



DATE	June 18, 2024
TIME	11:00 am
LOCATION	CAPK Administrative Office 1300 18 th St., 3 rd Floor Bakersfield, CA 93301

Budget & Finance Committee Agenda

1. Call to Order

2. Roll Call

Michelle Jara Rangel
Denise Boshers

Mia Cifuentes
Fatima Echeverria

3. Public Comments

The public may address the Committee on items not on the agenda but under the jurisdiction of the Committee. Speakers are limited to 3 minutes. If more than one person wishes to address the same topic, the total group time for the topic will be 10 minutes. Please state your name before making your presentation.

4. New Business

- | | |
|---|---|
| a. Head Start / Early Head Start Budget to Actual Reports for April 30, 2024 - Info Item <ol style="list-style-type: none">1. Head Start Budget to Actual for the Period Ended April 30, 2024 (p. 3-5)2. Early Head Start Budget to Actual for the Period Ended April 30, 2024 (p. 6-10)3. Head Start (No Cost Extension) for the Period Ended April 30, 2024 (p. 11-12)4. Early Head Start (No Cost Extension) for the Period Ended April 30, 2024 (p. 13-14)5. Head Start Building Proceeds for Central Kitchen as of April 30, 2024 (p. 15-16) | Tracy Webster, Chief Financial Officer,
Louis Rodriguez, Head Start Finance
Administrator |
| b. 211 Call Center - United Way of Tulare County FY 2024-2027 Service Agreement – Action Item (p. 17-22) | Sabrina Jones-Roberts, 211 Program
Administrator |
| c. Renewal Contract US Department of Housing and Urban Development (HUD) and Coordinated Entry System (CES) – Action Item (p. 23-29) | Rebecca Moreno, Director of Housing &
Supportive Services |
| d. County of Kern – Public Health Department COVID-19 Isolation Accommodation Agreement – Action Item (p. 30-41) | Rebecca Moreno, Director of Housing &
Supportive Services |
| e. Contract for Services for Energy Weatherization; Econo West, Inc., HD Maintenance, Oasis & Solar and PLC System Services – Action Item (p. 42-151) | Wilfredo Cruz, Energy Program
Administrator |

- f. April Financial Reports 2024 – **Action Item (p. 152-256)**

Tracy Webster, Chief Financial Officer

- g. Migrant Childcare Program Equipment Inventory – **Info. Item (p. 257-267)**

Laura Porta, MCAP Program
Administrator

5. Committee Member Comments

6. Next Scheduled Meeting

Budget & Finance Committee Meeting
Wednesday, August 14, 2024
1300 18th St., 3rd Floor, Executive Conference Room
Bakersfield, CA 93301

7. Adjournment

This is to certify that this Agenda Notice was posted in the lobby of the CAPK Administrative Office at 1300 18th St. Bakersfield, CA and online at www.capk.org by 11:00 am, June 13, 2024, by Glynniel Campbell, Administrative Coordinator.



MEMORANDUM

To: Budget and Finance Committee

From: Tracy Webster, CFO/ Louis Rodriguez, Finance Administrator

Date: June 18, 2024

Subject: *Agenda Item 4a*: Head Start Budget to Actual Report for the Period Ended April 30, 2024 – **Info Item**

The Office of Head Start has awarded CAPK the full amount of its Head Start and Early Head Start grant for a five-year budget period, the first-year budget period is March 1, 2024, through February 28, 2025.

The following are highlights of the Head Start Budget to Actual Report for the period of March 1, 2024, through April 30, 2024. Two months (16.7%) of the 12-month budget period have elapsed.

Base Funds

Overall expenditures are at 11% of the budget.

Training & Technical Assistance Funds

Overall expenditures are at 20% of the budget.

Non-Federal Share (Head Start and Early Head Start combined)

The non-Federal share is at 21% of the budget.

Community Action Partnership of Kern

Head Start

Budget to Actual Report

Budget Period: March 1, 2024 - February 28, 2025

Report Period: March 1, 2024 - April 30, 2024

Month 2 of 12 (16.7%)

Prepared 05/28/2024

BASE FUNDS	BUDGET	ACTUAL	REMAINING	% SPENT	% REMAINING
PERSONNEL	8,135,302	639,108	7,496,194	8%	92%
FRINGE BENEFITS	2,601,970	310,469	2,291,501	12%	88%
TRAVEL	-	-	-		
EQUIPMENT	-	-	-		
SUPPLIES	535,017	138,151	396,866	26%	74%
CONTRACTUAL	192,811	14,477	178,334	8%	92%
CONSTRUCTION	-	-	-		
OTHER	3,752,064	507,435	3,244,629	14%	86%
INDIRECT	1,443,154	146,176	1,296,978	10%	90%
TOTAL BASE FUNDING	16,660,318	1,755,815	14,904,503	11%	89%

TRAINING & TECHNICAL ASSISTANCE

TRAVEL	60,904	8,054	52,850	13%	87%
SUPPLIES	23,986	3,039	20,947	13%	87%
CONTRACTUAL	12,800	-	12,800	0%	100%
OTHER	63,752	20,673	43,079	32%	68%
INDIRECT	16,144	3,153	12,991	20%	80%
TOTAL TRAINING & TECHNICAL ASSISTANCE	177,586	34,918	142,668	20%	80%

GRAND TOTAL HS FEDERAL FUNDS	16,837,904	1,790,733	15,047,171	11%	89%
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HEAD START and EARLY HEAD START COMBINED NON-FEDERAL SHARE

SOURCE	BUDGET	ACTUAL	REMAINING	% SPENT	% REMAINING
IN-KIND	2,252,076	269,577	1,982,499	12%	88%
CALIF DEPT OF ED	10,925,665	2,467,061	8,458,604	23%	77%
TOTAL NON-FEDERAL	13,177,741	2,736,638	10,441,103	21%	79%

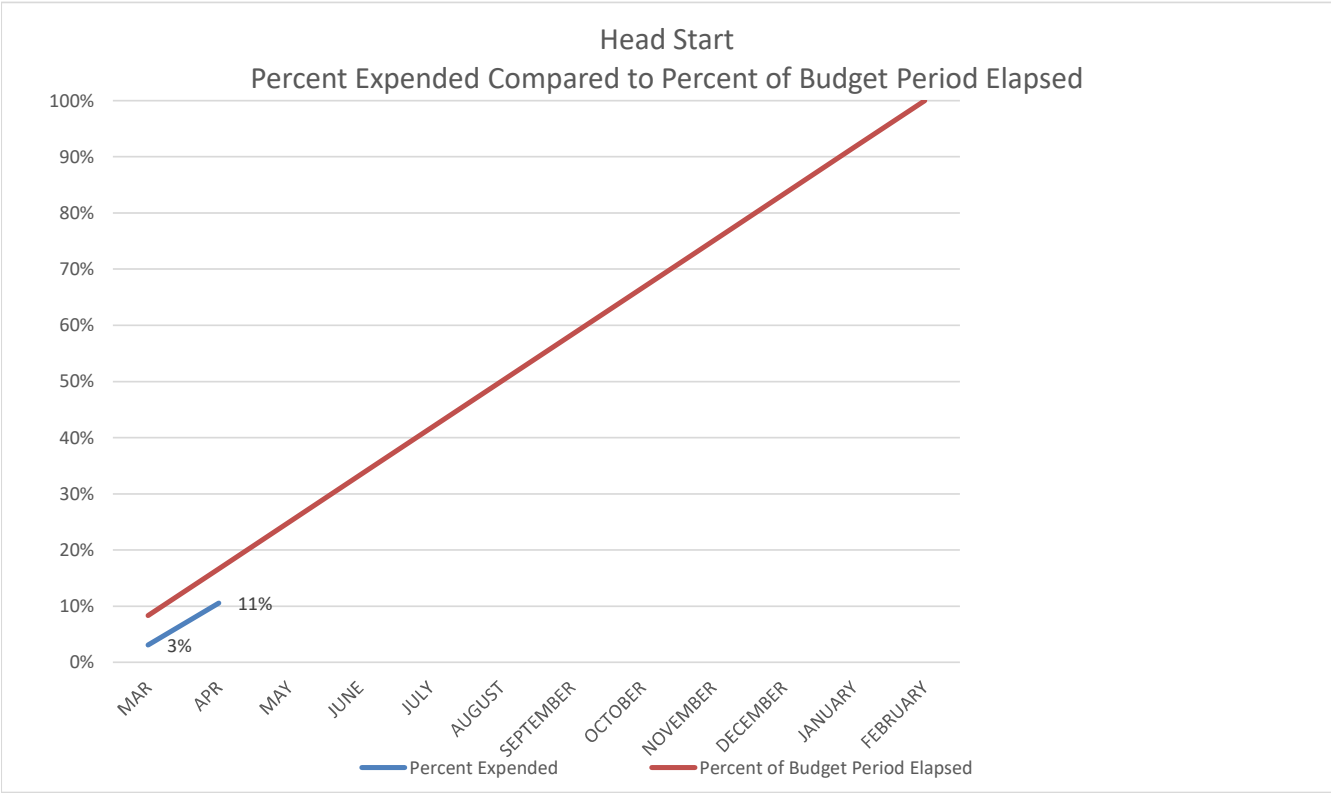
Budget reflects Notice of Award #09CH012489-01-00

Actual expenditures include posted expenditures and estimated adjustments through 04/30/2024

Administrative Cost for HS and EHS Combined 0.9%

Agency-Wide Credit Card Report

	CURRENT	1 TO 30	31 TO 60	61 TO 90	TOTAL	STATEMENT DATE
Wells Fargo	48,946	-	-	-	48,946	5/1/2024
Lowe's	32,733	330	-	-	33,063	5/2/2024
Smart & Final	888	-	-	-	888	5/1/2024
Save Mart	489	-	-	-	489	5/8/2024
Chevron & Texaco Business Card	8,714	-	-	-	8,714	5/6/2024
Home Depot	17,449	2,461	227	13	20,151	5/5/2024
	109,219	2,791	227	13	112,251	





MEMORANDUM

To: Budget and Finance Committee

From: Tracy Webster, CFO / Louis Rodriguez, Finance Administrator

Date: June 18, 2024

Subject: Early Head Start Budget to Actual Report for the Period Ended April 30, 2024 – **Info Item**

The Office of Head Start has awarded CAPK the full amount of its Head Start and Early Head Start grant for a five-year budget period, the first-year budget period is March 1, 2024, through February 28, 2025.

The following are highlights of the Early Head Start Budget to Actual Report for the period of March 1, 2024, through April 30, 2024. Two months (16.7%) of the 12-month budget period has elapsed.

Base Funds

Overall expenditures are at 8% of the budget.

Training & Technical Assistance Funds

Overall expenditures are at 21% of the budget.

Community Action Partnership of Kern
Early Head Start
Budget to Actual Report
Budget Period: March 1, 2024 - February 28, 2025
Report Period: March 1, 2024 - April 30, 2024
 Month 2 of 12 (16.7%)

Prepared 05/28/2024

BASE FUNDS	BUDGET	ACTUAL	REMAINING	% SPENT	% REMAINING
PERSONNEL	12,030,370	847,266	11,183,104	7%	93%
FRINGE BENEFITS	3,730,806	336,332	3,394,474	9%	91%
TRAVEL	-	-	-		
EQUIPMENT	-	-	-		
SUPPLIES	761,608	67,092	694,516	9%	91%
CONTRACTUAL	1,006,585	21,303	985,282	2%	98%
CONSTRUCTION	-	-	-		
OTHER	2,517,894	292,399	2,225,495	12%	88%
INDIRECT	1,953,770	167,444	1,786,326	9%	91%
TOTAL BASE FUNDING	22,001,033	1,731,836	20,269,197	8%	92%

TRAINING & TECHNICAL ASSISTANCE

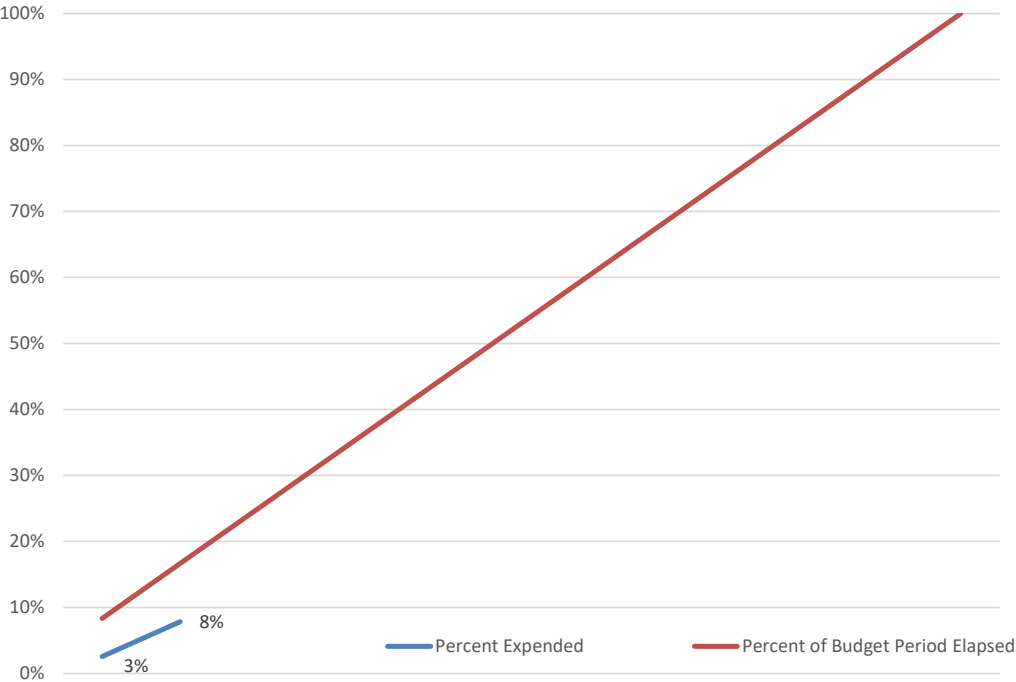
PERSONNEL	-	-	-		
FRINGE BENEFITS	-	-	-		
TRAVEL	118,632	42,449	76,183	36%	64%
SUPPLIES	30,013	950	29,063	3%	97%
CONTRACTUAL	26,080	1,333	24,747	5%	95%
OTHER	137,953	19,839	118,114	14%	86%
INDIRECT	31,268	6,434	24,834	21%	79%
TOTAL TRAINING & TECHNICAL ASSISTANCE	343,946	71,005	272,941	21%	79%

GRAND TOTAL EHS FEDERAL FUNDS	22,344,979	1,802,841	20,542,138	8%	92%
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Budget reflects Notice of Award #09CH012489-01-00

Actual expenditures include posted expenditures and estimated adjustments through 04/30/2024

Early Head Start
Percent Expended Compared to Percent of Budget Period Elapsed



Community Action Partnership of Kern
Head Start and Early Head Start Kern
Year-to-Date Non-Federal Share and In-Kind Report
Budget Period: March 1, 2024 through February 28, 2025
Report for period ending April 30, 2024 (Month 2 of 12)

Percent of budget period elapsed: 16.7%

LOCATION	Enroll- ment	March	YTD Totals	Kern/SJC	IN-KIND GOAL	% OF GOAL MET
Alberta Dillard	34	10,200	10,200	Kern	43,028	24%
Alicante	17	162	162	Kern	21,514	1%
Angela Martinez	75	19,954	19,954	Kern	94,916	21%
Broadway	37	2,628	2,628	Kern	46,825	6%
California City	17	115	115	Kern	21,514	1%
Cleo Foran	23	8,354	8,354	Kern	29,107	29%
Delano	60	20,365	20,365	Kern	75,933	27%
East California	52	9,692	9,692	Kern	65,808	15%
Fairfax	34	6,877	6,877	Kern	43,028	16%
Harvey L. Hall	146	18,848	18,848	Kern	184,769	10%
Heritage	17	3,577	3,577	Kern	21,514	17%
Home Base	160	227	227	Kern	202,487	0%
Lamont	20	6,429	6,429	Kern	25,311	25%
Martha J. Morgan	50	239	239	Kern	63,277	0%
McFarland	20	215	215	Kern	25,311	1%
Mojave	20	3,490	3,490	Kern	25,311	14%
Oasis	42	5,930	5,930	Kern	53,153	11%
Pete H. Parra	116	38,467	38,467	Kern	146,803	26%
Primeros Pasos	67	42,257	42,257	Kern	84,791	50%
Rosamond	34	1,474	1,474	Kern	43,028	3%
San Diego	32	5,852	5,852	Kern	40,497	14%
Seibert	20	1,986	1,986	Kern	25,311	8%
Shafter	17	119	119	Kern	21,514	1%
Shafter HS/EHS	24	4,087	4,087	Kern	30,373	13%
Sterling	134	14,216	14,216	Kern	169,583	8%
Stockdale Head Start	45					
Sunrise Villa	17	95	95	Kern	21,514	0%
Taft	54	227	227	Kern	68,339	0%
Tehachapi	15	567	567	Kern	18,983	3%
Vineland	17	191	191	Kern	21,514	1%
Virginia	17	84	84	Kern	21,514	0%
Wesley	60	413	413	Kern	75,933	1%
Willow	37	161	161	Kern	46,825	0%
Governance		0	0	Kern	15,000	0%
Program Services		0	0	Kern/SJC	74,265	0%
California Street	24	12,526	12,526	SJC	30,373	41%
Chrisman	16	0	0	SJC	20,249	0%
Gianone	0	0	0	SJC	0	0%
Kennedy	16	2,025	2,025	SJC	20,249	10%
Lodi Home Base	30	5,480	5,480	SJC	37,966	14%
Lodi UCC	24	8,845	8,845	SJC	30,373	29%
Manteca Home Base	11	0	0	SJC	13,921	0%
Mardi Massel	16	3,181	3,181	SJC	20,249	16%
St. Mary's	24	3,438	3,438	SJC	30,373	11%
Stockton Home Base	27	76	76	SJC	34,170	0%
Tracy Home Base	12	0	0	SJC	15,187	0%
Lathrop (old Walnut)	24	6,508	6,508	SJC	30,373	21%
SUBTOTAL IN-KIND	1,754	269,577	269,577	0	2,252,076	12%
x						
State General Child Care*		261,877	517,885	Kern	3,481,300	15%
State Preschool*		620,606	1,296,578	Kern	6,219,213	21%
State Migrant Child Care*		4,433	8,867	Kern	50,000	18%
SUBTOTAL CA DEPT of ED		886,916	1,823,329		9,750,513	19%
x						
State General Child Care*		209,012	424,890	SJC	1,175,152	36%
SUBTOTAL CA DEPT of ED		209,012	424,890		1,175,152	36%
GRAND TOTAL		1,365,505	2,517,796		13,177,741	19%
218,842						
<u>2,736,638</u>						

**Community Action Partnership of Kern
Early Head Start Child Care Partnerships
Non-Federal Share and In-Kind Year-to-Date Report
Budget Period: March 1, 2024 through February 28, 2025
Report for period ending April 30, 2024 (Month 02 of 12)**

Percent of year elapsed: **16.7%**

LOCATION	FUNDED ENROLL- MENT	Mar 2023	Apr 2023	May 2023	YTD Totals	IN-KIND GOAL	% OF GOAL MET
Angela Martinez	24	5,087	0	0	5,087	103,398	5%
Kern Community College District - BC	32	19,159	112,352	0	131,510	137,864	95%
KCSOS - Blanton	16	20,259	10,258	0	30,517	68,932	44%
Garden Pathways	11	0	0	0	0	47,391	0%
Taft College	42	20,928	30,799	0	51,728	180,947	29%
Escuelita Hernandez	16	0	0	0	0	68,932	0%
TBD	11	0	0	0	0	47,391	0%
Program Services		0	0	0	0		
Admin Services		0	0	0	0		
GRAND TOTAL	152	65,433	153,409	0	218,842	654,854	33%

Budget reflects Notice of Award #09CH012489-01-00



MEMORANDUM

To: Budget and Finance Committee

From: Tracy Webster, CFO/ Louis Rodriguez, Finance Administrator

Date: June 18, 2024

Subject: Head Start (*No Cost Extension*) Budget to Actual Report for the Period Ended April 30, 2024 – **Info Item**

The following are highlights of the Head Start Budget to Actual Report for the period of March 1, 2023, through March 31, 2024. Fourteen months (58.3%) of the 24-month budget period have elapsed. The office of Head Start processed a no cost extension to the prior year contract through February 28, 2025. This will allow CAPK to complete ongoing capital projects to benefit the Head Start program.

Base Funds

Overall expenditures are 93% of the budget.

Training & Technical Assistance Funds

Overall expenditures are 99% of the budget.

Carryover Funds

Overall expenditures are 29% of the budget.

Non-Federal Share (Head Start and Early Head Start combined)

The non-Federal share is 117% of the budget.

Community Action Partnership of Kern

Head Start

Budget to Actual Report

Budget Period: March 1, 2023 - February 28, 2025 (No Cost Extension)

Report Period: March 1, 2023 - April 30, 2024

Month 14 of 24 (58.3%)

Prepared 05/28/2024

BASE FUNDS	BUDGET	ACTUAL	REMAINING	% SPENT	% REMAINING
PERSONNEL	9,442,036	8,716,020	726,016	92%	8%
FRINGE BENEFITS	3,650,298	2,348,212	1,302,086	64%	36%
TRAVEL	70,000	105	69,895	0%	100%
EQUIPMENT	-	(7,406)	7,406		
SUPPLIES	744,041	1,121,185	(377,144)	151%	-51%
CONTRACTUAL	171,839	267,139	(95,300)	155%	-55%
CONSTRUCTION	-	-	-		
OTHER	4,036,858	4,425,706	(388,848)	110%	-10%
INDIRECT	1,752,938	1,581,096	171,842	90%	10%
TOTAL BASE FUNDING	19,868,010	18,452,057	1,415,953	93%	7%

TRAINING & TECHNICAL ASSISTANCE

TRAVEL	41,904	41,904	-	100%	0%
SUPPLIES	23,986	23,986	-	100%	0%
CONTRACTUAL	22,800	22,800	-	100%	0%
OTHER	72,752	72,752	-	100%	0%
INDIRECT	16,144	13,566	2,578	84%	16%
TOTAL TRAINING & TECHNICAL ASSISTANCE	177,586	175,008	2,578	99%	1%

CARRYOVER

PERSONNEL	216,462	216,462	-	100%	0%
FRINGE BENEFITS	8,000	8,000	-	100%	0%
TRAVEL	25,133	25,123	10	100%	0%
SUPPLIES	53,386	77,443	(24,057)	145%	-45%
EQUIPMENT	314,100	50,592	263,508	16%	84%
CONSTRUCTION	1,000,000	(69,069)	1,069,069	-7%	107%
CONTRACTUAL	4,505	4,505	-	100%	0%
OTHER	165,483	168,363	(2,880)	102%	-2%
INDIRECT	49,259	45,834	3,425	93%	7%
TOTAL CARRYOVER	1,836,328	527,253	1,309,075	29%	71%

GRAND TOTAL HS FEDERAL FUNDS	21,881,924	19,154,318	2,727,606	88%	12%
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HEAD START and EARLY HEAD START COMBINED NON-FEDERAL SHARE

SOURCE	BUDGET	ACTUAL	REMAINING	% SPENT	% REMAINING
IN-KIND	1,958,398	3,993,841	(2,035,443)	204%	-104%
CALIF DEPT OF ED	11,131,398	11,261,048	(129,650)	101%	-1%
TOTAL NON-FEDERAL	13,089,796	15,254,889	(2,165,093)	117%	-17%

Budget reflects Notice of Award #09CH011132-05-02

Actual expenditures include posted expenditures and estimated adjustments through 04/30/2024

Administrative Cost for HS and EHS Combined 9.0%



MEMORANDUM

To: Budget and Finance Committee of Policy Council

From: Tracy Webster, CFO / Louis Rodriguez, Finance Administrator

Date: June 18, 2024

Subject: Early Head Start (*No Cost Extension*) Budget to Actual Report for the Period Ended April 30, 2024 – **Info Item**

The following are highlights of the Early Head Start Budget to Actual Report for the period of March 1, 2023, through March 31, 2024. Fourteen months (58.3%) of the 24-month budget period have elapsed. The office of Head Start processed a no cost extension to the prior year contract through February 28, 2025. This will allow CAPK to complete ongoing capital projects to benefit the Head Start program.

Base Funds

Overall expenditures are 89% of the budget.

Training & Technical Assistance Funds

Overall expenditures are 100% of the budget.

Carryover Funds

Overall expenditures are 31% of the budget.

**Community Action Partnership of Kern
Early Head Start**

Budget to Actual Report

Budget Period: March 1, 2023 - February 28, 2025 (No Cost Extension)

Report Period: March 1, 2023 - April 30, 2024

Month 14 of 24 (58.3%)

Prepared 05/28/2024

BASE FUNDS	BUDGET	ACTUAL	REMAINING	% SPENT	% REMAINING
PERSONNEL	8,889,652	8,740,935	148,717	98%	2%
FRINGE BENEFITS	2,516,917	2,454,456	62,461	98%	2%
TRAVEL	50,000	-	50,000	0%	100%
EQUIPMENT	-	(47,014)	47,014		
SUPPLIES	1,205,123	831,946	373,177	69%	31%
CONTRACTUAL	1,091,221	945,367	145,854	87%	13%
CONSTRUCTION	-	(9,715)	9,715		
OTHER	3,374,545	2,268,681	1,105,864	67%	33%
INDIRECT	1,665,883	1,477,497	188,386	89%	11%
TOTAL BASE FUNDING	18,793,341	16,662,152	2,131,189	89%	11%
TRAINING & TECHNICAL ASSISTANCE					
PERSONNEL	-	-	-		
FRINGE BENEFITS	-	-	-		
TRAVEL	44,192	44,192	-	100%	0%
SUPPLIES	30,013	30,013	-	100%	0%
CONTRACTUAL	26,080	26,080	-	100%	0%
OTHER	212,393	212,393	-	100%	0%
INDIRECT	31,268	31,268	-	100%	0%
TOTAL TRAINING & TECHNICAL ASSISTANCE	343,946	343,946	-	100%	0%
CARRYOVER					
PERSONNEL	92,769	92,769	-	100%	0%
FRINGE BENEFITS	-	-	-		
TRAVEL	37,198	37,190	8	100%	0%
SUPPLIES	13,347	25,117	(11,770)	188%	-88%
EQUIPMENT	100,000	68,234	31,766	68%	32%
CONSTRUCTION	700,000	1,574	698,426	0%	100%
CONTRACTUAL	1,320	1,320	-	100%	0%
OTHER	74,009	77,007	(2,998)	104%	-4%
INDIRECT	23,470	16,144	7,326	69%	31%
TOTAL CARRYOVER	1,042,113	319,354	722,759	31%	69%
GRAND TOTAL EHS FEDERAL FUNDS	20,179,400	17,325,452	2,853,948	86%	14%

Budget reflects Notice of Award #09CH011132-05-02

Actual expenditures include posted expenditures and estimated adjustments through 04/30/2024



MEMORANDUM

To: Budget and Finance Committee

From: Tracy Webster, CFO/ Louis Rodriguez, Finance Administrator

Date: June 18, 2024

Subject: *Head Start* Building Proceeds for Central Kitchen as of April 30, 2024
– **Info Item**

CAPK received authorization from the Office of Head Start (OHS) to sell the properties located at 3100 Mall View Road and 5005 Business Park North. Accordingly, OHS requested that the proceeds from the sale of these buildings be held in an interest-bearing account for the purpose of funding the construction of a new central kitchen.

The remodel of the new central kitchen will be largely funded from the funds in this account and by the funds from the no cost extension grant 09CH011132-05. CAPK submits regular reporting to OHS each time funds are expended for this construction project.

The following are highlights of the funds held from the proceeds of sale of buildings designated for the New Central Kitchen remodel for the period ended April 30, 2024.

Overall expenditures are 11.7% of the Building Proceeds.

Community Action Partnership of Kern

Building Proceeds

Report Period: March 1, 2023 - April 30, 2024

Prepared 05/28/2024

BUILDING PROCEEDS (For Central Kitchen Remodel)	BUILDING PROCEEDS	EARNINGS (INTEREST)	TOTAL	EXPENSES	REMAINING	% REMAINING
	3,329,792	8,009	3,337,801	391,459	2,946,342	88.3%

% Spent 11.7%

Sale Central Kitchen - 10/31/2023	1,105,128
Sale BPN - 02/14/2024	2,224,664
Total Proceeds	<u>3,329,792</u>
Plus Interest	<u>8,009</u>
	3,337,801
Less Expenses	<u>391,459</u>
Remaining Balance	<u>2,946,342</u>



MEMORANDUM

To: Budget and Finance Committee

From: Sabrina Jones-Roberts, 2-1-1 Program Administrator

Date: June 18, 2024

Subject: *Agenda Item 4b:* 2-1-1 Call Center - United Way of Tulare County FY 2024-2027
Service Agreement- **Action Item**

The 2-1-1 Kern Call Center program operates around the clock, providing residents with free, comprehensive information and connections to health and human services in Kern County and beyond. The program extends support to other United Way partnerships in the Central Valley, like the United Way of Tulare County, by offering back-office assistance. Through a services agreement, trained specialists ensure coverage for 211 calls during off-hours, holidays, and weekends.

Currently, the program is in the process of renewing its services contract for another three years, spanning from July 1, 2024, to June 31, 2027. Detailed information regarding the scope of services, reporting, and pricing based on call volume can be found in the enclosed service contract.

Recommendation

Staff recommend the Board of Directors authorize the CEO to execute the services contract with United Way of Tulare County for 2-1-1 Call Center services for the fiscal years 2024-2027.

Attachment

FY 2024-27 United Way of Tulare County service agreement



Community Action Partnership of Kern
1300 18th Street, Suite 200 • Bakersfield, CA 93301

P: (661) 336-5236 F: (661) 336-5228

CONTRACT FOR SERVICES AGREEMENT

This Contract for Services Agreement (“Agreement”) is made and entered into as of July 1, 2024 by and between: United Way Tulare County (“UWTC”), and Community Action Partnership of Kern (“CAPK”). This agreement assumes that call, text, and chat volume will remain within the Tier 1 Pricing metrics (see Exhibit A). When inquiries handled exceed Tier 3 range, 211 Kern will initiate discussions with UWTC for renegotiation of the annual fee.

In consideration of mutual promises and agreements of the parties as herein set forth, Contractor (CAPK) and Client (UWTC) agrees as follows:

1. DESCRIPTION OF SERVICES.

CAPK:

- A. CAPK agrees to provide trained Information & Referral (I&R) Specialists who will provide 211 call center coverage for the Client after hours, holidays, and weekends at CAPK’s Kern County site.
- B. Pay all required payroll taxes including, but not limited to, Workers’ Compensation, for all staff providing 211 Call Center Coverage for CAPK.
- C. Maintain a campaign for the Client in its Telephony System domain. CAPK will submit invoices to the Client no later than the fifteenth (15th) of the month for the preceding month.
- D. CAPK will provide time for Client to provide training for 211 Kern staff that is specific to Tulare County needs and requirements and to provide information about Tulare County communities. CAPK will work with Client to schedule training dates and times.
- E. CAPK will provide UWTC staff with telephony system monthly reports which include but are not limited to:
 - a. Call Log Reports
 - i. Number of Calls Received
 - ii. Number of Calls Handled
 - iii. Number of Calls Dropped
 - iv. Average Handle Time
 - v. Average Speed of Answer
- F. CAPK 211 Kern Program Manager and/or Division Director are available for conference calls and in-person meetings when needed. Both parties will work to schedule dates and times that are most convenient.

Client:

- A. Provide CAPK with access to 211 Tulare County resource database. Different levels of access will include Trainee, Standard, Enhanced, Supervisor and Administration
- B. Update its iCarol database so 211 Kern I&R Specialists can provide updated and accurate referrals/resources to Tulare County residents.
- C. Conduct follow-up calls for Tulare County callers and will be responsible for outreach.
- D. Provide CAPK with Client Language Line account number to access this service for non-English/Spanish Tulare County callers.
- E. Inform CAPK of any relevant marketing, outreach or Public Information Campaign efforts that would result in an increase in calls from the Client's home county.
- F. Participate in meetings/conference calls, as needed, with CAPK staff to discuss issues/concerns relating to the implementation of this agreement.

2. COMMUNICATIONS REGARDING SYSTEM ISSUES

- CAPK will notify UWTC immediately when the Telephony System or CRM goes down. Whether the issue originates within CAPK (internet outage), Five9 or iCarol, UWTC will be informed about action being taken and the anticipated time service is expected to be resumed. If the issue originated within CAPK and it is expected that a resolution will take more than 30 minutes, CAPK 211 staff will be relocated to an alternate CAPK location and will perform work using laptops.
- Primary Contact for CAPK: Chief Business Development Officer, Pritika Ram
Secondary Contact for CAPK: 211 Program Administrator, Sabrina Jones-Roberts
- Primary Contact for UWTC: Executive Director, Rosemary Caso
Secondary Contact for UWTC: Program Coordinator, Martin Nogues

3. DISASTER EVENT IN TULARE COUNTY

- In the event of a disaster or UWTC anticipates that a disaster is likely in Tulare County, UWTC will contact CAPK to provide local information and updates in an easy to relate format for staff.
- If a major event/disaster affecting Tulare County leads to a substantial call surge, CAPK will attempt to contact both primary and secondary UWTC contacts.
 - Disaster Mode will be confirmed to CAPK by UWTC. CAPK is not able to activate Disaster Mode without confirmation from UWTC.
 - UWTC will maintain updated disaster resources in its iCarol database and will also provide CAPK, via e-mail to 211@capk.org, with real time information as it becomes available.
 - CAPK commits to upholding the primary relationship of UWTC and Tulare County local emergency services organizations and will only contact the emergency organizations directly when UWTC contacts are not available or when advised to do so by UWTC staff.
 - Data collection for calls during Disaster Mode will be limited to the following information:
 - ✓ Date of Call
 - ✓ Time of Call
 - ✓ Caller's city
 - ✓ Reason for call

- CAPK will make every effort to provide a high level of service during disaster, but service level expectation will be suspended during periods of unexpected call surges.
- UWTC and CAPK agree that activating Disaster Mode may result in additional expenses being incurred by CAPK to support disaster level services for Tulare County. UWTC agrees to reimburse CAPK for reasonable expenses incurred by CAPK related to the provision of services to 211 Tulare County while in Disaster Mode.

4. ADDITIONAL PROJECTS

- UWTC commits to providing ample advance warning on activities that may lead to changes in call volume (outreach, etc.) and on special project development.
- If/when special projects are developed, UWTC commits to providing the following information to CAPK so a budget for the project can be developed if it is determined that the project will lead to a change in call volume during/after the project period and/or will lead to longer handle time for Tulare County callers:
 - ✓ Description of special project including any outreach
 - ✓ Description of any additional data collection requirements
 - ✓ Anticipated change in call volume during/after the project period
 - ✓ If there are budget implications, it will be approved ahead of time by UWTC and CAPK. A startup fee may apply to all additional service requests.

5. LOCATION FOR SERVICES. CAPK's 211 Call Center is located at 1300 18th Street, Suite 200, Bakersfield, CA 93301.

6. PAYMENT FOR SERVICES. Payment for services shall be \$84,104.00 in the first year invoiced at \$7,009 per month for the scope (see Exhibit A). This fee will increase annually by 5% per 1,000 calls over contracted amount (Year 2 fee is \$87,743.00 and Year 3 fee is \$91,564.00). CAPK will send all invoices to:

Rosemary Caso, Executive Director Rosemary@unitedwaytc.org
United Way of Tulare County, (UWTC)

1601 Prosperity Avenue, Tulare, CA 93274

7. **TERM/TERMINATION.** The term of this Agreement shall begin on 7/1/2024 through 06/30/2027. This contract may be terminated with or without cause upon (90) days written notice of either party to this agreement. Amendments to this agreement shall be made by written mutual agreement between CAPK and the Client.
8. **OPTION TO RENEW.** This agreement may be renewed for an additional thirty-six (36) months upon agreement between CAPK and UWTC.
9. **HOLDING OVER.** Any hold-over after the expiration date of this Agreement shall be construed as a month-to-month agreement until the Description of Services has been completed, or otherwise in accordance with the terms hereof as applicable.
10. **INSURANCE.** CAPK maintains General Liability Insurance and is responsible for maintaining any public liability, property damage, Workers' Compensation Coverage and fire insurance.
11. **HOLD HARMLESS/INDEMNIFICATION.** CAPK agrees to indemnify, defend and hold harmless UWTC from any and all liabilities, including attorney's fees, arising out of or in any way related to CAPK's performance of services for UWTC, as fully as is permitted by the laws of the State of California. UWTC agrees to indemnify, defend and hold harmless CAPK from any and all liabilities, including attorney's fees, arising out of or in any way related to UWTC performance, as fully as is permitted by the laws of the State of California.
12. **NOTICES.** Any notice or notices required or permitted to be given pursuant to this agreement may be personally served on the other party by the party giving such notice, or may be served via certified mail, return receipt

requested, to the address set forth in this Agreement.

13. RELATIONSHIP OF PARTIES. While engaged in carrying out and complying with terms and conditions of this Agreement, the Client is an independent organization and not an officer, employee, or agent of CAPK.

14. APPLICABLE LAW. The Laws of the State of California shall govern this Agreement.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the date hereinabove first written.

COMMUNITY ACTION PARTNERSHIP OF KERN (CAPK)

UNITED WAY TULARE COUNTY ("UWTC")

Signature: _____

Signature _____

Printed Name: _____

Printed Name:

Title: _____

Title: _____

Date: _____

Date: _____

Exhibit A

Community Action Partnership of Kern | 2-1-1 Call Center
United Way of Tulare County Proposed Fee Schedule

Year 1 - United Way Tulare County Proposed New Fee Schedule

	Calls Handled/Year	Annual Contract Amount	Monthly Invoice Amt
Tier 1	0 to 10,000	\$ 84,104	\$ 7,009
Tier 2	10,001 to 13,000	\$ 87,743	\$ 7,312
Tier 3	13,001 to 16,000	\$ 91,564	\$ 7,630
Tier 4	16,001 +	\$ 96,143	\$ 8,012

Year 2 - United Way Tulare County Proposed New Fee Schedule

	Calls Handled/Year	Annual Contract Amount	Monthly Invoice Amt
Tier 1	0 to 10,000	\$ 86,627	\$ 7,219
Tier 2	10,001 to 13,000	\$ 90,375	\$ 7,531
Tier 3	13,001 to 16,000	\$ 94,311	\$ 7,859
Tier 4	16,001 +	\$ 99,027	\$ 8,252

Year 3 - United Way Tulare County Proposed New Fee Schedule

	Calls Handled/Year	Annual Contract Amount	Monthly Invoice Amt
Tier 1	0 to 10,000	\$ 89,226	\$ 7,435
Tier 2	10,001 to 13,000	\$ 93,087	\$ 7,757
Tier 3	13,001 to 16,000	\$ 97,141	\$ 8,095
Tier 4	16,001 +	\$ 101,998	\$ 8,500



MEMORANDUM

To: Budget and Finance Committee

From: Rebecca Moreno, Director of Housing & Supportive Services

Date: June 18, 2024

Subject: *Agenda Item 4c*: Renewal Contract: U.S. Department of Housing and Urban Development (HUD) and Coordinated Entry System (CES) - **Action Item**

The U.S. Department of Housing and Urban Development (HUD) has awarded Community Action Partnership of Kern a renewal contract for operation of the Coordinated Entry System (CES) on behalf of the Bakersfield-Kern Regional Homeless Collaborative (BKRHC) Continuum of Care (CoC).

