36	\$ 17.92	\$ 165.56	\$ 394.44	58%	30%
APRIL 2019	\$ 394.44	\$ -	\$ 165.56	\$ 394.44	67%	30%
MAY 2019	\$ 394.44		\$ 165.56	\$ 394.44	75%	
JUNE 2019	\$ 394.44		\$ 165.56	\$ 394.44	83%	
JULY 2019	\$ 394.44		\$ 165.56	\$ 394.44	92%	
AUGUST 2019	\$ 394.44		\$ 165.56	\$ 394.44	100%	

Prepared by Donna Holland
May 1, 2019

COMMUNITY ACTION PARTNERSHIP OF KERN
ACTIVIDADES DE LOS PADRES
2019-2020

KERN HEAD START

MES	BALANCE INICIAL	LO QUE SE GASTO ESTE MES	LO QUE SE HA GASTADO HASTA ESTE AÑO	SALDO RESTANTE	PORCENTAJE DEL AÑO TRANSCURRIDO	PORCENTAJE DEL PRESUPUESTO QUE SE GASTO
MARZO DEL 2019	\$ 8,731.00	\$ 345.75	\$ 345.75	\$ 8,385.25	25%	4%
ABRIL DEL 2019	\$ 8,385.25	\$ -	\$ 345.75	\$ 8,385.25	50%	4%
MAYO DEL 2019	\$ 8,385.25	\$ -	\$ 345.75	\$ 8,385.25	75%	
JUNIO DEL 2019	\$ 8,385.25	\$ -	\$ 345.75	\$ 8,385.25	100%	
JULIO DEL 2019						
AGOSTO DEL 2019						
SEPTIEMBRE DEL 2018						
OCTUBRE DEL 2019						
NOVIEMBRE DEL 2019						
DICIEMBRE DEL 2019						
ENERO DEL 2020						
FEBRERO DEL 2020						

KERN EARLY HEAD START

MES	BALANCE INICIAL	LO QUE SE GASTO ESTE MES	LO QUE SE HA GASTADO HASTA ESTE AÑO	SALDO RESTANTE	PORCENTAJE DEL AÑO TRANSCURRIDO	PORCENTAJE DEL PRESUPUESTO QUE SE GASTO
MARZO DEL 2019	\$ 1,363.00	\$ 56.29	\$ 56.29	\$ 1,306.71	8%	4%
ABRIL DEL 2019	\$ 1,306.71	\$ 9.93	\$ 66.22	\$ 1,296.78	17%	5%
MAYO DEL 2019	\$ 1,296.78	\$ -	\$ 66.22	\$ 1,296.78	25%	
JUNIO DEL 2019	\$ 1,296.78	\$ -	\$ 66.22	\$ 1,296.78	33%	
JULIO DEL 2019						
AGOSTO DEL 2019						
SEPTIEMBRE DEL 2018						
OCTUBRE DEL 2019						
NOVIEMBRE DEL 2019						
DICIEMBRE DEL 2019						
ENERO DEL 2020						
FEBRERO DEL 2020						

COMMUNITY ACTION PARTNERSHIP OF KERN
ACTIVIDADES DE LOS PADRES
2019-2020

SAN JOAQUIN EARLY HEAD START

MES	BALANCE INICIAL	LO QUE SE GASTO ESTE MES	LO QUE SE HA GASTADO HASTA ESTE AÑO	SALDO RESTANTE	PORCENTAJE DEL AÑO TRANSCURRIDO	PORCENTAJE DEL PRESUPUESTO QUE SE GASTO
FEBRERO DEL 2019	\$ 3,350.00	\$ 9.31	\$ 9.31	\$ 3,340.69	8%	0%
MARZO DEL 2019	\$ 3,340.69	\$ 20.89	\$ 30.20	\$ 3,319.80	17%	1%
ABRIL DEL 2019	\$ 3,319.80	\$ 19.92	\$ 50.12	\$ 3,299.88	25%	1%
MAYO DEL 2019	\$ 3,299.88	\$ -	\$ 50.12	\$ 3,299.88	33%	
JUNIO DEL 2019	\$ 3,299.88	\$ -	\$ 50.12	\$ 3,299.88	42%	
JULIO DEL 2019	\$ 3,299.88	\$ -	\$ 50.12	\$ 3,299.88	50%	
AGOSTO DEL 2019	\$ 3,299.88	\$ -	\$ 50.12	\$ 3,299.88	58%	
SEPTIEMBRE DEL 2019	\$ 3,299.88	\$ -	\$ 50.12	\$ 3,299.88	67%	
OCTUBRE DEL 2019	\$ 3,299.88	\$ -	\$ 50.12	\$ 3,299.88	75%	
NOVIEMBRE DEL 2019	\$ 3,299.88	\$ -	\$ 50.12	\$ 3,299.88	83%	
DICIEMBRE DEL 2019	\$ 3,299.88	\$ -	\$ 50.12	\$ 3,299.88	92%	
ENERO DEL 2020	\$ 3,299.88	\$ -	\$ 50.12	\$ 3,299.88	100%	

EARLY HEAD START CHILD CARE PARTNERSHIPS

MES	BALANCE INICIAL	LO QUE SE GASTO ESTE MES	LO QUE SE HA GASTADO HASTA ESTE AÑO	SALDO RESTANTE	PORCENTAJE DEL AÑO TRANSCURRIDO	PORCENTAJE DEL PRESUPUESTO QUE SE GASTO
SEPTIEMBRE DEL 2018	\$ 560.00	\$ 26.21	\$ 26.21	\$ 533.79	8%	5%
OCTUBRE DEL 2018	\$ 533.79	\$ 23.94	\$ 50.15	\$ 509.85	17%	9%
NOVIEMBRE DEL 2018	\$ 509.85	\$ 13.17	\$ 63.32	\$ 496.68	25%	11%
DICIEMBRE DEL 2018	\$ 496.68	\$ -	\$ 63.32	\$ 496.68	33%	11%
ENERO DEL 2019	\$ 496.68	\$ 53.31	\$ 116.63	\$ 443.37	42%	21%
FEBRERO DEL 2019	\$ 443.37	\$ 31.01	\$ 147.64	\$ 412.36	50%	26%
MARZO DEL 2019	\$ 412.36	\$ 17.92	\$ 165.56	\$ 394.44	58%	30%
ABRIL DEL 2019	\$ 394.44	\$ -	\$ 165.56	\$ 394.44	67%	30%
MAYO DEL 2019	\$ 394.44	\$ -	\$ 165.56	\$ 394.44	75%	
JUNIO DEL 2019	\$ 394.44	\$ -	\$ 165.56	\$ 394.44	83%	
JULIO DEL 2019	\$ 394.44	\$ -	\$ 165.56	\$ 394.44	92%	
AGOSTO DEL 2019	\$ 394.44	\$ -	\$ 165.56	\$ 394.44	100%	

Preparado por Donna Holland
1 de mayo 2019

(Follow form instructions)

Standard Form 425 - Revised 10/11/2011
OMB Approval Number: 0348-0061
Expiration Date: 2/28/2015

According to the Paperwork Reduction Act, as amended, no persons are required to respond to a collection of information unless it displays a valid OMB Control Number. The valid OMB control number for this information collection is 0348-0061. Public reporting burden for this collection of information is estimated to average 1.5 hours per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0061), Washington, DC 20503.