The annual budget of \$236,838 has been designed to fund one full-time CES Supervisor and two full-time Homeless Navigators. The Homeless Navigators conduct intakes, referrals, assessments, and determine eligibility in accordance with HUD and local CoC policies. The CES Supervisor provides oversight and guidance to the Homeless Navigators and conducts training, data management, and reporting to the CoC.

This extended agreement aligns with CAPK's enduring mission to address critical needs in the community and Strategic Goal #3, Objective 3.1 to increase housing stability for people experiencing or at risk of homelessness.

RECOMMENDATION

Staff recommends that the Board of Directors authorize the Chief Executive Officer to execute the contract for services with the U. S. Department of Housing and Urban Development for Coordinated Entry System and allow for the execution of additional documents and amendments throughout the duration of the contract term.

Attachment:

Grant Agreement: Grant Number CA1799L9D042305



U.S. Department of Housing and Urban Development
Office of Community Planning and Development
300 N. Los Angeles Street
Suite 4054
Los Angeles, CA 90012

Grant Number: CA1799L9D042305
Recipient's Name: CAPK
Tax ID Number: 95-2402760
Unique Entity Identifier [SAM]: MH2JA4FK2WK1
Federal Award Date: 6/3/2024

CONTINUUM OF CARE PROGRAM (CDEA# 14.267) GRANT AGREEMENT

This Grant Agreement (“this Agreement”) is made by and between the United States Department of Housing and Urban Development (“HUD”) and CAPK (the “Recipient”).

This Agreement, the Recipient’s use of funds provided under this Agreement (the “Grant” or “Grant Funds”), and the Recipient’s operation of projects assisted with Grant Funds are governed by

1. The Consolidated Appropriations Act, 2023 (Pub. L. 117-328, approved December 29, 2022)
2. title IV of the McKinney-Vento Homeless Assistance Act 42 U.S.C. 11301 et seq. (the “Act”);
3. the Continuum of Care Program rule at 24 CFR part 578 (the “Rule”), as amended from time to time;
4. and the Notice of Funding Opportunity for the fiscal year in which the funds were awarded; and
5. the Recipient’s application submissions on the basis of which these Grant Funds were approved by HUD, including the certifications, assurances, technical submission documents, and any information or documentation required to meet any grant award condition (collectively, the “Application”).

The Application is incorporated herein as part of this Agreement, except that only the project (those projects) listed below are funded by this Agreement. In the event of any conflict between any application provision and any provision contained in this Agreement, this Agreement shall control. Capitalized terms that are not defined in this agreement shall have the meanings given in the Rule.

HUD’s total funding obligation authorized by this grant agreement is \$236,838, allocated between the project(s) listed below (each identified by a separate grant number) and, within those projects, between budget line items, as shown below. The Grant Funds an individual project will receive are as shown in the Application on the final HUD-approved Summary Budget for the project. Recipient shall use the Grant Funds provided for the projects listed below, during the budget period(s) period stated below.

Grant No.	Grant Term	Performance Period	Total Amount
CA1799L9D042305	12 months	08-01-2024 - 07-31-2025	\$236,838
a. Continuum of Care planning activities			\$0
b. Acquisition			\$0
c. Rehabilitation			\$0
d. New construction			\$0
e. Leasing			\$0
f. Rental assistance			\$0
g. Supportive services			\$215,307
h. Operating costs			\$0
i. Homeless Management Information System			\$0
j. VAWA			\$0
k. Rural			\$0
l. Admin Costs			\$21,531
m. Relocation Costs			\$0
n. HPC homelessness prevention activities:			
Housing relocation and stabilization services			\$0
Short-term and medium-term rental assistance			\$0

Pre-award Costs for Continuum of Care Planning

The Recipient may, at its own risk, incur pre-award costs for continuum of care planning awards, after the date of the HUD selection notice and prior to the effective date of this Agreement, if such costs: a) are consistent with 2 CFR 200.458; and b) would be allowable as a post-award cost; and c) do not exceed 10 percent of the total funds obligated to this award. The incurrence of pre-award costs in anticipation of an award imposes no obligation on HUD either to make the award, or to increase the amount of the approved budget, if the award is made for less than the amount anticipated and is inadequate to cover the pre-award costs incurred.

These provisions apply to all Recipients:

If any new projects funded under this Agreement are for project-based rental assistance for a term of fifteen (15) years, the funding provided under this Agreement is for the performance period stated herein only. Additional funding is subject to the availability of annual appropriations.

The budget period and performance period of renewal projects funded by this Agreement will begin immediately at the end of the budget period and performance period of the grant being renewed. Eligible costs incurred between the end of Recipient's budget period and performance period under the grant being renewed and the date this Agreement is executed by both parties may be reimbursed with Grants Funds from this Agreement. No Grant Funds for renewal projects may be drawn down by Recipient before the end date of the project's budget period and performance period under the grant that has been renewed.

For any transition project funded under this Agreement the budget period and performance period of the transition project(s) will begin immediately at the end of the Recipient's final operating year under the grant being transitioned. Eligible costs, as defined by the Act and the Rule incurred between the end of Recipient's final operating year under the grant being transitioned and the execution of this Agreement may be paid with funds from the first operating year of this Agreement.

HUD designations of Continuums of Care as High-performing Communities (HPCS) are published on HUD.gov in the appropriate Fiscal Years' CoC Program Competition Funding Availability page. Notwithstanding anything to the contrary in the Application or this Agreement, Recipient may only use grant funds for HPC Homelessness Prevention Activities if the Continuum that designated the Recipient to apply for the grant was designated an HPC for the applicable fiscal year.

The Recipient must complete the attached "Indirect Cost Rate Schedule" and return it to HUD with this Agreement. The Recipient must provide HUD with a revised schedule when any change is made to the rate(s) included in the schedule. The schedule and any revisions HUD receives from the Recipient will be incorporated into and made part of this Agreement, provided that each rate included satisfies the applicable requirements under 2 CFR part 200 (including appendices).

This Agreement shall remain in effect until the earlier of 1) written agreement by the parties; 2) by HUD alone, acting under the authority of 24 CFR 578.107; 3) upon expiration of the budget period and performance period for all projects funded under this Agreement; or 4) upon the expiration of the period of availability of Grant Funds for all projects funded under this Agreement.

HUD notifications to the Recipient shall be to the address of the Recipient as stated in the Recipient's applicant profile in e-snaps. Recipient notifications to HUD shall be to the HUD Field Office executing the Agreement. No right, benefit, or advantage of the Recipient hereunder may be assigned without prior written approval of HUD.

Build America, Buy America Act. The Grantee must comply with the requirements of the Build America, Buy America (BABA) Act, 41 USC 8301 note, and all applicable rules and notices, as may be amended, if applicable to the Grantee's infrastructure project. Pursuant to HUD's Notice, "Public Interest Phased Implementation Waiver for FY 2022 and 2023 of Build America, Buy America Provisions as Applied to Recipients of HUD Federal Financial Assistance" (88 FR 17001), any funds obligated by HUD on or after the applicable listed effective dates, are subject to BABA requirements, unless excepted by a waiver.

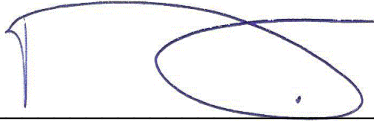
The Agreement constitutes the entire agreement between the parties and may be amended only in writing executed by HUD and the Recipient.

By signing below, Recipients that are states and units of local government certify that they are following a current HUD approved CHAS (Consolidated Plan).

This agreement is hereby executed on behalf of the parties as follows:

**UNITED STATES OF AMERICA,
Secretary of Housing and Urban Development**

By:



(Signature)

Rufus Washington, Director

(Typed Name and Title)

June 3, 2024

(Date)

RECIPIENT

Community Action Partnership of Kern

(Name of Organization)

By:

(Signature of Authorized Official)

Jeremy T. Tobias, Chief Executive Officer

(Typed Name and Title of Authorized Official)

(Date)

Indirect Cost Schedule

Agency/Dept./Major Function	Indirect Cost Rate	Direct Cost Base
Community Action Partnership of Kern	10%	MTDC

This schedule must include each indirect cost rate that will be used to calculate the Recipient's indirect costs under the grant. The schedule must also specify the type of direct cost base to which each included rate applies (for example, Modified Total Direct Costs (MTDC)). Do not include indirect cost rate information for subrecipients.

For government entities, enter each agency or department that will carry out activities under the grant, the indirect cost rate applicable to each department/agency (including if the de minimis rate is used per 2 CFR §200.414), and the type of direct cost base to which the rate will be applied.

For nonprofit organizations that use the Simplified Allocation Method for indirect costs or elects to use the de minimis rate of 10% of Modified Total Direct Costs in accordance with 2 CFR §200.414, enter the applicable indirect cost rate and type of direct cost base in the first row of the table.

For nonprofit organizations that use the Multiple Base Allocation Method, enter each major function of the organization for which a rate was developed and will be used under the grant, the indirect cost rate applicable to that major function, and the type of direct cost base to which the rate will be applied.

To learn more about the indirect cost requirements, see 24 CFR 578.63; 2 CFR part 200, subpart E; Appendix IV to Part 200 (for nonprofit organizations); and Appendix VII to Part 200 (for state and local governments).



MEMORANDUM

To: Budget and Finance Committee

From: Rebecca Moreno, Director of Housing and Supportive Services

Date: June 18, 2024

Subject: *Agenda Item 4d*: County of Kern – Public Health Department COVID-19 Isolation Accommodation Agreement – **Action Item**

In August 2023, Community Action Partnership of Kern (CAPK) submitted a proposal to the County of Kern as part of the COVID-19 Emergency Response funding. The request was approved in October 2023 and targeted to the clients of the M Street Navigation Center and the safe camping program, in partnership with the County of Kern, for the purposes of accommodating individuals at-risk of or exposure to the COVID-19 virus. The M Street Navigation Center serves on average 230 clients monthly, including 147-bed (overnight) stays and 75 clients safe camping clients.

COVID-19 Homeless Shelter Response

During the last cycle of increased cases of COVID-19 outbreaks (2020-22), efforts were made to provide temporary shelter, including motel rooms, to homeless individuals who needed to isolate due to COVID-19 by partnering with local motels to secure rooms. This was done to prevent the spread of the virus within homeless populations and to protect both the homeless individuals, staff, on-site service providers, and the broader community.

The idea behind providing motel rooms for isolation was to offer a safe space for homeless individuals who tested positive for COVID-19 or were symptomatic to isolate themselves and recover without potentially spreading the virus to others in crowded shelters or on the streets. It was also a way to protect homeless individuals who might be more vulnerable to severe illness due to underlying health conditions. After consulting with the Kern County Public Health Department and health officials, the agency implemented policies and procedures for motel isolation rooms for COVID-19 is to establish a structured and consistent approach to managing the isolation and quarantine needs of individuals who are either homeless or cannot safely isolate within their own homes due to the risk of spreading the virus.

Proposal Description

The agency requested funds to support motel isolation for the above-mentioned individuals for a pre-determined length of stay (i.e., 3-day period) to provide a safer environment where they can recover without being exposed to crowded shelters or public spaces. Based on past experiences and as the site continues to practice health and safety requirements and protecting vulnerable populations, we anticipate serving 3 clients per month during an 11-month period for a 3-day motel accommodation, including meals and incidentals per day including water, non-perishable food/long shelf-life items, hygiene items, as well as supplies and local mileage reimbursement for staff. As part of the protocols, the site will conduct contact tracing for those individuals who were isolated in the motel rooms due to COVID-19 and maintaining clear record of individuals to monitor and manage the spread of the virus more effectively.

We anticipate the isolation plan and approved budget satisfactorily meet the intent of the Kern County Public Health Department COVID19 Emergency funds while providing immediate response services to our homeless clients.

The contract period begins on July 1, 2024, through June 30, 2025, in the amount of \$97,678.74. This will allow for hotel accommodations, project supplies, travel, supplies for isolation, and indirect.

Recommendation

Staff recommend the Board of Directors authorize the Chief Executive Officer to execute the County of Kern – Public Health Department COVID-19 Isolation Accommodation Agreement.

Attachment

County of Kern – Public Health Department COVID-19 PPSA Agreement 2024

KERN COUNTY
PERSONAL/PROFESSIONAL SERVICES AGREEMENT
SCHEDULE TO MASTER TERMS AND CONDITIONS
PPSA-STANDARD

I. This **SCHEDULE** ("**Schedule**") shall be effective on 07/01/2024 ("**Effective Date**") and shall terminate no later than June 30, 2025 ("**Termination Date**").

Kern County Department: Public Health ("**Responsible County Department**")

Located at: 1800 Mt. Vernon Avenue, Bakersfield, CA 93306

Service Provider: Community Action Partnership of Kern, ("**Consultant**")

Located at: 5005 Business Park North, Bakersfield, CA 93313

Consultant Email for signature: jtobias@capk.org

Consultant is (select one):
☐ Sole Proprietorship
☒ Incorporated in the State of California
☐ Other (specify)

II. Consultant shall provide the services and products described in **Exhibit A** ("**Services**"). This excludes travel and other expenses described in Section III. County shall compensate Consultant for those services and products in an amount not to exceed: \$97,678.74.

III. Travel and all other expenses. Select one of the following:

☒ County **shall not** reimburse Consultant for any travel or other expenses incurred by Consultant. Travel costs are included in the fixed fee.

☐ County **shall** reimburse Consultant for mileage between Community Action Partnership location, shelters, and hotels. County shall reimburse Consultant in an amount not to exceed: \$0.

IV. Total Amount Payable Under Agreement (Compensation for Services/Products, Plus Travel and Other Expenses)
County shall compensate Consultant for the Services and Products (amount stated in Section II) and reimburse Consultant for expenses, including travel, if applicable (amount stated in Section III). The total amount payable under this agreement shall not exceed: \$ 97,678.74 (Section II + Section III).

V. Consultant shall be required to have the following insurance coverages which are marked, on the terms provided in the Master Terms and Conditions. The insurance coverages shall be in the amounts specified, unless another amount is shown (select all that apply):

☒ Workers' Compensation: As required by California Labor Code Section 3700

☒ Commercial General Liability (\$1,000,000/Occurrence; \$2,000,000/Aggregate) or other amounts: \$ ____.

☒ Automobile Liability (\$1,000,000/Occurrence) or other amount: \$ ____.

☒ Professional Liability (\$1,000,000/Claim; \$2,000,000/Aggregate) or other amounts: \$ ____.

Note: If a lesser amount is shown, the Responsible County Department must obtain the prior written approval of the County Risk Manager.

If there are any conflicts between the terms and conditions contained in this Schedule and the Master Terms and Conditions, this Schedule shall control.

The Parties have executed this Schedule, including the Master Terms and Conditions, which constitute the Agreement, on the Effective Date.

COUNTY OF KERN

Kern County Public Health Services

By _____
Nicole Rosales, Purchasing Manager

By _____
Brynn Carrigan, Director

Office of the County Counsel

By _____
Jeremy T. Tobias
"Consultant"

By _____
Jennifer Feige, Deputy

**EXHIBIT A
SERVICES**

Consultant shall provide the Services shown below for the Responsible County Department based on the following payment schedule: (select one of the following options)

- ☐ Consultant shall submit one invoice to County upon contract completion and acceptance of the Services by County.
- ☐ Consultant shall invoice monthly for hours expended over the prior 30 days; County to retain 20% of all invoiced amounts until final acceptance of the Services by County.
- ☐ Consultant shall invoice County upon the successful completion of milestones:
(insert percentages next to applicable milestones)
___% Upon completed installation of _____.
___% Upon completed installation of _____.
___% Upon completion of training _____.
___% Other Milestone (describe) _____.
___% Other Milestone (describe) _____.
___% Upon contract completion and acceptance of the Services by County.
- ☒ Consultant shall invoice County as follows: (describe in detail any payment schedule, milestone payments, percentages and retention as applicable)

Consultant shall invoice monthly for room isolation services for the homeless population. Monthly invoices shall be submitted by the 15th of the month for services provided in the previous month.

1. Full description of the Services:

Consultant will provide services to support hotel isolation for homeless individuals that are clients of the M Street Navigation Center (located at 2900 M Street, Bakersfield, CA 93301) who test positive for COVID-19 or symptomatic to recover without potentially spreading the virus to others in crowded shelters or on the streets. Isolation will support individuals, who might be more vulnerable to severe illness of COVID-19 due to underlying health conditions, in their recovery. Consultant will provide hotel accommodation, outreach services, and supplies to individuals in isolation; consisting of meals and incidentals per day including water, non-perishable food/long shelf-life items, hygiene items, as well as supplies (i.e., binders, folders, pens/paper, travel bags) and local mileage reimbursement for staff to travel from the homesite (M Street Navigation Center) to the motel providing daily case management, when reasonable.

2. Dates and location where the Services will take place (include time schedule and/or milestone dates if appropriate):

Consultant shall provide the hotel isolation service from 7/1/2024 – 6/30/2025. Hotel placements will be available at seven (7) days per week in order to meet the needs of the shelter for this isolation service.

3. If training is involved, the hours per day that are included in the training and minimum/maximum number of staff/trainees allowed to attend the training:

N/A

4. Materials, equipment, facilities, manuals, study guides, etc., will be provided as indicated to assist Consultant in provision of the Services:

By Responsible County Department:

N/A

By Consultant:

N/A

EXHIBIT B

PAYMENT FOR SERVICES

Contractor shall only invoice the County, and County shall only be obligated to pay, for the following:

Budget Detail	Costs
Local Travel for project	\$1,000
Project supplies (Folders, pens, paper, etc.)	\$829
Hotel Accommodations	\$55,934.23
Supplies for Persons in Isolation	\$31,036.08
Indirect	\$8,879.43
Total Budget	\$97,678.74

KERN COUNTY
PERSONAL/PROFESSIONAL SERVICES AGREEMENT
MASTER TERMS AND CONDITIONS
PPSA-STANDARD

THIS AGREEMENT ("Agreement") is entered into effective on the Effective Date shown on the attached Schedule, by and between the **COUNTY OF KERN**, a political subdivision of the State of California, as represented by the Purchasing Agent ("**County**"), with its principal location at 1115 Truxtun Avenue, 3rd Floor, Bakersfield, CA 93301, and **CONSULTANT** identified on the Schedule ("**Consultant**"). County and Consultant are individually referred to as a "**Party**" and collectively as the "**Parties**."

RECITALS

A. Government Code Sections 31000 and 53060 permit the County Board of Supervisors to contract for the furnishing of special services with individuals specially trained and experienced and competent to perform those services.

B. The County Department identified on the Schedule as the Responsible County Department requires those services which are specified in **Exhibit A**.

C. County desires to engage Consultant to provide the services and Consultant, by reason of its qualifications, experience, and facilities for doing this type of work, has offered to provide the required services on the terms set forth in this Agreement.

D. The Purchasing Agent has been authorized by the Board of Supervisors to contract for personal/professional services in an amount not to exceed \$200,000 per contract.

AGREEMENT

1. Services to be Rendered. Consultant shall provide the services and products described in **Exhibit A** ("**Services**").

2. Compensation to Consultant. County shall compensate Consultant in accordance with the compensation selection(s) shown on the Schedule. No additional compensation shall be paid for secretarial, clerical support staff, overhead or any other costs incurred by Consultant by providing the Services to County.

3. Reimbursement Policy and Billing Requirements. All invoices for payment shall be submitted in a form approved by County based upon the payment schedule selected on **Exhibit A**, shall contain an itemization of all costs and fees broken down monthly (including an itemization of all travel expenses incurred if applicable) and shall be stated as a cumulative total. Invoices shall be sent for review and processing to the Responsible County Department. Consultant shall also provide an informational copy to the Purchasing Agent. Payment shall be made to Consultant within 30 days of receipt and approval of the invoice by the Responsible County Department.

4. Term. This term of this Agreement ("**Term**") shall start on the Effective Date and shall terminate on the Termination Date, unless sooner terminated as provided in this Agreement.

5. Assignment. Consultant shall not assign, transfer, or encumber this Agreement, or any part, and Consultant shall not assign any monies due or which become due to Consultant under this Agreement, without the prior written consent of the Purchasing Agent.

6. Audit, Inspection and Retention of Records. Consultant shall maintain and make available to County accurate books and records relative to the Services under this Agreement. Consultant shall permit County to audit, examine, and make excerpts and transcripts from its records and to conduct audits of all invoices, materials, records of personnel, or other data related to the Services under this Agreement. Consultant shall maintain its data and records in an accessible location and condition for a period of not less than three years from the date of final payment under this Agreement, or until after the conclusion of any audit, whichever occurs last. The State of California and/or any federal agency having an interest in the subject of this Agreement shall have the same rights as County.

7. Authority to Bind County. It is understood that Consultant, in Consultant's performance of any Services under this Agreement, except as otherwise provided in this Agreement, has no authority to bind County to any agreements or undertakings.

8. Indemnification.

a. **General.** Consultant shall defend, indemnify, and hold harmless County and County's board members, elected and appointed officials, officers, employees, agents, volunteers and authorized representatives ("**County Indemnified Parties**") from any losses, liabilities, charges, damages, claims, liens, causes of action, awards, judgments and costs, including attorneys' fees of County Counsel and outside counsel retained by County, expert fees, costs of staff time, and investigation costs ("**Claims**") which arise out of or relate to any act or omission of Consultant or Consultant's officers, employees, agents and subcontractors of any tier hired by Consultant to perform the Services ("**Consultant Representatives**"). This indemnification obligation shall include bodily and personal injury or death to any person; damage to any property, regardless of where located, including the property of County; and any workers' compensation Claim arising from or relating to the Services. Consultant shall defend any Claim with counsel of Consultant's choice, subject to County's written approval, and at Consultant's sole cost.

b. **Immigration Reform and Control Act.** Consultant acknowledges that Consultant and Consultant Representatives are aware of and understand the Immigration Reform and Control Act ("**IRCA**"). Consultant is and shall remain in compliance with the IRCA and shall ensure that any Consultant Representatives are and shall remain in compliance with the IRCA. In addition, Consultant shall defend, indemnify and hold harmless County and County Indemnified Parties from any Claims which arise out of or relate to any allegations that Consultant or Consultant Representatives are not authorized to work in the United States and/or any other allegations based upon alleged IRCA violations committed by Consultant or Consultant Representatives. Consultant shall defend any Claim with counsel of Consultant's choice, subject to County's written approval, and at Consultant's sole cost.

c. **Infringement Claim.** If any Claim is asserted or action or proceeding brought against County or County Indemnified Parties which alleges that all or any part of the Services in the form supplied by Consultant or County's use, infringes or misappropriates any United States or foreign patent or copyright, or any trade secret or other proprietary right, County shall give Consultant prompt written notice. Consultant shall defend and indemnify County and County Indemnified Parties from any Claims, including costs incurred by County in order to avoid entry of any default judgment or other waiver of County's rights. Consultant shall defend any claim with counsel of Consultant's choice, subject to County's written approval, and at Consultant's sole cost. County shall cooperate fully with and may monitor Consultant in the defense of any Claim and shall make employees available as Consultant may reasonably request with regard to the defense, subject to reimbursement by Consultant of all costs incurred by County's cooperation in the defense.

d. **Remedy of Infringement Claim.** If the Services are, in Consultant's opinion, likely to become or do become the subject of a claim of infringement or misappropriation of a United States or foreign patent, copyright, trade secret or other proprietary right, or if a temporary restraining order or other injunctive relief is entered against the use of part or all of the Services, Consultant shall within 90 days:

1. **Replace.** Promptly replace the Services with compatible, functionally equivalent, and non-infringing Services;

2. **Modify.** Promptly modify the Services to make them non-infringing without materially impairing County's ability to use the Services as intended;

3. **Procure Rights.** Promptly procure the right of County to continue using the Services; or

4. **Refund.** As a last resort, if none of these alternatives is reasonably available to Consultant, and County is enjoined or otherwise precluded legally from using the Services, Consultant shall, within 120 days of the judgment or other court action, promptly refund to County all fees and costs paid for the Services, and this Agreement shall terminate. All licensed products shall be disposed of as ordered by the governing court at the sole cost of Consultant or as determined by County if the court does not so direct.

e. **Modification of Services.** This indemnification does not extend to modifications or additions to the Services made by County or any third party without the prior written consent of Consultant, or to any unauthorized use of the Services by County.

f. **Survival of Indemnification Obligations.** Upon completion of this Agreement, the provisions of this Section 8 shall survive.

9. **Insurance.** Consultant, in order to protect County and County Indemnified Parties against Claims as a result of the performance of Consultant's obligations, as required in this Agreement, shall secure and maintain the following insurance. Consultant shall not perform any Services until Consultant has obtained all insurance required under this Section 9 and the required certificates of insurance and all required endorsements have been filed with County's authorized insurance representative ("**Authorized Insurance Representative**"). Receipt of evidence of insurance that does not comply with all applicable insurance requirements shall not constitute a waiver of these insurance requirements. The required documents must be signed by the authorized representative of the insurance company shown on the certificate. Upon request, Consultant shall supply proof that the designated person is an authorized representative, and is authorized to bind the named underwriter(s) and their company to the stated coverage, limits and termination provisions. Consultant shall promptly deliver to Authorized Insurance Representative a certificate of insurance, and all required

endorsements, with respect to each renewal policy, as necessary to demonstrate the maintenance of the required insurance coverage for the Term. The certificates and endorsements shall be delivered to Authorized Insurance Representative prior to the expiration date of any policy and bear a notation evidencing payment of the premium if so requested. Consultant shall immediately pay any deductibles and self-insured retentions under all required insurance policies upon the submission of any Claim by Consultant or County as an additional insured.

a. **Workers' Compensation and Employer's Liability Insurance Requirement.** If Consultant has employees who may perform any Services under this Agreement, Consultant shall submit written proof that Consultant is insured against liability for workers' compensation in accordance with the provisions of California Labor Code Section 3700. Consultant shall require any Consultant Representatives to provide workers' compensation for any of the Consultant Representative's employees, unless the employees are covered by the insurance carried by Consultant. If any class of employees engaged in Services is not covered by California Labor Code Section 3700, Consultant shall provide and/or require each Consultant Representative to provide adequate insurance for the coverage of employees not otherwise covered. Consultant shall also maintain employer's liability insurance with limits of \$1,000,000 for bodily injury or disease.

b. **Liability Insurance Requirements.**

1. **Types of Liability Insurance.** Consultant shall maintain in full force and effect, during the Term, the following types of liability insurance:

A. **Commercial General Liability Insurance,** including Contractual Liability Insurance (specifically covering the indemnification provisions of this Agreement), Products-Completed Operations Hazard, Personal Injury (including bodily injury and death), and Property Damage for liability arising out of Consultant's performance of the Services. The Commercial General Liability insurance shall contain no exclusions or limitations for Consultant Representatives working on the behalf of the named insured. Consultant shall maintain the Products-Completed Operations Hazard coverage for the longest period allowed by Applicable Law following termination of this Agreement. The amount of the insurance coverage required by this Agreement shall be the policy limits, which shall be no less than the amount specified on the Schedule.

B. **Automobile Liability Insurance,** against claims of Personal Injury (including bodily injury and death) and Property Damage covering any owned, leased, hired and non-owned vehicles used in the performance of the Services with insurance coverage equal to the policy limits, which shall be no less than the amount specified on the Schedule.

C. **Professional Liability (Errors and Omissions) Insurance,** for liability arising out of or related to the performance of the Services, with insurance coverage equal to the policy limits, which shall be no less than the amount specified on the Schedule.

2. **Endorsements.** The Commercial General Liability and Automobile Liability Insurance required in this **Section 9** shall include an endorsement naming County and County Indemnified Parties as additional insureds for liability arising out of this Agreement and any related operations. The endorsement shall be provided using one of the following three options: (i) on ISO form CG 20 10 11 85; or (ii) on ISO form CG 20 37 10 01 plus either ISO form CG 20 10 10 01 or CG 20 33 10 01; or (iii) on other forms which provide coverage at least equal to or better than form CG 20 10 11 85.

3. **Claims-Made Insurance.** If any of the insurance coverages required under this Agreement is written on a claims-made basis, Consultant, at Consultant's option, shall either (i) maintain the coverage for at least three years following the termination of this Agreement with coverage extending back to the Effective Date; (ii) purchase an extended reporting period of not less than three years following the termination of this Agreement; or (iii) acquire a full prior acts provision on any renewal or replacement policy.

c. **Insurance Companies.** All insurance shall be issued by a company or companies admitted to do business in California and listed in the current "Best's Key Rating Guide" publication with a minimum rating of A-; VII. Any exception to these requirements must be approved in writing by the County Risk Manager.

d. **Self-Insurance.** If Consultant is, or becomes during the Term, self-insured or a member of a self-insurance pool, Consultant shall provide coverage equivalent to the required insurance coverages and endorsements. County will not accept the coverages unless the County Risk Manager determines, in its sole discretion and by written acceptance, that the coverages proposed to be provided by Consultant are equivalent to the required coverages. Any self-insured retentions in excess of \$100,000 must be declared on the Certificate of Insurance or other documentation provided to County and must be approved in writing by the County Risk Manager.

e. **Primary Insurance; Waiver of Subrogation.** All insurance carried by Consultant shall be primary to and not contributing to any insurance or self-insurance maintained by County. An endorsement shall be provided on all policies, except professional liability/errors and omissions, which shall waive any right of recovery (waiver of subrogation) against County.

f. **Insurance Does Not Replace Indemnification.** Maintenance of the insurance coverages in the minimum specified amounts shall not be construed to relieve Consultant for any liability, whether within, outside, or in excess of the coverage,

and regardless of solvency or insolvency of the insurer that issues the coverage; nor shall it preclude County from taking other actions as are available to it under this Agreement or under Applicable Law.

g. Failure to Maintain Insurance. Failure by Consultant to maintain all insurance in effect at all times required by this Agreement shall be a material breach of this Agreement by Consultant. County, at its sole option, may terminate this Agreement and obtain damages from Consultant resulting from the breach. Alternatively, County may purchase the required insurance coverage, and without further notice to Consultant, County shall deduct from sums due to Consultant any premiums and associated costs advanced or paid by County for the insurance. If the balance of monies owed to Consultant under this Agreement is insufficient to reimburse County for the premiums and any associated costs, Consultant shall reimburse County for the premiums and pay for all costs associated with the purchase of the insurance. Any failure by County to take this alternative action shall not relieve Consultant of its obligation to obtain and maintain the insurance coverages required by this Agreement.

h. Cancellation of Insurance. The insurance coverages required to be maintained by Consultant shall be maintained until the completion of all of the Services except as otherwise stated in this Agreement. Each insurance policy supplied by Consultant shall not be terminated, suspended, voided, canceled, non-renewed or reduced in coverage or in limits except after 10 days prior written notice to Consultant in the case of non-payment of premiums, or 30 days prior written notice in all other cases. This notice requirement does not waive these insurance requirements. Consultant shall immediately obtain replacement coverage for any insurance policy that is terminated, suspended, voided, canceled, reduced in coverage, or whose policy limits have been exhausted or upon insolvency of the insurer that issued the policy.

10. Consultant Representations. Consultant makes the following representations, which the Parties agree are material to and form a part of the inducement for this Agreement:

a. Expertise and Staff. Consultant has the expertise, support staff, and facilities necessary to provide the Services; and

b. No Adverse Interests. Consultant does not have any actual or potential interests adverse to County, nor does Consultant represent a person or firm with an interest adverse to County relating to the subject of this Agreement; and

c. Timeliness. Consultant shall diligently provide the Services in a timely and professional manner in accordance with the terms and conditions in this Agreement.

11. Ownership of Documents. All reports, documents, and other items generated or gathered in the course of providing the Services are and shall remain the property of County, and shall be returned to County upon full completion of the Services or termination of this Agreement, whichever first occurs.

12. Rights to Contracted Products.

a. Belong to County. For no additional fee or charge, products developed, prepared, generated or gathered by Consultant or Consultant's Representatives under this Agreement, shall be considered creative works for hire and shall be delivered to and become the exclusive property of County and may be used by County in any way it may deem appropriate. Consultant shall have no rights in the products, except the right to use the products for the exclusive purpose of providing the Services, and Consultant shall not copy or disclose to any third party any product, except as is expressly set forth in this Agreement or by separate written agreement between the Parties. These provisions do not apply to Consultant's original licensed software or administrative communications and records, which shall remain the exclusive property of Consultant.

b. Use by County. The ideas, concepts, know-how, and techniques developed during the course of this Agreement may be used by County in any way it may deem appropriate, so long as that use does not violate any term in this Agreement or any Applicable Law.

c. No Publication. Consultant or Consultant's Representatives shall not publish or disseminate information gained through participation in this Agreement without the specific prior review and written consent by County.

d. Delivery to County. Upon termination or expiration of this Agreement, Consultant shall immediately deliver to County all County-owned programs and documentation developed under this Agreement. In addition, Consultant grants to County a perpetual, royalty-free, non-exclusive, irrevocable, and non-transferable license to use, solely for County purposes, any Consultant-owned program, including system software, utilized by Consultant in performance of the Services.

e. Survival of Covenants. Upon completion of this Agreement, the provisions of this **Section 12** shall survive.

13. Termination. The Purchasing Agent may at his or her election, without cause, terminate this Agreement by written notice ("**Notice of Termination**"). The Notice of Termination shall be deemed effective 15 days after personal delivery, or 20 days after mailing by U.S. Mail, postage prepaid, registered or certified mail, addressed as provided in Section 23. In addition, either Party may immediately terminate this Agreement if the other Party fails to substantially perform in accordance with the terms and conditions of this Agreement through no fault of the Party initiating the termination. In the event this Agreement is terminated by either Consultant or the

Purchasing Agent, Consultant shall submit to the Responsible County Department all files, memoranda, documents, correspondence and other items generated in the course of performing the Services, within 15 days after the effective date of the Notice of Termination. If either Party terminates this Agreement as provided in this **Section 13**, County shall pay Consultant for all satisfactory Services rendered by Consultant prior to the effective date of Notice of Termination in an amount not to exceed the maximum dollar amount shown on the Schedule.

14. Choice of Law/Venue. The Parties agree that the provisions of this Agreement shall be construed under the laws of the State of California. This Agreement has been entered into and is to be performed in the County of Kern. Accordingly, the Parties agree that the venue of any action relating to this Agreement shall be in the County of Kern.

15. Compliance with Applicable Law. Consultant shall observe and comply with all applicable local, state, and federal laws, ordinances, rules, and regulations now in effect or later enacted ("**Applicable Law**"), each of which is made a part of this Agreement.

16. Confidentiality. Consultant shall not, without the prior written consent of the Purchasing Agent, communicate confidential information, designated in writing or identified in this Agreement as confidential, to any third party and shall protect confidential information from inadvertent disclosure to any third party in the same manner that it protects its own confidential information, unless disclosure is required in response to a validly issued subpoena or other process of law. Upon completion of this Agreement, the provisions of this **Section 16** shall continue to survive.

17. Conflicts of Interest.

a. Financial Conflicts of Interest. Consultant has read and is aware of the provisions of Government Code Section 1090 et seq. and Section 87100 et seq. relating to conflict of interest of public officers and employees. Consultant acknowledges that it is unaware of any financial or economic interest of any public officer or employee of County relating to this Agreement. It is further understood and agreed that if a financial interest does exist at the inception of this Agreement, County may immediately terminate this Agreement by giving written notice. Consultant shall comply with the requirements of Government Code Section 1090 et seq. and 87100 et seq. during the Term.

b. Organizational Conflicts of Interest. Consultant represents, to the best of its knowledge, that neither Consultant nor any Consultant Representative presently has any consulting or contractual arrangement with any firm or organization that would give rise to an organizational conflict of interest with respect to the Services. Neither Consultant nor any Consultant Representative shall enter into any contractual arrangement that would give rise to any potential organizational conflict of interest, without first obtaining County's prior written approval before entering into the contractual arrangement. If any organizational conflict of interest is discovered by Consultant relating to this Agreement, Consultant shall immediately notify County, and attempt to present a suitable mitigation plan. County may, at its sole discretion, terminate this Agreement in the event that Consultant has any actual or potential organizational conflict of interest. As used in this **Section 17.b**, "organizational conflict of interest" means any a relationship whereby Consultant has present or planned interests related to the Services which (i) may diminish its capacity to give impartial, technically sound, objective assistance and advice or may otherwise result in a biased work product, or (ii) may result in Consultant or any Consultant Representative being given an unfair advantage.

18. Enforcement of Remedies. No right or remedy conferred on or reserved to a Party is exclusive of any other right or remedy under law, equity or statute, but each shall be cumulative of every other right or remedy now or in the future existing under law, equity or statute, and may be enforced concurrently or from time to time.

19. Negation of Partnership. In the performance of the Services, Consultant shall be, and acknowledges that Consultant is, in fact and law, an independent contractor and not an agent or employee of County. Consultant has and retains the right to exercise full supervision and control of the manner and methods of providing the Services. Consultant retains full supervision and control over the employment, direction, compensation and discharge of all persons assisting Consultant in the provision of the Services. With respect to Consultant's employees, if any, Consultant shall be solely responsible for payment of wages, benefits, and other compensation, compliance with all occupational safety, welfare and civil rights laws, tax withholding and payment of employee taxes, whether federal, state or local, and compliance with any Applicable Law regulating employment.

20. Non-collusion Covenant. Consultant represents and agrees that (i) it has in no way entered into any contingent fee arrangement with any firm or person concerning the obtaining of this Agreement with County and (ii) it has received from County no incentive or special payments and no considerations not related to the provision of the Services.

21. Non-discrimination. Neither Consultant, nor any Consultant Representative, shall discriminate in the treatment or employment of any individual or groups of individuals on the grounds of race, color, religion, national origin, age, sex, or any other classification protected by Applicable Law, either directly, indirectly or through contractual or other arrangements.

22. Non-waiver. No term, covenant or condition of this Agreement can be waived except by the prior written consent of County. Forbearance or indulgence by County shall not constitute a waiver of the covenant or condition to be performed by Consultant. County shall be entitled to invoke any remedy available to County under this Agreement or by Applicable Law despite the forbearance or indulgence.