Community Action Partnership of Kern
Federal Financial Report 09CH9142-05 ANNUAL
Line 12 Detail

	<u>Grant Amount</u>	<u>Unobligated Balance</u>
G094122 HS Base	20,763,581.00	191,255.04
G094125 EHS Base	4,093,221.00	50,797.41
G094120 HS T&TA	249,168.00	-
G094121 EHS T&TA	97,004.00	1,914.62
G094123 Carryover	569,182.00	0.36
	<u>25,772,156.00</u>	<u>243,967.43</u>
	<u>Other Income</u>	
Program Income - Rental Income (Cell Tower)	18,250.56	
	<u>Costs</u>	
Admin Cost	3,218,517.73	9.48%
	<u>Mortgages:</u>	
Business Park North Facility	82,840.08	
Pete Parra CDC Facility	205,084.44	
USDA Reimbursement	1,501,323.09	

FEDERAL FINANCIAL REPORT

(Follow form instructions)

1. Federal Agency and Organizational Element to Which Report is Submitted DHHS ACF REGION IX		2. Federal Grant or Other Identifying Number Assigned by Federal Agency (To report multiple grants, use FFR Attachment) 09HP0036-04-00		Page <u>1</u> of <u>1</u> pages																															
3. Recipient Organization (Name and complete address including Zip code) COMMUNITY ACTION PARTNERSHIP OF KERN - 5005 BUSINESS PARK NORTH, BAKERSFIELD, CA 93309																																			
4a. DUNS Number 072947617	4b. EIN 95-2402760	5. Recipient Account Number or Identifying Number (To report multiple grants, use FFR Attachment) 1-952402760A1	6. Report Type ☐ Quarterly ☒ Semi-Annual ☐ Annual ☐ Final	7. Basis of Accounting ☐ Cash ☒ Accrual																															
8. Project/Grant Period (Month, Day, Year) From: 09/01/2018 To: 08/31/19			9. Reporting Period End Date (Month, Day, Year) 02/28/19																																
10. Transactions Cumulative (Use lines a-c for single or combined multiple grant reporting) Federal Cash (To report multiple grants separately, also use FFR Attachment): <table style="width:100%; border-collapse: collapse;"> <tr> <td style="width:80%;">a. Cash Receipts</td> <td style="width:20%; text-align: right;">\$ 0.00</td> </tr> <tr> <td>b. Cash Disbursements</td> <td style="text-align: right;">\$ 0.00</td> </tr> <tr> <td>c. Cash on Hand (line a minus b)</td> <td style="text-align: right;">\$ 0.00</td> </tr> </table> (Use lines d-o for single grant reporting) Federal Expenditures and Unobligated Balance: <table style="width:100%; border-collapse: collapse;"> <tr> <td style="width:80%;">d. Total Federal funds authorized</td> <td style="width:20%; text-align: right;">\$ 725,701.00</td> </tr> <tr> <td>e. Federal share of expenditures</td> <td style="text-align: right;">\$ 328,026.31</td> </tr> <tr> <td>f. Federal share of unliquidated obligations</td> <td style="text-align: right;">\$ 0.00</td> </tr> <tr> <td>g. Total Federal share (sum of lines e and f)</td> <td style="text-align: right;">\$ 328,026.31</td> </tr> <tr> <td>h. Unobligated balance of Federal funds (line d minus g)</td> <td style="text-align: right;">\$ 397,674.69</td> </tr> </table> Recipient Share: <table style="width:100%; border-collapse: collapse;"> <tr> <td style="width:80%;">i. Total recipient share required</td> <td style="width:20%; text-align: right;">\$ 181,425.00</td> </tr> <tr> <td>j. Recipient share of expenditures</td> <td style="text-align: right;">\$ 181,425.00</td> </tr> <tr> <td>k. Remaining recipient share to be provided (line i minus j)</td> <td></td> </tr> </table> Program Income: <table style="width:100%; border-collapse: collapse;"> <tr> <td style="width:80%;">l. Total Federal share of program income earned</td> <td style="width:20%;"></td> </tr> <tr> <td>m. Program income expended in accordance with the deduction alternative</td> <td></td> </tr> <tr> <td>n. Program income expended in accordance with the addition alternative</td> <td></td> </tr> <tr> <td>o. Unexpended program income (line l minus line m or line n)</td> <td></td> </tr> </table>						a. Cash Receipts	\$ 0.00	b. Cash Disbursements	\$ 0.00	c. Cash on Hand (line a minus b)	\$ 0.00	d. Total Federal funds authorized	\$ 725,701.00	e. Federal share of expenditures	\$ 328,026.31	f. Federal share of unliquidated obligations	\$ 0.00	g. Total Federal share (sum of lines e and f)	\$ 328,026.31	h. Unobligated balance of Federal funds (line d minus g)	\$ 397,674.69	i. Total recipient share required	\$ 181,425.00	j. Recipient share of expenditures	\$ 181,425.00	k. Remaining recipient share to be provided (line i minus j)		l. Total Federal share of program income earned		m. Program income expended in accordance with the deduction alternative		n. Program income expended in accordance with the addition alternative		o. Unexpended program income (line l minus line m or line n)	
a. Cash Receipts	\$ 0.00																																		
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<table border="1" style="width:100%; border-collapse: collapse;"> <tr> <th style="width:5%;">11.</th> <th style="width:15%;">a. Type</th> <th style="width:15%;">b. Rate</th> <th style="width:10%;">c. Period From</th> <th style="width:10%;">Period To</th> <th style="width:10%;">d. Base</th> <th style="width:15%;">e. Amount Charged</th> <th style="width:10%;">f. Federal Share</th> </tr> <tr> <td>Indirect Expense</td> <td>10% De minimis</td> <td>10%</td> <td>9/1/2018</td> <td>2/28/2019</td> <td>\$ 298,308.68</td> <td>\$ 29,658.34</td> <td>\$ 29,658.34</td> </tr> <tr> <td colspan="8" style="text-align: right;">g. Totals:</td> </tr> </table>						11.	a. Type	b. Rate	c. Period From	Period To	d. Base	e. Amount Charged	f. Federal Share	Indirect Expense	10% De minimis	10%	9/1/2018	2/28/2019	\$ 298,308.68	\$ 29,658.34	\$ 29,658.34	g. Totals:													
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Indirect Expense	10% De minimis	10%	9/1/2018	2/28/2019	\$ 298,308.68	\$ 29,658.34	\$ 29,658.34																												
g. Totals:																																			
12. Remarks: Attach any explanations deemed necessary or information required by Federal sponsoring agency in compliance with governing legislation																																			
13. Certification: By signing this report, I certify to the best of my knowledge and belief that the report is true, complete, and accurate, and the expenditures, disbursements and cash receipts are for the purposes and intent set forth in the award documents. I am aware that any false, fictitious, or fraudulent information may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 18, Section 1001)																																			
a. Typed or Printed Name and Title of Authorized Certifying Official Jeremy T. Tobias, Chief Executive Officer				c. Telephone (Area code, number, and extension) (661) 336-5236																															
b. Signature of Authorized Certifying Official 				d. Email Address jtobias@capk.org																															
				e. Date Report Submitted (Month, Day, Year) 04/04/2019																															

Standard Form 425 - Revised 10/11/2011
 OMB Approval Number: 0348-0061
 Expiration Date: 2/28/2015

Paperwork Burden Statement

According to the Paperwork Reduction Act, as amended, no persons are required to respond to a collection of information unless it displays a valid OMB Control Number. The valid OMB control number for this information collection is 0348-0061. Public reporting burden for this collection of information is estimated to average 1.5 hours per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0061), Washington, DC 20503.