23. Notices. All notices under this Agreement shall be provided to the Kern County Purchasing Agent at the address indicated in the opening section of this Agreement and to the Consultant and Responsible County Department at the addresses shown on the Schedule. Delivery shall be by personal delivery or deposit in the U.S. Mail, postage prepaid, registered or certified mail, addressed as specified above. Notices delivered personally shall be deemed received upon receipt; mailed or expressed notices shall be deemed received five days after deposit. A Party may change the address to which notice is to be given by giving notice as provided above. Nothing in this Agreement shall be construed to prevent or render ineffective delivery of notices under this Agreement by leaving the notice with the receptionist or other person of like capacity employed in Consultant's office, or the receptionist for the Kern County General Services Department.

24. Captions and Interpretation. Section headings in this Agreement are used solely for convenience, and shall be wholly disregarded in the construction of this Agreement. No provision of this Agreement shall be interpreted for or against a Party because that Party or its legal representative drafted the provision. This Agreement is the product of negotiation and both Parties are equally responsible for its authorship. California Civil Code Section 1654 shall not apply to the interpretation of this Agreement.

25. Counterparts. This Agreement may be executed in any number of counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same document.

26. Modifications of Agreement. This Agreement may be modified in writing only, signed by the Parties in interest at the time of the modification.

27. Severability. If any term, covenant or condition in, or provision of, this Agreement is determined by a court to be in conflict with any Applicable Law, or otherwise be unenforceable or ineffectual, the validity of the remaining terms or provisions shall be deemed severable and shall not be affected, provided that the remaining terms or provisions can be construed in substance to constitute the agreement which the Parties intended to enter into on the Effective Date.

28. Signature Authority. Each Party has full power and authority to enter into and perform this Agreement, and the person signing this Agreement on behalf of each Party has been properly authorized and empowered to enter into this Agreement.

29. Sole Agreement. This Agreement, including the Schedule and Exhibits, contains the entire agreement of the Parties relating to the Services, rights, and obligations and terms, covenants and conditions contained in this Agreement and assumed by the Parties. No inducements, representations or promises have been made, other than those stated in this Agreement. No oral promise, modification, change, or inducement shall be effective or given any force or effect.

30. Time of Essence. Time is expressly declared to be of the essence of this Agreement and of each provision, and each provision is declared to be a material, necessary and essential part of this Agreement.

31. No Third Party Beneficiaries. The Parties understand and agree that the enforcement of the terms, covenants and conditions and all rights of action relating to enforcement, shall be strictly reserved to County and Consultant. Nothing contained in this Agreement shall give or allow any claim or right of action by any other third person. It is the express intention of County and Consultant that any person or entity, other than County or Consultant, receiving services or benefits under this Agreement shall be deemed an incidental beneficiary only.

32. Gender/Plural. References to feminine, masculine or neutral include the other, and references to the singular or plural include the other.

33. Recitals. Each of the recitals is incorporated in this Agreement, is deemed to be the agreement and a reflection of the intent of the Parties, and is relied upon by the Parties in agreeing to the provisions of this Agreement and in interpreting its provisions.

34. Exhibits. All exhibits attached to this Agreement are incorporated into this Agreement by reference.

35. Corporate Qualifications. If Consultant is a corporation incorporated outside the state of California transacting intrastate business within the meaning of California Corporations Code section 191, then Consultant shall, within five business days of the execution of this Agreement, provide County with a copy of the certificate of qualification issued by the California Secretary of State indicating that Consultant is currently qualified to do business in the state of California under California Corporations Code section 2105. If Consultant is a limited liability company formed outside the state of California transacting intrastate business within the meaning of California Corporations Code section 191, then Consultant shall, within five business days of the execution of this agreement, provide to County a copy of the certificate of registration issued by the California Secretary of State indicating that Consultant is currently qualified to do business in the state of California under California Corporations Code section 17708.02. Any corporation or limited liability company, whether or not incorporated in the state of California, must be in good standing to qualify to do business with County. Failure to provide County with the current certificates is grounds for County to terminate the Agreement.

36. Political/Religious Activity. No person performing any service or providing any goods designated under this Contract shall participate in any political or religious activity on County time or in any manner involving the use of county property or expenditure of public funds nor conveying the implication of County endorsement or support for a candidate for local, state, or federal office.

Notwithstanding the foregoing, nothing in this Contract shall be construed to unlawfully limit an individual's Constitutional rights. Accordingly, the limitations contained in this section are for the sole purpose of preventing proselytizing and politicking while engaged in the performance of services under this Contract.



MEMORANDUM

To: Budget & Finance Committee

From: Wilfredo Cruz – Energy Program Administrator

Date: June 18, 2024

Subject: *Agenda Item 4e*: Contract for Services for Energy Weatherization – **Action Item**

On April 5, 2024, a Request for Proposals was released, inviting qualified vendors holding a State of California Class B General Building Contractor's License to offer comprehensive weatherization services to our clientele:

We received four proposals in a timely manner, all meeting the stipulated criteria outlined in the RFP.

- Econo West, Inc.
- HD Maintenance
- Oasis Air and Solar
- PLC System Services

After careful consideration, CAPK has determined that it is in our organization's and clients' best interests to engage in Contract for Services Agreements with all four of these subcontractors for an initial term of one year. These contracts will also include provisions for the potential renewal of each agreement for up to two additional one-year terms upon expiration.

Each Agreement specifies a 'not to exceed' amount of \$1,000,000 over the course of the one-year term, subject to approval from the Board of Directors.

The services provided by our weatherization subcontractors align directly with CAPK's mission and Strategic Goal 3, which focuses on promoting economic empowerment and financial stability for low-income individuals within the communities we serve

Recommendation:

Staff recommends the Board of Directors approve the contracts for Econo West Inc., HD Maintenance, Oasis Air and Solar, and PLC System Services, and authorize the Chief Executive Officer to execute the contracts.

Attachments:

Contract for Services – Econo West, Inc.

Contract for Services – HD Maintenance

Contract for Services – Oasis Air and Solar

Contract for Services – PLC System Services, LLC



CONTRACT FOR SERVICES AGREEMENT

This Contract for Services Agreement (the “Agreement”) is made and entered into as of this 10th day of June 2024 by and between Econo West, Inc (“Vendor”) and Community Action Partnership of Kern (“CAPK”). In consideration of mutual promises and agreements of the parties as herein set forth, the parties agree as follows:

1. SERVICES.

- a. **SCOPE.** Vendor is to perform all services and install all equipment and materials as per scope of work contained in the proposal submitted by Vendor in response to RFP CAPK Energy 2024-001. Vendor’s Bid Form for RFP CAPK Energy 2024-001 is found in **Attachment A** attached hereto and incorporated herein by reference.
- b. **VENDOR QUALIFICATIONS AND COMPLIANCE WITH LAWS.** Vendor and all persons engaged by Vendor to perform the Services shall possess all necessary licensing, training, permits and experience to perform the Services, safely, in a workmanlike and professional manner according to best practices. Vendor shall comply with all laws and regulations bearing on the Services. If any portions of the Services will involve work requiring governmental permission or approval, including but not limited to a permit, Vendor shall secure such permission or approval as required to perform the Services, before commencing such Services.
- c. **VENDOR PROJECT MANAGEMENT.** Vendor shall perform the Services in a timely manner and shall keep CAPK informed of progress and any developments that may affect the timeline for the completion of the Services or cause any variance to the Services as described on **Attachment A**. CAPK shall provide on a timely basis all information and documents requested by Vendor necessary for Vendor’s effective representation of CAPK’s interests in performing the Services.
- d. **CHANGES IN WORK.** During the course of providing the Service, CAPK may require changes in their scope. Such changes, including any increase or decrease in the amount of the Vendor’s fees for such changes shall be agreed to by the parties in writing, through an addendum to this Agreement, at which time the scope of work shall be changed in accordance therewith. Vendor shall not deviate from the Services identified in **Attachment A** without such written amendment. Vendor shall not be entitled to any change in compensation for performing work that deviates from the Services identified in Exhibit A, that is not approved by CAPK in writing, prior to the performance of such Services.
- e. While performing the Services, Vendor shall abide by all instructions provided by CAPK and shall ensure that Vendor and all persons engaged by Vendor to perform the Services conduct themselves in a professional manner.

2. TERM.

- a. This agreement shall be effective, and all Services shall be provided for that period of time from June 10th, 2024, through May 9th, 2025.

3. OPTION TO RENEW.

- b. Upon mutual agreement of both parties, Vendor shall have the option to renew the Agreement for (2) two additional (1) one year terms following the expiration of this agreement. Vendor shall notify CAPK of its intent to exercise such option by giving 60 days written notice prior to the expiration of this Agreement.

4. TERMINATION.

- a. **TERMINATION BY CAPK.** CAPK may discharge Vendor at any time, for any reason, by written notice provide according to this agreement, which shall be effective immediately if hand-delivered to Vendor, or upon forty-eight (48) hours of mailing such written notice. Unless specifically agreed to between Vendor and CAPK, Vendor will provide no further services and incur no further costs on CAPK’s behalf upon receipt of the notice. Vendor shall be entitled to compensation for satisfactory work completed by Vendor, and all unfinished work in any form shall, at the option of CAPK, become CAPK’s property.

- b. **TERMINATION BY VENDOR.** Vendor may terminate this Agreement for a material breach by CAPK that is not cured within sixty (60) days' notice of such breach to CAPK.
- c. **TERMINATION BY MUTUAL AGREEMENT.** The parties may mutually terminate this Agreement at any time by mutual agreement in writing.

5. PAYMENT FOR SERVICES.

- a. **INVOICES.** Services shall be billed according to Attachment A. Vendor will submit a monthly invoice detailing i) the Services provided ii) the identity of each employee or independent contractor of Vendor providing the Services iii) the hours spent by each such person in providing the Services, and any additional costs incurred in providing the services, as provided in Attachment A. The total aggregate amount on this Agreement is not to exceed \$1,000,000.00.

Vendor shall mail all invoices, with required detail, to:

Community Action Partnership of Kern,
Attn: Accounts Payable,
1300 18th Street, Ste 200
Bakersfield, CA 93301

- b. **PAYMENT OF INVOICES/DISPUTES.** CAPK shall make payment of undisputed portion of a Vendor invoice within forty-five (45) days from the date the original invoice is received at CAPK's Finance Department. CAPK shall identify any dispute as to invoicing within thirty (30) of receipt of the invoice containing a disputed charge. Notwithstanding any provision in this Agreement, non-payment of a portion of any portion of a disputed invoice of Vendor shall not be grounds for Vendor to terminate this Agreement.
- c. **BILLING LIMITATION.** Unless Vendor and CAPK otherwise agree in writing, Vendor billing to CAPK according to this Agreement shall not exceed the "Not to Exceed" amount identified in Attachment A. In the event that service or item exceeds the maximum allowed cost by our funding source, CAPK may request a waiver to approve the additional cost. If the additional cost is not approved by the funding source, the cost will not be allowed.

6. RELATIONSHIP OF PARTIES.

- a. **INDEPENDENT CONTRACTOR.** The relationship established with Vendor through this Agreement is that of independent contractor. This agreement shall not be construed to create a relationship of employment, or principal and agent between Vendor and CAPK, nor shall this Agreement be deemed to create any business relationship, such a partnership or joint venture. Vendor operates an independent business through which Vendor provides services similar to the Services to third parties.
- b. **TAXES.** Vendor and solely Vendor shall be responsible for paying all taxes related to the fees that Vendor receives from CAPK pursuant to this Agreement and withholding any monies from such fee that Vendor may be required to withhold, whether on behalf of Vendor, or any employee, independent contractor or agent engaged by Vendor.
- c. **WAIVER OF EMPLOYMENT RIGHTS.** Vendor hereby waives any right to any and all compensation or benefits of any kind that Vendor would be entitled to as an employee of CAPK.
- d. **VENDOR'S CONTROL.** Vendor shall have full control over the performance of the Services, including the tools, personnel and materials used and the manner in which the Services are performed.
- e. **NO EXCLUSIVITY.** No provision of this Agreement shall be construed to require Vendor to provide the Services exclusively to CAPK during the term of this Agreement.

7. REPRESENTATIONS OF THE PARTIES

a. VENDOR REPRESENTATIONS. VENDOR REPRESENTS AND WARRANTS:

- i. The party executing this Agreement on behalf of the Vendor is duly authorized by Vendor to contract with CAPK.
- ii. Vendor operates an independent business through which Vendor customarily provides services similar to the Services, and Vendor is experienced and qualified to provide the Services.

- iii. Vendor possesses all licensing, permitting or other requirements by federal, state and local law required to provide the Services.
- iv. Neither Vendor, nor any person associated with Vendor as an owner, partner, director, officer, member, principal or manager of Vendor:
 - 1. Is under suspension, debarment, voluntary exclusion, or determination of ineligibility by any federal agency, nor or any of the foregoing actions pending against such person.
 - 2. Has been suspended, debarred, voluntarily excluded or determined ineligible by any federal agency within the past three (3) years.
 - 3. Has been indicted, convicted, or had a civil judgment rendered against it by a court of competent jurisdiction in any matter involving fraud or official misconduct within the past three (3) years.
- v. Neither Vendor nor any owner, partner, director, officer, member, principal, manager, employee or independent contractor engaged by Vendor is an officer or employee of CAPK, or a relative of any officer or employee of CAPK, and no individual who was an officer or employee of CAPK within the 12 months prior to the bid, is an employee, owner, partner, director, officer, member, principal, manager or independent contractor of Vendor.
- vi. Vendor has no agreement, whether written or oral, with any officer or employee of CAPK, or a relative of any officer or employee of CAPK that would give such person a financial interest in this Agreement.
- vii. Vendor has not offered or provided any gratuity to any CAPK employee or officer to influence CAPK's decision to engage Vendor to provide the Services.

b. CAPK REPRESENTATIONS. CAPK REPRESENTS AND WARRANTS:

- i. The Services consist of work that is outside the usual course of CAPK's business.
- ii. CAPK does not possess the skills or expertise to provide the Services.
- iii. To the best of CAPK's knowledge, no employee or officer of CAPK has solicited any gratuity or any financial benefit whatsoever from Vendor, to influence CAPK's decision to retain Vendor to provide the Services.

8. INSURANCE. Vendor shall procure, furnish and maintain at all times for the duration of this Agreement the types and limits of insurance specified hereinbelow, and comply with the requirements hereunder.

a. COMMERCIAL GENERAL LIABILITY. Commercial General Liability insurance coverage (ISO form CG 00 01 11 85 or 88) with limits of no less than One Million Dollars (\$1,000,000) per occurrence. Such insurance shall:

- i. State that Vendor is an independent contractor in relation to CAPK and will include a statement that the Vendor is insured for the Services required under this Agreement and which provides contractual liability coverage for the terms of this Agreement.
- ii. Contain an additional insured endorsement in favor in favor of CAPK, its board, officers, agents, employees and volunteers.

b. AUTOMOBILE LIABILITY INSURANCE. Automobile Liability Insurance, providing coverage on an occurrence basis for bodily injury, including death, of one or more persons, property damage and personal injury, with limits of not less than One Million Dollars (\$1,000,000) per occurrence; and the policy shall:

- i. Provide coverage for owned, non-owned and hired autos.
- ii. Contain an additional insured endorsement in favor of CAPK, its board, officers, agents, employees and volunteers.

c. WORKERS' COMPENSATION INSURANCE. Vendor shall at all times during the performance of the Services, maintain Workers' compensation insurance in accordance with applicable law, and employer's liability insurance with limits of not less than One Million Dollars (\$1,000,000) per occurrence.

d. REQUIREMENTS APPLICABLE TO ALL INSURANCE POLICIES. All policies required of Vendor in this Agreement:

- i. Shall contain a waiver of subrogation endorsement in favor of CAPK, its board, officers, agents, employees and volunteers.
- ii. Shall be primary insurance as to CAPK, its board, officers, agents employees and volunteers and any insurance or self-insurance maintained by CAPK, its board, officers, agents employees and designated

volunteers shall be in addition to the Vendor's insurance and shall not contribute with it. Additional insured endorsement shall use ISO form CG20 10 11 85 (in no event with an edition date later than 1990).

- iii. Insurance is to be placed with insurers with a Best's rating of no less than A:VII. Any deductibles, self-insured retentions or insurance in lesser amounts, or lack of certain types of insurance otherwise required by this Agreement, or insurance rated below Best's A:VII, must be declared prior to execution of this Agreement and approved by CAPK in writing.
- iv. All policies shall contain an endorsement providing CAPK with thirty (30) days written notice of cancellation or material change in policy language or terms. All policies shall provide that there shall be continuing liability thereon, notwithstanding any recovery on any policy.
- v. Vendor shall furnish CAPK with a certificate of insurance and required endorsements evidencing the insurance required. CAPK may withdraw its offer of Agreement or cancel this Agreement if certificates of insurance and endorsements required have not been provided prior to the execution of this Agreement.

9. RESTRICTIVE COVENANTS.

- a. **CONFIDENTIAL INFORMATION.** Vendor acknowledges and agrees that this Agreement creates a relationship of confidence and trust on the part of Vendor, and that during the term of this Agreement, Vendor may acquire or have access to, certain Confidential Information (as hereinafter defined) of CAPK. During the term of this Agreement and at all times thereafter, Vendor shall preserve as confidential all Confidential Information that it may acquire or have access to during the term of this Agreement. Without the CAPK's prior written consent, which may be given or withheld in CAPK's sole and absolute discretion, Vendor shall not (i) disclose any Confidential Information to any third party nor give any third party access thereto, (ii) use any Confidential Information except to perform the Services hereunder, nor (iii) disclose the terms and conditions of this Agreement; provided, however, that the foregoing will not apply to the extent Vendor, in the opinion of counsel, is required to disclose any Confidential Information by applicable law or legal process as long as Vendor promptly notifies CAPK of such pending disclosure and consults with CAPK prior to such disclosure as to the advisability of seeking a protective order or other means of preserving the confidentiality of the Confidential Information. In the event that Vendor is required by applicable law or legal process to disclose any Confidential Information, Vendor agrees to use reasonable efforts to obtain assurances that the information so disclosed will continue to be accorded confidential treatment.

- b. **VENDOR'S INTELLECTUAL PROPERTY.** If, during the course of providing Services, Vendor:

- i. utilizes or discloses existing, writings, products, inventions, discoveries, developments, improvements, ideas, technical notes, programs, specifications, computer or other apparatus programs and related documentation, and other works of authorship, tangible and intangible property, whether or not patentable, copyrightable or subject to other forms of protection, made, created, developed, discovered, written or conceived by Vendor, (the "Vendor's Intellectual Property") in whole or in part, to CAPK; or
- ii. develops any of the foregoing which constitute Vendor's Intellectual Property,

Then Vendor shall identify such intellectual property in writing, and Vendor shall provide CAPK a limited license to use Vendor's Intellectual Property for so long as it is needed by CAPK, in CAPK's sole discretion, without further cost, expense, royalty or other fee.

- c. **REMEDIES.** Any breach by Vendor of the restrictive covenants contained herein at Section 8 shall be a material breach of this Agreement by Vendor. If Vendor breaches any covenants restricting Vendor's use or disclosure of Confidential Information set forth herein, CAPK shall have the rights and may resort to all of the remedies available to it under existing law or in equity, by statute or otherwise. Vendor hereby acknowledges and agrees that the restrictive covenants described in herein are of a special and unique character that gives them a peculiar value, the loss of which cannot be reasonably or adequately compensated in damages or in an action at law. Vendor therefore expressly agrees that CAPK shall be entitled to seek and obtain injunctive or other equitable relief, without the necessity of proving actual damages or posting a bond, to prevent or remedy a breach by Vendor of any of said covenants.

d. DEFINITIONS:

- i. "Confidential Information" shall mean (i) information owned by CAPK, that gives or could give CAPK some competitive advantage or the disclosure of which could be detrimental to such owner's interests, (ii) information or material which is owned by CAPK, or in which CAPK has an interest, (iii) all information (in

writing or otherwise) concerning CAPK (including, without limitation, information concerning such party's business, assets, liabilities, operations, affairs, financial condition, projections, contracts, customers, products, future plans or prospects) which is not generally known by the public, (iv) all analyses, compilations, studies, reports, records or other documents or materials which contain, or are prepared on the basis of any information or material which either CAPK furnishes to Vendor, or which are prepared by CAPK for Vendor, for the purpose of providing the Services, and (v) information regarding CAPK's future engagements and operations that may require the future services of Vendor. Vendor acknowledges that each of the foregoing items of Confidential Information constitute valuable trade secrets that are not owned by Vendor and that the use of such Confidential Information in contravention of this Agreement would constitute the misappropriation of trade secrets under California law. Notwithstanding the above, "Confidential Information" does not include any information or material that (a) is or becomes public knowledge otherwise than by act or omission of Vendor; or (b) is or becomes available to Vendor without obligation of confidence from a source having the legal right to disclose such information; or (c) is already in the Vendor's knowledge and/or possession and was not received by the non-owner as a result of a prior relationship with the other party to this Agreement.

- ii. "CAPK" shall also include any and all employees, independent contractors (other than Vendor) and affiliates of CAPK.
- iii. "Vendor" shall include any and all shareholders, employees, assistants, agents, advisors, independent contractors and affiliates of Vendor.

10. RELEASE OF PAPERS AND PROPERTY. Upon termination of this Agreement, Vendor will return to CAPK all records, notes, documentation and other items that were used, created or controlled by Vendor on behalf of CAPK during the term of this Agreement, regardless of whether such information constitutes Confidential Information. In the event that CAPK requests that Vendor relinquish CAPK's original documents in its file, CAPK agrees to give Vendor at least ten (10) working days written notice of CAPK's request in order to provide Vendor sufficient time to make a copy for Vendor's records.

11. NOTICES. Any notice or notices required or permitted to be given pursuant to this Agreement may be personally served on the other party by the party giving such notice, or may be served by Certified Mail, to the address set forth below.

Vendor:

Econo West, Inc
ATTN: Dave Kerr
42332 ½ 10 St West
Lancaster, CA 93534
Phone: (661) 947-2653

CAPK:

Community Action Partnership of Kern
ATTN: Freddy Hernandez
5005 Business Park North
Bakersfield, CA 93309
Phone: (661) 336-5236

12. INDEMNIFICATION. Vendor agrees to protect, defend, indemnify and hold CAPK and each of its officers, employees, independent Vendors, volunteers and agents, free and harmless from and against any and all losses, claims, liens, demands, and causes of action of every kind and character including the amount of judgment, penalties, interest, court costs, and legal fees incurred by CAPK in defense of same, arising in favor of any party, including governmental agencies or bodies on account of taxes, liens, claims, debts, personal injuries, death (including, but not limited to, CAPK, its employees, independent contractors or volunteers, and third parties), or damages to property (including, but not limited to, property of CAPK, its employees, independent contractors, volunteers or agents, and third parties), and without limitation by enumeration all other claims or demands of every character occurring or in any way incident to, in connection with or arising directly or indirectly out of, (i) the Services to be performed by Vendor hereunder; (ii) a breach by Vendor of any representation (meaning such representation shall not be true during the term of this Agreement), covenant, or agreement contained in this Agreement which is otherwise required to be performed or observed by Vendor; (iii) the intentional, reckless or negligent act or omission by Vendor, its employees or independent contractors while performing Services; (iv) any taxes owed by Vendor generally, or due to a determination that Vendor is something other than an independent contractor of CAPK; or (v) any violation(s) of applicable law bearing on Vendor's performance of Services. Vendor further agrees to investigate, handle, respond to, provide defense for and defend any such claims, demand or suit at its expense (with counsel selected and directed by CAPK and reasonably acceptable to

both parties) and agrees to bear all other costs and expenses related thereto, even if said claim, demand or suit is groundless, false or fraudulent.

13. INCORPORATION OF ADDENDUMS BY REFERENCE. Signature below indicates acceptance of all CAPK addendums that are attached hereto and incorporated by reference as if set forth fully herein:

- a. Addendum A: Federal Assurances.
- b. Addendum B: Certification Regarding Lobbying.
- c. Addendum C: Debarment and Suspension Certification.
- d. Addendum D: Non-collusion Affidavit.
- e. Addendum E: Equal Opportunity.
- f. Addendum F: Utilization of Women & Minority Business Enterprises.
- g. Addendum G: Equal Opportunity for Special Disabled Veterans.
- h. Addendum H: Certification of Workmen's Compensation.
- i. Addendum I: Insurance Requirements.
- j. Addendum J: Prevailing Wage Compliance Certification (if required);
- k. Addendum K: Material and Workmanship Warranty (if required).
- l. Addendum L: Additional Terms and Conditions

14. MISCELLANEOUS PROVISIONS.

- a. **CONFLICT OF INTEREST.** The parties hereto shall at all times comply with California Public Contract Code 10410 prohibiting conflicts of interest as defined therein and CAPK's policy against any employee of CAPK personally soliciting, demanding or receiving any gratuity of any kind from a Vendor in connection with any decision affecting this Agreement.
- b. **AFFIRMATIVE ACTION.** The Vendor agrees to abide by all State and Federal Affirmative Action policies and laws.
- c. **EQUAL EMPLOYMENT OPPORTUNITY.** All hiring and other employment practices by the Vendor shall be non-discriminatory, based on merit and qualifications without regard to race, color, religion, national origin, ancestry, disability, medical condition, marital status, age or sex.
- d. **ENTIRE AGREEMENT; MODIFICATION.** This Agreement sets forth the final and entire agreement of the parties with respect to the subject matter hereof and supersedes all prior agreements, understandings and representations, whether oral or written, with respect thereto. This Agreement may only be modified by a written instrument duly executed by the parties.
- e. **WAIVER.** The failure of either party hereto at any time to enforce performance by the other party of any provision of this Agreement shall in no way affect such party's rights thereafter to enforce the same, nor shall the waiver by either party of any breach of any provision hereof be deemed to be a waiver by such party of any other breach of the same or any other provision hereof.
- f. **ASSIGNMENT.** Vendor may not assign or transfer this Agreement, or any interest therein or claim thereunder, or subcontract any portion of the work thereunder, without the prior written approval of CAPK. If CAPK consents to such assignment or transfer, the terms and conditions of this Agreement shall be binding upon any assignee or transferee. Any transfer shall be considered an addendum to this Agreement and must be included as such.
- g. **FURTHER ASSURANCES.** The parties agree to execute and deliver such additional documents or instruments as may be necessary or appropriate to carry out the terms of this Agreement.
- h. **SEVERABILITY.** All sections, clauses and covenants contained in this Agreement are severable, and in the event any of them shall be held to be invalid by any court, this Agreement shall be interpreted as if such invalid sections, clauses or covenants were not contained herein.
- i. **ATTORNEY'S FEES.** In the event of any dispute concerning the enforcement or interpretation of this Agreement, the prevailing party shall be entitled to reasonable attorney's fees, costs, and expenses (including expert witness fees), in addition to any other relief to which that party may be entitled. This provision shall be construed as applicable to the entire Agreement.
- j. **CONSTRUCTION.** The provisions of this Agreement shall be construed as to their fair meaning, and not for or against any party based upon any attribution to such party as the source of the language in question. Headings used in this Agreement are for convenience of reference only and shall not be used in construing this Agreement. The parties further agree that they both have been represented by independent counsel, and have

freely negotiated the terms of this Agreement, such that it shall be construed neutrally and not in favor of or against any party who drafted the Agreement.

- k. **AUTHORITY.** The parties hereto represent and warrant that they are authorized to enter into this agreement and have heretofore taken all acts necessary to authorize them to so act and establish the rights and obligations between the parties hereto.
- l. **COUNTERPARTS.** This Agreement may be executed and delivered, including by facsimile, in one or more counterparts, each of which shall be deemed an original, but all of which, together, shall constitute one and the same instrument.
- m. **APPLICABLE LAW.** The laws of the State of California shall govern this Agreement. The sole and exclusive venue for any action filed to interpret or enforce this Agreement shall be the Superior Court of Kern County, California or the U.S. District Court for the Eastern District of California, Fresno Division, and each party hereby consents to any motion filed by the other to move to one of those venues any action filed in any other venue or jurisdiction.
- n. **DISPUTE RESOLUTION.** Any dispute arising regarding the interpretation or implementation of this Agreement, including any claims for breach of this Agreement, shall be resolved by submitting the claim for arbitration to the American Arbitration Association in accordance with its rules and procedures applicable to commercial disputes. The location of any arbitration hearing shall be Bakersfield, California, and any enforcement of the arbitrator's decision shall be brought in the Superior Court of the County of Kern, Bakersfield, California.

SIGNATURE PAGE TO FOLLOW

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the date hereinabove first written.

VENDOR: ECONO WEST, INC

Signature: _____

Date: _____

Printed Name: _____

Title: _____

CAPK: COMMUNITY ACTION PARTNERSHIP OF KERN

Signed by: _____

Date: _____

Printed Name: _____

Title: _____

ATTACHMENT A

Weatherization Measure Matrix - Exhibit A PRICING SHEET FOR WEATHERIZATION SERVICES

Line #	Measure	Type	Your Pricing	Description of services to be provided (provide price for material and labor separated)
SECTION: Assessments/Diagnostics				
1	Dwelling Assessment	With Attic Without Attic Modified (for reweatherized dwellings)		N/A
2	REM/Design Energy Audit			N/A
3	Combustion Appliance Safety Test	Pre Post		N/A
4	Blower Door Test	Pre Post		—
5	Duct Leakage Test	Pre Post		—
6	Environmental Testing			—
7	HERS Rater			375\$
8	Permits			200\$
9	Contractor Post-Weatherization Inspection	In-house Post Inspection Sub-contracted Post Inspection	— per inspection	—
SECTION: Health and Safety				
1	Carbon Monoxide Alarm	Lithium Battery	— per alarm	75\$
2	Smoke Alarm	Lithium Battery or Hard- Wired	— per alarm	75\$
3	Cooking Appliance Repair (Free Standing Range or Cook Top)	Electric Natural Gas and Propane Other Types Not Listed	— per dwelling unit	—
4	Cooking Appliance Replacement (Free Standing Range or Cook Top)	Electric Natural Gas & Propane Other Types Not Listed	— per dwelling unit	—
5	Cooking Appliance Repair, Built-in Single Wall Oven	Electric 24" Electric 30" Gas 24"	— per dwelling unit — per dwelling unit — per dwelling unit	—
6	Cooking Appliance Replacement, Built-in Single Wall Oven	Electric 24" Electric 30" Gas 24"	— per dwelling unit — per dwelling unit — per dwelling unit	—
7	Cooling Repair	AC Forced Air Unit (Split System) AC Wall/Window Unit Evaporative Cooler (EC)	— per dwelling unit — per dwelling unit — per dwelling unit	895\$

		Multi-Unit Central System	<u>1</u> per dwelling unit	895
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Line #	Measure	Type	Maximum Reimbursement	Description of services to be provided (provide price for material and labor separated)
8	Cooling Replacement	AC Forced Air Unit (Split System)	<u>1</u> per dwelling unit	6,000
		AC Wall/Window Unit	<u>1</u> per dwelling unit	1800
		Evaporative Cooler (EC)		
		Evaporative Cooler (EC) Window/Wall	<u>1</u> per dwelling unit	3200
		Multi-Unit Central System	<u>1</u> per dwelling unit	6,000-8,000
9	CVA Venting	All Other	<u>1</u> per dwelling unit	485 [#]
		Louver Doors Only	<u>1</u> per dwelling unit	485 [#]
10	Environmental Hazard Work			
11	Heating Source Repair	Exterior Wall Direct Vent Furnace, Interior Wall Furnace, or Floor Furnace	<u>1</u> per dwelling unit	895
		Forced Air Unit (Split System-Heating)	<u>1</u> per dwelling unit	895
		Heat Pump / Other Types Not Listed	<u>1</u> per dwelling unit	1200
		Package (Dual Pack)	<u>1</u> per dwelling unit	1200
		Wood-Fueled	___ per dwelling unit	/
		Multi-Unit Central System	___ per dwelling unit	1200
12	Heating Source Replacement	Exterior Wall Direct Vent Furnace, Interior Wall Furnace, or Floor Furnace	<u>1</u> per dwelling unit	3200
		Forced Air Unit (Split System-Heating)	<u>1</u> per dwelling	6000
		Heat Pump / Other Types Not Listed	<u>1</u> per dwelling unit	6000
		Package (Dual Pack)	<u>1</u> per dwelling unit	8500
		Wood-Fueled	/ per dwelling unit	
		Multi-Unit Central System	___ per dwelling unit	6000-8,000
13	Water Heater Repair	Electric		
		Natural Gas & Propane	<u>1</u> per dwelling unit	875
		Mobile Home		
		Multi-Unit Central System	/ per dwelling unit	

Line #	Measure	Type	Maximum Reimbursement	Description of services to be provided (provide price for material and labor separated)
14	Water Heater Replacement	Electric	<u>1</u> per dwelling unit	3200 7500
		Heat Pump - 50 Gallon	<u>1</u> per dwelling unit	
		Heat Pump - 65 Gallon	<u>1</u> per dwelling unit	
		Heat Pump - 80 Gallon	<u>1</u> per dwelling unit	
		Natural Gas and Propane	<u>1</u> per dwelling unit	3200
		Mobile Home		
		Multi-Unit Central System	<u>1</u> per dwelling unit	
SECTION: Mandatory				
1	Attic Ventilation		___ per dwelling unit	<u>1</u>
2	Ceiling Insulation	Add up to R-11	___ per sq ft	<u>1</u>
		Add R-12 to R-19	___ per sq ft	
		Add R-20 to R-30	___ per sq ft	
		Add R-31 to R-38	___ per sq ft	
		Add R-39 to R-49	___ per sq ft	
3	Door, Exterior (All Other Types)	Repair	___ per door	<u>1</u>
		Replacement - Catastrophic leaks only	___ per door	
4	Door, Sliding Glass	Repair - 72" x 80" and smaller	___ per door	<u>1</u>
		Repair - Greater than 72" x 80"	___ per door	
		Replacement - 72" x 80" and smaller - (Catastrophic leaks only)	___ per door	
		Replacement - Greater than 72" x 80" - (Catastrophic leaks only)	___ per door	
5	Duct Insulation		___ per square foot	<u>1</u>
6	Duct Repair, Sealing, and Replacement		___ per dwelling unit	<u>1</u>
7	Filter Replacement	Air Conditioner Heater	<u>1</u> per dwelling unit	28
8	Hot Water Flow Restrictor	Faucet Restrictor (Aerator)	___ per restrictor	<u>1</u>
		Low Flow Handheld Showerhead	___ per showerhead	
		Low Flow Showerhead	___ per showerhead	
9	HVAC Blower Upgrades	ECM Blower Motor	<u>1</u> per dwelling unit	1500
		Efficient Fan Controller	___ per dwelling unit	
10	Infiltration Reduction (Excludes both repair and replacement of Doors and Windows) ¹		___ per dwelling unit	<u>1</u>

11	Kitchen Exhaust Installation, Repair & Replacement ²	Range Hoods, Wall/Ceiling Mounts	___ per dwelling unit	✓
12	Kneewall Insulation	Add up to R-11	___ per sq ft	✓
		Add R-value 12-19	___ per sq ft	

Line #	Measure	Type	Maximum Reimbursement	Description of services to be provided (provide price for material and labor separated)
13	Lighting	LED Downlight Retrofit Kits	___ per kit	✓
		LED Hard-Wired Lights - Exterior - Porch Light	___ per luminaire	
		LED Hard-Wired Lights - Exterior - Security Light	___ per luminaire	
		LED Hard-Wired Lights - Interior - Ceiling	___ per luminaire	
		LED Hard-Wired Lights - Interior - Vanity	___ per luminaire	
		LED Hard-Wired Lights - Interior - Wall/Sconce	___ per luminaire	✓
		LED Night Lights	___ per night light	
		LED Torchiere Lamp	___ per dwelling unit	
		LED Replacement Bulbs	___ per bulb	
		LED Tube Lighting	___ per tube	
14	Limited Home Repair ³		___ per dwelling unit	
15	Low Flow Toilet ⁴		___ per toilet	✓
16	Mechanical Ventilation (if MV assessment is required by blower door diagnostics)	Balanced System	___ per dwelling unit	✓
		Exhaust System	___ per dwelling unit	
		Supply System	___ per dwelling unit	
17	Microwave Oven		___ per oven	✓
18	Refrigerator Replacement	19 cu. ft. and below	___ per appliance	✓
		Over 19 cu. ft.	___ per appliance	
19	Thermostat	Manual	___ per thermostat	395 495
		Programmable - Standard	___ per thermostat	
		Smart	___ per thermostat	
20	Water Heater Blanket		___ per blanket	✓
21	Water Heater Pipe Wrap		___ per In ft	✓

22	Whole House Fan		1 per dwelling unit	1800
23	Window	Repair (Catastrophic leaks only)	___ per dwelling unit	/
		Replacement (Catastrophic leaks only)	___ per dwelling unit	
24	Vacancy Sensor Switch		___ per sensor	/

Line #	Measure	Type	Maximum Reimbursement	Description of services to be provided (provide price for material and labor separated)
SECTION: Optional Measures				
1	Ceiling Fan		___ per fan	/
2	Clothes Washer Replacement	Front Loading (≤ 6.0 cu. ft)	___ per appliance	/
		Top Loading (≤ 6.0 cu. ft)	___ per appliance	
3	Clothes Dryer Replacement	Electric, ≥ 7.3 cu. Ft	___ per appliance	/
		Electric, ≥ 7.3 cu. ft	___ per appliance	
		Gas, < 7.3 cu. ft	___ per appliance	
		Gas, ≥ 7.3 cu. Ft	___ per appliance	
4	Dishwasher Replacement	≤ 24.0 In	___ per appliance	/
5	Exterior Water Pipe Wrap		___ per ln ft	/
6	Floor Foundation Venting		___ per dwelling	/
7	Floor Insulation ⁵	$> 36"$ clearance	___ per sq ft	/
		$< 36"$ clearance	___ per sq ft	
8	Hot Water Flow Restrictor	Thermostatic Shower Valve (TSV only)	___ per valve	/
		Low Flow Showerhead (TSV + LFSH Combo)	___ per showerhead TSV combo	
9	Mechanical Ventilation	Balanced System	___ per dwelling	/
		Exhaust System	___ per dwelling	
		Supply System	___ per dwelling	
10	Power Strips	Tier 2 Advanced	___ per strip	/
11	Shade screens		___ per dwelling	/
12	Storm Windows	Fixed, Glass Glazing	___ per sq ft	/
		Fixed, Polycarbonate	___ per sq ft	
		Operable, Glass Glazing	___ per sq ft	
		Operable, Polycarbonate	___ per sq ft	
13	Timer, Electric Water Heater		___ per timer	/

14	Tinted Window Film		_____ per sq ft	
15	Wall Insulation, Stucco and Wood	R-value 13	_____ per sq ft	

Footnotes:

¹Includes sealing of the attic floor for code compliance when adding insulation.

²Damper repairs and replacements are billed under the Infiltration Reduction measure category per the 2023 Technical Reference Manual (TRM).

³Includes replacement of recessed lights with IC-rated fixtures or covers for non-IC rated fixtures when required for code compliance when adding insulation.

⁴Only when required by local building department permit process.

⁵Includes ground moisture barrier costs, when required by program.