Community Action Partnership of Kern
Federal Financial Report 09CH010071-04 FINAL
Line 12 Detail

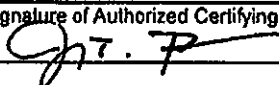
	<u>Grant Amount</u>	<u>Unobligated Balance</u>
G094125 EHS Base	5,177,509.00	43,868.17
G094121 EHS T&TA	119,175.00	0.43
	5,296,684.00	43,868.60

	<u>Other Income</u>
Program Income - Rental Income (Cell Tower)	-

	<u>Costs</u>	
Admin Cost	620,952.56	9.56%
Mortgages	None	
USDA Reimbursement	153,007.55	

FEDERAL FINANCIAL REPORT

(Follow form instructions)

1. Federal Agency and Organizational Element to Which Report is Submitted DHHS ACF REGION IX		2. Federal Grant or Other Identifying Number Assigned by Federal Agency (To report multiple grants, use FFR Attachment) 09CH010071-04-03			Page of 1 pages	
3. Recipient Organization (Name and complete address including Zip code) COMMUNITY ACTION PARTNERSHIP OF KERN - 5005 BUSINESS PARK NORTH, BAKERSFIELD, CA 93309						
4a. DUNS Number 072947617	4b. EIN 95-2402760	5. Recipient Account Number or Identifying Number (To report multiple grants, use FFR Attachment) 1-952402760A1	6. Report Type ☐ Quarterly ☐ Semi-Annual ☐ Annual ☒ Final	7. Basis of Accounting ☐ Cash ☒ Accrual		
8. Project/Grant Period (Month, Day, Year) From: 02/01/2018 To: 01/31/2019			9. Reporting Period End Date (Month, Day, Year) 01/31/2019			
10. Transactions Cumulative (Use lines a-c for single or combined multiple grant reporting)						
Federal Cash (To report multiple grants separately, also use FFR Attachment):						
a. Cash Receipts						\$ 0.00
b. Cash Disbursements						\$ 0.00
c. Cash on Hand (line a minus b)						\$ 0.00
(Use lines d-o for single grant reporting)						
Federal Expenditures and Unobligated Balance:						
d. Total Federal funds authorized						\$ 5,296,684.00
e. Federal share of expenditures						\$ 5,252,815.40
f. Federal share of unliquidated obligations						\$ 0.00
g. Total Federal share (sum of lines e and f)						\$ 5,252,815.40
h. Unobligated balance of Federal funds (line d minus g)						\$ 43,868.60
Recipient Share:						
i. Total recipient share required						\$ 1,183,000.00
j. Recipient share of expenditures						\$ 1,183,000.00
k. Remaining recipient share to be provided (line i minus j)						\$ 0.00
Program Income:						
l. Total Federal share of program income earned						
m. Program income expended in accordance with the deduction alternative						
n. Program income expended in accordance with the addition alternative						
o. Unexpended program income (line l minus line m or line n)						
11.	a. Type	b. Rate	c. Period From	Period To	d. Base	e. Amount Charged
Indirect Expense	10% De minimis	10%	2/1/18	1/31/19	\$ 4,541,765.49	\$ 450,800.49
g. Totals:						
12. Remarks: Attach any explanations deemed necessary or information required by Federal sponsoring agency in compliance with governing legislation: See attached						
13. Certification: By signing this report, I certify to the best of my knowledge and belief that the report is true, complete, and accurate, and the expenditures, disbursements and cash receipts are for the purposes and intent set forth in the award documents. I am aware that any false, fictitious, or fraudulent information may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 18, Section 1001)						
a. Typed or Printed Name and Title of Authorized Certifying Official Jeremy T. Tobias, Chief Executive Officer					c. Telephone (Area code, number, and extension) (661) 336-5236	
b. Signature of Authorized Certifying Official 					d. Email Address jtobias@capk.org	
e. Date Report Submitted (Month, Day, Year) 4/10/19					f. Federal Share \$ 450,800.49	

Standard Form 425 - Revised 10/11/2011
 OMB Approval Number: 0348-0061
 Expiration Date: 2/28/2015

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Community Action Partnership of Kern
Head Start / State Child Development
Policy Council Planning Committee
Meeting Minutes
May 7, 2019

1. **Welcome**

The group was welcomed to the meeting.

2. **Call to Order**

- a. Meeting was called to order at 5:29 p.m. by Nila Hogan.

3. **Roll Call and establish Quorum (half plus one)**

- a. Quorum was not established.
- b. **PC Members present:** Michelle Valdez, Nila Hogan
- c. **PC Members not present:** Yolanda Ochoa, Kandy Ramos, Amber Dunlap, Diana Reyes and Yesenia Aranda

4. **Approval of Agenda**

Unable to approve agenda, quorum was not established

5. **Approval of Minutes**

Unable to approve minutes, quorum was not established

6. **Introduction of Guests**

Guests in attendance tonight were Jerry Meade, PDM Administrator, Miah Valdez, PC member's Michelle Valdez daughter and Leticia Villegas Program Assistant/Translator.

7. **Public Forum**

(The public wishing to address the PC Planning Committee may do so at this time; however, the Committee will take no action other than referring the item to staff for study and analysis.)

None

8. **Presentation / Discussion Items**

- a. The Enrollment Report was shared for the month of April; Head Start and Early Head Start programs (Kern, & San Joaquin) were 100% fully enrolled during this reporting time. EHS Kern, the Partnership as well as EHS San Joaquin were above the expected 10% of children enrolled with an IFSP/IEP during this reporting time. HS Kern reached 7.7%.
- b. The Average Daily Attendance (ADA) Report was reviewed and discussed. At the time of this report our ADA was at 98.17%.
- c. Jerry shared the Child and Adult Care Food Program (CACFP) report March. There was a total of 107,116 meals requested with 91,277 prepared by Central Kitchen for the month March. The percentage of meals prepared during the same period last year was at 90%. He also shared that the division staffing report includes 32 vacant positions for the month April; Human Resources is working to fill these vacancies.

Family Medical leave reports that in April there was 23 employees on continuous leave and 116 on intermittent leave.

d. Jerry reviewed information about the HS/SCD Goals and Objectives for 2019-2024 grant period. The goals discussed included:

- i. Consistency in Process
- ii. Program Infrastructure
- iii. Workforce Engagement

9. Communications

None

10. Announcements

None

11. Adjournment

Meeting was adjourned at 6:29 p.m. Next meeting June 4, , 2019.

Asociación de Acción Comunitaria de Kern
Head Start / Desarrollo Infantil Estatal
Consejo del Comité de Planeación
Minutos de la junta
7 de Mayo de 2019

1. **Bienvenida**

Se dio la bienvenida del grupo a la junta

2. **Llamado de orden**

a. Nila Hogan, miembro del comité llamó el orden a la junta a las 5:29 p.m.

3. **Pase de lista y establecimiento de quórum (la mitad más uno)**

a. No se estableció quórum.

b. **Miembros del comité presentes:** Nila Hogan y Michelle Valdez.

c. **Miembros del comité ausentes:** Yolanda Ochoa, Kandy Ramos, Amber Dunlap, Diana Reyes y Yesenia Aranda.

4. **Aprobación de la agenda**

Incapaz de aprobar la agenda, no se estableció quórum.

5. **Aprobación de minutos**

Incapaz de aprobar la agenda, no se estableció quórum.

6. **Presentación de invitados**

Los invitados que asistieron a la junta fueron Jerry Meade, Administrador de PDM Mia Valdez, hija de Michelle Valdez y Leticia Villegas Traductor/Asistente de Programa.

7. **Foro Publico**

(El público que desee dirigirse a al comité de Planeación, puede hacerlo en este momento; sin embargo, el comité no tomará ninguna acción que no sea referir el asunto al personal docente para estudio y análisis.)

Ninguno

8. **Presentación y discusión de los temas**

a. Se explicó a los miembros el reporte de inscripción marzo, los programas de Early Head Start (Kern & San Joaquín) reportaron un 100% de inscripción durante este lapso. Las asociaciones de EHS de Kern, así como EHS San Joaquín se mantuvieron al 10% o más de lo esperado en cuanto a la inscripción de niños con un IFSP/IEP durante este periodo. HS Kern alcanzó la cifra de 7.7%.

b. El promedio de asistencia diaria (ADA, siglas en inglés) se revisó y discutió. Al tiempo de este reporte la asistencia fue de un 98.1% para ambos periodos.

c. Jerry explicó las cifras del programa de Cuidado alimenticio de Niños y Adultos (CACDP, cifras en inglés) para el mes de marzo. Durante marzo se solicitaron un total de 107,116 comidas; de estas la cocina Central preparó un total de 91,277. El porcentaje de alimentos preparados durante el mismo periodo el año pasado, se mantuvo con el mismo porcentaje en comparación para con el mismo periodo el año pasado. El Sr. Meade también explicó las cifras del reporte de la división de

personal, el cual incluye 32 vacantes durante el mes de marzo; el departamento de personal esta activamente tratando de llenar esas vacantes. Las personas que están fuera de función debido a circunstancias médicas familiares suman un total de 23 en ausencia continua y 116 en ausencia intermitente.

- d. Jerry compartió reviso la información de Metas y Objetivos de HS/SCD para el periodo correspondiente a 2019-2024. Los objetivos que se discutieron incluyen:
- i. Consistencia en el proceso
 - ii. Infraestructura del Programa
 - iii. Participación la fuerza laboral

9. Comunicaciones

Ninguna

10. Anuncios

Ninguno

11. Clausura de sesión

La sesión fue clausurada a las 6:29. La próxima junta está programada para 4 de junio 2019.

Save The Date

Wednesday May 22, 2019



Bakersfield American Indian Health Project

Social Services & Law Enforcement Presentation/Training

Domestic Violence

Susan Still



Susan Still speaks on behalf of those whose lives have been impacted by domestic violence. She is a survivor of 24 years of abuse by her former husband. Their case is unique, as in December 2004 Justice John F. O'Donnell handed Ulner Still a 36-year sentence, landmark for New York State, as the longest sentence given for the crime of domestic violence where the victim survived. Instrumental in the conviction was a videotape he had one of their children film while he was abusing her.

Susan and her two sons sought protection from the police in May 2003 and reported her husband for domestic abuse. Lisa Bloch Rodwin, assistant district attorney for Erie County, N.Y. gathered evidence and prosecuted the case. Susan took custody of her two sons, then 13 and 8.

Aftermath

In December 2004, New York State Supreme Court Justice John F. O'Donnell handed Ulner Still a 36-year prison sentence. The grounds were assault, in the second degree (six counts), assault in the third degree (six counts), and endangering the welfare of a child (two counts), making it the longest sentence given to the crime of domestic violence that didn't result in the death of the victim. On May 7, 2007 Susan Still appeared on **The Oprah Winfrey Show** to bring awareness to domestic violence against women. The show aired home videos recorded by the Stills' 13-year-old son of a 51-minute-long beating of Susan by her husband. Still has gained recognition among groups that campaign against violence against women, served as keynote speaker in Houston for the National College of District Attorneys and shared her story with **Diane Sawyer** on "20/20".

9:00—3:00

Lunch Provided

Elks Lodge 1616 30th St.

R.S.V.P. Teresa Hawley (661) 327-4030 Ext 217

May 2019



THIS PROGRAM IS SPONSORED IN PART BY
FIRST5 KERN
 FUNDED BY PROPOSITION 10

Children's Mobile Immunization Program

* Vaccines are FREE of charge to children under the age of 18 who meet one of the following criteria:

1. No health insurance
2. Enrolled in Medi-Cal (Please bring Medi-cal card to every visit.)
3. American Indian or Native Alaskan

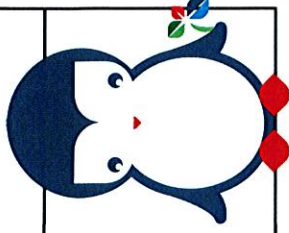
* We offer the Hemoglobin test FREE of charge for children, expecting/postpartum mothers, and require a WIC, school or doctor referral, regardless of health insurance.

* Your child's Immunization cards are required.

* Please be aware that our program DOES NOT offer TB skin tests or physicals.

* Clinics may be canceled due to weather conditions. Please call our office prior to arriving.

* We may stop registration 30 minutes before closing time.

SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
			1 Walgreens Pharmacy 40 Chester Avenue (Parking Lot) 9:00 am—11:30 am 12:00 pm—2:00 pm	2	3 Planz Elementary 2400 Planz Rd. (Parking Lot) 8:30 am—1130 am	4 Life House Church 3311 Manor St. (Parking Lot) 10:00 am—12:30 pm 1:00 pm—3:00 pm
5	6	7 Ollivier Middle 7310 Monitor St. (Parking Lot) 8:30 am—1130 am	8 Kern County Dept. of Human Services 100 E. California Ave (Parking Lot) 9:00 am—11:30 am 12:00 pm—2:00 pm	9	10	11
12	13	14 Hacienda Elementary 19950 Hacienda Blvd, Student Services, Room 624, California City 9:30 am—11:30 am 12:00 pm—2:00 pm	15 Adventist Health Bakersfield Resource Fair 2800 Chester Ave. (Parking Lot@29th) 1:00 pm—3:00 pm 3:30 pm—6:00 pm	16 Zephyr Lane Elementary 6327 Zephyr Ln. (Parking Lot) 12:00 pm—2:30 pm 3:00 pm—5:00 pm	17	18
19	20 Walmart Supercenter 5075 Gosford Rd. (Parking Lot) 9:00 am—11:30 am 12:00 pm—2:00 pm	21	22 New Life Church 4201 Stine Road (Parking Lot) 9:00 am—11:30 am 12:00 pm—2:00 pm	23	24	25
26	27 OFFICE CLOSED	28	29	30 Vallarta Market 600 Bear Mountain Blvd., ARVIN (Parking Lot) 9:30 am—11:30 am 12:00 pm—2:00 pm	31 Hi I'm Pip!	