ADDENDUM "A"
FEDERAL ASSURANCES

The Vendor:

- A. Will give the awarding agency (Grantee), the Comptroller General of the United States, and if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
- B. Will provide and maintain competent and adequate supervision to ensure that the completed work conforms to approved specifications and will furnish progress reports and such other information as may be required by the awarding agency or State.
- C. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title Vi of the Civil Rights Act of 1964 (P.O. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. 1681-1683 and 1685-1686) which prohibits discrimination on the basis of sex; © Section 504 of the rehabilitation acts of discrimination on the basis of handicaps; (d) the U.S.C. 6101-6107) which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 93-255), as amended, relating to non-discrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to non-discrimination on the basis of alcohol abuse or alcoholism; (g) 523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. 290 dd-3 and 290 ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. 3601 et seq.), as amended, relating to not-discrimination in the sale, rental or financing of housing; (I) any other non-discrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements on any other non-discrimination Statue(s) which may apply to the application.
- D. Will comply with the provisions of the Hatch Act (5 U.S.C. 1501-1508 and 7324-7328), which limits the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
- E. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. 276a to 276a-7),the Copeland Act (40 U.S.C. 276c and 18 U.S.C. 874)
- F. The Contact Work Hours and Safety Standards Act (40 U.S. 327-333), regarding labor standards for federally assisted construction sub agreements (if applicable).
- G. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act of 1984.
- H. Will comply, as applicable, with the Wild and Scenic Rivers Act of 1968 (16U.S.C. , 1271 et Seq.) related to protecting components or potential components of the national wild and scenic rivers system.
- I. Will assist, as applicable, with the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. 470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. 469a-1 et seq.)
- J. Will comply, as applicable, with P.L. 93-348 regarding the protection of human subjects Involved in research, development, and related activities supported by this award of assistance.
- K. Will comply, as applicable, with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. 2131 et seq.) pertaining to the care, handling and treatment of warm blooded animals held for research, teaching or other activities supported by this award of assistance.
- L. Will comply, as applicable, with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. 4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
- M. Will comply with all applicable requirements of all other Federal laws, executive Orders, regulations, and policies governing this program.
- N. Will comply, as applicable, with environmental standards which may be prescribed pursuant to the following : (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C.

1451 et seq.); (f) conformity of Federal actions to State Clean Air Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. 7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered Species Act of 1973, as amended (P.L. 93-205)

ADDENDUM "B"

CERTIFICATION REGARDING LOBBYING

Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all sub-recipients shall certify and disclose accordingly. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Statement for Loan Guarantees and Loan Insurance

The undersigned states, to the best of his or her knowledge and belief, that:

If any funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this commitment providing for the United States to insure or guarantee a loan, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions. Submission of this statement is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required statement shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each failure.

Signature of Vendor

Date

ADDENDUM "C"

**TITLE 49, CODE OF FEDERAL REGULATIONS, PART 29
DEBARMENT AND SUSPENSION CERTIFICATION**

VENDOR, under penalty of perjury, certified that, except as noted below, he/she or any person associated therewith in the capacity of owner, partner, director, officer, manager:

- Is not currently under suspension, debarment, voluntary exclusion, or determination of ineligibility by any federal agency;
- Has not been suspended, debarred, voluntarily excluded or determined ineligible by any federal agency within the past three (3) years;
- Does not have a proposed debarment pending; and
- Has not been indicted, convicted, or had a civil judgment rendered against it by a court of competent jurisdiction in any matter involving fraud or official misconduct within the past three (3) years.

If there are any exceptions to the Certifications, insert the exceptions in the following space:

Exceptions will not necessarily result in denial of award, but will be considered in determining Vendor responsibility. For any exception noted above, indicate below to whom it applies, initiating agency, and dates of action.

Note: Providing false information may result in criminal prosecution or administrative sanctions.

Signature of Vendor

Date

ADDENDUM "D"

NONCOLLUSION AFFIDAVIT
(Public Contract Code Section 7106)

In accordance with Title 23 United States Code Section 112 and Public Contract Code 7106, _____
Name of Vendor

deposes and says that he or she is _____ of _____
Title Company Name

party making the foregoing bid, that the bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation; that the bid is genuine and not collusive or sham; that the bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid, and has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or that anyone shall refrain from bidding; that the bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the bidder or any other bidder, or to fix any overhead, profit or cost element of the bid price, or of that of any other bidder, or to secure any advantage against the public body awarding the contract of anyone interested in the proposed contract; that all statements contained in the bid are true; and, further, that the bidder has not, directly or indirectly, submitted his or her bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, or paid, and will not pay, any fee to any corporation, partnership, company, association, organization, bid depository, or to any member or agent thereof to effectuate a collusive or sham bid.

Under penalty of perjury, the Vendor declares that neither the Vendor nor any subcontractor to be engaged by the Vendor for this project has been convicted of any offense referred to in the California Public Contract Code.

X

Signature of Vendor

Date

X

Address

ADDENDUM "E"
EQUAL OPPORTUNITY
(48CFR 52.22-26)

- A.** If, during any 12-month period (including the 12 months preceding the award of this Agreement), the Vendor has been or is awarded nonexempt Federal contracts and/or subcontracts that have an aggregate value in excess of \$10,000, the Vendor shall comply with subparagraphs (B)(1) through (11) below. Upon request, the Vendor shall provide information necessary to determine the applicability of this clause.
- B.** During performing this Agreement, the Vendor agrees as follows:
- 1.** The Vendor shall not discriminate against any employee or applicant for employment because of race, color, religion, sex, or national origin.
 - 2.** The Vendor shall take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, color, religion, sex, or national origin. This shall include, but not be limited to (i) employment, (ii) upgrading, (iii) demotion, (iv) transfer, (v) recruitment or recruitment advertising, (vi) layoff compensation, and (viii) selection for training, including apprenticeship.
 - 3.** The Vendor shall post in conspicuous places available to employees and applicants for employment the notices to be provided by the Contracting Officer that explain this clause.
 - 4.** The Vendor shall, in all solicitations or advertisement for employees placed by or on behalf of the Vendor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, or national origin.
 - 5.** The Vendor shall send, to each labor union or representative of workers with which it has a collective bargaining agreement or other contract or understanding, the notice to be provided by the Contracting Officer advising the labor union or workers' representative of the Vendor's commitments under this clause, and post copies of the notice in conspicuous places available to employees and applicants for employment.
 - 6.** The Vendor shall comply with Executive Order 11246, as amended, and the rules, regulations, and orders of the Secretary of Labor.
 - 7.** The Vendor shall furnish to the contracting agency all information required by Executive Order 11246, as amended, and by the rules, regulations, and orders of the Secretary of Labor. Standard Form 100 (EEO-1), or any successor form, is the prescribed form to be filed within 30 days following the award, unless filed within 12 months preceding the date of award.
 - 8.** The Vendor shall permit access to its books, records, and accounts by the contracting agency of the Office of Federal Contract Compliance Programs (OFCCP) for the purposed of investigation to ascertain the Vendor's compliance with the applicable rules regulations, and orders.
 - 9.** If the OFCCP determines that the Vendor is not in compliance with this clause or any rule, regulation, or order of the Secretary of Labor, this Agreement may be cancelled, terminated, or suspended in whole or in part and the Vendor may be declared ineligible for further Government contracts, under the procedures authorized in Executive Order 11246, as amended. In addition, sanctions may be imposed and remedies invoked against the Vendor as provided in Executive Order 11246, as amended, the rules, regulations, and orders of the Secretary of Labor, or as otherwise provided by law.
 - 10.** The Vendor shall include the terms and conditions of subparagraph (b)(1) through (11) of this clause in every subcontract or purchase order that is not exempted by the rules, regulations, or orders of the Secretary of Labor issued under Executive order 11246, as amended, so that these items and conditions will be binding upon each subcontractor or vendor.
 - 11.** The Vendor shall take such action with respect to any subcontract or purchase order as the contracting agency may direct as a means of enforcing these terms and conditions, including sanctions for noncompliance; provided, that if the Vendor becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of any direction, the Vendor may request the United States to enter into the litigation to protect the interests of the United States.

Signature of Vendor

Date

ADDENDUM "F"

UTILIZATION OF WOMEN AND MINORITY BUSINESS ENTERPRISES

- A. It is the policy of the Government that women and minority owned business enterprises shall have the maximum practicable opportunity to participate in the performance of Government contracts.
- B. The Vendor agrees to use his/her best efforts to carry out this policy in the award of subcontracts to the fullest extent consistent with the efficient performance of this Agreement. As used in this Agreement, the term "minority business enterprise" means a business, at least 50 percent of which is owned by minority group members or, in case of publicly owned businesses, at least 51 percent of the stock of which is owned by women or minority group members. For the purposes of this definition, minority group members are Negroes, Spanish-speaking American persons, American-Oriental, American Indians, American-Eskimos, and American Aleuts. Vendors may rely on written representations by subcontractors regarding their status as minority business enterprises in lieu of an independent investigation.

Signature of Vendor

Date

ADDENDUM "G"

EQUAL OPPORTUNITY FOR SPECIAL DISABLED VETERANS, VETERANS OF THE VIETNAM ERA, AND OTHER ELIGIBLE VETERANS (52.222-35)(DEC 2001)

(a) Definitions. As used in this clause--

"All employment openings" means all positions except executive and top management, those positions that will be filled from within the Vendor's organization, and positions lasting 3 days or less. This term includes full-time employment, temporary employment of more than 3 days duration, and part-time employment.

"Executive and top management" means any employee--

(1) Whose primary duty consists of the management of the enterprise in which the individual is employed or of a customarily recognized department or subdivision thereof;

(2) Who customarily and regularly directs the work of two or more other employees;

(3) Who has the authority to hire or fire other employees or whose suggestions and recommendations as to the hiring or firing and as to the advancement and promotion or any other change of status of other employees will be given particular weight;

(4) Who customarily and regularly exercises discretionary powers; and

(5) Who does not devote more than 20 percent or, in the case of an employee of a retail or service establishment, who does not devote more than 40 percent of total hours of work in the work week to activities that are not directly and closely related to the performance of the work described in paragraphs (1) through (4) of this definition. This paragraph (5) does not apply in the case of an employee who is in sole charge of an establishment or a physically separated branch establishment, or who owns at least a 20 percent interest in the enterprise in which the individual is employed.

"Other eligible veteran" means any other veteran who served on active duty during a war or in a campaign or expedition for which a campaign badge has been authorized.

"Positions that will be filled from within the Vendor's organization" means employment openings for which the Vendor will give no consideration to persons outside the Vendor's organization (including any affiliates, subsidiaries, and parent companies) and includes any openings the Vendor proposes to fill from regularly established "recall" lists. The exception does not apply to a particular opening once an employer decides to consider applicants outside of its organization.

"Qualified special disabled veteran" means a special disabled veteran who satisfies the requisite skill, experience, education, and other job-related requirements of the employment position such veteran holds or desires, and who, with or without reasonable accommodation, can perform the essential functions of such position.

"Special disabled veteran" means--

(1) A veteran who is entitled to compensation (or who but for the receipt of military retired pay would be entitled to compensation) under laws administered by the Department of Veterans Affairs for a disability--

(i) Rated at 30 percent or more; or

(ii) Rated at 10 or 20 percent in the case of a veteran who has been determined under 38 U.S.C. 3106 to have a serious employment handicap (i.e., a significant impairment of the veteran's ability to prepare for, obtain, or retain employment consistent with the veteran's abilities, aptitudes, and interests); or

(2) A person who was discharged or released from active duty because of a service-connected disability.

"Veteran of the Vietnam era" means a person who--

(1) Served on active duty for a period of more than 180 days and was discharged or released from active duty with other than a dishonorable discharge, if any part of such active duty occurred--

(i) In the Republic of Vietnam between February 28, 1961, and May 7, 1975; or

(ii) Between August 5, 1964, and May 7, 1975, in all other cases; or

(2) Was discharged or released from active duty for a service-connected disability if any part of the active duty was performed--

(i) In the Republic of Vietnam between February 28, 1961, and May 7, 1975; or

(ii) Between August 5, 1964, and May 7, 1975, in all other cases.

(b) General. (1) The Vendor shall not discriminate against the individual because the individual is a special disabled veteran, a veteran of the Vietnam era, or other eligible veteran, regarding any position for which the employee or

applicant for employment is qualified. The Vendor shall take affirmative action to employ, advance in employment, and otherwise treat qualified special disabled veterans, veterans of the Vietnam era, and other eligible veterans without discrimination based upon their disability or veterans' status in all employment practices such as--

- (i) Recruitment, advertising, and job application procedures;
- (ii) Hiring, upgrading, promotion, award of tenure, demotion, transfer, layoff, termination, right of return from layoff and rehiring;
- (iii) Rate of pay or any other form of compensation and changes in compensation;
- (iv) Job assignments, job classifications, organizational structures, position descriptions, lines of progression, and seniority lists;
- (v) Leaves of absence, sick leave, or any other leave;
- (vi) Fringe benefits available by virtue of employment, whether or not administered by the Vendor;
- (vii) Selection and financial support for training, including apprenticeship, and on-the-job training under 38 U.S.C. 3687, professional meetings, conferences, and other related activities, and selection for leaves of absence to pursue training;
- (viii) Activities sponsored by the Vendor including social or recreational programs; and
- (ix) Any other term, condition, or privilege of employment.

(2) The Vendor shall comply with the rules, regulations, and relevant orders of the Secretary of Labor issued under the Vietnam Era Veterans' Readjustment Assistance Act of 1972 (the Act), as amended (38 U.S.C. 4211 and 4212).

(c) Listing openings. (1) The Vendor shall immediately list all employment openings that exist at the time of the execution of this Agreement and those which occur during the performance of this Agreement, including those not generated by this Agreement, and including those occurring at an establishment of the Vendor other than the one where the Agreement is being performed, but excluding those of independently operated corporate affiliates, at an appropriate local public employment service office of the State wherein the opening occurs. Listing employment openings with the U.S. Department of Labor's America's Job Bank shall satisfy the requirement to list jobs with the local employment service office.

(2) The Vendor shall make the listing of employment openings with the local employment service office at least concurrently with using any other recruitment source or effort and shall involve the normal obligations of placing a bona fide job order, including accepting referrals of veterans and nonveterans. This listing of employment openings does not require hiring any particular job applicant or hiring from any particular group of job applicants and is not intended to relieve the Vendor from any requirements of Executive orders or regulations concerning nondiscrimination in employment.

(3) Whenever the Vendor becomes contractually bound to the listing terms of this clause, it shall advise the State public employment agency in each State where it has establishments of the name and location of each hiring location in the State. As long as the Vendor is contractually bound to these terms and has so advised the State agency, it need not advise the State agency of subsequent contracts. The Vendor may advise the State agency when it is no longer bound by this Agreement clause.

(d) Applicability. This clause does not apply to the listing of employment openings that occur and are filled outside the 50 States, the District of Columbia, the Commonwealth of Puerto Rico, the Commonwealth of the Northern Mariana Islands, American Samoa, Guam, the Virgin Islands of the United States, and Wake Island.

(e) Postings. (1) The Vendor shall post employment notices in conspicuous places that are available to employees and applicants for employment.

(2) The employment notices shall--

- (i) State the rights of applicants and employees as well as the Vendor's obligation under the law to take affirmative action to employ and advance in employment qualified employees and applicants who are special disabled veterans, veterans of the Vietnam era, and other eligible veterans; and
- (ii) Be in a form prescribed by the Deputy Assistant Secretary for Federal Contract Compliance Programs, Department of Labor (Deputy Assistant Secretary of Labor), and provided by or through the Contracting Officer.

(3) The Vendor shall ensure that applicants or employees who are special disabled veterans are informed of the contents of the notice (e.g., the Vendor may have the notice read to a visually disabled veteran, or may lower the posted notice so that it can be read by a person in a wheelchair).

(4) The Vendor shall notify each labor union or representative of workers with which it has a collective bargaining agreement, or other contract understanding, that the Vendor is bound by the terms of the Act and is

committed to take affirmative action to employ, and advance in employment, qualified special disabled veterans, veterans of the Vietnam era, and other eligible veterans.

(f) Noncompliance. If the Vendor does not comply with the requirements of this clause, the Government may take appropriate actions under the rules, regulations, and relevant orders of the Secretary of Labor issued pursuant to the Act.

(g) Subcontracts. The Vendor shall insert the terms of this clause in all subcontracts or purchase orders of \$25,000 or more unless exempted by rules, regulations, or orders of the Secretary of Labor. The Vendor shall act as specified by the Deputy Assistant Secretary of Labor to enforce the terms, including action for noncompliance.

Signature of Vendor

Date

ADDENDUM "H"

VENDOR'S CERTIFICATE REGARDING WORKER'S COMPENSATION

Labor Code Section 3700 provides:

"Every employer except the State and all political subdivisions or institutions thereof, shall secure the payment of compensation in one or more of the following ways:

"(a) By being insured against liability to pay compensation in one or to more than one of the insurers duly authorized to write compensation insurance in this State.

"(b) By securing from the Director of Industrial Relations a certificate of consent to self-insure, which may be given upon furnishing proof satisfactory to the Director of Industrial Relations of ability to self-insure and to pay any compensation that may become due to his employees."

I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for Workers Compensation or to undertake self-insurance in accordance with the provisions of that Code, and I will comply with those provisions before commencing the performance of the work of this Agreement.

(In accordance with Article 5 [commencing at Section 1860], Chapter 1, Part 7, Division 2 of the Labor Code, this certificate must be signed and filed with the awarding body prior to performing any work under this Agreement.)

ADDENDUM "I"

INSURANCE REQUIREMENTS

Insurance: Vendor shall procure, furnish and maintain for the duration of this Agreement the following types and limits of insurance ("basic insurance requirements") herein:

1. Automobile Liability Insurance, providing coverage on an occurrence basis for bodily injury, including death, of one or more persons, property damage and personal injury, with limits of not less than One Million Dollars (\$1,000,000) per occurrence; and the policy shall:
 - a. Provide coverage for owned, non-owned and hired autos.
 - b. Contain an additional insured endorsement in favor of Community Action Partnership of Kern, its board, officers, agents employees and volunteers.
2. Broad Form Commercial General Liability Insurance, ISO form CG00 01 11 85 or 88 providing coverage on an occurrence basis for bodily injury, including death, of one or more persons, property damage and personal injury, with limits of not less than One Million Dollars (\$1,000,000) per occurrence; and the policy shall:
 - a. Provide Contractual Liability coverage for the terms of this Agreement.
 - b. Contain an additional insured endorsement in favor in favor of Community Action Partnership of Kern, its board, officers, agents employees and volunteers.
3. Workers' compensation insurance with statutory limits and employer's liability insurance with limits of not less than One Million Dollars (\$1,000,000) per occurrence; and the policy shall contain a waiver of subrogation endorsement in favor of Community Action Partnership of Kern, its board, officers, agents employees and volunteers.

All policies required of the Vendor shall be primary insurance as to Community Action Partnership of Kern, its board, officers, agents employees and volunteers and any insurance or self-insurance maintained by Community Action Partnership of Kern, its board, officers, agents employees and designated volunteers shall be in excess of the Vendor's insurance and shall not contribute with it. Additional insured endorsement shall use ISO form CG20 10 11 85 (in no event with an edition date later than 1990).

Insurance is to be placed with insurers with a Bests' rating of no less than A:VII. Any deductibles, self-insured retentions or insurance in lesser amounts, or lack of certain types of insurance otherwise required by this Agreement, or insurance rated below Bests' A:VII, must be declared prior to execution of this Agreement and approved by the City of Bakersfield in writing.

All policies shall contain an endorsement providing Community Action Partnership of Kern with thirty (30) days written notice of cancellation or material change in policy language or terms. All policies shall provide that there shall be continuing liability thereon, notwithstanding any recovery on any policy.

The insurance required hereunder shall be maintained until all work required to be performed by this Agreement is satisfactorily completed.

Vendor shall furnish CAPK with a certificate of insurance and required endorsements evidencing the insurance required. CAPK may withdraw its offer of Agreement or cancel this Agreement if certificates of insurance and endorsements required have not been provided prior to the execution of this Agreement.

ADDENDUM "J"
MATERIAL AND WORKMANSHIP WARRANTY

Vendor hereby unconditionally guarantees that the Work performed will be done in accordance with the requirements of the Agreement therefore and further guarantees the Work of the Agreement to be and remain free of defects in workmanship and materials for a period of one (1) year from and after the completion of all Agreement obligations by the Vendor. The Vendor specifically waives any right to claim or rely on the statutory definition of completion set forth in Civil Code section 3086. The Vendor specifically acknowledges and agrees that completion shall mean the Vendor's complete performance of all Work required by the Agreement, amendments, change orders, construction change directives and punch lists, and CAPK's formal acceptance of the Project, without regard to prior occupancy, substantial completion doctrine, beneficial occupancy, or otherwise. The Vendor hereby agrees to repair or replace any and all Work, together with any adjacent Work which may have been damaged or displaced in so doing, that may prove to be not in accordance with the requirements of the Agreement or that may be defective in its workmanship or materials within the guarantee period specified, without any expense whatsoever to CAPK, ordinary wear and tear and unusual abuse and neglect only excepted.

The Vendor further agrees that within ten (10) calendar days after being notified in writing by CAPK of any Work not in accordance with the requirements of the Agreement or any defects in the Work, it will commence and prosecute with due diligence all Work necessary to fulfill the terms of this guarantee, and to complete the Work within a period of time stipulated in writing. In the event it fails to so comply, Vendor does hereby authorize CAPK to proceed to have such Work done at the Vendor's expense and it will pay the cost thereof upon demand. CAPK shall be entitled to all costs, including reasonable attorneys' fees, necessarily incurred upon the Vendor's refusal to pay the above costs. The guarantee period for corrected defective work shall continue for a duration equivalent to the original guarantee period.

Notwithstanding the foregoing paragraph, in the event of an emergency constituting an immediate hazard to the health or safety of CAPK's clients, or its property, CAPK may undertake at the Vendor's expense without prior notice, all Work necessary to correct such hazardous condition when it was caused by the Work of the Vendor not being in accordance with the requirements of this Agreement, or being defective, and to charge the same to the Vendor as specified in the preceding paragraph. The guarantee set forth herein is not intended by the parties, nor shall it be construed, as in any way limiting or reducing CAPK's rights to enforce all terms of the Agreement referenced hereinabove or the time for enforcement thereof. This guarantee is provided in addition to, and not in lieu of, CAPK's rights on such Agreement.

ADDENDUM "K"
ADDITIONAL TERMS AND CONDITIONS

1. **TAXES.** The Vendor is solely responsible to pay all taxes and comply with all Federal, State, and local laws, ordinances, rules, regulations and lawful orders bearing on the performance of work.
2. **INSURANCE.** Vendor shall procure, furnish and maintain for the duration of this Agreement all insurances listed in Addendums G & H.
3. **ASSIGNMENT OF SUBCONTRACTING.** The Vendor may not assign or transfer this Agreement, or any interest therein or claim thereunder, or subcontract any portion of the work thereunder, without the prior written approval of CAPK. If CAPK consents to such assignment or transfer, the terms and conditions of this Agreement shall be binding upon any assignee or transferee. Any transfer shall be considered an addendum to this Agreement and must be included as so.
4. **TERMINATION FOR CONVENIENCE OF CAPK.** CAPK may terminate this Agreement at any time by giving written notice to the Vendor of such termination and specifying the effective date thereof. In that event, all finished or unfinished documents and other materials as described herein, at the option of CAPK, shall become its property. If the Agreement is terminated by CAPK as provided herein, the Vendor shall be entitled to receive just and equitable compensation for any satisfactory work completed on such documents and other materials. The Vendor hereby expressly waives any and all claims for damages or compensation arising under this Agreement except as set forth in this section in the event of such termination.
5. **CHANGES.** CAPK may from time to time, require changes in the scope of the services of the Vendor be performed hereunder. Such changes, including any increase or decrease in the amount of the Vendor's compensation which are mutually agreed upon by and between CAPK and the Vendor, shall be effective when incorporated in written amendments to the Agreement. Amendments shall be valid only after approval by Vendor and CAPK's Executive Director.
6. **CLAIMS.** All claims for money due or to become due to the Vendor from CAPK under this Agreement may not be assigned to a bank, trust company, or other financial institution without such approval. Notice, or requests, of any such assignment or transfer shall be furnished promptly in writing to CAPK.
7. **NOTICE.** Any notice or notices required or permitted to be given pursuant to this agreement may be personally served on the other party by the party giving such notice, or may be served by certified mail, return receipt requested.
8. **AFFIRMATIVE ACTION.** The Vendor agrees to abide by all State and Federal Affirmative Action policies and laws.
9. **DISPUTE RESOLUTION.** Any dispute arising regarding the interpretation or implementation of this Agreement, including any claims for breach of this Agreement, shall be resolved by submitting the claim for arbitration to the American Arbitration Association in accordance with its rules and procedures applicable to commercial disputes. The location of any arbitration hearing shall be Bakersfield, California, and any enforcement of the arbitrator's decision shall be brought in the Superior Court of the County of Kern, Bakersfield, California.
10. **EQUAL EMPLOYMENT OPPORTUNITY.** All hiring and other employment practices by the Vendor shall be non-discriminatory, based on merit and qualifications without regard to race, color, religion, national origin, ancestry, disability, medical condition, marital status, age or sex.
11. **SBE/MBE/WBE POLICY STATEMENT.** It is the policy of Community Action Partnership of Kern, consistent with Federal, State and local laws, to promote and encourage the development, participation, and continued expansion of Small Business Enterprises, Minority Business Enterprises and Women's Business Enterprises.
12. **CONFIDENTIALITY.** The Vendor shall use his or her best efforts to keep confidential any information obtained during the performance of this agreement.
13. **RESPONSIBILITY.** If Vendor is part of a corporation, the individual or individuals who sign this Agreement on behalf of the corporation are jointly responsible for performance of this Agreement.
14. **PROTEST BY VENDOR:** If the Vendor wishes to file a protest against CAPK for any action, the Vendor must do so in writing with CAPK within 72 hours after the action to be protested has occurred. All protests will be taken under advisement. Any protests received after that will not be recognized.
15. **CONFLICT OF INTEREST:** In accordance with California Public Contract Code 10410, no officer or employee of CAPK shall engage in any employment, activity or enterprise from which the officer or employee receives compensation or has a financial interest in this agreement, which may be in whole, or in part, sponsored or funded by a Local, State, or Federal Agency.

Also, no relative of an employee of CAPK may enter into or bid on a Agreement while said employee is still employed by CAPK. No relative of an employee of CAPK may bid on a Agreement until 12 months after the date said employee of CAPK has left employment of CAPK, either voluntarily or involuntarily.

It is contrary to Policy for any CAPK employee to personally solicit, demand or receive any gratuity of any kind from a Vendor in connection with any decision affecting a CAPK purchase or Agreement for services. Thus, if such a case were to occur, the Vendor may file a protest with CAPK as specified in the section titled "Protest by Vendor."



CONTRACT FOR SERVICES AGREEMENT

This Contract for Services Agreement (the “Agreement”) is made and entered into as of this 10th day of June 2024 by and between HD Maintenance, Inc (“Vendor”) and Community Action Partnership of Kern (“CAPK”). In consideration of mutual promises and agreements of the parties as herein set forth, the parties agree as follows:

1. SERVICES.

- a. **SCOPE.** Vendor is to perform all services and install all equipment and materials as per scope of work contained in the proposal submitted by Vendor in response to RFP CAPK Energy 2024-001. Vendor’s Bid Form for RFP CAPK Energy 2024-001 is found in **Attachment A** attached hereto and incorporated herein by reference.
- b. **VENDOR QUALIFICATIONS AND COMPLIANCE WITH LAWS.** Vendor and all persons engaged by Vendor to perform the Services shall possess all necessary licensing, training, permits and experience to perform the Services, safely, in a workmanlike and professional manner according to best practices. Vendor shall comply with all laws and regulations bearing on the Services. If any portions of the Services will involve work requiring governmental permission or approval, including but not limited to a permit, Vendor shall secure such permission or approval as required to perform the Services, before commencing such Services.
- c. **VENDOR PROJECT MANAGEMENT.** Vendor shall perform the Services in a timely manner and shall keep CAPK informed of progress and any developments that may affect the timeline for the completion of the Services or cause any variance to the Services as described on **Attachment A**. CAPK shall provide on a timely basis all information and documents requested by Vendor necessary for Vendor’s effective representation of CAPK’s interests in performing the Services.
- d. **CHANGES IN WORK.** During the course of providing the Service, CAPK may require changes in their scope. Such changes, including any increase or decrease in the amount of the Vendor’s fees for such changes shall be agreed to by the parties in writing, through an addendum to this Agreement, at which time the scope of work shall be changed in accordance therewith. Vendor shall not deviate from the Services identified in **Attachment A** without such written amendment. Vendor shall not be entitled to any change in compensation for performing work that deviates from the Services identified in Exhibit A, that is not approved by CAPK in writing, prior to the performance of such Services.
- e. While performing the Services, Vendor shall abide by all instructions provided by CAPK and shall ensure that Vendor and all persons engaged by Vendor to perform the Services conduct themselves in a professional manner.

2. TERM.

- a. This agreement shall be effective, and all Services shall be provided for that period of time from June 10th, 2024, through May 9th, 2025.

3. OPTION TO RENEW.

- a. Upon mutual agreement of both parties, Vendor shall have the option to renew the Agreement for (2) two additional (1) one-year terms following the expiration of this agreement. Vendor shall notify CAPK of its intent to exercise such option by giving 60 days written notice prior to the expiration of this Agreement.

4. TERMINATION.

- a. **TERMINATION BY CAPK.** CAPK may discharge Vendor at any time, for any reason, by written notice provide according to this agreement, which shall be effective immediately if hand-delivered to Vendor, or upon forty-eight (48) hours of mailing such written notice. Unless specifically agreed to between Vendor and CAPK, Vendor will provide no further services and incur no further costs on CAPK’s behalf upon receipt of the notice. Vendor shall be entitled to compensation for satisfactory work completed by Vendor, and all unfinished work in any form shall, at the option of CAPK, become CAPK’s property.

- b. **TERMINATION BY VENDOR.** Vendor may terminate this Agreement for a material breach by CAPK that is not cured within sixty (60) days' notice of such breach to CAPK.
- c. **TERMINATION BY MUTUAL AGREEMENT.** The parties may mutually terminate this Agreement at any time by mutual agreement in writing.

5. PAYMENT FOR SERVICES.

- a. **INVOICES.** Services shall be billed according to Attachment A. Vendor will submit a monthly invoice detailing i) the Services provided ii) the identity of each employee or independent contractor of Vendor providing the Services iii) the hours spent by each such person in providing the Services, and any additional costs incurred in providing the services, as provided in Attachment A. The total aggregate amount on this Agreement is not to exceed \$1,000,000.00.

Vendor shall mail all invoices, with required detail, to:

Community Action Partnership of Kern,
Attn: Accounts Payable,
1300 18th Street, Ste 200,
Bakersfield, CA 93301

- b. **PAYMENT OF INVOICES/DISPUTES.** CAPK shall make payment of undisputed portion of a Vendor invoice within forty-five (45) days from the date the original invoice is received at CAPK's Finance Department. CAPK shall identify any dispute as to invoicing within thirty (30) of receipt of the invoice containing a disputed charge. Notwithstanding any provision in this Agreement, non-payment of a portion of any portion of a disputed invoice of Vendor shall not be grounds for Vendor to terminate this Agreement.
- c. **BILLING LIMITATION.** Unless Vendor and CAPK otherwise agree in writing, Vendor billing to CAPK according to this Agreement shall not exceed the "Not to Exceed" amount identified in Attachment A. In the event that service or item exceeds the maximum allowed cost by our funding source, CAPK may request a waiver to approve the additional cost. If the additional cost is not approved by the funding source, the cost will not be allowed.

6. RELATIONSHIP OF PARTIES.

- a. **INDEPENDENT CONTRACTOR.** The relationship established with Vendor through this Agreement is that of independent contractor. This agreement shall not be construed to create a relationship of employment, or principal and agent between Vendor and CAPK, nor shall this Agreement be deemed to create any business relationship, such a partnership or joint venture. Vendor operates an independent business through which Vendor provides services similar to the Services to third parties.
- b. **TAXES.** Vendor and solely Vendor shall be responsible for paying all taxes related to the fees that Vendor receives from CAPK pursuant to this Agreement and withholding any monies from such fee that Vendor may be required to withhold, whether on behalf of Vendor, or any employee, independent contractor or agent engaged by Vendor.
- c. **WAIVER OF EMPLOYMENT RIGHTS.** Vendor hereby waives any right to any and all compensation or benefits of any kind that Vendor would be entitled to as an employee of CAPK.
- d. **VENDOR'S CONTROL.** Vendor shall have full control over the performance of the Services, including the tools, personnel and materials used and the manner in which the Services are performed.
- e. **NO EXCLUSIVITY.** No provision of this Agreement shall be construed to require Vendor to provide the Services exclusively to CAPK during the term of this Agreement.

7. REPRESENTATIONS OF THE PARTIES

a. VENDOR REPRESENTATIONS. VENDOR REPRESENTS AND WARRANTS:

- i. The party executing this Agreement on behalf of the Vendor is duly authorized by Vendor to contract with CAPK.
- ii. Vendor operates an independent business through which Vendor customarily provides services similar to the Services, and Vendor is experienced and qualified to provide the Services.

- iii. Vendor possesses all licensing, permitting or other requirements by federal, state and local law required to provide the Services.
- iv. Neither Vendor, nor any person associated with Vendor as an owner, partner, director, officer, member, principal or manager of Vendor:
 - 1. Is under suspension, debarment, voluntary exclusion, or determination of ineligibility by any federal agency, nor or any of the foregoing actions pending against such person.
 - 2. Has been suspended, debarred, voluntarily excluded or determined ineligible by any federal agency within the past three (3) years.
 - 3. Has been indicted, convicted, or had a civil judgment rendered against it by a court of competent jurisdiction in any matter involving fraud or official misconduct within the past three (3) years.
- v. Neither Vendor nor any owner, partner, director, officer, member, principal, manager, employee or independent contractor engaged by Vendor is an officer or employee of CAPK, or a relative of any officer or employee of CAPK, and no individual who was an officer or employee of CAPK within the 12 months prior to the bid, is an employee, owner, partner, director, officer, member, principal, manager or independent contractor of Vendor.
- vi. Vendor has no agreement, whether written or oral, with any officer or employee of CAPK, or a relative of any officer or employee of CAPK that would give such person a financial interest in this Agreement.
- vii. Vendor has not offered or provided any gratuity to any CAPK employee or officer to influence CAPK's decision to engage Vendor to provide the Services.

b. CAPK REPRESENTATIONS. CAPK REPRESENTS AND WARRANTS:

- i. The Services consist of work that is outside the usual course of CAPK's business.
- ii. CAPK does not possess the skills or expertise to provide the Services.
- iii. To the best of CAPK's knowledge, no employee or officer of CAPK has solicited any gratuity or any financial benefit whatsoever from Vendor, to influence CAPK's decision to retain Vendor to provide the Services.

8. INSURANCE. Vendor shall procure, furnish and maintain at all times for the duration of this Agreement the types and limits of insurance specified hereinbelow, and comply with the requirements hereunder.

- a. **COMMERCIAL GENERAL LIABILITY.** Commercial General Liability insurance coverage (ISO form CG 00 01 11 85 or 88) with limits of no less than One Million Dollars (\$1,000,000) per occurrence. Such insurance shall:
 - i. State that Vendor is an independent contractor in relation to CAPK and will include a statement that the Vendor is insured for the Services required under this Agreement and which provides contractual liability coverage for the terms of this Agreement.
 - ii. Contain an additional insured endorsement in favor in favor of CAPK, its board, officers, agents, employees and volunteers.
- b. **AUTOMOBILE LIABILITY INSURANCE.** Automobile Liability Insurance, providing coverage on an occurrence basis for bodily injury, including death, of one or more persons, property damage and personal injury, with limits of not less than One Million Dollars (\$1,000,000) per occurrence; and the policy shall:
 - i. Provide coverage for owned, non-owned and hired autos.
 - ii. Contain an additional insured endorsement in favor of CAPK, its board, officers, agents, employees and volunteers.
- c. **WORKERS' COMPENSATION INSURANCE.** Vendor shall at all times during the performance of the Services, maintain Workers' compensation insurance in accordance with applicable law, and employer's liability insurance with limits of not less than One Million Dollars (\$1,000,000) per occurrence.
- d. **REQUIREMENTS APPLICABLE TO ALL INSURANCE POLICIES.** All policies required of Vendor in this Agreement:
 - i. Shall contain a waiver of subrogation endorsement in favor of CAPK, its board, officers, agents, employees and volunteers.
 - ii. Shall be primary insurance as to CAPK, its board, officers, agents employees and volunteers and any insurance or self-insurance maintained by CAPK, its board, officers, agents employees and designated volunteers shall be in addition to the Vendor's insurance and shall not contribute with it. Additional insured endorsement shall use ISO form CG20 10 11 85 (in no event with an edition date later than 1990).

- iii. Insurance is to be placed with insurers with a Best's rating of no less than A:VII. Any deductibles, self-insured retentions or insurance in lesser amounts, or lack of certain types of insurance otherwise required by this Agreement, or insurance rated below Best's A:VII, must be declared prior to execution of this Agreement and approved by CAPK in writing.
- iv. All policies shall contain an endorsement providing CAPK with thirty (30) days written notice of cancellation or material change in policy language or terms. All policies shall provide that there shall be continuing liability thereon, notwithstanding any recovery on any policy.
- v. Vendor shall furnish CAPK with a certificate of insurance and required endorsements evidencing the insurance required. CAPK may withdraw its offer of Agreement or cancel this Agreement if certificates of insurance and endorsements required have not been provided prior to the execution of this Agreement.