For more information, please call (661) 869-6740 or visit us at <http://www.adventisthealthbakersfield.org/immunizations>

Mayo 2019



Children's Mobile Immunization Program

* Las vacunas son GRATIS para niños menores de 18 años que cumplen uno de los siguiente criterio:

1. No aseguranza medica
2. Inscrito a Medi-Cal (Favor de traer la tarjeta de Medi-cal en cada visita)
3. Indio Americano o Nativo de Alaska

* La prueba para la Hemoglobina esta disponible GRATIS para niños, mujeres embarazadas/ postparto con la forma de WIC, escuela o doctor sin importar la clase de aseguranza medica.

* La tarjetas de vacunas de su hijo(a) son requeridas.

* Tenga en cuenta que nuestro programa no ofrece pruebas de tuberculosis o exámenes físicos.

* Las clinicas podran ser canceladas por condiciones del clima. Porfavor llame antes de ir a la clinica móvil.

* El personal podra parar de registrar 30 minutos antes de la hora de cerrar.

DOMINGO	LUNES	MARTES	MIERCOLES	JUEVES	VIERNES	SABADO
			1 Walgreens Pharmacy 40 Chester Avenue (Estacionamiento) 9:00 am—11:30 am 12:00 pm—2:00 pm	2	3 Planz Elementary 2400 Planz Rd. (Estacionamiento) 8:30 am—1130 am	4 Life House Church 3311 Manor St. (Estacionamiento) 10:00 am—12:30 pm 1:00 pm—3:00 pm
5	6	7 Ollivier Middle 7310 Monitor St. (Estacionamiento) 8:30 am—1130 am	8 Kern County Dept. of Human Services 100 E. California Ave (Estacionamiento) 9:00 am—11:30 am 12:00 pm—2:00 pm	9	10	11
12	13	14 Hacienda Elementary 19950 Hacienda Blvd, Student Services, Room 624, California City 9:30 am—11:30 am 12:00 pm—2:00 pm	15 Adventist Health Bakersfield Resource Fair 2800 Chester Ave. (Estacionamiento) 1:00 pm—3:00 pm 3:30 pm—6:00 pm	16 Zephyr Lane Elementary 6327 Zephyr Ln. (Estacionamiento) 12:00 pm—2:30 pm 3:00 pm—5:00 pm	17	18
19	20 Walmart Supercenter 5075 Gosford Rd. (Estacionamiento) 9:00 am—11:30 am 12:00 pm—2:00 pm	21	22 New Life Church 4201 Stine Road (Estacionamiento) 9:00 am—11:30 am 12:00 pm—2:00 pm	23	24	25
26	27 OFFICE CLOSED	28	29	30 Vallarta Market 600 Bear Mountain Blvd., ARVIN (Estacionamiento) 9:30 am—11:30 am 12:00 pm—2:00 pm	31 Hola soy Pip!	

Events at the Beale Memorial Library, May 2019:

Tuesdays, 11 am: *Preschool Storytime*. Celebrate reading by enjoying stories, songs, rhymes, & fun for your 3 to 5 year old. Arkelian Children's Room.

Tuesdays, 5:30 pm: *Legal Help Clinic*. Local attorneys will hold a free informational workshop to answer questions from those in attendance. Lake Room.

Wednesdays, 11 am: *Toddler Time*. Let's play and learn together! Enjoy stories, movement, songs, & fun with your 18-month-old to 2 years old. Arkelian Children's Room.

Wednesdays, 5 pm: *Adults Get Crafty*. Enjoy an evening devoted to the joy of crafts & conversation. Create a new craft, work on an on-going projects, or bring a craft from home. Tejon Room, 2nd floor.

Thursdays, 5:30 pm: *LEGO Club Mania!* It's a LEGO free-for-all! Join us in building LEGO creations. We'll have LEGO ideas to help spark your creativity, or go wild. Build anything you can imagine! Arkelian Children's Room.

Fridays, 4 pm: *Kids Get Crafty*. Attend monthly craft projects & get creative! Join us to create the craft of the month. Arkelian Children's Room.

Saturdays, 2-4 pm: *Math Clinic*. Learn math or get assistance with your math homework. Open to all learners of all ages. Registration required: 661-868-0701.

Friday, May 3, 10 am: *Family Place Library*. A Family Place Library builds on the knowledge that good health, early learning, parental involvement, and supportive communities play a critical role in young children's growth and development. Registration required: 661-868-0701

Saturday, May 4 & 18, 3:00 pm: *Philosophy for Children*. Bring your children to this introductory and fun philosophy discussion! For children aged kindergarten thru 6th grade. We will be exploring different children's books and engaging children in open discussion that encourages a community of inquiry. Arkelian Children's Room.

Wednesday, May 8, 11 am: *Bring Your Stuffed Animal to the Library Day!* May is National Mental Health Awareness Month! Bring your favorite stuffed animal to the library to brighten your day and the days of the library workers.

Thursday, May 9, 4 pm: *Family Flix Before 6*. Enjoy watching a movie with your friends and family. This month's movie is *A Goofy Movie*. The film begins at 4:00 p.m. and the doors open at 3:45 p.m. Children under 12 must be accompanied by an adult. Tejon Room.

Friday, May 10, 9 am: *Storytime Café*. Join us at Blue Oak Coffee Roasting (1717 20th St) for stories, songs, and an activity for your child.

Saturday, May 11, & 25, 10:30 am: *Color Me Happy*. Stressed out? Join the coloring craze with a relaxing morning of conversation & coloring. A variety of stress-relieving coloring pages will be provided. Auditorium.

Saturday, May 11, 12 pm: *2nd Saturday Film Series*. Families are invited to watch an afternoon movie. Bring your lunch! This month's film is *Memoirs of a Geisha*. This movie is about the life of a poor 9 year old girl sold to a Geisha House in 1929 Japan. The film begins at 12 pm and the auditorium doors open at 11:45 am. Children under 12 must be accompanied by an adult. Auditorium.

Saturday, May 11, 4:30 pm: *The Art of Storytelling*. Learn how to tell a story, practice in a safe supportive environment, and have the opportunity to present your masterpiece at our community storytelling showcase on May 25. Tejon Room.

Monday, May 13, 4 pm: *Sensory Family Flix Before 6*. Friendly screenings in an open environment allow families to enjoy their favorite films in a safe and accepting environment where kids are free to get up, move around, shout or sing. This month's movie: *Inside Out*. Arkelian Children's Room.

Tuesday, May 14, 6 pm: *Dark Dial: Haunted Radio Hour*. Join us for a chilling good time listening to old, eerie radio dramas.

Thursday, May 16, 4:30 pm: *Crafty Teen Club*. Are you crafty? Do you like to make stuff? Find your inner craftiness! Join our club that meets once a month for snacks, a small craft, and lots of fun! Tejon Room, 2nd floor.

Thursday, May 16, 5 pm: *POV Documentary Series*. This month's film is: *Still Tomorrow*. This documentary is about Yu Xiuhua, a famous Chinese Poet with cerebral palsy and no high school diploma, who has been able to sell her poetry for twenty years. The film begins at 5:00 p.m. and the auditorium doors open at 4:45 p.m. Children under 12 must be accompanied by an adult. Tejon Room.

Saturdays, May 18 & 25, 10 am: *Volunteer Orientation*. Volunteer orientation and training for the Beale Library, for more information please call 661-868-0701.

Saturday, May 18, 11:30 am: *ASL Junction*. Join kids and families to learn American Sign Language using crafts and stories! Arkelian Children's Room.

Tuesday, May 21, 5 pm: *Veterans Unite*. Inviting military members, past and present and their families to come together to share their experiences and meet others who understand what it means to serve in an informal, non-judgmental setting. Lake Room.

Tuesday, May 21, 5:30 pm: *The Play's the Thing: Play Reading*. Come "play" with us! Everyone takes a role and reads along. Each time we'll be reading through a different script. All materials provided.

Wednesday, May 22, 4 pm: *Barks & Books*. Build your reading skills & enhance self-esteem, by reading aloud to an affectionate furry friend. Ages K-8. Registration Required: 661-868-0701. Arkelian Children's Room.

Thursday, May 23, 4:30 pm: *Otaku: Anime & Manga Club*. Anime fans unite! Join us and discuss your favorite anime, manga, music, and more! All anime will be either Dubbed or Subtitled. Tejon Room, 2nd floor.

Saturday, May 25, 10 am: *Chalk the Walk*. Sign up for a space to share your artwork on our sidewalk! Call 661-868-0701 to register a spot.

Saturday, May 25, 6:30 pm: *There's No Place Like Home: An Evening of True Stories*. What does home mean to YOU? Share your own personal story at our community storytelling showcase. Signups for storytellers begin at 6pm, and stories must be no more than 5 minutes in length. Auditorium.

Tuesday, May 28, 5:30 pm: *Book Club in a Pub*: Participate in conversation with local food & spirits! New title chosen monthly by group participants during the event prior Event held at: Downtown Red Zone 900 Truxtun Ave.

Wednesday, May 29, 6 pm: *Cinema Macabre*. Join us for a spooky classic film. This month's film is *The Raven* (1965) starring Boris Karloff, Peter Lorre and Vincent Price and will be shown in the Beale Library auditorium. Doors open 15 minutes before the movie starts. The film begins at 6:00 p.m. and doors open at 5:45 p.m.

Thursday, April 25, 4 pm: *International Cinema*. Showcasing films from around the world. This month's film is *The Wedding Plan*. Doors open 15 minutes before the movie starts. The film begins at 4:00 p.m. and doors open at 3:45 p.m. Children under 12 must be accompanied by an adult. Auditorium.

**All events are free. No reservations necessary unless specified. For more information,
call Beale Memorial Library at 661-868-0770.**

**Kern County Library
www.kerncountylibrary.org**

Trauma Informed Care Symposium 2019



The focus of the Trauma Informed Care Symposium is to provide school staff and community agencies with strategies on how to work with youth and families affected by trauma.

There will be workshop speakers from multiple school districts, Kern County Superintendent of Schools and Community Agencies. The Opening speaker will be: Dr. Marleen Wong, the Vice Dean for the USC social work program and the Principal Investigator for the SAMHSA funded Trauma Treatment Adaptation Center.

LEARNING OBJECTIVES:

- Learn strategies on how to work with youth and families affected by trauma.
- Learn how to be a trauma responsive school
- Learn about resources available to students & families during the **Lunch Resource Fair**

DATE:

June 8, 2019

TIME:

8 am to 4 pm

Registration starts at 7:30 am

COST:

\$25 per person for continental breakfast and lunch

LOCATION:

Larry E Raider Education Center
2000 K St. / Room 101
Bakersfield CA. 93301

REGISTER ONLINE:

<http://kern.k12oms.org/1515-164260>

Registration deadline: Thursday, June 06, 2019

Contact:

Leticia Limon at (661) 852-5660

or lelimon@kern.org for more information.

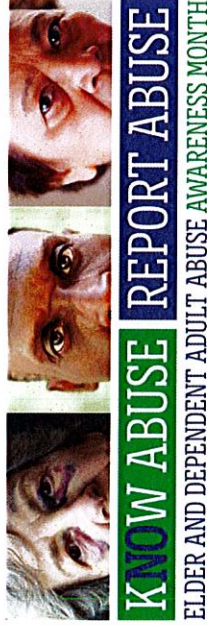
"Estate Planning and Financial Abuse Issues"

This year's Elder Abuse Conference focuses on the theme of estate planning.

The participants in this training will develop a broader understanding of estate planning and the various instruments used in the process such as power of attorney, trusts, wills, conservatorships and more.

Proper estate planning can protect you and your loved ones and provide a strategy for your life. People often put off planning, but delays can result in much more complex and costly options. Advanced planning ensures your "voice" carries on when you may no longer be able to speak, and is not just for the wealthy.

Our key presenter for this conference: **Kira Wattenburg King, JD**, earned her law degree at UC Davis School of Law and was a prosecutor for the Sacramento District Attorney's Office. Her passion for litigation has led to teaching at UC Davis School of Law as an adjunct professor in Trial Skills. After leaving the prosecutor's office, Kira opened her own firm specializing in civil litigation and now proudly dedicates her practice solely to Estate Planning. Kira presents regularly at financial seminars, and speaks annually at the California District Attorneys Association National Symposium on Elder Abuse.



22nd Annual Kern County Elder Abuse Prevention Conference

Thursday, June 13, 2019
8:15 am - 4:30 pm

Hodel's Country Dining
(Liberty Hall)
Hwy 99 & Olive Drive
5917 Knudsen Dr.
Bakersfield, California

Presented by:

Kern County Aging & Adult Services -
Adult Protective Services (APS)

Kern County Commission on Aging

Kern Behavioral Health & Recovery
Services

Kern County District Attorney's Office

Kern Co. Aging & Adult Services – APS/EAPC
5357 Truxtun Avenue
Bakersfield, CA 93309
Phone (661) 868-1052
Fax (661) 868-0924

Who Should Attend?

All Social Service Agencies, Law Enforcement, District Attorneys, Medical Providers, Community Partners, Religious Leaders, Retirement Home and Care Facility Staff, and Other Service Organizations that work with Older Adults.

Five (5) hours CA PA/PG/PC Association credits are available. To register for these credits go to: capadapcc.org

Course pending certification of continuing education credit for LMFT's, LCSW's, LPCs, and LEPs as required by the California Association of Marriage and Family Therapists (CAMFT).

Course pending certification of continuing education credit by the California Board of Registered Nursing (BRN).

Course pending certification of continuing education credit by the California Consortium of Addiction Programs and Professionals (CCAPP).

Early Conference Registration Fee is \$30.00 (includes continental breakfast, buffet luncheon, and afternoon snack). After May 14, 2019, registration will be \$45.

Registration Deadline:

June 1, 2019

Make checks payable to:

Kern County Aging and Adult Services Department

**NON REFUNDABLE-
Substitutions Allowed**

Conference Objectives

- Identify all relevant estate planning documents
- Understand the role and options for Conservatorships in relation to financial abuse
- Understand mental capacity as it relates to estate planning
- Identify how to access use estate planning documents for investigations into financial abuse
- Demonstrate important documentation skills for investigations for maximum potential of prosecution of financial abuse.