9. RESTRICTIVE COVENANTS.

- a. **CONFIDENTIAL INFORMATION.** Vendor acknowledges and agrees that this Agreement creates a relationship of confidence and trust on the part of Vendor, and that during the term of this Agreement, Vendor may acquire or have access to, certain Confidential Information (as hereinafter defined) of CAPK. During the term of this Agreement and at all times thereafter, Vendor shall preserve as confidential all Confidential Information that it may acquire or have access to during the term of this Agreement. Without the CAPK's prior written consent, which may be given or withheld in CAPK's sole and absolute discretion, Vendor shall not (i) disclose any Confidential Information to any third party nor give any third party access thereto, (ii) use any Confidential Information except to perform the Services hereunder, nor (iii) disclose the terms and conditions of this Agreement; provided, however, that the foregoing will not apply to the extent Vendor, in the opinion of counsel, is required to disclose any Confidential Information by applicable law or legal process as long as Vendor promptly notifies CAPK of such pending disclosure and consults with CAPK prior to such disclosure as to the advisability of seeking a protective order or other means of preserving the confidentiality of the Confidential Information. In the event that Vendor is required by applicable law or legal process to disclose any Confidential Information, Vendor agrees to use reasonable efforts to obtain assurances that the information so disclosed will continue to be accorded confidential treatment.
- b. **VENDOR'S INTELLECTUAL PROPERTY.** If, during the course of providing Services, Vendor:
 - i. utilizes or discloses existing, writings, products, inventions, discoveries, developments, improvements, ideas, technical notes, programs, specifications, computer or other apparatus programs and related documentation, and other works of authorship, tangible and intangible property, whether or not patentable, copyrightable or subject to other forms of protection, made, created, developed, discovered, written or conceived by Vendor, (the "Vendor's Intellectual Property") in whole or in part, to CAPK; or
 - ii. develops any of the foregoing which constitute Vendor's Intellectual Property,Then Vendor shall identify such intellectual property in writing, and Vendor shall provide CAPK a limited license to use Vendor's Intellectual Property for so long as it is needed by CAPK, in CAPK's sole discretion, without further cost, expense, royalty or other fee.
- c. **REMEDIES.** Any breach by Vendor of the restrictive covenants contained herein at Section 8 shall be a material breach of this Agreement by Vendor. If Vendor breaches any covenants restricting Vendor's use or disclosure of Confidential Information set forth herein, CAPK shall have the rights and may resort to all of the remedies available to it under existing law or in equity, by statute or otherwise. Vendor hereby acknowledges and agrees that the restrictive covenants described in herein are of a special and unique character that gives them a peculiar value, the loss of which cannot be reasonably or adequately compensated in damages or in an action at law. Vendor therefore expressly agrees that CAPK shall be entitled to seek and obtain injunctive or other equitable relief, without the necessity of proving actual damages or posting a bond, to prevent or remedy a breach by Vendor of any of said covenants.
- d. **DEFINITIONS:**
 - i. "Confidential Information" shall mean (i) information owned by CAPK, that gives or could give CAPK some competitive advantage or the disclosure of which could be detrimental to such owner's interests, (ii) information or material which is owned by CAPK, or in which CAPK has an interest, (iii) all information (in writing or otherwise) concerning CAPK (including, without limitation, information concerning such party's business, assets, liabilities, operations, affairs, financial condition, projections, contracts, customers,

products, future plans or prospects) which is not generally known by the public, (iv) all analyses, compilations, studies, reports, records or other documents or materials which contain, or are prepared on the basis of any information or material which either CAPK furnishes to Vendor, or which are prepared by CAPK for Vendor, for the purpose of providing the Services, and (v) information regarding CAPK's future engagements and operations that may require the future services of Vendor. Vendor acknowledges that each of the foregoing items of Confidential Information constitute valuable trade secrets that are not owned by Vendor and that the use of such Confidential Information in contravention of this Agreement would constitute the misappropriation of trade secrets under California law. Notwithstanding the above, "Confidential Information" does not include any information or material that (a) is or becomes public knowledge otherwise than by act or omission of Vendor; or (b) is or becomes available to Vendor without obligation of confidence from a source having the legal right to disclose such information; or (c) is already in the Vendor's knowledge and/or possession and was not received by the non-owner as a result of a prior relationship with the other party to this Agreement.

- ii. "CAPK" shall also include any and all employees, independent contractors (other than Vendor) and affiliates of CAPK.
- iii. "Vendor" shall include any and all shareholders, employees, assistants, agents, advisors, independent contractors and affiliates of Vendor.

10. RELEASE OF PAPERS AND PROPERTY. Upon termination of this Agreement, Vendor will return to CAPK all records, notes, documentation and other items that were used, created or controlled by Vendor on behalf of CAPK during the term of this Agreement, regardless of whether such information constitutes Confidential Information. In the event that CAPK requests that Vendor relinquish CAPK's original documents in its file, CAPK agrees to give Vendor at least ten (10) working days written notice of CAPK's request in order to provide Vendor sufficient time to make a copy for Vendor's records.

11. NOTICES. Any notice or notices required or permitted to be given pursuant to this Agreement may be personally served on the other party by the party giving such notice, or may be served by Certified Mail, to the address set forth below.

Vendor:
HD Maintenance, Inc
ATTN: Shawn Seaborn
PO BOX 1632
Bakersfield, CA 93302
Phone: (661)303-8073

CAPK:
Community Action Partnership of Kern
ATTN: Freddy Hernandez
1300 18th street, Ste 200
Bakersfield, CA 93301
Phone: (661) 336-5236

12. INDEMNIFICATION. Vendor agrees to protect, defend, indemnify and hold CAPK and each of its officers, employees, independent Vendors, volunteers and agents, free and harmless from and against any and all losses, claims, liens, demands, and causes of action of every kind and character including the amount of judgment, penalties, interest, court costs, and legal fees incurred by CAPK in defense of same, arising in favor of any party, including governmental agencies or bodies on account of taxes, liens, claims, debts, personal injuries, death (including, but not limited to, CAPK, its employees, independent contractors or volunteers, and third parties), or damages to property (including, but not limited to, property of CAPK, its employees, independent contractors, volunteers or agents, and third parties), and without limitation by enumeration all other claims or demands of every character occurring or in any way incident to, in connection with or arising directly or indirectly out of, (i) the Services to be performed by Vendor hereunder; (ii) a breach by Vendor of any representation (meaning such representation shall not be true during the term of this Agreement), covenant, or agreement contained in this Agreement which is otherwise required to be performed or observed by Vendor; (iii) the intentional, reckless or negligent act or omission by Vendor, its employees or independent contractors while performing Services; (iv) any taxes owed by Vendor generally, or due to a determination that Vendor is something other than an independent contractor of CAPK; or (v) any violation(s) of applicable law bearing on Vendor's performance of Services. Vendor further agrees to investigate, handle, respond to, provide defense for and defend any such claims, demand or suit at its expense (with counsel selected and directed by CAPK and reasonably acceptable to both parties) and agrees to bear all other costs and expenses related thereto, even if said claim, demand or suit is groundless, false or fraudulent.

13. INCORPORATION OF ADDENDUMS BY REFERENCE. Signature below indicates acceptance of all CAPK addendums that are attached hereto and incorporated by reference as if set forth fully herein:

- a. Addendum A: Federal Assurances.
- b. Addendum B: Certification Regarding Lobbying.
- c. Addendum C: Debarment and Suspension Certification.
- d. Addendum D: Non-collusion Affidavit.
- e. Addendum E: Equal Opportunity.
- f. Addendum F: Utilization of Women & Minority Business Enterprises.
- g. Addendum G: Equal Opportunity for Special Disabled Veterans.
- h. Addendum H: Certification of Workmen's Compensation.
- i. Addendum I: Insurance Requirements.
- j. Addendum J: Prevailing Wage Compliance Certification (if required);
- k. Addendum K: Material and Workmanship Warranty (if required).
- l. Addendum L: Additional Terms and Conditions

14. MISCELLANEOUS PROVISIONS.

- a. **CONFLICT OF INTEREST.** The parties hereto shall at all times comply with California Public Contract Code 10410 prohibiting conflicts of interest as defined therein and CAPK's policy against any employee of CAPK personally soliciting, demanding or receiving any gratuity of any kind from a Vendor in connection with any decision affecting this Agreement.
- b. **AFFIRMATIVE ACTION.** The Vendor agrees to abide by all State and Federal Affirmative Action policies and laws.
- c. **EQUAL EMPLOYMENT OPPORTUNITY.** All hiring and other employment practices by the Vendor shall be non-discriminatory, based on merit and qualifications without regard to race, color, religion, national origin, ancestry, disability, medical condition, marital status, age or sex.
- d. **ENTIRE AGREEMENT; MODIFICATION.** This Agreement sets forth the final and entire agreement of the parties with respect to the subject matter hereof and supersedes all prior agreements, understandings and representations, whether oral or written, with respect thereto. This Agreement may only be modified by a written instrument duly executed by the parties.
- e. **WAIVER.** The failure of either party hereto at any time to enforce performance by the other party of any provision of this Agreement shall in no way affect such party's rights thereafter to enforce the same, nor shall the waiver by either party of any breach of any provision hereof be deemed to be a waiver by such party of any other breach of the same or any other provision hereof.
- f. **ASSIGNMENT.** Vendor may not assign or transfer this Agreement, or any interest therein or claim thereunder, or subcontract any portion of the work thereunder, without the prior written approval of CAPK. If CAPK consents to such assignment or transfer, the terms and conditions of this Agreement shall be binding upon any assignee or transferee. Any transfer shall be considered an addendum to this Agreement and must be included as such.
- g. **FURTHER ASSURANCES.** The parties agree to execute and deliver such additional documents or instruments as may be necessary or appropriate to carry out the terms of this Agreement.
- h. **SEVERABILITY.** All sections, clauses and covenants contained in this Agreement are severable, and in the event any of them shall be held to be invalid by any court, this Agreement shall be interpreted as if such invalid sections, clauses or covenants were not contained herein.
- i. **ATTORNEY'S FEES.** In the event of any dispute concerning the enforcement or interpretation of this Agreement, the prevailing party shall be entitled to reasonable attorney's fees, costs, and expenses (including expert witness fees), in addition to any other relief to which that party may be entitled. This provision shall be construed as applicable to the entire Agreement.
- j. **CONSTRUCTION.** The provisions of this Agreement shall be construed as to their fair meaning, and not for or against any party based upon any attribution to such party as the source of the language in question. Headings used in this Agreement are for convenience of reference only and shall not be used in construing this Agreement. The parties further agree that they both have been represented by independent counsel, and have freely negotiated the terms of this Agreement, such that it shall be construed neutrally and not in favor of or against any party who drafted the Agreement.
- k. **AUTHORITY.** The parties hereto represent and warrant that they are authorized to enter into this agreement and have heretofore taken all acts necessary to authorize them to so act and establish the rights and obligations between the parties hereto.

- l. **COUNTERPARTS.** This Agreement may be executed and delivered, including by facsimile, in one or more counterparts, each of which shall be deemed an original, but all of which, together, shall constitute one and the same instrument.
- m. **APPLICABLE LAW.** The laws of the State of California shall govern this Agreement. The sole and exclusive venue for any action filed to interpret or enforce this Agreement shall be the Superior Court of Kern County, California or the U.S. District Court for the Eastern District of California, Fresno Division, and each party hereby consents to any motion filed by the other to move to one of those venues any action filed in any other venue or jurisdiction.
- n. **DISPUTE RESOLUTION.** Any dispute arising regarding the interpretation or implementation of this Agreement, including any claims for breach of this Agreement, shall be resolved by submitting the claim for arbitration to the American Arbitration Association in accordance with its rules and procedures applicable to commercial disputes. The location of any arbitration hearing shall be Bakersfield, California, and any enforcement of the arbitrator's decision shall be brought in the Superior Court of the County of Kern, Bakersfield, California.

SIGNATURE PAGE TO FOLLOW

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the date hereinabove first written.

VENDOR: HD MAINTNENANCE, INC

Signature : _____

Date : _____

Printed Name: _____

Title: _____

CAPK: COMMUNITY ACTION PARTNERSHIP OF KERN

Signature: _____

Date: _____

Printed Name: _____

Title: _____

ATTACHMENT A

Weatherization Measure Matrix - Exhibit A PRICING SHEET FOR WEATHERIZATION SERVICES

Line #	Measure	Type	Your Pricing	Description of services to be provided (provide price for material and labor separated)
SECTION: Assessments/Diagnostics				
1	Dwelling Assessment	With Attic Without Attic Modified (for reweatherized dwellings)		
2	REM/Design Energy Audit			
3	Combustion Appliance Safety Test	Pre Post		
4	Blower Door Test	Pre Post		
5	Duct Leakage Test	Pre Post		
6	Environmental Testing			
7	HERS Rater			
8	Permits		\$250.-	
9	Contractor Post-Weatherization Inspection	In-house Post Inspection Sub-contracted Post Inspection	 ____ per inspection	
SECTION: Health and Safety				
1	Carbon Monoxide Alarm	Lithium Battery	68.00 per alarm	
2	Smoke Alarm	Lithium Battery or Hard- Wired	68.00 per alarm	
3	Cooking Appliance Repair (Free Standing Range or Cook Top)	Electric Natural Gas and Propane Other Types Not Listed	 ____ per dwelling unit	
4	Cooking Appliance Replacement (Free Standing Range or Cook Top)	Electric Natural Gas & Propane Other Types Not Listed	 1135.00 per dwelling unit	
5	Cooking Appliance Repair, Built-in Single Wall Oven	Electric 24" Electric 30" Gas 24"	 ____ per dwelling unit ____ per dwelling unit ____ per dwelling unit	
6	Cooking Appliance Replacement, Built-in Single Wall Oven	Electric 24" Electric 30" Gas 24"	 ____ per dwelling unit ____ per dwelling unit ____ per dwelling unit	
7	Cooling Repair	AC Forced Air Unit (Split System) AC Wall/Window Unit Evaporative Cooler (EC)	 ____ per dwelling unit 820.00 per dwelling unit 400.00 per dwelling unit	

		Multi-Unit Central System	___ per dwelling unit	
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Line #	Measure	Type	Maximum Reimbursement	Description of services to be provided (provide price for material and labor separated)
8	Cooling Replacement	AC Forced Air Unit (Split System)	___ per dwelling unit	
		AC Wall/Window Unit	1644.00	
		Evaporative Cooler (EC)	2200.00	
		Evaporative Cooler (EC) Window/Wall	2200.00 per dwelling unit	
		Multi-Unit Central System	___ per dwelling unit	
9	CVA Venting	All Other	200.00 per dwelling unit	
		Louver Doors Only	495.00 per dwelling unit	
10	Environmental Hazard Work	Lead Safe	600.00	
11	Heating Source Repair	Exterior Wall Direct Vent Furnace, Interior Wall Furnace, or Floor Furnace	___ per dwelling unit	
		Forced Air Unit (Split System-Heating)	___ per dwelling unit	
		Heat Pump / Other Types Not Listed	___ per dwelling unit	
		Package (Dual Pack)	___ per dwelling unit	
		Wood-Fueled	___ per dwelling unit	
		Multi-Unit Central System	___ per dwelling unit	
12	Heating Source Replacement	Exterior Wall Direct Vent Furnace, Interior Wall Furnace, or Floor Furnace	4500.00 per dwelling unit	
		Forced Air Unit (Split System-Heating)	___ per dwelling	
		Heat Pump / Other Types Not Listed	___ per dwelling unit	
		Package (Dual Pack)	___ per dwelling unit	
		Wood-Fueled	___ per dwelling unit	
		Multi-Unit Central System	___ per dwelling unit	
13	Water Heater Repair	Electric	1180.00	
		Natural Gas & Propane	1180.00	___ per dwelling unit
		Mobile Home	1180.00	
		Multi-Unit Central System	___ per dwelling unit	

Line #	Measure	Type	Maximum Reimbursement	Description of services to be provided (provide price for material and labor separated)
14	Water Heater Replacement	Electric	2360.00	per dwelling unit
		Heat Pump - 50 Gallon		per dwelling unit
		Heat Pump - 65 Gallon		per dwelling unit
		Heat Pump - 80 Gallon		per dwelling unit
		Natural Gas and Propane	2360.00	per dwelling unit
		Mobile Home	2360.00	per dwelling unit
		Multi-Unit Central System		per dwelling unit
SECTION: Mandatory				
1	Attic Ventilation		435.00	per dwelling unit
2	Ceiling Insulation	Add up to R-11	1.10	per sq ft
		Add R-12 to R-19	1.30	per sq ft
		Add R-20 to R-30	1.45	per sq ft
		Add R-31 to R-38	1.75	per sq ft
		Add R-39 to R-49		per sq ft
3	Door, Exterior (All Other Types)	Repair	250.00	per door
		Replacement - Catastrophic leaks only	500.00	per door
4	Door, Sliding Glass	Repair - 72" x 80" and smaller	713.00	per door
		Repair - Greater than 72" x 80"	850.00	per door
		Replacement - 72" x 80" and smaller - (Catastrophic leaks only)		per door
		Replacement - Greater than 72" x 80" - (Catastrophic leaks only)		per door
5	Duct Insulation			per square foot
6	Duct Repair, Sealing, and Replacement		2500.00	per dwelling unit
7	Filter Replacement	Air Conditioner	100.00	per dwelling unit
		Heater	100.00	per dwelling unit
8	Hot Water Flow Restrictor	Faucet Restrictor (Aerator)	8.00	per restrictor
		Low Flow Handheld Showerhead	35.00	per showerhead
		Low Flow Showerhead	27.00	per showerhead
9	HVAC Blower Upgrades	ECM Blower Motor		per dwelling unit
		Efficient Fan Controller		per dwelling unit
10	Infiltration Reduction (Excludes both repair and replacement of Doors and Windows) ¹		600.00	per dwelling unit

11	Kitchen Exhaust Installation, Repair & Replacement ²	Range Hoods, Wall/Ceiling Mounts	350.00 per dwelling unit	
12	Kneewall Insulation	Add up to R-11	1.50 per sq ft	
		Add R-value 12-19	1.65 per sq ft	

Line #	Measure	Type	Maximum Reimbursement	Description of services to be provided (provide price for material and labor separated)
13	Lighting	LED Downlight Retrofit Kits	60.00 per kit	
		LED Hard-Wired Lights - Exterior - Porch Light	100.00 per luminaire	
		LED Hard-Wired Lights - Exterior - Security Light	___ per luminaire	
		LED Hard-Wired Lights - Interior - Ceiling	90.00 per luminaire	
		LED Hard-Wired Lights - Interior - Vanity	___ per luminaire	
		LED Hard-Wired Lights - Interior - Wall/Sconce	70.00 per luminaire	
		LED Night Lights	6.00 per night light	
		LED Torchiere Lamp	___ per dwelling unit	
		LED Replacement Bulbs	25.00 per bulb	
		LED Tube Lighting	___ per tube	
14	Limited Home Repair ³		650.00 per dwelling unit	
15	Low Flow Toilet ⁴		325.00 per toilet	
16	Mechanical Ventilation (if MV assessment is required by blower door diagnostics)	Balanced System	___ per dwelling unit	
		Exhaust System	___ per dwelling unit	
		Supply System	___ per dwelling unit	
17	Microwave Oven		284.00 per oven	
18	Refrigerator Replacement	19 cu. ft. and below	1250.00 per appliance	
		Over 19 cu. ft.	1445.00 per appliance	
19	Thermostat	Manual	65.00 per thermostat	
		Programmable - Standard	175.00 per thermostat	
		Smart	250.00 per thermostat	
20	Water Heater Blanket		85.00 per blanket	
21	Water Heater Pipe Wrap		3.90 per ln ft	

22	Whole House Fan		1250.00 per dwelling unit	
23	Window	Repair (Catastrophic leaks only)	1455.00 per dwelling unit	
		Replacement (Catastrophic leaks only)	2910.00 per dwelling unit	
24	Vacancy Sensor Switch		50.00 per sensor	

Line #	Measure	Type	Maximum Reimbursement	Description of services to be provided (provide price for material and labor separated)
SECTION: Optional Measures				
1	Ceiling Fan		250.00 per fan	
2	Clothes Washer Replacement	Front Loading (≤ 6.0 cu. ft)	___ per appliance	
		Top Loading (≤ 6.0 cu. ft)	___ per appliance	
3	Clothes Dryer Replacement	Electric, ≥ 7.3 cu. Ft	___ per appliance	
		Electric, ≥ 7.3 cu. ft	___ per appliance	
		Gas, < 7.3 cu. ft	___ per appliance	
		Gas, ≥ 7.3 cu. Ft	___ per appliance	
4	Dishwasher Replacement	≤ 24.0 In	___ per appliance	
5	Exterior Water Pipe Wrap		3.80 per In ft	
6	Floor Foundation Venting		___ per dwelling	
7	Floor Insulation ⁵	$> 36"$ clearance	___ per sq ft	
		$< 36"$ clearance	___ per sq ft	
8	Hot Water Flow Restrictor	Thermostatic Shower Valve (TSV only)	50.00 per valve	
		Low Flow Showerhead (TSV + LFSS Combo)	60.00 per showerhead TSV combo	
9	Mechanical Ventilation	Balanced System	___ per dwelling	
		Exhaust System	___ per dwelling	
		Supply System	___ per dwelling	
10	Power Strips	Tier 2 Advanced	100.00 per strip	
11	Shade screens		___ per dwelling	
12	Storm Windows	Fixed, Glass Glazing	___ per sq ft	
		Fixed, Polycarbonate	___ per sq ft	
		Operable, Glass Glazing	___ per sq ft	
		Operable, Polycarbonate	___ per sq ft	
13	Timer, Electric Water Heater		___ per timer	

14	Tinted Window Film		_____ per sq ft	
15	Wall Insulation, Stucco and Wood	R-value 13	_____ per sq ft	

Footnotes:

¹Includes sealing of the attic floor for code compliance when adding insulation.

²Damper repairs and replacements are billed under the Infiltration Reduction measure category per the 2023 Technical Reference Manual (TRM).

³Includes replacement of recessed lights with IC-rated fixtures or covers for non-IC rated fixtures when required for code compliance when adding insulation.

⁴Only when required by local building department permit process.

⁵Includes ground moisture barrier costs, when required by program.

ADDENDUM "A"
FEDERAL ASSURANCES

The Vendor:

- A. Will give the awarding agency (Grantee), the Comptroller General of the United States, and if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
- B. Will provide and maintain competent and adequate supervision to ensure that the completed work conforms to approved specifications and will furnish progress reports and such other information as may be required by the awarding agency or State.
- C. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title Vi of the Civil Rights Act of 1964 (P.O. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. 1681-1683 and 1685-1686) which prohibits discrimination on the basis of sex; © Section 504 of the rehabilitation acts of discrimination on the basis of handicaps; (d) the U.S.C. 6101-6107) which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 93-255), as amended, relating to non-discrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to non-discrimination on the basis of alcohol abuse or alcoholism; (g) 523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. 290 dd-3 and 290 ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. 3601 et seq.), as amended, relating to not-discrimination in the sale, rental or financing of housing; (I) any other non-discrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements on any other non-discrimination Statue(s) which may apply to the application.
- D. Will comply with the provisions of the Hatch Act (5 U.S.C. 1501-1508 and 7324-7328), which limits the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
- E. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. 276a to 276a-7), the Copeland Act (40 U.S.C. 276c and 18 U.S.C. 874)
- F. The Contact Work Hours and Safety Standards Act (40 U.S. 327-333), regarding labor standards for federally assisted construction sub agreements (if applicable).
- G. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act of 1984.
- H. Will comply, as applicable, with the Wild and Scenic Rivers Act of 1968 (16U.S.C. , 1271 et Seq.) related to protecting components or potential components of the national wild and scenic rivers system.
- I. Will assist, as applicable, with the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. 470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. 469a-1 et seq.)
- J. Will comply, as applicable, with P.L. 93-348 regarding the protection of human subjects Involved in research, development, and related activities supported by this award of assistance.
- K. Will comply, as applicable, with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. 2131 et seq.) pertaining to the care, handling and treatment of warm blooded animals held for research, teaching or other activities supported by this award of assistance.
- L. Will comply, as applicable, with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. 4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
- M. Will comply with all applicable requirements of all other Federal laws, executive Orders, regulations, and policies governing this program.
- N. Will comply, as applicable, with environmental standards which may be prescribed pursuant to the following :
(a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands floodplains in accordance with EO 11988; (e) assurance of project consistency with the

approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. 1451 et seq.); (f) conformity of Federal actions to State Clean Air Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. 7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered Species Act of 1973, as amended (P.L. 93-205)

ADDENDUM "B"

CERTIFICATION REGARDING LOBBYING

Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all sub-recipients shall certify and disclose accordingly. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Statement for Loan Guarantees and Loan Insurance

The undersigned states, to the best of his or her knowledge and belief, that:

If any funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this commitment providing for the United States to insure or guarantee a loan, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions. Submission of this statement is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required statement shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each failure.

Signature of Vendor

Date

ADDENDUM "C"

TITLE 49, CODE OF FEDERAL REGULATIONS, PART 29 DEBARMENT AND SUSPENSION CERTIFICATION

VENDOR, under penalty of perjury, certified that, except as noted below, he/she or any person associated therewith in the capacity of owner, partner, director, officer, manager:

- Is not currently under suspension, debarment, voluntary exclusion, or determination of ineligibility by any federal agency;
- Has not been suspended, debarred, voluntarily excluded or determined ineligible by any federal agency within the past three (3) years;
- Does not have a proposed debarment pending; and
- Has not been indicted, convicted, or had a civil judgment rendered against it by a court of competent jurisdiction in any matter involving fraud or official misconduct within the past three (3) years.

If there are any exceptions to the Certifications, insert the exceptions in the following space:

Exceptions will not necessarily result in denial of award, but will be considered in determining Vendor responsibility. For any exception noted above, indicate below to whom it applies, initiating agency, and dates of action.

Note: Providing false information may result in criminal prosecution or administrative sanctions.

Signature of Vendor

Date

ADDENDUM "D"

NONCOLLUSION AFFIDAVIT
(Public Contract Code Section 7106)

In accordance with Title 23 United States Code Section 112 and Public Contract Code 7106, _____
Name of Vendor

deposes and says that he or she is _____ of _____
Title Company Name

party making the foregoing bid, that the bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation; that the bid is genuine and not collusive or sham; that the bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid, and has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or that anyone shall refrain from bidding; that the bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the bidder or any other bidder, or to fix any overhead, profit or cost element of the bid price, or of that of any other bidder, or to secure any advantage against the public body awarding the contract of anyone interested in the proposed contract; that all statements contained in the bid are true; and, further, that the bidder has not, directly or indirectly, submitted his or her bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, or paid, and will not pay, any fee to any corporation, partnership, company, association, organization, bid depository, or to any member or agent thereof to effectuate a collusive or sham bid.

Under penalty of perjury, the Vendor declares that neither the Vendor nor any subcontractor to be engaged by the Vendor for this project has been convicted of any offense referred to in the California Public Contract Code.

X

Signature of Vendor Date

X

Address

ADDENDUM "E"
EQUAL OPPORTUNITY
(48CFR 52.22-26)

- A.** If, during any 12-month period (including the 12 months preceding the award of this Agreement), the Vendor has been or is awarded nonexempt Federal contracts and/or subcontracts that have an aggregate value in excess of \$10,000, the Vendor shall comply with subparagraphs (B)(1) through (11) below. Upon request, the Vendor shall provide information necessary to determine the applicability of this clause.
- B.** During performing this Agreement, the Vendor agrees as follows:
- 1.** The Vendor shall not discriminate against any employee or applicant for employment because of race, color, religion, sex, or national origin.
 - 2.** The Vendor shall take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, color, religion, sex, or national origin. This shall include, but not be limited to (i) employment, (ii) upgrading, (iii) demotion, (iv) transfer, (v) recruitment or recruitment advertising, (vi) layoff compensation, and (viii) selection for training, including apprenticeship.
 - 3.** The Vendor shall post in conspicuous places available to employees and applicants for employment the notices to be provided by the Contracting Officer that explain this clause.
 - 4.** The Vendor shall, in all solicitations or advertisement for employees placed by or on behalf of the Vendor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, or national origin.
 - 5.** The Vendor shall send, to each labor union or representative of workers with which it has a collective bargaining agreement or other contract or understanding, the notice to be provided by the Contracting Officer advising the labor union or workers' representative of the Vendor's commitments under this clause, and post copies of the notice in conspicuous places available to employees and applicants for employment.
 - 6.** The Vendor shall comply with Executive Order 11246, as amended, and the rules, regulations, and orders of the Secretary of Labor.
 - 7.** The Vendor shall furnish to the contracting agency all information required by Executive Order 11246, as amended, and by the rules, regulations, and orders of the Secretary of Labor. Standard Form 100 (EEO-1), or any successor form, is the prescribed form to be filed within 30 days following the award, unless filed within 12 months preceding the date of award.
 - 8.** The Vendor shall permit access to its books, records, and accounts by the contracting agency of the Office of Federal Contract Compliance Programs (OFCCP) for the purposed of investigation to ascertain the Vendor's compliance with the applicable rules regulations, and orders.
 - 9.** If the OFCCP determines that the Vendor is not in compliance with this clause or any rule, regulation, or order of the Secretary of Labor, this Agreement may be cancelled, terminated, or suspended in whole or in part and the Vendor may be declared ineligible for further Government contracts, under the procedures authorized in Executive Order 11246, as amended. In addition, sanctions may be imposed and remedies invoked against the Vendor as provided in Executive Order 11246, as amended, the rules, regulations, and orders of the Secretary of Labor, or as otherwise provided by law.
 - 10.** The Vendor shall include the terms and conditions of subparagraph (b)(1) through (11) of this clause in every subcontract or purchase order that is not exempted by the rules, regulations, or orders of the Secretary of Labor issued under Executive order 11246, as amended, so that these items and conditions will be binding upon each subcontractor or vendor.
 - 11.** The Vendor shall take such action with respect to any subcontract or purchase order as the contracting agency may direct as a means of enforcing these terms and conditions, including sanctions for noncompliance; provided, that if the Vendor becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of any direction, the Vendor may request the United States to enter into the litigation to protect the interests of the United States.

Signature of Vendor

Date

ADDENDUM "F"

UTILIZATION OF WOMEN AND MINORITY BUSINESS ENTERPRISES

- A. It is the policy of the Government that women and minority owned business enterprises shall have the maximum practicable opportunity to participate in the performance of Government contracts.
- B. The Vendor agrees to use his/her best efforts to carry out this policy in the award of subcontracts to the fullest extent consistent with the efficient performance of this Agreement. As used in this Agreement, the term "minority business enterprise" means a business, at least 50 percent of which is owned by minority group members or, in case of publicly owned businesses, at least 51 percent of the stock of which is owned by women or minority group members. For the purposes of this definition, minority group members are Negroes, Spanish-speaking American persons, American-Oriental, American Indians, American-Eskimos, and American Aleuts. Vendors may rely on written representations by subcontractors regarding their status as minority business enterprises in lieu of an independent investigation.

Signature of Vendor

Date

ADDENDUM "G"

EQUAL OPPORTUNITY FOR SPECIAL DISABLED VETERANS, VETERANS OF THE VIETNAM ERA, AND OTHER ELIGIBLE VETERANS (52.222-35)(DEC 2001)

(a) Definitions. As used in this clause--

"All employment openings" means all positions except executive and top management, those positions that will be filled from within the Vendor's organization, and positions lasting 3 days or less. This term includes full-time employment, temporary employment of more than 3 days duration, and part-time employment.

"Executive and top management" means any employee--

(1) Whose primary duty consists of the management of the enterprise in which the individual is employed or of a customarily recognized department or subdivision thereof;

(2) Who customarily and regularly directs the work of two or more other employees;

(3) Who has the authority to hire or fire other employees or whose suggestions and recommendations as to the hiring or firing and as to the advancement and promotion or any other change of status of other employees will be given particular weight;

(4) Who customarily and regularly exercises discretionary powers; and

(5) Who does not devote more than 20 percent or, in the case of an employee of a retail or service establishment, who does not devote more than 40 percent of total hours of work in the work week to activities that are not directly and closely related to the performance of the work described in paragraphs (1) through (4) of this definition. This paragraph (5) does not apply in the case of an employee who is in sole charge of an establishment or a physically separated branch establishment, or who owns at least a 20 percent interest in the enterprise in which the individual is employed.

"Other eligible veteran" means any other veteran who served on active duty during a war or in a campaign or expedition for which a campaign badge has been authorized.

"Positions that will be filled from within the Vendor's organization" means employment openings for which the Vendor will give no consideration to persons outside the Vendor's organization (including any affiliates, subsidiaries, and parent companies) and includes any openings the Vendor proposes to fill from regularly established "recall" lists. The exception does not apply to a particular opening once an employer decides to consider applicants outside of its organization.

"Qualified special disabled veteran" means a special disabled veteran who satisfies the requisite skill, experience, education, and other job-related requirements of the employment position such veteran holds or desires, and who, with or without reasonable accommodation, can perform the essential functions of such position.

"Special disabled veteran" means--

(1) A veteran who is entitled to compensation (or who but for the receipt of military retired pay would be entitled to compensation) under laws administered by the Department of Veterans Affairs for a disability--

(i) Rated at 30 percent or more; or

(ii) Rated at 10 or 20 percent in the case of a veteran who has been determined under 38 U.S.C. 3106 to have a serious employment handicap (i.e., a significant impairment of the veteran's ability to prepare for, obtain, or retain employment consistent with the veteran's abilities, aptitudes, and interests); or

(2) A person who was discharged or released from active duty because of a service-connected disability.

"Veteran of the Vietnam era" means a person who--

(1) Served on active duty for a period of more than 180 days and was discharged or released from active duty with other than a dishonorable discharge, if any part of such active duty occurred--

(i) In the Republic of Vietnam between February 28, 1961, and May 7, 1975; or

(ii) Between August 5, 1964, and May 7, 1975, in all other cases; or

(2) Was discharged or released from active duty for a service-connected disability if any part of the active duty was performed--

(i) In the Republic of Vietnam between February 28, 1961, and May 7, 1975; or

ii) Between August 5, 1964, and May 7, 1975, in all other cases.

(b) General. (1) The Vendor shall not discriminate against the individual because the individual is a special disabled veteran, a veteran of the Vietnam era, or other eligible veteran, regarding any position for which the employee or

applicant for employment is qualified. The Vendor shall take affirmative action to employ, advance in employment, and otherwise treat qualified special disabled veterans, veterans of the Vietnam era, and other eligible veterans without discrimination based upon their disability or veterans' status in all employment practices such as--

- (i) Recruitment, advertising, and job application procedures;
- (ii) Hiring, upgrading, promotion, award of tenure, demotion, transfer, layoff, termination, right of return from layoff and rehiring;
- (iii) Rate of pay or any other form of compensation and changes in compensation;
- (iv) Job assignments, job classifications, organizational structures, position descriptions, lines of progression, and seniority lists;
- (v) Leaves of absence, sick leave, or any other leave;
- (vi) Fringe benefits available by virtue of employment, whether or not administered by the Vendor;
- (vii) Selection and financial support for training, including apprenticeship, and on-the-job training under 38 U.S.C. 3687, professional meetings, conferences, and other related activities, and selection for leaves of absence to pursue training;
- (viii) Activities sponsored by the Vendor including social or recreational programs; and
- (ix) Any other term, condition, or privilege of employment.

(2) The Vendor shall comply with the rules, regulations, and relevant orders of the Secretary of Labor issued under the Vietnam Era Veterans' Readjustment Assistance Act of 1972 (the Act), as amended (38 U.S.C. 4211 and 4212).

(c) Listing openings. (1) The Vendor shall immediately list all employment openings that exist at the time of the execution of this Agreement and those which occur during the performance of this Agreement, including those not generated by this Agreement, and including those occurring at an establishment of the Vendor other than the one where the Agreement is being performed, but excluding those of independently operated corporate affiliates, at an appropriate local public employment service office of the State wherein the opening occurs. Listing employment openings with the U.S. Department of Labor's America's Job Bank shall satisfy the requirement to list jobs with the local employment service office.

(2) The Vendor shall make the listing of employment openings with the local employment service office at least concurrently with using any other recruitment source or effort and shall involve the normal obligations of placing a bona fide job order, including accepting referrals of veterans and nonveterans. This listing of employment openings does not require hiring any particular job applicant or hiring from any particular group of job applicants and is not intended to relieve the Vendor from any requirements of Executive orders or regulations concerning nondiscrimination in employment.

(3) Whenever the Vendor becomes contractually bound to the listing terms of this clause, it shall advise the State public employment agency in each State where it has establishments of the name and location of each hiring location in the State. As long as the Vendor is contractually bound to these terms and has so advised the State agency, it need not advise the State agency of subsequent contracts. The Vendor may advise the State agency when it is no longer bound by this Agreement clause.

(d) Applicability. This clause does not apply to the listing of employment openings that occur and are filled outside the 50 States, the District of Columbia, the Commonwealth of Puerto Rico, the Commonwealth of the Northern Mariana Islands, American Samoa, Guam, the Virgin Islands of the United States, and Wake Island.

(e) Postings. (1) The Vendor shall post employment notices in conspicuous places that are available to employees and applicants for employment.

(2) The employment notices shall--

- (i) State the rights of applicants and employees as well as the Vendor's obligation under the law to take affirmative action to employ and advance in employment qualified employees and applicants who are special disabled veterans, veterans of the Vietnam era, and other eligible veterans; and
- (ii) Be in a form prescribed by the Deputy Assistant Secretary for Federal Contract Compliance Programs, Department of Labor (Deputy Assistant Secretary of Labor), and provided by or through the Contracting Officer.

(3) The Vendor shall ensure that applicants or employees who are special disabled veterans are informed of the contents of the notice (e.g., the Vendor may have the notice read to a visually disabled veteran, or may lower the posted notice so that it can be read by a person in a wheelchair).

(4) The Vendor shall notify each labor union or representative of workers with which it has a collective bargaining agreement, or other contract understanding, that the Vendor is bound by the terms of the Act and is

committed to take affirmative action to employ, and advance in employment, qualified special disabled veterans, veterans of the Vietnam era, and other eligible veterans.

(f) Noncompliance. If the Vendor does not comply with the requirements of this clause, the Government may take appropriate actions under the rules, regulations, and relevant orders of the Secretary of Labor issued pursuant to the Act.

(g) Subcontracts. The Vendor shall insert the terms of this clause in all subcontracts or purchase orders of \$25,000 or more unless exempted by rules, regulations, or orders of the Secretary of Labor. The Vendor shall act as specified by the Deputy Assistant Secretary of Labor to enforce the terms, including action for noncompliance.

Signature of Vendor

Date

ADDENDUM "H"

VENDOR'S CERTIFICATE REGARDING WORKER'S COMPENSATION

Labor Code Section 3700 provides:

"Every employer except the State and all political subdivisions or institutions thereof, shall secure the payment of compensation in one or more of the following ways:

"(a) By being insured against liability to pay compensation in one or to more than one of the insurers duly authorized to write compensation insurance in this State.

"(b) By securing from the Director of Industrial Relations a certificate of consent to self-insure, which may be given upon furnishing proof satisfactory to the Director of Industrial Relations of ability to self-insure and to pay any compensation that may become due to his employees."

I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for Workers Compensation or to undertake self-insurance in accordance with the provisions of that Code, and I will comply with those provisions before commencing the performance of the work of this Agreement.

(In accordance with Article 5 [commencing at Section 1860], Chapter 1, Part 7, Division 2 of the Labor Code, this certificate must be signed and filed with the awarding body prior to performing any work under this Agreement.)

ADDENDUM "I"

INSURANCE REQUIREMENTS

Insurance: Vendor shall procure, furnish and maintain for the duration of this Agreement the following types and limits of insurance ("basic insurance requirements") herein:

1. Automobile Liability Insurance, providing coverage on an occurrence basis for bodily injury, including death, of one or more persons, property damage and personal injury, with limits of not less than One Million Dollars (\$1,000,000) per occurrence; and the policy shall:
 - a. Provide coverage for owned, non-owned and hired autos.
 - b. Contain an additional insured endorsement in favor of Community Action Partnership of Kern, its board, officers, agents employees and volunteers.
2. Broad Form Commercial General Liability Insurance, ISO form CG00 01 11 85 or 88 providing coverage on an occurrence basis for bodily injury, including death, of one or more persons, property damage and personal injury, with limits of not less than One Million Dollars (\$1,000,000) per occurrence; and the policy shall:
 - a. Provide Contractual Liability coverage for the terms of this Agreement.
 - b. Contain an additional insured endorsement in favor in favor of Community Action Partnership of Kern, its board, officers, agents employees and volunteers.
3. Workers' compensation insurance with statutory limits and employer's liability insurance with limits of not less than One Million Dollars (\$1,000,000) per occurrence; and the policy shall contain a waiver of subrogation endorsement in favor of Community Action Partnership of Kern, its board, officers, agents employees and volunteers.

All policies required of the Vendor shall be primary insurance as to Community Action Partnership of Kern, its board, officers, agents employees and volunteers and any insurance or self-insurance maintained by Community Action Partnership of Kern, its board, officers, agents employees and designated volunteers shall be in excess of the Vendor's insurance and shall not contribute with it. Additional insured endorsement shall use ISO form CG20 10 11 85 (in no event with an edition date later than 1990).

Insurance is to be placed with insurers with a Bests' rating of no less than A:VII. Any deductibles, self-insured retentions or insurance in lesser amounts, or lack of certain types of insurance otherwise required by this Agreement, or insurance rated below Bests' A:VII, must be declared prior to execution of this Agreement and approved by the City of Bakersfield in writing.

All policies shall contain an endorsement providing Community Action Partnership of Kern with thirty (30) days written notice of cancellation or material change in policy language or terms. All policies shall provide that there shall be continuing liability thereon, notwithstanding any recovery on any policy.

The insurance required hereunder shall be maintained until all work required to be performed by this Agreement is satisfactorily completed.

Vendor shall furnish CAPK with a certificate of insurance and required endorsements evidencing the insurance required. CAPK may withdraw its offer of Agreement or cancel this Agreement if certificates of insurance and endorsements required have not been provided prior to the execution of this Agreement.

ADDENDUM "J"
MATERIAL AND WORKMANSHIP WARRANTY

Vendor hereby unconditionally guarantees that the Work performed will be done in accordance with the requirements of the Agreement therefore and further guarantees the Work of the Agreement to be and remain free of defects in workmanship and materials for a period of one (1) year from and after the completion of all Agreement obligations by the Vendor. The Vendor specifically waives any right to claim or rely on the statutory definition of completion set forth in Civil Code section 3086. The Vendor specifically acknowledges and agrees that completion shall mean the Vendor's complete performance of all Work required by the Agreement, amendments, change orders, construction change directives and punch lists, and CAPK's formal acceptance of the Project, without regard to prior occupancy, substantial completion doctrine, beneficial occupancy, or otherwise. The Vendor hereby agrees to repair or replace any and all Work, together with any adjacent Work which may have been damaged or displaced in so doing, that may prove to be not in accordance with the requirements of the Agreement or that may be defective in its workmanship or materials within the guarantee period specified, without any expense whatsoever to CAPK, ordinary wear and tear and unusual abuse and neglect only excepted.

The Vendor further agrees that within ten (10) calendar days after being notified in writing by CAPK of any Work not in accordance with the requirements of the Agreement or any defects in the Work, it will commence and prosecute with due diligence all Work necessary to fulfill the terms of this guarantee, and to complete the Work within a period of time stipulated in writing. In the event it fails to so comply, Vendor does hereby authorize CAPK to proceed to have such Work done at the Vendor's expense and it will pay the cost thereof upon demand. CAPK shall be entitled to all costs, including reasonable attorneys' fees, necessarily incurred upon the Vendor's refusal to pay the above costs. The guarantee period for corrected defective work shall continue for a duration equivalent to the original guarantee period.

Notwithstanding the foregoing paragraph, in the event of an emergency constituting an immediate hazard to the health or safety of CAPK's clients, or its property, CAPK may undertake at the Vendor's expense without prior notice, all Work necessary to correct such hazardous condition when it was caused by the Work of the Vendor not being in accordance with the requirements of this Agreement, or being defective, and to charge the same to the Vendor as specified in the preceding paragraph. The guarantee set forth herein is not intended by the parties, nor shall it be construed, as in any way limiting or reducing CAPK's rights to enforce all terms of the Agreement referenced hereinabove or the time for enforcement thereof. This guarantee is provided in addition to, and not in lieu of, CAPK's rights on such Agreement.

ADDENDUM "K"
ADDITIONAL TERMS AND CONDITIONS

1. **TAXES.** The Vendor is solely responsible to pay all taxes and comply with all Federal, State, and local laws, ordinances, rules, regulations and lawful orders bearing on the performance of work.
2. **INSURANCE.** Vendor shall procure, furnish and maintain for the duration of this Agreement all insurances listed in Addendums G & H.
3. **ASSIGNMENT OF SUBCONTRACTING.** The Vendor may not assign or transfer this Agreement, or any interest therein or claim thereunder, or subcontract any portion of the work thereunder, without the prior written approval of CAPK. If CAPK consents to such assignment or transfer, the terms and conditions of this Agreement shall be binding upon any assignee or transferee. Any transfer shall be considered an addendum to this Agreement and must be included as so.
4. **TERMINATION FOR CONVENIENCE OF CAPK.** CAPK may terminate this Agreement at any time by giving written notice to the Vendor of such termination and specifying the effective date thereof. In that event, all finished or unfinished documents and other materials as described herein, at the option of CAPK, shall become its property. If the Agreement is terminated by CAPK as provided herein, the Vendor shall be entitled to receive just and equitable compensation for any satisfactory work completed on such documents and other materials. The Vendor hereby expressly waives any and all claims for damages or compensation arising under this Agreement except as set forth in this section in the event of such termination.
5. **CHANGES.** CAPK may from time to time, require changes in the scope of the services of the Vendor be performed hereunder. Such changes, including any increase or decrease in the amount of the Vendor's compensation which are mutually agreed upon by and between CAPK and the Vendor, shall be effective when incorporated in written amendments to the Agreement. Amendments shall be valid only after approval by Vendor and CAPK's Executive Director.
6. **CLAIMS.** All claims for money due or to become due to the Vendor from CAPK under this Agreement may not be assigned to a bank, trust company, or other financial institution without such approval. Notice, or requests, of any such assignment or transfer shall be furnished promptly in writing to CAPK.
7. **NOTICE.** Any notice or notices required or permitted to be given pursuant to this agreement may be personally served on the other party by the party giving such notice, or may be served by certified mail, return receipt requested.
8. **AFFIRMATIVE ACTION.** The Vendor agrees to abide by all State and Federal Affirmative Action policies and laws.
9. **DISPUTE RESOLUTION.** Any dispute arising regarding the interpretation or implementation of this Agreement, including any claims for breach of this Agreement, shall be resolved by submitting the claim for arbitration to the American Arbitration Association in accordance with its rules and procedures applicable to commercial disputes. The location of any arbitration hearing shall be Bakersfield, California, and any enforcement of the arbitrator's decision shall be brought in the Superior Court of the County of Kern, Bakersfield, California.
10. **EQUAL EMPLOYMENT OPPORTUNITY.** All hiring and other employment practices by the Vendor shall be non-discriminatory, based on merit and qualifications without regard to race, color, religion, national origin, ancestry, disability, medical condition, marital status, age or sex.
11. **SBE/MBE/WBE POLICY STATEMENT.** It is the policy of Community Action Partnership of Kern, consistent with Federal, State and local laws, to promote and encourage the development, participation, and continued expansion of Small Business Enterprises, Minority Business Enterprises and Women's Business Enterprises.
12. **CONFIDENTIALITY.** The Vendor shall use his or her best efforts to keep confidential any information obtained during the performance of this agreement.
13. **RESPONSIBILITY.** If Vendor is part of a corporation, the individual or individuals who sign this Agreement on behalf of the corporation are jointly responsible for performance of this Agreement.
14. **PROTEST BY VENDOR:** If the Vendor wishes to file a protest against CAPK for any action, the Vendor must do so in writing with CAPK within 72 hours after the action to be protested has occurred. All protests will be taken under advisement. Any protests received after that will not be recognized.
15. **CONFLICT OF INTEREST:** In accordance with California Public Contract Code 10410, no officer or employee of CAPK shall engage in any employment, activity or enterprise from which the officer or employee receives compensation or has a financial interest in this agreement, which may be in whole, or in part, sponsored or funded by a Local, State, or Federal Agency.

Also, no relative of an employee of CAPK may enter into or bid on a Agreement while said employee is still employed by CAPK. No relative of an employee of CAPK may bid on a Agreement until 12 months after the date said employee of CAPK has left employment of CAPK, either voluntarily or involuntarily.

It is contrary to Policy for any CAPK employee to personally solicit, demand or receive any gratuity of any kind from a Vendor in connection with any decision affecting a CAPK purchase or Agreement for services. Thus, if such a case were to occur, the Vendor may file a protest with CAPK as specified in the section titled "Protest by Vendor."



CONTRACT FOR SERVICES AGREEMENT

This Contract for Services Agreement (the “Agreement”) is made and entered into as of this 10th day of June 2024 by and between Oasis Air and Solar (“Vendor”) and Community Action Partnership of Kern (“CAPK”). In consideration of mutual promises and agreements of the parties as herein set forth, the parties agree as follows:

1. SERVICES.

- a. **SCOPE.** Vendor is to perform all services and install all equipment and materials as per scope of work contained in the proposal submitted by Vendor in response to RFP CAPK Energy 2024-001. Vendor’s Bid Form for RFP CAPK Energy 2024-001 is found in **Attachment A** attached hereto and incorporated herein by reference.
- b. **VENDOR QUALIFICATIONS AND COMPLIANCE WITH LAWS.** Vendor and all persons engaged by Vendor to perform the Services shall possess all necessary licensing, training, permits and experience to perform the Services, safely, in a workmanlike and professional manner according to best practices. Vendor shall comply with all laws and regulations bearing on the Services. If any portions of the Services will involve work requiring governmental permission or approval, including but not limited to a permit, Vendor shall secure such permission or approval as required to perform the Services, before commencing such Services.
- c. **VENDOR PROJECT MANAGEMENT.** Vendor shall perform the Services in a timely manner and shall keep CAPK informed of progress and any developments that may affect the timeline for the completion of the Services or cause any variance to the Services as described on **Attachment A**. CAPK shall provide on a timely basis all information and documents requested by Vendor necessary for Vendor’s effective representation of CAPK’s interests in performing the Services.
- d. **CHANGES IN WORK.** During the course of providing the Service, CAPK may require changes in their scope. Such changes, including any increase or decrease in the amount of the Vendor’s fees for such changes shall be agreed to by the parties in writing, through an addendum to this Agreement, at which time the scope of work shall be changed in accordance therewith. Vendor shall not deviate from the Services identified in **Attachment A** without such written amendment. Vendor shall not be entitled to any change in compensation for performing work that deviates from the Services identified in Exhibit A, that is not approved by CAPK in writing, prior to the performance of such Services.
- e. While performing the Services, Vendor shall abide by all instructions provided by CAPK and shall ensure that Vendor and all persons engaged by Vendor to perform the Services conduct themselves in a professional manner.

2. TERM.

- a. This agreement shall be effective, and all Services shall be provided for that period of time from June 10th, 2024, through May 9th, 2025.

3. OPTION TO RENEW.

- a. Upon mutual agreement of both parties, Vendor shall have the option to renew the Agreement for (2) two additional (1) one year terms following the expiration of this agreement. Vendor shall notify CAPK of its intent to exercise such option by giving 60 days written notice prior to the expiration of this Agreement.

4. TERMINATION.

- a. **TERMINATION BY CAPK.** CAPK may discharge Vendor at any time, for any reason, by written notice provide according to this agreement, which shall be effective immediately if hand-delivered to Vendor, or upon forty-eight (48) hours of mailing such written notice. Unless specifically agreed to between Vendor and CAPK, Vendor will provide no further services and incur no further costs on CAPK’s behalf upon receipt of the notice. Vendor shall be entitled to compensation for satisfactory work completed by Vendor, and all unfinished work in any form shall, at the option of CAPK, become CAPK’s property.

- b. **TERMINATION BY VENDOR.** Vendor may terminate this Agreement for a material breach by CAPK that is not cured within sixty (60) days' notice of such breach to CAPK.
- c. **TERMINATION BY MUTUAL AGREEMENT.** The parties may mutually terminate this Agreement at any time by mutual agreement in writing.

5. PAYMENT FOR SERVICES.

- a. **INVOICES.** Services shall be billed according to Attachment A. Vendor will submit a monthly invoice detailing i) the Services provided ii) the identity of each employee or independent contractor of Vendor providing the Services iii) the hours spent by each such person in providing the Services, and any additional costs incurred in providing the services, as provided in Attachment A. The total aggregate amount on this Agreement is not to exceed \$1,000,000.00.

Vendor shall mail all invoices, with required detail, to:

Community Action Partnership of Kern,
Attn: Accounts Payable,
1300 18th Street, Ste 200,
Bakersfield, CA 93301

- b. **PAYMENT OF INVOICES/DISPUTES.** CAPK shall make payment of undisputed portion of a Vendor invoice within forty-five (45) days from the date the original invoice is received at CAPK's Finance Department. CAPK shall identify any dispute as to invoicing within thirty (30) of receipt of the invoice containing a disputed charge. Notwithstanding any provision in this Agreement, non-payment of a portion of any portion of a disputed invoice of Vendor shall not be grounds for Vendor to terminate this Agreement.
- c. **BILLING LIMITATION.** Unless Vendor and CAPK otherwise agree in writing, Vendor billing to CAPK according to this Agreement shall not exceed the "Not to Exceed" amount identified in Attachment A. In the event that service or item exceeds the maximum allowed cost by our funding source, CAPK may request a waiver to approve the additional cost. If the additional cost is not approved by the funding source, the cost will not be allowed.

6. RELATIONSHIP OF PARTIES.

- a. **INDEPENDENT CONTRACTOR.** The relationship established with Vendor through this Agreement is that of independent contractor. This agreement shall not be construed to create a relationship of employment, or principal and agent between Vendor and CAPK, nor shall this Agreement be deemed to create any business relationship, such a partnership or joint venture. Vendor operates an independent business through which Vendor provides services similar to the Services to third parties.
- b. **TAXES.** Vendor and solely Vendor shall be responsible for paying all taxes related to the fees that Vendor receives from CAPK pursuant to this Agreement and withholding any monies from such fee that Vendor may be required to withhold, whether on behalf of Vendor, or any employee, independent contractor or agent engaged by Vendor.
- c. **WAIVER OF EMPLOYMENT RIGHTS.** Vendor hereby waives any right to any and all compensation or benefits of any kind that Vendor would be entitled to as an employee of CAPK.
- d. **VENDOR'S CONTROL.** Vendor shall have full control over the performance of the Services, including the tools, personnel and materials used and the manner in which the Services are performed.
- e. **NO EXCLUSIVITY.** No provision of this Agreement shall be construed to require Vendor to provide the Services exclusively to CAPK during the term of this Agreement.

7. REPRESENTATIONS OF THE PARTIES

a. VENDOR REPRESENTATIONS. VENDOR REPRESENTS AND WARRANTS:

- i. The party executing this Agreement on behalf of the Vendor is duly authorized by Vendor to contract with CAPK.
- ii. Vendor operates an independent business through which Vendor customarily provides services similar to the Services, and Vendor is experienced and qualified to provide the Services.

- iii. Vendor possesses all licensing, permitting or other requirements by federal, state and local law required to provide the Services.
- iv. Neither Vendor, nor any person associated with Vendor as an owner, partner, director, officer, member, principal or manager of Vendor:
 - 1. Is under suspension, debarment, voluntary exclusion, or determination of ineligibility by any federal agency, nor or any of the foregoing actions pending against such person.
 - 2. Has been suspended, debarred, voluntarily excluded or determined ineligible by any federal agency within the past three (3) years.
 - 3. Has been indicted, convicted, or had a civil judgment rendered against it by a court of competent jurisdiction in any matter involving fraud or official misconduct within the past three (3) years.
- v. Neither Vendor nor any owner, partner, director, officer, member, principal, manager, employee or independent contractor engaged by Vendor is an officer or employee of CAPK, or a relative of any officer or employee of CAPK, and no individual who was an officer or employee of CAPK within the 12 months prior to the bid, is an employee, owner, partner, director, officer, member, principal, manager or independent contractor of Vendor.
- vi. Vendor has no agreement, whether written or oral, with any officer or employee of CAPK, or a relative of any officer or employee of CAPK that would give such person a financial interest in this Agreement.
- vii. Vendor has not offered or provided any gratuity to any CAPK employee or officer to influence CAPK's decision to engage Vendor to provide the Services.

b. CAPK REPRESENTATIONS. CAPK REPRESENTS AND WARRANTS:

- i. The Services consist of work that is outside the usual course of CAPK's business.
- ii. CAPK does not possess the skills or expertise to provide the Services.
- iii. To the best of CAPK's knowledge, no employee or officer of CAPK has solicited any gratuity or any financial benefit whatsoever from Vendor, to influence CAPK's decision to retain Vendor to provide the Services.

8. INSURANCE. Vendor shall procure, furnish and maintain at all times for the duration of this Agreement the types and limits of insurance specified hereinbelow, and comply with the requirements hereunder.

- a. **COMMERCIAL GENERAL LIABILITY.** Commercial General Liability insurance coverage (ISO form CG 00 01 11 85 or 88) with limits of no less than One Million Dollars (\$1,000,000) per occurrence. Such insurance shall:
 - i. State that Vendor is an independent contractor in relation to CAPK and will include a statement that the Vendor is insured for the Services required under this Agreement and which provides contractual liability coverage for the terms of this Agreement.
 - ii. Contain an additional insured endorsement in favor in favor of CAPK, its board, officers, agents, employees and volunteers.
- b. **AUTOMOBILE LIABILITY INSURANCE.** Automobile Liability Insurance, providing coverage on an occurrence basis for bodily injury, including death, of one or more persons, property damage and personal injury, with limits of not less than One Million Dollars (\$1,000,000) per occurrence; and the policy shall:
 - i. Provide coverage for owned, non-owned and hired autos.
 - ii. Contain an additional insured endorsement in favor of CAPK, its board, officers, agents, employees and volunteers.
- c. **WORKERS' COMPENSATION INSURANCE.** Vendor shall at all times during the performance of the Services, maintain Workers' compensation insurance in accordance with applicable law, and employer's liability insurance with limits of not less than One Million Dollars (\$1,000,000) per occurrence.
- d. **REQUIREMENTS APPLICABLE TO ALL INSURANCE POLICIES.** All policies required of Vendor in this Agreement:
 - i. Shall contain a waiver of subrogation endorsement in favor of CAPK, its board, officers, agents, employees and volunteers.
 - ii. Shall be primary insurance as to CAPK, its board, officers, agents employees and volunteers and any insurance or self-insurance maintained by CAPK, its board, officers, agents employees and designated volunteers shall be in addition to the Vendor's insurance and shall not contribute with it. Additional insured endorsement shall use ISO form CG20 10 11 85 (in no event with an edition date later than 1990).

- iii. Insurance is to be placed with insurers with a Best's rating of no less than A:VII. Any deductibles, self-insured retentions or insurance in lesser amounts, or lack of certain types of insurance otherwise required by this Agreement, or insurance rated below Best's A:VII, must be declared prior to execution of this Agreement and approved by CAPK in writing.
- iv. All policies shall contain an endorsement providing CAPK with thirty (30) days written notice of cancellation or material change in policy language or terms. All policies shall provide that there shall be continuing liability thereon, notwithstanding any recovery on any policy.
- v. Vendor shall furnish CAPK with a certificate of insurance and required endorsements evidencing the insurance required. CAPK may withdraw its offer of Agreement or cancel this Agreement if certificates of insurance and endorsements required have not been provided prior to the execution of this Agreement.

9. RESTRICTIVE COVENANTS.

- a. **CONFIDENTIAL INFORMATION.** Vendor acknowledges and agrees that this Agreement creates a relationship of confidence and trust on the part of Vendor, and that during the term of this Agreement, Vendor may acquire or have access to, certain Confidential Information (as hereinafter defined) of CAPK. During the term of this Agreement and at all times thereafter, Vendor shall preserve as confidential all Confidential Information that it may acquire or have access to during the term of this Agreement. Without the CAPK's prior written consent, which may be given or withheld in CAPK's sole and absolute discretion, Vendor shall not (i) disclose any Confidential Information to any third party nor give any third party access thereto, (ii) use any Confidential Information except to perform the Services hereunder, nor (iii) disclose the terms and conditions of this Agreement; provided, however, that the foregoing will not apply to the extent Vendor, in the opinion of counsel, is required to disclose any Confidential Information by applicable law or legal process as long as Vendor promptly notifies CAPK of such pending disclosure and consults with CAPK prior to such disclosure as to the advisability of seeking a protective order or other means of preserving the confidentiality of the Confidential Information. In the event that Vendor is required by applicable law or legal process to disclose any Confidential Information, Vendor agrees to use reasonable efforts to obtain assurances that the information so disclosed will continue to be accorded confidential treatment.
- b. **VENDOR'S INTELLECTUAL PROPERTY.** If, during the course of providing Services, Vendor:
 - i. utilizes or discloses existing, writings, products, inventions, discoveries, developments, improvements, ideas, technical notes, programs, specifications, computer or other apparatus programs and related documentation, and other works of authorship, tangible and intangible property, whether or not patentable, copyrightable or subject to other forms of protection, made, created, developed, discovered, written or conceived by Vendor, (the "Vendor's Intellectual Property") in whole or in part, to CAPK; or
 - ii. develops any of the foregoing which constitute Vendor's Intellectual Property,Then Vendor shall identify such intellectual property in writing, and Vendor shall provide CAPK a limited license to use Vendor's Intellectual Property for so long as it is needed by CAPK, in CAPK's sole discretion, without further cost, expense, royalty or other fee.
- c. **REMEDIES.** Any breach by Vendor of the restrictive covenants contained herein at Section 8 shall be a material breach of this Agreement by Vendor. If Vendor breaches any covenants restricting Vendor's use or disclosure of Confidential Information set forth herein, CAPK shall have the rights and may resort to all of the remedies available to it under existing law or in equity, by statute or otherwise. Vendor hereby acknowledges and agrees that the restrictive covenants described in herein are of a special and unique character that gives them a peculiar value, the loss of which cannot be reasonably or adequately compensated in damages or in an action at law. Vendor therefore expressly agrees that CAPK shall be entitled to seek and obtain injunctive or other equitable relief, without the necessity of proving actual damages or posting a bond, to prevent or remedy a breach by Vendor of any of said covenants.
- d. **DEFINITIONS:**
 - i. "Confidential Information" shall mean (i) information owned by CAPK, that gives or could give CAPK some competitive advantage or the disclosure of which could be detrimental to such owner's interests, (ii) information or material which is owned by CAPK, or in which CAPK has an interest, (iii) all information (in writing or otherwise) concerning CAPK (including, without limitation, information concerning such party's business, assets, liabilities, operations, affairs, financial condition, projections, contracts, customers,

products, future plans or prospects) which is not generally known by the public, (iv) all analyses, compilations, studies, reports, records or other documents or materials which contain, or are prepared on the basis of any information or material which either CAPK furnishes to Vendor, or which are prepared by CAPK for Vendor, for the purpose of providing the Services, and (v) information regarding CAPK's future engagements and operations that may require the future services of Vendor. Vendor acknowledges that each of the foregoing items of Confidential Information constitute valuable trade secrets that are not owned by Vendor and that the use of such Confidential Information in contravention of this Agreement would constitute the misappropriation of trade secrets under California law. Notwithstanding the above, "Confidential Information" does not include any information or material that (a) is or becomes public knowledge otherwise than by act or omission of Vendor; or (b) is or becomes available to Vendor without obligation of confidence from a source having the legal right to disclose such information; or (c) is already in the Vendor's knowledge and/or possession and was not received by the non-owner as a result of a prior relationship with the other party to this Agreement.

- ii. "CAPK" shall also include any and all employees, independent contractors (other than Vendor) and affiliates of CAPK.
- iii. "Vendor" shall include any and all shareholders, employees, assistants, agents, advisors, independent contractors and affiliates of Vendor.

10. RELEASE OF PAPERS AND PROPERTY. Upon termination of this Agreement, Vendor will return to CAPK all records, notes, documentation and other items that were used, created or controlled by Vendor on behalf of CAPK during the term of this Agreement, regardless of whether such information constitutes Confidential Information. In the event that CAPK requests that Vendor relinquish CAPK's original documents in its file, CAPK agrees to give Vendor at least ten (10) working days written notice of CAPK's request in order to provide Vendor sufficient time to make a copy for Vendor's records.

11. NOTICES. Any notice or notices required or permitted to be given pursuant to this Agreement may be personally served on the other party by the party giving such notice, or may be served by Certified Mail, to the address set forth below.

Vendor:
Oasis Air and Solar
ATTN: Ed Anchondo
1000 E Truxtun Ave
Bakersfield, CA 93305
Phone: (661)322-2665

CAPK:
Community Action Partnership of Kern
ATTN: Freddy Hernandez
1300 18th Street, Ste 200
Bakersfield, CA 93301
Phone: (661) 336-5236

12. INDEMNIFICATION. Vendor agrees to protect, defend, indemnify and hold CAPK and each of its officers, employees, independent Vendors, volunteers and agents, free and harmless from and against any and all losses, claims, liens, demands, and causes of action of every kind and character including the amount of judgment, penalties, interest, court costs, and legal fees incurred by CAPK in defense of same, arising in favor of any party, including governmental agencies or bodies on account of taxes, liens, claims, debts, personal injuries, death (including, but not limited to, CAPK, its employees, independent contractors or volunteers, and third parties), or damages to property (including, but not limited to, property of CAPK, its employees, independent contractors, volunteers or agents, and third parties), and without limitation by enumeration all other claims or demands of every character occurring or in any way incident to, in connection with or arising directly or indirectly out of, (i) the Services to be performed by Vendor hereunder; (ii) a breach by Vendor of any representation (meaning such representation shall not be true during the term of this Agreement), covenant, or agreement contained in this Agreement which is otherwise required to be performed or observed by Vendor; (iii) the intentional, reckless or negligent act or omission by Vendor, its employees or independent contractors while performing Services; (iv) any taxes owed by Vendor generally, or due to a determination that Vendor is something other than an independent contractor of CAPK; or (v) any violation(s) of applicable law bearing on Vendor's performance of Services. Vendor further agrees to investigate, handle, respond to, provide defense for and defend any such claims, demand or suit at its expense (with counsel selected and directed by CAPK and reasonably acceptable to both parties) and agrees to bear all other costs and expenses related thereto, even if said claim, demand or suit is groundless, false or fraudulent.

13. INCORPORATION OF ADDENDUMS BY REFERENCE. Signature below indicates acceptance of all CAPK addendums that are attached hereto and incorporated by reference as if set forth fully herein:

- a. Addendum A: Federal Assurances.
- b. Addendum B: Certification Regarding Lobbying.
- c. Addendum C: Debarment and Suspension Certification.
- d. Addendum D: Non-collusion Affidavit.
- e. Addendum E: Equal Opportunity.
- f. Addendum F: Utilization of Women & Minority Business Enterprises.
- g. Addendum G: Equal Opportunity for Special Disabled Veterans.
- h. Addendum H: Certification of Workmen's Compensation.
- i. Addendum I: Insurance Requirements.
- j. Addendum J: Prevailing Wage Compliance Certification (if required);
- k. Addendum K: Material and Workmanship Warranty (if required).
- l. Addendum L: Additional Terms and Conditions

14. MISCELLANEOUS PROVISIONS.

- a. **CONFLICT OF INTEREST.** The parties hereto shall at all times comply with California Public Contract Code 10410 prohibiting conflicts of interest as defined therein and CAPK's policy against any employee of CAPK personally soliciting, demanding or receiving any gratuity of any kind from a Vendor in connection with any decision affecting this Agreement.
- b. **AFFIRMATIVE ACTION.** The Vendor agrees to abide by all State and Federal Affirmative Action policies and laws.
- c. **EQUAL EMPLOYMENT OPPORTUNITY.** All hiring and other employment practices by the Vendor shall be non-discriminatory, based on merit and qualifications without regard to race, color, religion, national origin, ancestry, disability, medical condition, marital status, age or sex.
- d. **ENTIRE AGREEMENT; MODIFICATION.** This Agreement sets forth the final and entire agreement of the parties with respect to the subject matter hereof and supersedes all prior agreements, understandings and representations, whether oral or written, with respect thereto. This Agreement may only be modified by a written instrument duly executed by the parties.
- e. **WAIVER.** The failure of either party hereto at any time to enforce performance by the other party of any provision of this Agreement shall in no way affect such party's rights thereafter to enforce the same, nor shall the waiver by either party of any breach of any provision hereof be deemed to be a waiver by such party of any other breach of the same or any other provision hereof.
- f. **ASSIGNMENT.** Vendor may not assign or transfer this Agreement, or any interest therein or claim thereunder, or subcontract any portion of the work thereunder, without the prior written approval of CAPK. If CAPK consents to such assignment or transfer, the terms and conditions of this Agreement shall be binding upon any assignee or transferee. Any transfer shall be considered an addendum to this Agreement and must be included as such.
- g. **FURTHER ASSURANCES.** The parties agree to execute and deliver such additional documents or instruments as may be necessary or appropriate to carry out the terms of this Agreement.
- h. **SEVERABILITY.** All sections, clauses and covenants contained in this Agreement are severable, and in the event any of them shall be held to be invalid by any court, this Agreement shall be interpreted as if such invalid sections, clauses or covenants were not contained herein.
- i. **ATTORNEY'S FEES.** In the event of any dispute concerning the enforcement or interpretation of this Agreement, the prevailing party shall be entitled to reasonable attorney's fees, costs, and expenses (including expert witness fees), in addition to any other relief to which that party may be entitled. This provision shall be construed as applicable to the entire Agreement.
- j. **CONSTRUCTION.** The provisions of this Agreement shall be construed as to their fair meaning, and not for or against any party based upon any attribution to such party as the source of the language in question. Headings used in this Agreement are for convenience of reference only and shall not be used in construing this Agreement. The parties further agree that they both have been represented by independent counsel, and have freely negotiated the terms of this Agreement, such that it shall be construed neutrally and not in favor of or against any party who drafted the Agreement.
- k. **AUTHORITY.** The parties hereto represent and warrant that they are authorized to enter into this agreement and have heretofore taken all acts necessary to authorize them to so act and establish the rights and obligations between the parties hereto.

- l. **COUNTERPARTS.** This Agreement may be executed and delivered, including by facsimile, in one or more counterparts, each of which shall be deemed an original, but all of which, together, shall constitute one and the same instrument.
- m. **APPLICABLE LAW.** The laws of the State of California shall govern this Agreement. The sole and exclusive venue for any action filed to interpret or enforce this Agreement shall be the Superior Court of Kern County, California or the U.S. District Court for the Eastern District of California, Fresno Division, and each party hereby consents to any motion filed by the other to move to one of those venues any action filed in any other venue or jurisdiction.
- n. **DISPUTE RESOLUTION.** Any dispute arising regarding the interpretation or implementation of this Agreement, including any claims for breach of this Agreement, shall be resolved by submitting the claim for arbitration to the American Arbitration Association in accordance with its rules and procedures applicable to commercial disputes. The location of any arbitration hearing shall be Bakersfield, California, and any enforcement of the arbitrator's decision shall be brought in the Superior Court of the County of Kern, Bakersfield, California.

SIGNATURE PAGE TO FOLLOW

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the date hereinabove first written.

VENDOR: OASIS AIR AND SOLAR

Signature: _____

Date: _____

Printed Name: _____

Title: _____

CAPK: COMMUNITY ACTION PARTNERSHIP OF KERN

Signed by: _____

Date: _____

Printed Name: _____

Title: _____

ATTACHMENT A

Weatherization Measure Matrix - Exhibit A PRICING SHEET FOR WEATHERIZATION SERVICES

Line #	Measure	Type	Your Pricing	Description of services to be provided (provide price for material and labor separated)
SECTION: Assessments/Diagnostics				
1	Dwelling Assessment	With Attic Without Attic Modified (for reweatherized dwellings)		
2	REM/Design Energy Audit			
3	Combustion Appliance Safety Test	Pre Post		
4	Blower Door Test	Pre Post		
5	Duct Leakage Test	Pre Post		\$600.00 per system
6	Environmental Testing			\$450.00 per system
7	HERS Rater			\$500.00-700.00 per system
8	Permits			
9	Contractor Post-Weatherization Inspection	In-house Post Inspection Sub-contracted Post Inspection	____ per inspection	
SECTION: Health and Safety				
1	Carbon Monoxide Alarm	Lithium Battery	____ per alarm	
2	Smoke Alarm	Lithium Battery or Hard- Wired	____ per alarm	
3	Cooking Appliance Repair (Free Standing Range or Cook Top)	Electric Natural Gas and Propane Other Types Not Listed	1 per dwelling unit	T+m \$150.00 per hour
4	Cooking Appliance Replacement (Free Standing Range or Cook Top)	Electric Natural Gas & Propane Other Types Not Listed	1 per dwelling unit	\$1250.00
5	Cooking Appliance Repair, Built-In Single Wall Oven	Electric 24" Electric 30" Gas 24"	____ per dwelling unit ____ per dwelling unit ____ per dwelling unit	
6	Cooking Appliance Replacement, Built-In Single Wall Oven	Electric 24" Electric 30" Gas 24"	____ per dwelling unit ____ per dwelling unit ____ per dwelling unit	
7	Cooling Repair	AC Forced Air Unit (Split System) AC Wall/Window Unit Evaporative Cooler (EC)	____ per dwelling unit ____ per dwelling unit ____ per dwelling unit	T+m \$150.00 per hour

		Multi-Unit Central System	___ per dwelling unit	N/A
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Line #	Measure	Type	Maximum Reimbursement	Description of services to be provided (provide price for material and labor separated)
8	Cooling Replacement	AC Forced Air Unit (Split System)	1 per dwelling unit	\$6000.00
		AC Wall/Window Unit	1 per dwelling unit	\$1900.00
		Evaporative Cooler (EC)		
		Evaporative Cooler (EC) Window/Wall	1 per dwelling unit	\$2500.00
		Multi-Unit Central System	___ per dwelling unit	N/A
9	CVA Venting	All Other	1 per dwelling unit	\$250.00
		Louver Doors Only	1 per dwelling unit	
10	Environmental Hazard Work			
11	Heating Source Repair	Exterior Wall Direct Vent Furnace, Interior Wall Furnace, or Floor Furnace	1 per dwelling unit	T+M \$150.00 per hour
		Forced Air Unit (Split System-Heating)	1 per dwelling unit	
		Heat Pump / Other Types Not Listed	1 per dwelling unit	
		Package (Dual Pack)	1 per dwelling unit	N/A
		Wood-Fueled	___ per dwelling unit	
		Multi-Unit Central System	___ per dwelling unit	
12	Heating Source Replacement	Exterior Wall Direct Vent Furnace, Interior Wall Furnace, or Floor Furnace	1 per dwelling unit	\$5000.00
		Forced Air Unit (Split System-Heating)	1 per dwelling	\$6000.00
		Heat Pump / Other Types Not Listed	1 per dwelling unit	\$8000.00
		Package (Dual Pack)	1 per dwelling unit	\$8000.00
		Wood-Fueled	___ per dwelling unit	N/A
		Multi-Unit Central System	___ per dwelling unit	
13	Water Heater Repair	Electric		T+M \$150.00 per hour
		Natural Gas & Propane	___ per dwelling unit	
		Mobile Home		
		Multi-Unit Central System	___ per dwelling unit	N/A

depending on size
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Line #	Measure	Type	Maximum Reimbursement	Description of services to be provided (provide price for material and labor separated)
14	Water Heater Replacement	Electric	1 per dwelling unit	\$3300.00
		Heat Pump - 50 Gallon	1 per dwelling unit	\$4000.00
		Heat Pump - 65 Gallon	1 per dwelling unit	\$4400.00
		Heat Pump - 80 Gallon	1 per dwelling unit	\$4700.00
		Natural Gas and Propane	1 per dwelling unit	\$3500.00
		Mobile Home		
		Multi-Unit Central System	___ per dwelling unit	N/A
SECTION: Mandatory				
1	Attic Ventilation		1 per dwelling unit	\$550.00
2	Ceiling Insulation	Add up to R-11	___ per sq ft	
		Add R-12 to R-19	___ per sq ft	
		Add R-20 to R-30	___ per sq ft	
		Add R-31 to R-38	___ per sq ft	
		Add R-39 to R-49	___ per sq ft	
3	Door, Exterior (All Other Types)	Repair	___ per door	
		Replacement - Catastrophic leaks only	___ per door	
4	Door, Sliding Glass	Repair - 72" x 80" and smaller	___ per door	
		Repair - Greater than 72" x 80"	___ per door	
		Replacement - 72" x 80" and smaller - (Catastrophic leaks only)	___ per door	
		Replacement - Greater than 72" x 80" - (Catastrophic leaks only)	___ per door	
5	Duct Insulation		1 per square foot	\$2.75
6	Duct Repair, Sealing, and Replacement		1 per dwelling unit	\$3000.00
7	Filter Replacement	Air Conditioner	1 per dwelling unit	\$90.00
		Heater		
8	Hot Water Flow Restrictor	Faucet Restrictor (Aerator)	___ per restrictor	
		Low Flow Handheld Showerhead	___ per showerhead	
		Low Flow Showerhead	___ per showerhead	
9	HVAC Blower Upgrades	ECM Blower Motor	1 per dwelling unit	\$350.00
		Efficient Fan Controller	1 per dwelling unit	\$220.00
10	Infiltration Reduction (Excludes both repair and replacement of Doors and Windows) ¹		___ per dwelling unit	

11	Kitchen Exhaust Installation, Repair & Replacement ²	Range Hoods, Wall/Ceiling Mounts	<u>1</u> per dwelling unit	\$380.00
12	Kneewall Insulation	Add up to R-11	___ per sq ft	
		Add R-value 12-19	___ per sq ft	

Line #	Measure	Type	Maximum Reimbursement	Description of services to be provided (provide price for material and labor separated)
13	Lighting	LED Downlight Retrofit Kits	___ per kit	
		LED Hard-Wired Lights - Exterior - Porch Light	___ per luminaire	
		LED Hard-Wired Lights - Exterior - Security Light	___ per luminaire	
		LED Hard-Wired Lights - Interior - Ceiling	___ per luminaire	
		LED Hard-Wired Lights - Interior - Vanity	___ per luminaire	
		LED Hard-Wired Lights - Interior - Wall/Sconce	___ per luminaire	
		LED Night Lights	___ per night light	
		LED Torchiere Lamp	___ per dwelling unit	
		LED Replacement Bulbs	___ per bulb	
		LED Tube Lighting	___ per tube	
14	Limited Home Repair ³		<u>1</u> per dwelling unit	\$750.00
15	Low Flow Toilet ⁴		___ per toilet	
16	Mechanical Ventilation (if MV assessment is required by blower door diagnostics)	Balanced System	___ per dwelling unit	
		Exhaust System	<u>1</u> per dwelling unit	\$1350.00
		Supply System	___ per dwelling unit	
17	Microwave Oven		___ per oven	
18	Refrigerator Replacement	19 cu. ft. and below	___ per appliance	
		Over 19 cu. ft.	___ per appliance	
19	Thermostat	Manual	<u>1</u> per thermostat	T+M \$150.00 per hour
		Programmable - Standard	<u>1</u> per thermostat	
		Smart	<u>1</u> per thermostat	
20	Water Heater Blanket		___ per blanket	
21	Water Heater Pipe Wrap		___ per ln ft	

11	Kitchen Exhaust Installation, Repair & Replacement ²	Range Hoods, Wall/Ceiling Mounts	<u>1</u> per dwelling unit	\$380.00
12	Kneewall Insulation	Add up to R-11 Add R-value 12-19	____ per sq ft ____ per sq ft	

Line #	Measure	Type	Maximum Reimbursement	Description of services to be provided (provide price for material and labor separated)
13	Lighting	LED Downlight Retrofit Kits LED Hard-Wired Lights - Exterior - Porch Light LED Hard-Wired Lights - Exterior - Security Light LED Hard-Wired Lights - Interior - Ceiling LED Hard-Wired Lights - Interior - Vanity LED Hard-Wired Lights - Interior - Wall/Sconce LED Night Lights LED Torchiere Lamp LED Replacement Bulbs LED Tube Lighting	____ per kit ____ per luminaire ____ per luminaire ____ per luminaire ____ per luminaire ____ per luminaire ____ per night light ____ per dwelling unit ____ per bulb ____ per tube	
14	Limited Home Repair ³		<u>1</u> per dwelling unit	\$750.00
15	Low Flow Toilet ⁴		____ per toilet	
16	Mechanical Ventilation (if MV assessment is required by blower door diagnostics)	Balanced System Exhaust System Supply System	____ per dwelling unit <u>1</u> per dwelling unit ____ per dwelling unit	\$1350.00
17	Microwave Oven		____ per oven	
18	Refrigerator Replacement	19 cu. ft. and below Over 19 cu. ft.	____ per appliance ____ per appliance	
19	Thermostat	Manual Programmable - Standard Smart	<u>1</u> per thermostat <u>1</u> per thermostat <u>1</u> per thermostat	T+M \$150.00 per hour
20	Water Heater Blanket		____ per blanket	
21	Water Heater Pipe Wrap		____ per ln ft	

22	Whole House Fan		___ per dwelling unit	
23	Window	Repair (Catastrophic leaks only) Replacement (Catastrophic leaks only)	___ per dwelling unit ___ per dwelling unit	
24	Vacancy Sensor Switch		___ per sensor	

Line #	Measure	Type	Maximum Reimbursement	Description of services to be provided (provide price for material and labor separated)
SECTION: Optional Measures				
1	Ceiling Fan		___ per fan	
2	Clothes Washer Replacement	Front Loading (≤ 6.0 cu. ft)	___ per appliance	
		Top Loading (≤ 6.0 cu. ft)	___ per appliance	
		Electric, ≥ 7.3 cu. Ft	___ per appliance	
3	Clothes Dryer Replacement	Electric, ≥ 7.3 cu. ft	___ per appliance	
		Gas, < 7.3 cu. ft	___ per appliance	
		Gas, ≥ 7.3 cu. Ft	___ per appliance	
4	Dishwasher Replacement	≤ 24.0 In	___ per appliance	
5	Exterior Water Pipe Wrap		___ per In ft	
6	Floor Foundation Venting		___ per dwelling	
7	Floor Insulation ⁵	> 36" clearance < 36" clearance	___ per sq ft ___ per sq ft	
8	Hot Water Flow Restrictor	Thermostatic Shower Valve (TSV only) Low Flow Showerhead (TSV + LFSH Combo)	___ per valve ___ per showerhead TSV combo	
9	Mechanical Ventilation	Balanced System Exhaust System Supply System	___ per dwelling 1 per dwelling ___ per dwelling	\$1350. ⁰⁰
10	Power Strips	Tier 2 Advanced	___ per strip	
11	Shade screens		___ per dwelling	
12	Storm Windows	Fixed, Glass Glazing Fixed, Polycarbonate Operable, Glass Glazing Operable, Polycarbonate	___ per sq ft ___ per sq ft ___ per sq ft ___ per sq ft	
13	Timer, Electric Water Heater		___ per timer	

14	Tinted Window Film		___ per sq ft	
15	Wall Insulation, Stucco and Wood	R-value 13	___ per sq ft	

Footnotes:

¹Includes sealing of the attic floor for code compliance when adding insulation.