**Your Awareness Can Prevent Elder
& Dependent Adult Abuse**



Registration includes continental breakfast, lunch and afternoon snack.

Make checks payable to:
Kern County Aging and Adult Services Department.
(credit cards not accepted)

Mail Registration to:

Kern County Aging and Adult Services Department
5357 Truxtun Avenue
Bakersfield, CA 93309

ATTN: Laura Juarez
(661) 868-1052 or
juarezlau@kerncounty.com

Space is limited so register early. Early registration is \$30. After May 14, 2019, registration will be \$45.

Registration **deadline is June 1, 2019**

NO REFUNDS- Substitutions allowed

Single Registration

Name: _____

Agency: _____

Address: _____

Telephone number: _____ **E-Mail:** _____

I need a certificate of attendance YES _____ NO _____

If registering for an agency please contact Laura Juarez (661)868-1052.



News Release

FOR MORE INFORMATION CONTACT:

Deekay Fox
Office: (661) 869-6304
Cell: (661) 378-2353

FOR IMMEDIATE RELEASE

April 17, 2019

Golden Empire Transit Summer Youth Passes Available for Purchase

Bakersfield, CA —Golden Empire Transit District (GET) is now selling its popular Summer Youth Pass (SYP). The twenty-dollar pass provides unlimited rides during the month of purchase and will be available to riders six to 20 years old for use in May, June, July, and August.

A 2017 GET Customer and Community Satisfaction Survey found 37 percent of surveyed riders were six to 24 years old, with students making up the largest occupation category. To support this key customer group, GET sees the importance of providing discounted fares for students and children older than six years of age during a time of the year when independent travel is often needed for summer school, child care, or summer jobs. Passes are available for purchase now, and the May pass will be available for use beginning May 1.

"The Summer Youth Pass Program provides a safe and affordable travel option for Bakersfield's youth," said Karen King, GET's CEO. "Summer vacation provides an excellent opportunity for students to learn the skill of independent travel, which can be extremely helpful when parents or caregivers are working and teens need to travel."

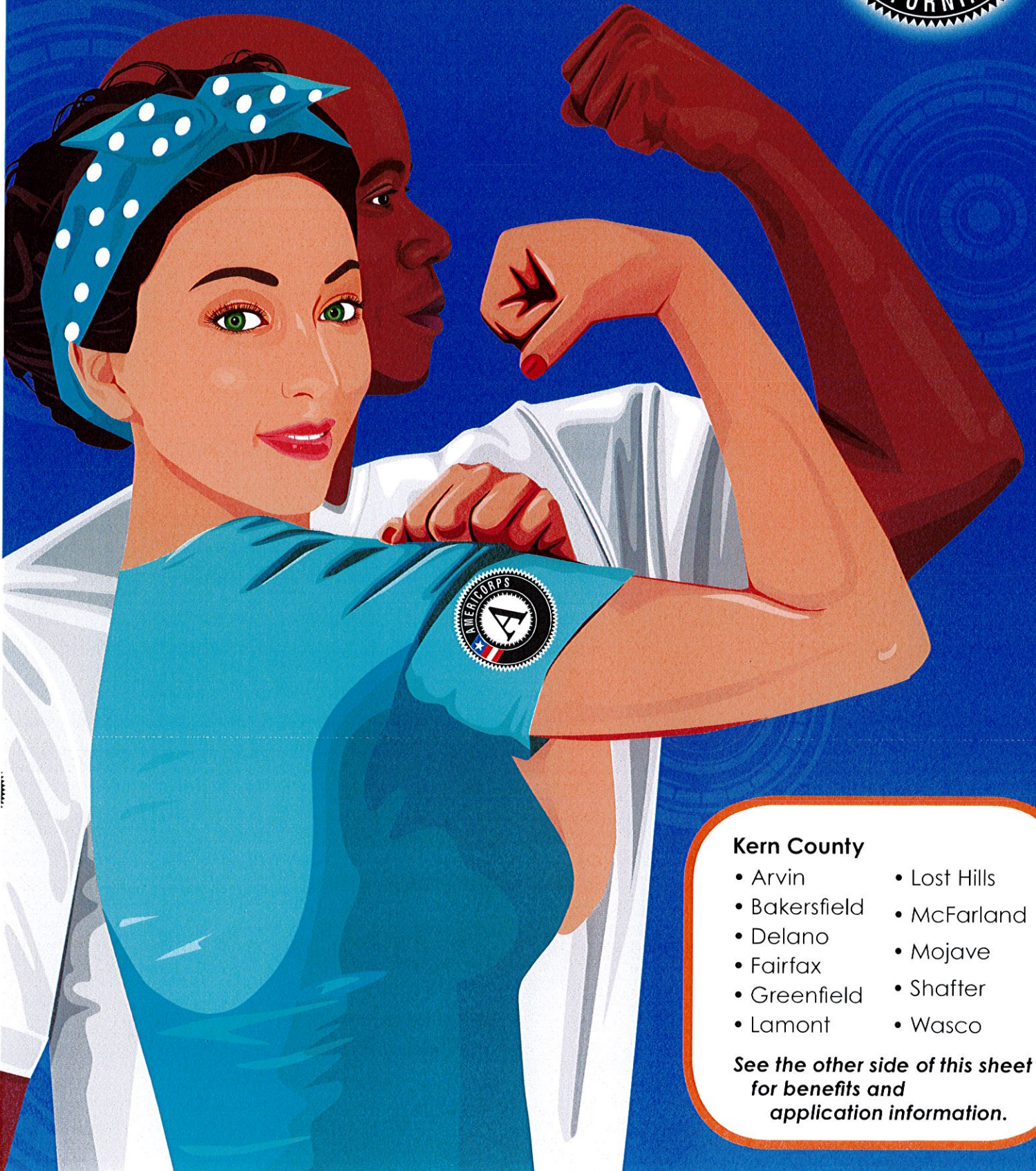
The SYP is available for purchase by youth and/or caregivers of youth riders on mobile devices through the Token Transit app available on Google Play and at the Apple App Store. Caregivers and family members or friends of students can even "send a pass" from Token Transit to riders by entering the recipient's phone number at the time of purchase. Primary, secondary, and college-aged riders and their parents or caregivers can also purchase passes at the GET main office and the Downtown Transit Center.

GET will be hosting a SYP social media contest on Facebook, Instagram, and Twitter beginning May 1 for all SYP customers. Riders who post photos and stories of how they are using the pass along with the hashtag #GETSYP (e.g., going to the movies, park, school, or summer job) will be entered to win a free 2019 Summer Youth Pass. The winners will be drawn at random.

GET was formed in July 1973 and is the primary public transportation provider for the Bakersfield Urbanized Area. It is the largest public transit system within a 110-mile radius. The District's legal boundary includes Bakersfield city limits as well as adjacent unincorporated areas. GET has a fleet of 90 compressed natural gas buses equipped with wheelchair lifts and bike racks. GET services 16 routes, which operate 7 days a week and transport more than 6 million passengers each year with its fixed route buses. In addition, GET operates 21 compressed natural gas GET-A-Lift buses. GET has an economic impact; every \$1.00 GET spends and invests creates \$5.80 in return. The International Standards Organization formally recognizes GET for its certified Environmental Management System. For more information, visit www.getbus.org or call 869.2GET (2438).