²Damper repairs and replacements are billed under the Infiltration Reduction measure category per the 2023 Technical Reference Manual (TRM).

³Includes replacement of recessed lights with IC-rated fixtures or covers for non-IC rated fixtures when required for code compliance when adding insulation.

⁴Only when required by local building department permit process.

⁵Includes ground moisture barrier costs, when required by program.

ADDENDUM "A"
FEDERAL ASSURANCES

The Vendor:

- A. Will give the awarding agency (Grantee), the Comptroller General of the United States, and if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
- B. Will provide and maintain competent and adequate supervision to ensure that the completed work conforms to approved specifications and will furnish progress reports and such other information as may be required by the awarding agency or State.
- C. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title Vi of the Civil Rights Act of 1964 (P.O. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. 1681-1683 and 1685-1686) which prohibits discrimination on the basis of sex; © Section 504 of the rehabilitation acts of discrimination on the basis of handicaps; (d) the U.S.C. 6101-6107) which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 93-255), as amended, relating to non-discrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to non-discrimination on the basis of alcohol abuse or alcoholism; (g) 523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. 290 dd-3 and 290 ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. 3601 et seq.), as amended, relating to not-discrimination in the sale, rental or financing of housing; (I) any other non-discrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements on any other non-discrimination Statue(s) which may apply to the application.
- D. Will comply with the provisions of the Hatch Act (5 U.S.C. 1501-1508 and 7324-7328), which limits the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
- E. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. 276a to 276a-7), the Copeland Act (40 U.S.C. 276c and 18 U.S.C. 874)
- F. The Contact Work Hours and Safety Standards Act (40 U.S. 327-333), regarding labor standards for federally assisted construction sub agreements (if applicable).
- G. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act of 1984.
- H. Will comply, as applicable, with the Wild and Scenic Rivers Act of 1968 (16U.S.C. , 1271 et Seq.) related to protecting components or potential components of the national wild and scenic rivers system.
- I. Will assist, as applicable, with the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. 470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. 469a-1 et seq.)
- J. Will comply, as applicable, with P.L. 93-348 regarding the protection of human subjects Involved in research, development, and related activities supported by this award of assistance.
- K. Will comply, as applicable, with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. 2131 et seq.) pertaining to the care, handling and treatment of warm blooded animals held for research, teaching or other activities supported by this award of assistance.
- L. Will comply, as applicable, with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. 4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
- M. Will comply with all applicable requirements of all other Federal laws, executive Orders, regulations, and policies governing this program.
- N. Will comply, as applicable, with environmental standards which may be prescribed pursuant to the following : (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C.

1451 et seq.); (f) conformity of Federal actions to State Clean Air Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. 7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered Species Act of 1973, as amended (P.L. 93-205)

ADDENDUM "B"

CERTIFICATION REGARDING LOBBYING

Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all sub-recipients shall certify and disclose accordingly. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Statement for Loan Guarantees and Loan Insurance

The undersigned states, to the best of his or her knowledge and belief, that:

If any funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this commitment providing for the United States to insure or guarantee a loan, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions. Submission of this statement is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required statement shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each failure.

Signature of Vendor

Date

ADDENDUM "C"

TITLE 49, CODE OF FEDERAL REGULATIONS, PART 29 DEBARMENT AND SUSPENSION CERTIFICATION

VENDOR, under penalty of perjury, certified that, except as noted below, he/she or any person associated therewith in the capacity of owner, partner, director, officer, manager:

- Is not currently under suspension, debarment, voluntary exclusion, or determination of ineligibility by any federal agency;
- Has not been suspended, debarred, voluntarily excluded or determined ineligible by any federal agency within the past three (3) years;
- Does not have a proposed debarment pending; and
- Has not been indicted, convicted, or had a civil judgment rendered against it by a court of competent jurisdiction in any matter involving fraud or official misconduct within the past three (3) years.

If there are any exceptions to the Certifications, insert the exceptions in the following space:

Exceptions will not necessarily result in denial of award, but will be considered in determining Vendor responsibility. For any exception noted above, indicate below to whom it applies, initiating agency, and dates of action.

Note: Providing false information may result in criminal prosecution or administrative sanctions.

Signature of Vendor

Date

ADDENDUM "D"

NONCOLLUSION AFFIDAVIT
(Public Contract Code Section 7106)

In accordance with Title 23 United States Code Section 112 and Public Contract Code 7106, _____
Name of Vendor

deposes and says that he or she is _____ of _____
Title Company Name

party making the foregoing bid, that the bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation; that the bid is genuine and not collusive or sham; that the bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid, and has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or that anyone shall refrain from bidding; that the bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the bidder or any other bidder, or to fix any overhead, profit or cost element of the bid price, or of that of any other bidder, or to secure any advantage against the public body awarding the contract of anyone interested in the proposed contract; that all statements contained in the bid are true; and, further, that the bidder has not, directly or indirectly, submitted his or her bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, or paid, and will not pay, any fee to any corporation, partnership, company, association, organization, bid depository, or to any member or agent thereof to effectuate a collusive or sham bid.

Under penalty of perjury, the Vendor declares that neither the Vendor nor any subcontractor to be engaged by the Vendor for this project has been convicted of any offense referred to in the California Public Contract Code.

X

Signature of Vendor

Date

X

Address

ADDENDUM "E"
EQUAL OPPORTUNITY
(48CFR 52.22-26)

- A.** If, during any 12-month period (including the 12 months preceding the award of this Agreement), the Vendor has been or is awarded nonexempt Federal contracts and/or subcontracts that have an aggregate value in excess of \$10,000, the Vendor shall comply with subparagraphs (B)(1) through (11) below. Upon request, the Vendor shall provide information necessary to determine the applicability of this clause.
- B.** During performing this Agreement, the Vendor agrees as follows:
- 1.** The Vendor shall not discriminate against any employee or applicant for employment because of race, color, religion, sex, or national origin.
 - 2.** The Vendor shall take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, color, religion, sex, or national origin. This shall include, but not be limited to (i) employment, (ii) upgrading, (iii) demotion, (iv) transfer, (v) recruitment or recruitment advertising, (vi) layoff compensation, and (viii) selection for training, including apprenticeship.
 - 3.** The Vendor shall post in conspicuous places available to employees and applicants for employment the notices to be provided by the Contracting Officer that explain this clause.
 - 4.** The Vendor shall, in all solicitations or advertisement for employees placed by or on behalf of the Vendor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, or national origin.
 - 5.** The Vendor shall send, to each labor union or representative of workers with which it has a collective bargaining agreement or other contract or understanding, the notice to be provided by the Contracting Officer advising the labor union or workers' representative of the Vendor's commitments under this clause, and post copies of the notice in conspicuous places available to employees and applicants for employment.
 - 6.** The Vendor shall comply with Executive Order 11246, as amended, and the rules, regulations, and orders of the Secretary of Labor.
 - 7.** The Vendor shall furnish to the contracting agency all information required by Executive Order 11246, as amended, and by the rules, regulations, and orders of the Secretary of Labor. Standard Form 100 (EEO-1), or any successor form, is the prescribed form to be filed within 30 days following the award, unless filed within 12 months preceding the date of award.
 - 8.** The Vendor shall permit access to its books, records, and accounts by the contracting agency of the Office of Federal Contract Compliance Programs (OFCCP) for the purposed of investigation to ascertain the Vendor's compliance with the applicable rules regulations, and orders.
 - 9.** If the OFCCP determines that the Vendor is not in compliance with this clause or any rule, regulation, or order of the Secretary of Labor, this Agreement may be cancelled, terminated, or suspended in whole or in part and the Vendor may be declared ineligible for further Government contracts, under the procedures authorized in Executive Order 11246, as amended. In addition, sanctions may be imposed and remedies invoked against the Vendor as provided in Executive Order 11246, as amended, the rules, regulations, and orders of the Secretary of Labor, or as otherwise provided by law.
 - 10.** The Vendor shall include the terms and conditions of subparagraph (b)(1) through (11) of this clause in every subcontract or purchase order that is not exempted by the rules, regulations, or orders of the Secretary of Labor issued under Executive order 11246, as amended, so that these items and conditions will be binding upon each subcontractor or vendor.
 - 11.** The Vendor shall take such action with respect to any subcontract or purchase order as the contracting agency may direct as a means of enforcing these terms and conditions, including sanctions for noncompliance; provided, that if the Vendor becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of any direction, the Vendor may request the United States to enter into the litigation to protect the interests of the United States.

Signature of Vendor

Date

ADDENDUM "F"

UTILIZATION OF WOMEN AND MINORITY BUSINESS ENTERPRISES

- A. It is the policy of the Government that women and minority owned business enterprises shall have the maximum practicable opportunity to participate in the performance of Government contracts.
- B. The Vendor agrees to use his/her best efforts to carry out this policy in the award of subcontracts to the fullest extent consistent with the efficient performance of this Agreement. As used in this Agreement, the term "minority business enterprise" means a business, at least 50 percent of which is owned by minority group members or, in case of publicly owned businesses, at least 51 percent of the stock of which is owned by women or minority group members. For the purposes of this definition, minority group members are Negroes, Spanish-speaking American persons, American-Oriental, American Indians, American-Eskimos, and American Aleuts. Vendors may rely on written representations by subcontractors regarding their status as minority business enterprises in lieu of an independent investigation.

Signature of Vendor

Date

ADDENDUM "G"

EQUAL OPPORTUNITY FOR SPECIAL DISABLED VETERANS, VETERANS OF THE VIETNAM ERA, AND OTHER ELIGIBLE VETERANS (52.222-35)(DEC 2001)

(a) Definitions. As used in this clause--

"All employment openings" means all positions except executive and top management, those positions that will be filled from within the Vendor's organization, and positions lasting 3 days or less. This term includes full-time employment, temporary employment of more than 3 days duration, and part-time employment.

"Executive and top management" means any employee--

(1) Whose primary duty consists of the management of the enterprise in which the individual is employed or of a customarily recognized department or subdivision thereof;

(2) Who customarily and regularly directs the work of two or more other employees;

(3) Who has the authority to hire or fire other employees or whose suggestions and recommendations as to the hiring or firing and as to the advancement and promotion or any other change of status of other employees will be given particular weight;

(4) Who customarily and regularly exercises discretionary powers; and

(5) Who does not devote more than 20 percent or, in the case of an employee of a retail or service establishment, who does not devote more than 40 percent of total hours of work in the work week to activities that are not directly and closely related to the performance of the work described in paragraphs (1) through (4) of this definition. This paragraph (5) does not apply in the case of an employee who is in sole charge of an establishment or a physically separated branch establishment, or who owns at least a 20 percent interest in the enterprise in which the individual is employed.

"Other eligible veteran" means any other veteran who served on active duty during a war or in a campaign or expedition for which a campaign badge has been authorized.

"Positions that will be filled from within the Vendor's organization" means employment openings for which the Vendor will give no consideration to persons outside the Vendor's organization (including any affiliates, subsidiaries, and parent companies) and includes any openings the Vendor proposes to fill from regularly established "recall" lists. The exception does not apply to a particular opening once an employer decides to consider applicants outside of its organization.

"Qualified special disabled veteran" means a special disabled veteran who satisfies the requisite skill, experience, education, and other job-related requirements of the employment position such veteran holds or desires, and who, with or without reasonable accommodation, can perform the essential functions of such position.

"Special disabled veteran" means--

(1) A veteran who is entitled to compensation (or who but for the receipt of military retired pay would be entitled to compensation) under laws administered by the Department of Veterans Affairs for a disability--

(i) Rated at 30 percent or more; or

(ii) Rated at 10 or 20 percent in the case of a veteran who has been determined under 38 U.S.C. 3106 to have a serious employment handicap (i.e., a significant impairment of the veteran's ability to prepare for, obtain, or retain employment consistent with the veteran's abilities, aptitudes, and interests); or

(2) A person who was discharged or released from active duty because of a service-connected disability.

"Veteran of the Vietnam era" means a person who--

(1) Served on active duty for a period of more than 180 days and was discharged or released from active duty with other than a dishonorable discharge, if any part of such active duty occurred--

(i) In the Republic of Vietnam between February 28, 1961, and May 7, 1975; or

(ii) Between August 5, 1964, and May 7, 1975, in all other cases; or

(2) Was discharged or released from active duty for a service-connected disability if any part of the active duty was performed--

(i) In the Republic of Vietnam between February 28, 1961, and May 7, 1975; or

(ii) Between August 5, 1964, and May 7, 1975, in all other cases.

(b) General. (1) The Vendor shall not discriminate against the individual because the individual is a special disabled veteran, a veteran of the Vietnam era, or other eligible veteran, regarding any position for which the employee or

applicant for employment is qualified. The Vendor shall take affirmative action to employ, advance in employment, and otherwise treat qualified special disabled veterans, veterans of the Vietnam era, and other eligible veterans without discrimination based upon their disability or veterans' status in all employment practices such as--

- (i) Recruitment, advertising, and job application procedures;
- (ii) Hiring, upgrading, promotion, award of tenure, demotion, transfer, layoff, termination, right of return from layoff and rehiring;
- (iii) Rate of pay or any other form of compensation and changes in compensation;
- (iv) Job assignments, job classifications, organizational structures, position descriptions, lines of progression, and seniority lists;
- (v) Leaves of absence, sick leave, or any other leave;
- (vi) Fringe benefits available by virtue of employment, whether or not administered by the Vendor;
- (vii) Selection and financial support for training, including apprenticeship, and on-the-job training under 38 U.S.C. 3687, professional meetings, conferences, and other related activities, and selection for leaves of absence to pursue training;
- (viii) Activities sponsored by the Vendor including social or recreational programs; and
- (ix) Any other term, condition, or privilege of employment.

(2) The Vendor shall comply with the rules, regulations, and relevant orders of the Secretary of Labor issued under the Vietnam Era Veterans' Readjustment Assistance Act of 1972 (the Act), as amended (38 U.S.C. 4211 and 4212).

(c) Listing openings. (1) The Vendor shall immediately list all employment openings that exist at the time of the execution of this Agreement and those which occur during the performance of this Agreement, including those not generated by this Agreement, and including those occurring at an establishment of the Vendor other than the one where the Agreement is being performed, but excluding those of independently operated corporate affiliates, at an appropriate local public employment service office of the State wherein the opening occurs. Listing employment openings with the U.S. Department of Labor's America's Job Bank shall satisfy the requirement to list jobs with the local employment service office.

(2) The Vendor shall make the listing of employment openings with the local employment service office at least concurrently with using any other recruitment source or effort and shall involve the normal obligations of placing a bona fide job order, including accepting referrals of veterans and nonveterans. This listing of employment openings does not require hiring any particular job applicant or hiring from any particular group of job applicants and is not intended to relieve the Vendor from any requirements of Executive orders or regulations concerning nondiscrimination in employment.

(3) Whenever the Vendor becomes contractually bound to the listing terms of this clause, it shall advise the State public employment agency in each State where it has establishments of the name and location of each hiring location in the State. As long as the Vendor is contractually bound to these terms and has so advised the State agency, it need not advise the State agency of subsequent contracts. The Vendor may advise the State agency when it is no longer bound by this Agreement clause.

(d) Applicability. This clause does not apply to the listing of employment openings that occur and are filled outside the 50 States, the District of Columbia, the Commonwealth of Puerto Rico, the Commonwealth of the Northern Mariana Islands, American Samoa, Guam, the Virgin Islands of the United States, and Wake Island.

(e) Postings. (1) The Vendor shall post employment notices in conspicuous places that are available to employees and applicants for employment.

(2) The employment notices shall--

- (i) State the rights of applicants and employees as well as the Vendor's obligation under the law to take affirmative action to employ and advance in employment qualified employees and applicants who are special disabled veterans, veterans of the Vietnam era, and other eligible veterans; and
- (ii) Be in a form prescribed by the Deputy Assistant Secretary for Federal Contract Compliance Programs, Department of Labor (Deputy Assistant Secretary of Labor), and provided by or through the Contracting Officer.

(3) The Vendor shall ensure that applicants or employees who are special disabled veterans are informed of the contents of the notice (e.g., the Vendor may have the notice read to a visually disabled veteran, or may lower the posted notice so that it can be read by a person in a wheelchair).

(4) The Vendor shall notify each labor union or representative of workers with which it has a collective bargaining agreement, or other contract understanding, that the Vendor is bound by the terms of the Act and is

committed to take affirmative action to employ, and advance in employment, qualified special disabled veterans, veterans of the Vietnam era, and other eligible veterans.

(f) Noncompliance. If the Vendor does not comply with the requirements of this clause, the Government may take appropriate actions under the rules, regulations, and relevant orders of the Secretary of Labor issued pursuant to the Act.

(g) Subcontracts. The Vendor shall insert the terms of this clause in all subcontracts or purchase orders of \$25,000 or more unless exempted by rules, regulations, or orders of the Secretary of Labor. The Vendor shall act as specified by the Deputy Assistant Secretary of Labor to enforce the terms, including action for noncompliance.

Signature of Vendor

Date

ADDENDUM "H"

**VENDOR'S CERTIFICATE
REGARDING WORKER'S COMPENSATION**

Labor Code Section 3700 provides:

"Every employer except the State and all political subdivisions or institutions thereof, shall secure the payment of compensation in one or more of the following ways:

"(a) By being insured against liability to pay compensation in one or to more than one of the insurers duly authorized to write compensation insurance in this State.

"(b) By securing from the Director of Industrial Relations a certificate of consent to self-insure, which may be given upon furnishing proof satisfactory to the Director of Industrial Relations of ability to self-insure and to pay any compensation that may become due to his employees."

I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for Workers Compensation or to undertake self-insurance in accordance with the provisions of that Code, and I will comply with those provisions before commencing the performance of the work of this Agreement.

(In accordance with Article 5 [commencing at Section 1860], Chapter 1, Part 7, Division 2 of the Labor Code, this certificate must be signed and filed with the awarding body prior to performing any work under this Agreement.)

ADDENDUM "I"

INSURANCE REQUIREMENTS

Insurance: Vendor shall procure, furnish and maintain for the duration of this Agreement the following types and limits of insurance ("basic insurance requirements") herein:

1. Automobile Liability Insurance, providing coverage on an occurrence basis for bodily injury, including death, of one or more persons, property damage and personal injury, with limits of not less than One Million Dollars (\$1,000,000) per occurrence; and the policy shall:
 - a. Provide coverage for owned, non-owned and hired autos.
 - b. Contain an additional insured endorsement in favor of Community Action Partnership of Kern, its board, officers, agents employees and volunteers.
2. Broad Form Commercial General Liability Insurance, ISO form CG00 01 11 85 or 88 providing coverage on an occurrence basis for bodily injury, including death, of one or more persons, property damage and personal injury, with limits of not less than One Million Dollars (\$1,000,000) per occurrence; and the policy shall:
 - a. Provide Contractual Liability coverage for the terms of this Agreement.
 - b. Contain an additional insured endorsement in favor in favor of Community Action Partnership of Kern, its board, officers, agents employees and volunteers.
3. Workers' compensation insurance with statutory limits and employer's liability insurance with limits of not less than One Million Dollars (\$1,000,000) per occurrence; and the policy shall contain a waiver of subrogation endorsement in favor of Community Action Partnership of Kern, its board, officers, agents employees and volunteers.

All policies required of the Vendor shall be primary insurance as to Community Action Partnership of Kern, its board, officers, agents employees and volunteers and any insurance or self-insurance maintained by Community Action Partnership of Kern, its board, officers, agents employees and designated volunteers shall be in excess of the Vendor's insurance and shall not contribute with it. Additional insured endorsement shall use ISO form CG20 10 11 85 (in no event with an edition date later than 1990).

Insurance is to be placed with insurers with a Bests' rating of no less than A:VII. Any deductibles, self-insured retentions or insurance in lesser amounts, or lack of certain types of insurance otherwise required by this Agreement, or insurance rated below Bests' A:VII, must be declared prior to execution of this Agreement and approved by the City of Bakersfield in writing.

All policies shall contain an endorsement providing Community Action Partnership of Kern with thirty (30) days written notice of cancellation or material change in policy language or terms. All policies shall provide that there shall be continuing liability thereon, notwithstanding any recovery on any policy.

The insurance required hereunder shall be maintained until all work required to be performed by this Agreement is satisfactorily completed.

Vendor shall furnish CAPK with a certificate of insurance and required endorsements evidencing the insurance required. CAPK may withdraw its offer of Agreement or cancel this Agreement if certificates of insurance and endorsements required have not been provided prior to the execution of this Agreement.

ADDENDUM "J"
MATERIAL AND WORKMANSHIP WARRANTY

Vendor hereby unconditionally guarantees that the Work performed will be done in accordance with the requirements of the Agreement therefore and further guarantees the Work of the Agreement to be and remain free of defects in workmanship and materials for a period of one (1) year from and after the completion of all Agreement obligations by the Vendor. The Vendor specifically waives any right to claim or rely on the statutory definition of completion set forth in Civil Code section 3086. The Vendor specifically acknowledges and agrees that completion shall mean the Vendor's complete performance of all Work required by the Agreement, amendments, change orders, construction change directives and punch lists, and CAPK's formal acceptance of the Project, without regard to prior occupancy, substantial completion doctrine, beneficial occupancy, or otherwise. The Vendor hereby agrees to repair or replace any and all Work, together with any adjacent Work which may have been damaged or displaced in so doing, that may prove to be not in accordance with the requirements of the Agreement or that may be defective in its workmanship or materials within the guarantee period specified, without any expense whatsoever to CAPK, ordinary wear and tear and unusual abuse and neglect only excepted.

The Vendor further agrees that within ten (10) calendar days after being notified in writing by CAPK of any Work not in accordance with the requirements of the Agreement or any defects in the Work, it will commence and prosecute with due diligence all Work necessary to fulfill the terms of this guarantee, and to complete the Work within a period of time stipulated in writing. In the event it fails to so comply, Vendor does hereby authorize CAPK to proceed to have such Work done at the Vendor's expense and it will pay the cost thereof upon demand. CAPK shall be entitled to all costs, including reasonable attorneys' fees, necessarily incurred upon the Vendor's refusal to pay the above costs.

The guarantee period for corrected defective work shall continue for a duration equivalent to the original guarantee period.

Notwithstanding the foregoing paragraph, in the event of an emergency constituting an immediate hazard to the health or safety of CAPK's clients, or its property, CAPK may undertake at the Vendor's expense without prior notice, all Work necessary to correct such hazardous condition when it was caused by the Work of the Vendor not being in accordance with the requirements of this Agreement, or being defective, and to charge the same to the Vendor as specified in the preceding paragraph. The guarantee set forth herein is not intended by the parties, nor shall it be construed, as in any way limiting or reducing CAPK's rights to enforce all terms of the Agreement referenced hereinabove or the time for enforcement thereof. This guarantee is provided in addition to, and not in lieu of, CAPK's rights on such Agreement.

ADDENDUM "K"
ADDITIONAL TERMS AND CONDITIONS

1. **TAXES.** The Vendor is solely responsible to pay all taxes and comply with all Federal, State, and local laws, ordinances, rules, regulations and lawful orders bearing on the performance of work.
2. **INSURANCE.** Vendor shall procure, furnish and maintain for the duration of this Agreement all insurances listed in Addendums G & H.
3. **ASSIGNMENT OF SUBCONTRACTING.** The Vendor may not assign or transfer this Agreement, or any interest therein or claim thereunder, or subcontract any portion of the work thereunder, without the prior written approval of CAPK. If CAPK consents to such assignment or transfer, the terms and conditions of this Agreement shall be binding upon any assignee or transferee. Any transfer shall be considered an addendum to this Agreement and must be included as so.
4. **TERMINATION FOR CONVENIENCE OF CAPK.** CAPK may terminate this Agreement at any time by giving written notice to the Vendor of such termination and specifying the effective date thereof. In that event, all finished or unfinished documents and other materials as described herein, at the option of CAPK, shall become its property. If the Agreement is terminated by CAPK as provided herein, the Vendor shall be entitled to receive just and equitable compensation for any satisfactory work completed on such documents and other materials. The Vendor hereby expressly waives any and all claims for damages or compensation arising under this Agreement except as set forth in this section in the event of such termination.
5. **CHANGES.** CAPK may from time to time, require changes in the scope of the services of the Vendor be performed hereunder. Such changes, including any increase or decrease in the amount of the Vendor's compensation which are mutually agreed upon by and between CAPK and the Vendor, shall be effective when incorporated in written amendments to the Agreement. Amendments shall be valid only after approval by Vendor and CAPK's Executive Director.
6. **CLAIMS.** All claims for money due or to become due to the Vendor from CAPK under this Agreement may not be assigned to a bank, trust company, or other financial institution without such approval. Notice, or requests, of any such assignment or transfer shall be furnished promptly in writing to CAPK.
7. **NOTICE.** Any notice or notices required or permitted to be given pursuant to this agreement may be personally served on the other party by the party giving such notice, or may be served by certified mail, return receipt requested.
8. **AFFIRMATIVE ACTION.** The Vendor agrees to abide by all State and Federal Affirmative Action policies and laws.
9. **DISPUTE RESOLUTION.** Any dispute arising regarding the interpretation or implementation of this Agreement, including any claims for breach of this Agreement, shall be resolved by submitting the claim for arbitration to the American Arbitration Association in accordance with its rules and procedures applicable to commercial disputes. The location of any arbitration hearing shall be Bakersfield, California, and any enforcement of the arbitrator's decision shall be brought in the Superior Court of the County of Kern, Bakersfield, California.
10. **EQUAL EMPLOYMENT OPPORTUNITY.** All hiring and other employment practices by the Vendor shall be non-discriminatory, based on merit and qualifications without regard to race, color, religion, national origin, ancestry, disability, medical condition, marital status, age or sex.
11. **SBE/MBE/WBE POLICY STATEMENT.** It is the policy of Community Action Partnership of Kern, consistent with Federal, State and local laws, to promote and encourage the development, participation, and continued expansion of Small Business Enterprises, Minority Business Enterprises and Women's Business Enterprises.
12. **CONFIDENTIALITY.** The Vendor shall use his or her best efforts to keep confidential any information obtained during the performance of this agreement.
13. **RESPONSIBILITY.** If Vendor is part of a corporation, the individual or individuals who sign this Agreement on behalf of the corporation are jointly responsible for performance of this Agreement.
14. **PROTEST BY VENDOR:** If the Vendor wishes to file a protest against CAPK for any action, the Vendor must do so in writing with CAPK within 72 hours after the action to be protested has occurred. All protests will be taken under advisement. Any protests received after that will not be recognized.
15. **CONFLICT OF INTEREST:** In accordance with California Public Contract Code 10410, no officer or employee of CAPK shall engage in any employment, activity or enterprise from which the officer or employee receives compensation or has a financial interest in this agreement, which may be in whole, or in part, sponsored or funded by a Local, State, or Federal Agency.

Also, no relative of an employee of CAPK may enter into or bid on a Agreement while said employee is still employed by CAPK. No relative of an employee of CAPK may bid on a Agreement until 12 months after the date said employee of CAPK has left employment of CAPK, either voluntarily or involuntarily.

It is contrary to Policy for any CAPK employee to personally solicit, demand or receive any gratuity of any kind from a Vendor in connection with any decision affecting a CAPK purchase or Agreement for services. Thus, if such a case were to occur, the Vendor may file a protest with CAPK as specified in the section titled "Protest by Vendor."



CONTRACT FOR SERVICES AGREEMENT

This Contract for Services Agreement (the “Agreement”) is made and entered into as of this 10th day of June 2024 by and between PLC System Services, LLC (“Vendor”) and Community Action Partnership of Kern (“CAPK”). In consideration of mutual promises and agreements of the parties as herein set forth, the parties agree as follows:

1. SERVICES.

- a. **SCOPE.** Vendor is to perform all services and install all equipment and materials as per scope of work contained in the proposal submitted by Vendor in response to RFP CAPK Energy 2024-001. Vendor’s Bid Form for RFP CAPK Energy 2024-001 is found in **Attachment A** attached hereto and incorporated herein by reference.
- b. **VENDOR QUALIFICATIONS AND COMPLIANCE WITH LAWS.** Vendor and all persons engaged by Vendor to perform the Services shall possess all necessary licensing, training, permits and experience to perform the Services, safely, in a workmanlike and professional manner according to best practices. Vendor shall comply with all laws and regulations bearing on the Services. If any portions of the Services will involve work requiring governmental permission or approval, including but not limited to a permit, Vendor shall secure such permission or approval as required to perform the Services, before commencing such Services.
- c. **VENDOR PROJECT MANAGEMENT.** Vendor shall perform the Services in a timely manner and shall keep CAPK informed of progress and any developments that may affect the timeline for the completion of the Services or cause any variance to the Services as described on **Attachment A**. CAPK shall provide on a timely basis all information and documents requested by Vendor necessary for Vendor’s effective representation of CAPK’s interests in performing the Services.
- d. **CHANGES IN WORK.** During the course of providing the Service, CAPK may require changes in their scope. Such changes, including any increase or decrease in the amount of the Vendor’s fees for such changes shall be agreed to by the parties in writing, through an addendum to this Agreement, at which time the scope of work shall be changed in accordance therewith. Vendor shall not deviate from the Services identified in **Attachment A** without such written amendment. Vendor shall not be entitled to any change in compensation for performing work that deviates from the Services identified in Exhibit A, that is not approved by CAPK in writing, prior to the performance of such Services.
- e. While performing the Services, Vendor shall abide by all instructions provided by CAPK and shall ensure that Vendor and all persons engaged by Vendor to perform the Services conduct themselves in a professional manner.

2. TERM.

- a. This agreement shall be effective, and all Services shall be provided for that period of time from September 1st, 2022, through August 31st, 2025.

3. OPTION TO RENEW.

- a. Upon mutual agreement of both parties, Vendor shall have the option to renew the Agreement for (2) two additional (1) one year terms following the expiration of this agreement. Vendor shall notify CAPK of its intent to exercise such option by giving 60 days written notice prior to the expiration of this Agreement.

4. TERMINATION.

- a. **TERMINATION BY CAPK.** CAPK may discharge Vendor at any time, for any reason, by written notice provide according to this agreement, which shall be effective immediately if hand-delivered to Vendor, or upon forty-eight (48) hours of mailing such written notice. Unless specifically agreed to between Vendor and CAPK, Vendor will provide no further services and incur no further costs on CAPK’s behalf upon receipt of the notice. Vendor shall be entitled to compensation for satisfactory work completed by Vendor, and all unfinished work in any form shall, at the option of CAPK, become CAPK’s property.

- b. **TERMINATION BY VENDOR.** Vendor may terminate this Agreement for a material breach by CAPK that is not cured within sixty (60) days' notice of such breach to CAPK.
- c. **TERMINATION BY MUTUAL AGREEMENT.** The parties may mutually terminate this Agreement at any time by mutual agreement in writing.

5. PAYMENT FOR SERVICES.

- a. **INVOICES.** Services shall be billed according to Attachment A. Vendor will submit a monthly invoice detailing i) the Services provided ii) the identity of each employee or independent contractor of Vendor providing the Services iii) the hours spent by each such person in providing the Services, and any additional costs incurred in providing the services, as provided in Attachment A. The total aggregate amount on this Agreement is not to exceed \$1,000,000.00.

Vendor shall mail all invoices, with required detail, to:

Community Action Partnership of Kern,
Attn: Accounts Payable,
1300 18th Street, Ste 200,
Bakersfield, CA 93301

- b. **PAYMENT OF INVOICES/DISPUTES.** CAPK shall make payment of undisputed portion of a Vendor invoice within forty-five (45) days from the date the original invoice is received at CAPK's Finance Department. CAPK shall identify any dispute as to invoicing within thirty (30) of receipt of the invoice containing a disputed charge. Notwithstanding any provision in this Agreement, non-payment of a portion of any portion of a disputed invoice of Vendor shall not be grounds for Vendor to terminate this Agreement.
- c. **BILLING LIMITATION.** Unless Vendor and CAPK otherwise agree in writing, Vendor billing to CAPK according to this Agreement shall not exceed the "Not to Exceed" amount identified in Attachment A. In the event that service or item exceeds the maximum allowed cost by our funding source, CAPK may request a waiver to approve the additional cost. If the additional cost is not approved by the funding source, the cost will not be allowed.

6. RELATIONSHIP OF PARTIES.

- a. **INDEPENDENT CONTRACTOR.** The relationship established with Vendor through this Agreement is that of independent contractor. This agreement shall not be construed to create a relationship of employment, or principal and agent between Vendor and CAPK, nor shall this Agreement be deemed to create any business relationship, such a partnership or joint venture. Vendor operates an independent business through which Vendor provides services similar to the Services to third parties.
- b. **TAXES.** Vendor and solely Vendor shall be responsible for paying all taxes related to the fees that Vendor receives from CAPK pursuant to this Agreement and withholding any monies from such fee that Vendor may be required to withhold, whether on behalf of Vendor, or any employee, independent contractor or agent engaged by Vendor.
- c. **WAIVER OF EMPLOYMENT RIGHTS.** Vendor hereby waives any right to any and all compensation or benefits of any kind that Vendor would be entitled to as an employee of CAPK.
- d. **VENDOR'S CONTROL.** Vendor shall have full control over the performance of the Services, including the tools, personnel and materials used and the manner in which the Services are performed.
- e. **NO EXCLUSIVITY.** No provision of this Agreement shall be construed to require Vendor to provide the Services exclusively to CAPK during the term of this Agreement.

7. REPRESENTATIONS OF THE PARTIES

a. VENDOR REPRESENTATIONS. VENDOR REPRESENTS AND WARRANTS:

- i. The party executing this Agreement on behalf of the Vendor is duly authorized by Vendor to contract with CAPK.
- ii. Vendor operates an independent business through which Vendor customarily provides services similar to the Services, and Vendor is experienced and qualified to provide the Services.