####

Mentor youth in one of these Kern County communities:



Kern County

- Arvin
- Bakersfield
- Delano
- Fairfax
- Greenfield
- Lamont
- Lost Hills
- McFarland
- Mojave
- Shafter
- Wasco

*See the other side of this sheet
for benefits and
application information.*

Getting Things Done for America!



Building Healthy Communities AmeriCorps Mentor

Nine-month, full-time positions are available for AmeriCorps Members to serve as mentors in Kern County California starting September 1, 2019 and ending May 31, 2020. Applicants must be available to serve site-specific schedules during the term of service.

Essential Functions and Responsibilities

AS A MENTOR:

Under general supervision, to implement the Building Healthy Communities AmeriCorps programs by providing the following direct services:*

- plan structured and meaningful mentor activities
- implement one-on-one and small group mentoring
- attend regular mentor training provided by program
- collaborate with agency staff to monitor mentee progress
- serve as a mentor and positive role model to target mentees
- report weekly on mentee contact logs and other important documents
- appraise mentee progress using evaluation instruments provided by program
- create and manage a schedule to ensure all mentees receive appropriate hours

**mentor specific duties will vary across school sites*

AS AN AMERICORPS TEAM MEMBER:

- as a team, plan, implement and report on service projects to strengthen communities
- participate in and reflect on community service experiences
- participate in team meetings and other events promoting the AmeriCorps identity
- recruit and coordinate community volunteers
- participate in ongoing service specific training

LIVING ALLOWANCE AND BENEFITS:

- Full-time (approx. 40 hrs/week) \$1400 monthly living allowance
- Child care benefits (for eligible full-time Members)
- Health insurance benefits (for eligible full-time Members)
- \$4,266.50 education award** upon satisfactorily completing nine months (1200 hours) of service

***The education award can only be used to pay student loans or for future college tuition and expenses.*

APPLY NOW!

For more information, call (661) 852-5675 • Apply at: www.BHCamericorps.org



Advocacy and Leadership— Tips for Families: You Are a Leader

Parenting skills have a lot in common with effective leadership skills (Saad, 2016). You use powerful leadership skills and abilities as you manage your household every day and guide your children in the little and big tasks of life.

There are many ways that these everyday skills can serve you as a parent leader or advocate whether at home, in your child's school, or in your community.

Did You Know?

Your personal experiences as a parent are important. Research tells us that when parents speak up and act to make positive changes for their children, great things happen. Here are just a few examples of how many people benefit from parents' advocacy efforts:

- Children experience greater opportunities, both at home and at school (Henderson, Kressley, & Frankel, 2016).
- Parents build knowledge and skills, make connections with others, and boost self-confidence (Henderson, Kressley, & Frankel, 2016).
- Programs and schools are more sensitive to ensuring that transitions to new classrooms are positive experiences for children and families.
- Early childhood programs, schools, and other programs are better able to meet the needs of the children, families, and the community they serve (Auerbach, 2010).
- Communities are stronger when they understand the needs of the people who live there (Henderson, Kressley, & Frankel, 2016).

Parent Leadership in Action

Your contributions can make a real difference, whether big or small. Parents who take on leadership roles can change their community—and the lives of their children and themselves for the better. Here are three stories about parent leaders and advocates making a difference in their community. How might these stories inspire you?

- **Chicago.** Parents in Chicago spoke with 475 of their neighbors about the importance of early learning. This led to higher preschool enrollments and attendance (Community Organizing and Family Issues, 2015).

This document was developed with funds from Grant #90HC0014 for the U.S. Department of Health and Human Services, Administration for Children and Families, Office of Head Start, and Office of Child Care, by the National Center on Parent, Family, and Community Engagement. This resource may be duplicated for noncommercial uses without permission.

Advocacy and Leadership—Tips for Families: You Are a Leader

Parent Leadership in Action, cont.

- **Colorado.** A group of parents worked together in Colorado to get services for their children with dyslexia. They raised more than \$23,000 for extra opportunities, such as attending an academic dyslexic summer camp or receiving private tutoring from a Certified Academic Language Therapist. The group wrote letters to the editor of their local newspaper. They attended school board meetings to tell their stories and ensure their children's needs remained in the public eye (National Center for Learning Disabilities, 2009).
- **Washington.** Lisa Grenia started as a parent advocate by volunteering in her daughter's Head Start classroom and attending parent meetings. She was eventually elected to be her state's Head Start representative and participated in the Parent Ambassadors program in Washington state (Washington State Association of Head Start & ECEAP, 2018). Here is part of what she had to say about her Parent Ambassadors experience:

As an adult I never learned the basics of government. I did not know how to contact my lawmakers and why I, or anyone else, would even want to do such a thing. I did not believe that my voice could make a difference in my city, let alone in my state.

The Parent Ambassadors program has taught me self-confidence, the magnitude of legislation, the power of one person and how to reach a wide audience of like-minded people. I feel a change has been swirling inside of me.

I cannot go back to my old ways and I am proud to be showing my daughter the importance of volunteerism, diligence, and tactful leadership (Grenia, 2011).

References

- Auerbach, S. (2010). Beyond coffee with the principal: Toward leadership for authentic school-family partnerships. *Journal of School Leadership*, 20(6), 728–757.
- Community Organizing and Family Issues. (2015). Parent engagement that builds leadership and power.
- Grenia, L. (2011). Parent story: Becoming an advocate.
- Henderson, A., Kressley, K., & Frankel, S. (2016). *Capturing the ripple effect: Developing a theory of change for evaluating parent leadership initiatives*. Annenberg Institute for School Reform.
- National Center for Learning Disabilities. (2009). A Parent's Perspective—Success is Sweet: A Story of Parent Advocacy [Blog].
- Saad, N. (2016). What parenting and leadership have in common. Best of Parenting.
- Washington State Association of Head Start & ECEAP. (2018). WSA Parent Ambassadors-an Overview.

For more information about this resource, please contact us:
PFCE@ecetta.info | 1-866-763-6481



ADMINISTRATION FOR
CHILDREN & FAMILIES



NATIONAL CENTER ON
Parent, Family and Community Engagement

2018-2019 Head Start Policy Council Meeting Dates Fechas de juntas de Concilio de Póliza

All meetings will be held at 5005 Business Park North, Suite 130~Board Room.
Light Dinner at 5:00 p.m. with the meeting starting at 5:30 p.m.

*Todas las reuniones se llevarán a cabo en la oficina localizada en el 5005
Business Park North Suite 130 en la Sala de Juntas.
Se servirá una cena ligera a las 5:00 p.m. y la junta iniciará a las 5:30*

Thursday, November 29, 2018
Tuesday, December 18, 2018
Tuesday, January 22, 2019
Tuesday, February 26, 2019
Tuesday, March 26, 2019
Tuesday, April 23, 2019
Tuesday, May 21, 2019
Tuesday, June 25, 2019
Tuesday, July 23, 2019
Tuesday, August 20, 2019
Tuesday, September 24, 2019
Tuesday, October 22, 2019