- iii. Vendor possesses all licensing, permitting or other requirements by federal, state and local law required to provide the Services.
- iv. Neither Vendor, nor any person associated with Vendor as an owner, partner, director, officer, member, principal or manager of Vendor:
 - 1. Is under suspension, debarment, voluntary exclusion, or determination of ineligibility by any federal agency, nor or any of the foregoing actions pending against such person.
 - 2. Has been suspended, debarred, voluntarily excluded or determined ineligible by any federal agency within the past three (3) years.
 - 3. Has been indicted, convicted, or had a civil judgment rendered against it by a court of competent jurisdiction in any matter involving fraud or official misconduct within the past three (3) years.
- v. Neither Vendor nor any owner, partner, director, officer, member, principal, manager, employee or independent contractor engaged by Vendor is an officer or employee of CAPK, or a relative of any officer or employee of CAPK, and no individual who was an officer or employee of CAPK within the 12 months prior to the bid, is an employee, owner, partner, director, officer, member, principal, manager or independent contractor of Vendor.
- vi. Vendor has no agreement, whether written or oral, with any officer or employee of CAPK, or a relative of any officer or employee of CAPK that would give such person a financial interest in this Agreement.
- vii. Vendor has not offered or provided any gratuity to any CAPK employee or officer to influence CAPK's decision to engage Vendor to provide the Services.

b. CAPK REPRESENTATIONS. CAPK REPRESENTS AND WARRANTS:

- i. The Services consist of work that is outside the usual course of CAPK's business.
- ii. CAPK does not possess the skills or expertise to provide the Services.
- iii. To the best of CAPK's knowledge, no employee or officer of CAPK has solicited any gratuity or any financial benefit whatsoever from Vendor, to influence CAPK's decision to retain Vendor to provide the Services.

8. INSURANCE. Vendor shall procure, furnish and maintain at all times for the duration of this Agreement the types and limits of insurance specified hereinbelow, and comply with the requirements hereunder.

- a. **COMMERCIAL GENERAL LIABILITY.** Commercial General Liability insurance coverage (ISO form CG 00 01 11 85 or 88) with limits of no less than One Million Dollars (\$1,000,000) per occurrence. Such insurance shall:
 - i. State that Vendor is an independent contractor in relation to CAPK and will include a statement that the Vendor is insured for the Services required under this Agreement and which provides contractual liability coverage for the terms of this Agreement.
 - ii. Contain an additional insured endorsement in favor in favor of CAPK, its board, officers, agents, employees and volunteers.
- b. **AUTOMOBILE LIABILITY INSURANCE.** Automobile Liability Insurance, providing coverage on an occurrence basis for bodily injury, including death, of one or more persons, property damage and personal injury, with limits of not less than One Million Dollars (\$1,000,000) per occurrence; and the policy shall:
 - i. Provide coverage for owned, non-owned and hired autos.
 - ii. Contain an additional insured endorsement in favor of CAPK, its board, officers, agents, employees and volunteers.
- c. **WORKERS' COMPENSATION INSURANCE.** Vendor shall at all times during the performance of the Services, maintain Workers' compensation insurance in accordance with applicable law, and employer's liability insurance with limits of not less than One Million Dollars (\$1,000,000) per occurrence.
- d. **REQUIREMENTS APPLICABLE TO ALL INSURANCE POLICIES.** All policies required of Vendor in this Agreement:
 - i. Shall contain a waiver of subrogation endorsement in favor of CAPK, its board, officers, agents, employees and volunteers.
 - ii. Shall be primary insurance as to CAPK, its board, officers, agents employees and volunteers and any insurance or self-insurance maintained by CAPK, its board, officers, agents employees and designated volunteers shall be in addition to the Vendor's insurance and shall not contribute with it. Additional insured endorsement shall use ISO form CG20 10 11 85 (in no event with an edition date later than 1990).

- iii. Insurance is to be placed with insurers with a Best's rating of no less than A:VII. Any deductibles, self-insured retentions or insurance in lesser amounts, or lack of certain types of insurance otherwise required by this Agreement, or insurance rated below Best's A:VII, must be declared prior to execution of this Agreement and approved by CAPK in writing.
- iv. All policies shall contain an endorsement providing CAPK with thirty (30) days written notice of cancellation or material change in policy language or terms. All policies shall provide that there shall be continuing liability thereon, notwithstanding any recovery on any policy.
- v. Vendor shall furnish CAPK with a certificate of insurance and required endorsements evidencing the insurance required. CAPK may withdraw its offer of Agreement or cancel this Agreement if certificates of insurance and endorsements required have not been provided prior to the execution of this Agreement.

9. RESTRICTIVE COVENANTS.

- a. **CONFIDENTIAL INFORMATION.** Vendor acknowledges and agrees that this Agreement creates a relationship of confidence and trust on the part of Vendor, and that during the term of this Agreement, Vendor may acquire or have access to, certain Confidential Information (as hereinafter defined) of CAPK. During the term of this Agreement and at all times thereafter, Vendor shall preserve as confidential all Confidential Information that it may acquire or have access to during the term of this Agreement. Without the CAPK's prior written consent, which may be given or withheld in CAPK's sole and absolute discretion, Vendor shall not (i) disclose any Confidential Information to any third party nor give any third party access thereto, (ii) use any Confidential Information except to perform the Services hereunder, nor (iii) disclose the terms and conditions of this Agreement; provided, however, that the foregoing will not apply to the extent Vendor, in the opinion of counsel, is required to disclose any Confidential Information by applicable law or legal process as long as Vendor promptly notifies CAPK of such pending disclosure and consults with CAPK prior to such disclosure as to the advisability of seeking a protective order or other means of preserving the confidentiality of the Confidential Information. In the event that Vendor is required by applicable law or legal process to disclose any Confidential Information, Vendor agrees to use reasonable efforts to obtain assurances that the information so disclosed will continue to be accorded confidential treatment.
- b. **VENDOR'S INTELLECTUAL PROPERTY.** If, during the course of providing Services, Vendor:
 - i. utilizes or discloses existing, writings, products, inventions, discoveries, developments, improvements, ideas, technical notes, programs, specifications, computer or other apparatus programs and related documentation, and other works of authorship, tangible and intangible property, whether or not patentable, copyrightable or subject to other forms of protection, made, created, developed, discovered, written or conceived by Vendor, (the "Vendor's Intellectual Property") in whole or in part, to CAPK; or
 - ii. develops any of the foregoing which constitute Vendor's Intellectual Property,Then Vendor shall identify such intellectual property in writing, and Vendor shall provide CAPK a limited license to use Vendor's Intellectual Property for so long as it is needed by CAPK, in CAPK's sole discretion, without further cost, expense, royalty or other fee.
- c. **REMEDIES.** Any breach by Vendor of the restrictive covenants contained herein at Section 8 shall be a material breach of this Agreement by Vendor. If Vendor breaches any covenants restricting Vendor's use or disclosure of Confidential Information set forth herein, CAPK shall have the rights and may resort to all of the remedies available to it under existing law or in equity, by statute or otherwise. Vendor hereby acknowledges and agrees that the restrictive covenants described in herein are of a special and unique character that gives them a peculiar value, the loss of which cannot be reasonably or adequately compensated in damages or in an action at law. Vendor therefore expressly agrees that CAPK shall be entitled to seek and obtain injunctive or other equitable relief, without the necessity of proving actual damages or posting a bond, to prevent or remedy a breach by Vendor of any of said covenants.
- d. **DEFINITIONS:**
 - i. "Confidential Information" shall mean (i) information owned by CAPK, that gives or could give CAPK some competitive advantage or the disclosure of which could be detrimental to such owner's interests, (ii) information or material which is owned by CAPK, or in which CAPK has an interest, (iii) all information (in writing or otherwise) concerning CAPK (including, without limitation, information concerning such party's business, assets, liabilities, operations, affairs, financial condition, projections, contracts, customers,

products, future plans or prospects) which is not generally known by the public, (iv) all analyses, compilations, studies, reports, records or other documents or materials which contain, or are prepared on the basis of any information or material which either CAPK furnishes to Vendor, or which are prepared by CAPK for Vendor, for the purpose of providing the Services, and (v) information regarding CAPK's future engagements and operations that may require the future services of Vendor. Vendor acknowledges that each of the foregoing items of Confidential Information constitute valuable trade secrets that are not owned by Vendor and that the use of such Confidential Information in contravention of this Agreement would constitute the misappropriation of trade secrets under California law. Notwithstanding the above, "Confidential Information" does not include any information or material that (a) is or becomes public knowledge otherwise than by act or omission of Vendor; or (b) is or becomes available to Vendor without obligation of confidence from a source having the legal right to disclose such information; or (c) is already in the Vendor's knowledge and/or possession and was not received by the non-owner as a result of a prior relationship with the other party to this Agreement.

- ii. "CAPK" shall also include any and all employees, independent contractors (other than Vendor) and affiliates of CAPK.
- iii. "Vendor" shall include any and all shareholders, employees, assistants, agents, advisors, independent contractors and affiliates of Vendor.

10. RELEASE OF PAPERS AND PROPERTY. Upon termination of this Agreement, Vendor will return to CAPK all records, notes, documentation and other items that were used, created or controlled by Vendor on behalf of CAPK during the term of this Agreement, regardless of whether such information constitutes Confidential Information. In the event that CAPK requests that Vendor relinquish CAPK's original documents in its file, CAPK agrees to give Vendor at least ten (10) working days written notice of CAPK's request in order to provide Vendor sufficient time to make a copy for Vendor's records.

11. NOTICES. Any notice or notices required or permitted to be given pursuant to this Agreement may be personally served on the other party by the party giving such notice, or may be served by Certified Mail, to the address set forth below.

Vendor:
PLC System Services, LLC
ATTN: Erick Puente
11509 Orchard Park Drive
Bakersfield, CA 93311
Phone: (661)363-3004

CAPK:
Community Action Partnership of Kern
ATTN: Freddy Hernandez
1300 18th Street, Ste 200
Bakersfield, CA 93301
Phone: (661) 336-5236

12. INDEMNIFICATION. Vendor agrees to protect, defend, indemnify and hold CAPK and each of its officers, employees, independent Vendors, volunteers and agents, free and harmless from and against any and all losses, claims, liens, demands, and causes of action of every kind and character including the amount of judgment, penalties, interest, court costs, and legal fees incurred by CAPK in defense of same, arising in favor of any party, including governmental agencies or bodies on account of taxes, liens, claims, debts, personal injuries, death (including, but not limited to, CAPK, its employees, independent contractors or volunteers, and third parties), or damages to property (including, but not limited to, property of CAPK, its employees, independent contractors, volunteers or agents, and third parties), and without limitation by enumeration all other claims or demands of every character occurring or in any way incident to, in connection with or arising directly or indirectly out of, (i) the Services to be performed by Vendor hereunder; (ii) a breach by Vendor of any representation (meaning such representation shall not be true during the term of this Agreement), covenant, or agreement contained in this Agreement which is otherwise required to be performed or observed by Vendor; (iii) the intentional, reckless or negligent act or omission by Vendor, its employees or independent contractors while performing Services; (iv) any taxes owed by Vendor generally, or due to a determination that Vendor is something other than an independent contractor of CAPK; or (v) any violation(s) of applicable law bearing on Vendor's performance of Services. Vendor further agrees to investigate, handle, respond to, provide defense for and defend any such claims, demand or suit at its expense (with counsel selected and directed by CAPK and reasonably acceptable to both parties) and agrees to bear all other costs and expenses related thereto, even if said claim, demand or suit is groundless, false or fraudulent.

13. INCORPORATION OF ADDENDUMS BY REFERENCE. Signature below indicates acceptance of all CAPK addendums that are attached hereto and incorporated by reference as if set forth fully herein:

- a. Addendum A: Federal Assurances.
- b. Addendum B: Certification Regarding Lobbying.
- c. Addendum C: Debarment and Suspension Certification.
- d. Addendum D: Non-collusion Affidavit.
- e. Addendum E: Equal Opportunity.
- f. Addendum F: Utilization of Women & Minority Business Enterprises.
- g. Addendum G: Equal Opportunity for Special Disabled Veterans.
- h. Addendum H: Certification of Workmen's Compensation.
- i. Addendum I: Insurance Requirements.
- j. Addendum J: Prevailing Wage Compliance Certification (if required);
- k. Addendum K: Material and Workmanship Warranty (if required).
- l. Addendum L: Additional Terms and Conditions

14. MISCELLANEOUS PROVISIONS.

- a. **CONFLICT OF INTEREST.** The parties hereto shall at all times comply with California Public Contract Code 10410 prohibiting conflicts of interest as defined therein and CAPK's policy against any employee of CAPK personally soliciting, demanding or receiving any gratuity of any kind from a Vendor in connection with any decision affecting this Agreement.
- b. **AFFIRMATIVE ACTION.** The Vendor agrees to abide by all State and Federal Affirmative Action policies and laws.
- c. **EQUAL EMPLOYMENT OPPORTUNITY.** All hiring and other employment practices by the Vendor shall be non-discriminatory, based on merit and qualifications without regard to race, color, religion, national origin, ancestry, disability, medical condition, marital status, age or sex.
- d. **ENTIRE AGREEMENT; MODIFICATION.** This Agreement sets forth the final and entire agreement of the parties with respect to the subject matter hereof and supersedes all prior agreements, understandings and representations, whether oral or written, with respect thereto. This Agreement may only be modified by a written instrument duly executed by the parties.
- e. **WAIVER.** The failure of either party hereto at any time to enforce performance by the other party of any provision of this Agreement shall in no way affect such party's rights thereafter to enforce the same, nor shall the waiver by either party of any breach of any provision hereof be deemed to be a waiver by such party of any other breach of the same or any other provision hereof.
- f. **ASSIGNMENT.** Vendor may not assign or transfer this Agreement, or any interest therein or claim thereunder, or subcontract any portion of the work thereunder, without the prior written approval of CAPK. If CAPK consents to such assignment or transfer, the terms and conditions of this Agreement shall be binding upon any assignee or transferee. Any transfer shall be considered an addendum to this Agreement and must be included as such.
- g. **FURTHER ASSURANCES.** The parties agree to execute and deliver such additional documents or instruments as may be necessary or appropriate to carry out the terms of this Agreement.
- h. **SEVERABILITY.** All sections, clauses and covenants contained in this Agreement are severable, and in the event any of them shall be held to be invalid by any court, this Agreement shall be interpreted as if such invalid sections, clauses or covenants were not contained herein.
- i. **ATTORNEY'S FEES.** In the event of any dispute concerning the enforcement or interpretation of this Agreement, the prevailing party shall be entitled to reasonable attorney's fees, costs, and expenses (including expert witness fees), in addition to any other relief to which that party may be entitled. This provision shall be construed as applicable to the entire Agreement.
- j. **CONSTRUCTION.** The provisions of this Agreement shall be construed as to their fair meaning, and not for or against any party based upon any attribution to such party as the source of the language in question. Headings used in this Agreement are for convenience of reference only and shall not be used in construing this Agreement. The parties further agree that they both have been represented by independent counsel, and have freely negotiated the terms of this Agreement, such that it shall be construed neutrally and not in favor of or against any party who drafted the Agreement.
- k. **AUTHORITY.** The parties hereto represent and warrant that they are authorized to enter into this agreement and have heretofore taken all acts necessary to authorize them to so act and establish the rights and obligations between the parties hereto.

- l. **COUNTERPARTS.** This Agreement may be executed and delivered, including by facsimile, in one or more counterparts, each of which shall be deemed an original, but all of which, together, shall constitute one and the same instrument.
- m. **APPLICABLE LAW.** The laws of the State of California shall govern this Agreement. The sole and exclusive venue for any action filed to interpret or enforce this Agreement shall be the Superior Court of Kern County, California or the U.S. District Court for the Eastern District of California, Fresno Division, and each party hereby consents to any motion filed by the other to move to one of those venues any action filed in any other venue or jurisdiction.
- n. **DISPUTE RESOLUTION.** Any dispute arising regarding the interpretation or implementation of this Agreement, including any claims for breach of this Agreement, shall be resolved by submitting the claim for arbitration to the American Arbitration Association in accordance with its rules and procedures applicable to commercial disputes. The location of any arbitration hearing shall be Bakersfield, California, and any enforcement of the arbitrator's decision shall be brought in the Superior Court of the County of Kern, Bakersfield, California.

SIGNATURE PAGE TO FOLLOW

IN WITNESS WHEREOF, the parties hereto have executed this Agreement as of the date hereinabove first written.

VENDOR: PLC SYSTEMS SERVICES, LLC

Signature: _____

Date: _____

Printed Name: _____

Title: _____

CAPK: COMMUNITY ACTION PARTNERSHIP OF KERN

Signed by: _____

Date: _____

Printed Name: _____

Title: _____

ATTACHMENT A

Weatherization Measure Matrix - Exhibit A PRICING SHEET FOR WEATHERIZATION SERVICES

Line #	Measure	Type	Your Pricing	Description of services to be provided (provide price for material and labor separated)
SECTION: Assessments/Diagnostics				
1	Dwelling Assessment	With Attic Without Attic Modified (for reweatherized dwellings)	N/A	N/A
2	REM/Design Energy Audit			
3	Combustion Appliance Safety Test	Pre Post		
4	Blower Door Test	Pre Post		
5	Duct Leakage Test	Pre Post		
6	Environmental Testing			
7	HERS Rater		\$750.00	Test: \$600 Labor: \$150
8	Permits		\$375.00	
9	Contractor Post-Weatherization Inspection	In-house Post Inspection Sub-contracted Post Inspection	N/A N/A per inspection	N/A N/A
SECTION: Health and Safety				
1	Carbon Monoxide Alarm	Lithium Battery	N/A per alarm	N/A
2	Smoke Alarm	Lithium Battery or Hard- Wired	N/A per alarm	N/A
3	Cooking Appliance Repair (Free Standing Range or Cook Top)	Electric Natural Gas and Propane Other Types Not Listed	N/A per dwelling unit	N/A
4	Cooking Appliance Replacement (Free Standing Range or Cook Top)	Electric Natural Gas & Propane Other Types Not Listed	N/A per dwelling unit	N/A
5	Cooking Appliance Repair, Built-In Single Wall Oven	Electric 24" Electric 30" Gas 24"	N/A per dwelling unit N/A per dwelling unit N/A per dwelling unit	N/A
6	Cooking Appliance Replacement, Built-In Single Wall Oven	Electric 24" Electric 30" Gas 24"	N/A per dwelling unit N/A per dwelling unit N/A per dwelling unit	N/A
7	Cooling Repair	AC Forced Air Unit (Split System) AC Wall/Window Unit Evaporative Cooler (EC)	\$3,090 per dwelling unit N/A per dwelling unit \$1,250 per dwelling unit	Materials: \$1,760 Labor: \$1,330 N/A Materials: \$870 Labor: \$380

		Multi-Unit Central System	<u>\$3,850</u> per dwelling unit	Materials: \$2,330 Labor: \$1,520
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Line #	Measure	Type	Maximum Reimbursement	Description of services to be provided (provide price for material and labor separated)
8	Cooling Replacement	AC Forced Air Unit (Split System)	<u>\$6,180</u> per dwelling unit	Materials: \$3,900 Labor: \$2,280
		AC Wall/Window Unit	<u>\$1,850</u> per dwelling unit	Materials: \$1,090 Labor: \$760
		Evaporative Cooler (EC)		
		Evaporative Cooler (EC) Window/Wall	<u>\$2,500</u> per dwelling unit	Materials: \$1,330 Labor: \$1,170
		Multi-Unit Central System	<u>\$7,700</u> per dwelling unit	Materials: \$5,420 Labor: \$2,280
9	CVA Venting	All Other	<u>N/A</u> per dwelling unit	N/A
		Louver Doors Only	<u>N/A</u> per dwelling unit	N/A
10	Environmental Hazard Work		<u>\$1,500</u>	RRP
11	Heating Source Repair	Exterior Wall Direct Vent Furnace, Interior Wall Furnace, or Floor Furnace	<u>\$2,425</u> per dwelling unit	Materials: \$1,665 Labor: \$760
		Forced Air Unit (Split System-Heating)	<u>\$2,935</u> per dwelling unit	Materials: \$2,175 Labor: \$760
		Heat Pump / Other Types Not Listed	<u>\$3,850</u> per dwelling unit	Materials: \$2,330 Labor: \$1,520
		Package (Dual Pack)	<u>\$4,150</u> per dwelling unit	Materials: \$2,630 Labor: \$1,520
		Wood-Fueled	<u>N/A</u> per dwelling unit	N/A
		Multi-Unit Central System	<u>\$3,850</u> per dwelling unit	Materials: \$2,330 Labor: \$1,520
12	Heating Source Replacement	Exterior Wall Direct Vent Furnace, Interior Wall Furnace, or Floor Furnace	<u>\$4,850</u> per dwelling unit	Materials: \$2,950 Labor: \$1,900
		Forced Air Unit (Split System-Heating)	<u>\$5,870</u> per dwelling	Materials: \$3,590 Labor: \$2,280
		Heat Pump / Other Types Not Listed	<u>\$7,700</u> per dwelling unit	Materials: \$5,420 Labor: \$2,280
		Package (Dual Pack)	<u>\$8,360</u> per dwelling unit	Materials: \$6,020 Labor: \$2,280
		Wood-Fueled	<u>N/A</u> per dwelling unit	N/A
		Multi-Unit Central System	<u>\$7,700</u> per dwelling unit	Materials: \$5,420 Labor: \$2,280
13	Water Heater Repair	Electric		
		Natural Gas & Propane	<u>\$1,700</u> per dwelling unit	Materials: \$1,130 L: \$570
		Mobile Home		
		Multi-Unit Central System	<u>N/A</u> per dwelling unit	N/A

Line #	Measure	Type	Maximum Reimbursement	Description of services to be provided (provide price for material and labor separated)
14	Water Heater Replacement	Electric	\$3,400 per dwelling unit	Materials: \$1,690 Labor: \$1,710
		Heat Pump - 50 Gallon	N/A per dwelling unit	N/A
		Heat Pump - 65 Gallon	N/A per dwelling unit	N/A
		Heat Pump - 80 Gallon	N/A per dwelling unit	N/A
		Natural Gas and Propane	\$3,400 per dwelling unit	Materials: \$1,690 Labor: \$1,710
		Mobile Home		
		Multi-Unit Central System	N/A per dwelling unit	N/A
SECTION: Mandatory				
1	Attic Ventilation		N/A per dwelling unit	N/A
2	Ceiling Insulation	Add up to R-11	N/A per sq ft	
		Add R-12 to R-19	N/A per sq ft	
		Add R-20 to R-30	N/A per sq ft	
		Add R-31 to R-38	N/A per sq ft	
		Add R-39 to R-49	N/A per sq ft	
3	Door, Exterior (All Other Types)	Repair	N/A per door	
		Replacement - Catastrophic leaks only	N/A per door	
4	Door, Sliding Glass	Repair - 72" x 80" and smaller	N/A per door	
		Repair - Greater than 72" x 80"	N/A per door	
		Replacement - 72" x 80" and smaller - (Catastrophic leaks only)	N/A per door	
		Replacement - Greater than 72" x 80" - (Catastrophic leaks only)	N/A per door	
5	Duct Insulation		\$2.80 per square foot	
6	Duct Repair, Sealing, and Replacement		\$2,800 per dwelling unit	
7	Filter Replacement	Air Conditioner Heater	\$90.00 per dwelling unit	
8	Hot Water Flow Restrictor	Faucet Restrictor (Aerator)	N/A per restrictor	N/A
		Low Flow Handheld Showerhead	N/A per showerhead	N/A
		Low Flow Showerhead	N/A per showerhead	N/A
9	HVAC Blower Upgrades	ECM Blower Motor	N/A per dwelling unit	N/A
		Efficient Fan Controller	N/A per dwelling unit	N/A
10	Infiltration Reduction (Excludes both repair and replacement of Doors and Windows) ¹		N/A per dwelling unit	N/A

11	Kitchen Exhaust Installation, Repair & Replacement ²	Range Hoods, Wall/Ceiling Mounts	<u>N/A</u> per dwelling unit	N/A
12	Kneewall Insulation	Add up to R-11	<u>N/A</u> per sq ft	N/A
		Add R-value 12-19	<u>N/A</u> per sq ft	N/A

Line #	Measure	Type	Maximum Reimbursement	Description of services to be provided (provide price for material and labor separated)
13	Lighting	LED Downlight Retrofit Kits	<u>N/A</u> per kit	N/A
		LED Hard-Wired Lights - Exterior - Porch Light	<u>N/A</u> per luminaire	
		LED Hard-Wired Lights - Exterior - Security Light	<u>N/A</u> per luminaire	
		LED Hard-Wired Lights - Interior - Ceiling	<u>N/A</u> per luminaire	
		LED Hard-Wired Lights - Interior - Vanity	<u>N/A</u> per luminaire	
		LED Hard-Wired Lights - Interior - Wall/Sconce	<u>N/A</u> per luminaire	
		LED Night Lights	<u>N/A</u> per night light	
		LED Torchiere Lamp	<u>N/A</u> per dwelling unit	
		LED Replacement Bulbs	<u>N/A</u> per bulb	
		LED Tube Lighting	<u>N/A</u> per tube	
14	Limited Home Repair ³		<u>N/A</u> per dwelling unit	N/A
15	Low Flow Toilet ⁴		<u>N/A</u> per toilet	
16	Mechanical Ventilation (if MV assessment is required by blower door diagnostics)	Balanced System	<u>N/A</u> per dwelling unit	
		Exhaust System	<u>N/A</u> per dwelling unit	
		Supply System	<u>N/A</u> per dwelling unit	
17	Microwave Oven		<u>N/A</u> per oven	
18	Refrigerator Replacement	19 cu. ft. and below	<u>N/A</u> per appliance	
		Over 19 cu. ft.	<u>N/A</u> per appliance	
19	Thermostat	Manual	<u>\$100</u> per thermostat	Materials: \$62 Labor:\$95 Materials: \$155 Labor:\$95
		Programmable - Standard	<u>\$157</u> per thermostat	
		Smart	<u>\$250</u> per thermostat	
20	Water Heater Blanket		<u>N/A</u> per blanket	
21	Water Heater Pipe Wrap		<u>\$0.20</u> per ln ft	

22	Whole House Fan		<u>N/A</u> per dwelling unit	N/A
23	Window	Repair (Catastrophic leaks only)	<u>N/A</u> per dwelling unit	N/A
		Replacement (Catastrophic leaks only)	<u>N/A</u> per dwelling unit	N/A
24	Vacancy Sensor Switch		<u>N/A</u> per sensor	N/A

Line #	Measure	Type	Maximum Reimbursement	Description of services to be provided (provide price for material and labor separated)
SECTION: Optional Measures				
1	Ceiling Fan		<u>N/A</u> per fan	N/A
2	Clothes Washer Replacement	Front Loading (≤ 6.0 cu. ft)	<u>N/A</u> per appliance	
		Top Loading (≤ 6.0 cu. ft)	<u>N/A</u> per appliance	
3	Clothes Dryer Replacement	Electric, ≥ 7.3 cu. Ft	<u>N/A</u> per appliance	
		Electric, ≥ 7.3 cu. ft	<u>N/A</u> per appliance	
		Gas, < 7.3 cu. ft	<u>N/A</u> per appliance	
		Gas, ≥ 7.3 cu. Ft	<u>N/A</u> per appliance	
4	Dishwasher Replacement	≤ 24.0 In	<u>N/A</u> per appliance	
5	Exterior Water Pipe Wrap		<u>N/A</u> per In ft	
6	Floor Foundation Venting		<u>N/A</u> per dwelling	
7	Floor Insulation ⁵	> 36" clearance	<u>N/A</u> per sq ft	
		< 36" clearance	<u>N/A</u> per sq ft	
8	Hot Water Flow Restrictor	Thermostatic Shower Valve (TSV only)	<u>N/A</u> per valve	
		Low Flow Showerhead (TSV + LFSH Combo)	<u>N/A</u> per showerhead TSV combo	
9	Mechanical Ventilation	Balanced System	<u>N/A</u> per dwelling	
		Exhaust System	<u>N/A</u> per dwelling	
		Supply System	<u>N/A</u> per dwelling	
10	Power Strips	Tier 2 Advanced	<u>N/A</u> per strip	
11	Shade screens		<u>N/A</u> per dwelling	
12	Storm Windows	Fixed, Glass Glazing	<u>N/A</u> per sq ft	
		Fixed, Polycarbonate	<u>N/A</u> per sq ft	
		Operable, Glass Glazing	<u>N/A</u> per sq ft	
		Operable, Polycarbonate	<u>N/A</u> per sq ft	
13	Timer, Electric Water Heater		<u>N/A</u> per timer	↓

14	Tinted Window Film		N/A per sq ft	N/A
15	Wall Insulation, Stucco and Wood	R-value 13	N/A per sq ft	N/A

Footnotes:

¹Includes sealing of the attic floor for code compliance when adding insulation.

²Damper repairs and replacements are billed under the Infiltration Reduction measure category per the 2023 Technical Reference Manual (TRM).

³Includes replacement of recessed lights with IC-rated fixtures or covers for non-IC rated fixtures when required for code compliance when adding insulation.

⁴Only when required by local building department permit process.

⁵Includes ground moisture barrier costs, when required by program.

ADDENDUM "A"
FEDERAL ASSURANCES

The Vendor:

- A. Will give the awarding agency (Grantee), the Comptroller General of the United States, and if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the assistance; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
- B. Will provide and maintain competent and adequate supervision to ensure that the completed work conforms to approved specifications and will furnish progress reports and such other information as may be required by the awarding agency or State.
- C. Will comply with all Federal statutes relating to non-discrimination. These include but are not limited to: (a) Title Vi of the Civil Rights Act of 1964 (P.O. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. 1681-1683 and 1685-1686) which prohibits discrimination on the basis of sex; © Section 504 of the rehabilitation acts of discrimination on the basis of handicaps; (d) the U.S.C. 6101-6107) which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 93-255), as amended, relating to non-discrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to non-discrimination on the basis of alcohol abuse or alcoholism; (g) 523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. 290 dd-3 and 290 ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. 3601 et seq.), as amended, relating to not-discrimination in the sale, rental or financing of housing; (I) any other non-discrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and (j) the requirements on any other non-discrimination Statue(s) which may apply to the application.
- D. Will comply with the provisions of the Hatch Act (5 U.S.C. 1501-1508 and 7324-7328), which limits the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.
- E. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. 276a to 276a-7),the Copeland Act (40 U.S.C. 276c and 18 U.S.C. 874)
- F. The Contact Work Hours and Safety Standards Act (40 U.S. 327-333), regarding labor standards for federally assisted construction sub agreements (if applicable).
- G. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act of 1984.
- H. Will comply, as applicable, with the Wild and Scenic Rivers Act of 1968 (16U.S.C. , 1271 et Seq.) related to protecting components or potential components of the national wild and scenic rivers system.
- I. Will assist, as applicable, with the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. 470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. 469a-1 et seq.)
- J. Will comply, as applicable, with P.L. 93-348 regarding the protection of human subjects Involved in research, development, and related activities supported by this award of assistance.
- K. Will comply, as applicable, with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. 2131 et seq.) pertaining to the care, handling and treatment of warm blooded animals held for research, teaching or other activities supported by this award of assistance.
- L. Will comply, as applicable, with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. 4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
- M. Will comply with all applicable requirements of all other Federal laws, executive Orders, regulations, and policies governing this program.
- N. Will comply, as applicable, with environmental standards which may be prescribed pursuant to the following : (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C.

1451 et seq.); (f) conformity of Federal actions to State Clean Air Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. 7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered Species Act of 1973, as amended (P.L. 93-205)

ADDENDUM "B"

CERTIFICATION REGARDING LOBBYING

Certification for Contracts, Grants, Loans, and Cooperative Agreements

The undersigned certifies, to the best of his or her knowledge and belief, that:

(1) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.

(2) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

(3) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all sub-recipients shall certify and disclose accordingly. This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

Statement for Loan Guarantees and Loan Insurance

The undersigned states, to the best of his or her knowledge and belief, that:

If any funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this commitment providing for the United States to insure or guarantee a loan, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions. Submission of this statement is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required statement shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each failure.

Signature of Vendor

Date

ADDENDUM "C"

**TITLE 49, CODE OF FEDERAL REGULATIONS, PART 29
DEBARMENT AND SUSPENSION CERTIFICATION**

VENDOR, under penalty of perjury, certified that, except as noted below, he/she or any person associated therewith in the capacity of owner, partner, director, officer, manager:

- Is not currently under suspension, debarment, voluntary exclusion, or determination of ineligibility by any federal agency;
- Has not been suspended, debarred, voluntarily excluded or determined ineligible by any federal agency within the past three (3) years;
- Does not have a proposed debarment pending; and
- Has not been indicted, convicted, or had a civil judgment rendered against it by a court of competent jurisdiction in any matter involving fraud or official misconduct within the past three (3) years.

If there are any exceptions to the Certifications, insert the exceptions in the following space:

Exceptions will not necessarily result in denial of award, but will be considered in determining Vendor responsibility. For any exception noted above, indicate below to whom it applies, initiating agency, and dates of action.

Note: Providing false information may result in criminal prosecution or administrative sanctions.

Signature of Vendor

Date

ADDENDUM "D"

NONCOLLUSION AFFIDAVIT
(Public Contract Code Section 7106)

In accordance with Title 23 United States Code Section 112 and Public Contract Code 7106, _____
Name of Vendor

deposes and says that he or she is _____ of _____
Title Company Name

party making the foregoing bid, that the bid is not made in the interest of, or on behalf of, any undisclosed person, partnership, company, association, organization, or corporation; that the bid is genuine and not collusive or sham; that the bidder has not directly or indirectly induced or solicited any other bidder to put in a false or sham bid, and has not directly or indirectly colluded, conspired, connived, or agreed with any bidder or anyone else to put in a sham bid, or that anyone shall refrain from bidding; that the bidder has not in any manner, directly or indirectly, sought by agreement, communication, or conference with anyone to fix the bid price of the bidder or any other bidder, or to fix any overhead, profit or cost element of the bid price, or of that of any other bidder, or to secure any advantage against the public body awarding the contract of anyone interested in the proposed contract; that all statements contained in the bid are true; and, further, that the bidder has not, directly or indirectly, submitted his or her bid price or any breakdown thereof, or the contents thereof, or divulged information or data relative thereto, or paid, and will not pay, any fee to any corporation, partnership, company, association, organization, bid depository, or to any member or agent thereof to effectuate a collusive or sham bid.

Under penalty of perjury, the Vendor declares that neither the Vendor nor any subcontractor to be engaged by the Vendor for this project has been convicted of any offense referred to in the California Public Contract Code.

X

Signature of Vendor

Date

X

Address

ADDENDUM "E"
EQUAL OPPORTUNITY
(48CFR 52.22-26)

- A.** If, during any 12-month period (including the 12 months preceding the award of this Agreement), the Vendor has been or is awarded nonexempt Federal contracts and/or subcontracts that have an aggregate value in excess of \$10,000, the Vendor shall comply with subparagraphs (B)(1) through (11) below. Upon request, the Vendor shall provide information necessary to determine the applicability of this clause.
- B.** During performing this Agreement, the Vendor agrees as follows:
- 1.** The Vendor shall not discriminate against any employee or applicant for employment because of race, color, religion, sex, or national origin.
 - 2.** The Vendor shall take affirmative action to ensure that applicants are employed, and that employees are treated during employment, without regard to their race, color, religion, sex, or national origin. This shall include, but not be limited to (i) employment, (ii) upgrading, (iii) demotion, (iv) transfer, (v) recruitment or recruitment advertising, (vi) layoff compensation, and (viii) selection for training, including apprenticeship.
 - 3.** The Vendor shall post in conspicuous places available to employees and applicants for employment the notices to be provided by the Contracting Officer that explain this clause.
 - 4.** The Vendor shall, in all solicitations or advertisement for employees placed by or on behalf of the Vendor, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, or national origin.
 - 5.** The Vendor shall send, to each labor union or representative of workers with which it has a collective bargaining agreement or other contract or understanding, the notice to be provided by the Contracting Officer advising the labor union or workers' representative of the Vendor's commitments under this clause, and post copies of the notice in conspicuous places available to employees and applicants for employment.
 - 6.** The Vendor shall comply with Executive Order 11246, as amended, and the rules, regulations, and orders of the Secretary of Labor.
 - 7.** The Vendor shall furnish to the contracting agency all information required by Executive Order 11246, as amended, and by the rules, regulations, and orders of the Secretary of Labor. Standard Form 100 (EEO-1), or any successor form, is the prescribed form to be filed within 30 days following the award, unless filed within 12 months preceding the date of award.
 - 8.** The Vendor shall permit access to its books, records, and accounts by the contracting agency of the Office of Federal Contract Compliance Programs (OFCCP) for the purposed of investigation to ascertain the Vendor's compliance with the applicable rules regulations, and orders.
 - 9.** If the OFCCP determines that the Vendor is not in compliance with this clause or any rule, regulation, or order of the Secretary of Labor, this Agreement may be cancelled, terminated, or suspended in whole or in part and the Vendor may be declared ineligible for further Government contracts, under the procedures authorized in Executive Order 11246, as amended. In addition, sanctions may be imposed and remedies invoked against the Vendor as provided in Executive Order 11246, as amended, the rules, regulations, and orders of the Secretary of Labor, or as otherwise provided by law.
 - 10.** The Vendor shall include the terms and conditions of subparagraph (b)(1) through (11) of this clause in every subcontract or purchase order that is not exempted by the rules, regulations, or orders of the Secretary of Labor issued under Executive order 11246, as amended, so that these items and conditions will be binding upon each subcontractor or vendor.
 - 11.** The Vendor shall take such action with respect to any subcontract or purchase order as the contracting agency may direct as a means of enforcing these terms and conditions, including sanctions for noncompliance; provided, that if the Vendor becomes involved in, or is threatened with, litigation with a subcontractor or vendor as a result of any direction, the Vendor may request the United States to enter into the litigation to protect the interests of the United States.

Signature of Vendor

Date

ADDENDUM "F"

UTILIZATION OF WOMEN AND MINORITY BUSINESS ENTERPRISES

- A. It is the policy of the Government that women and minority owned business enterprises shall have the maximum practicable opportunity to participate in the performance of Government contracts.
- B. The Vendor agrees to use his/her best efforts to carry out this policy in the award of subcontracts to the fullest extent consistent with the efficient performance of this Agreement. As used in this Agreement, the term "minority business enterprise" means a business, at least 50 percent of which is owned by minority group members or, in case of publicly owned businesses, at least 51 percent of the stock of which is owned by women or minority group members. For the purposes of this definition, minority group members are Negroes, Spanish-speaking American persons, American-Oriental, American Indians, American-Eskimos, and American Aleuts. Vendors may rely on written representations by subcontractors regarding their status as minority business enterprises in lieu of an independent investigation.

Signature of Vendor

Date

ADDENDUM "G"

EQUAL OPPORTUNITY FOR SPECIAL DISABLED VETERANS, VETERANS OF THE VIETNAM ERA, AND OTHER ELIGIBLE VETERANS (52.222-35)(DEC 2001)

(a) Definitions. As used in this clause--

"All employment openings" means all positions except executive and top management, those positions that will be filled from within the Vendor's organization, and positions lasting 3 days or less. This term includes full-time employment, temporary employment of more than 3 days duration, and part-time employment.

"Executive and top management" means any employee--

(1) Whose primary duty consists of the management of the enterprise in which the individual is employed or of a customarily recognized department or subdivision thereof;

(2) Who customarily and regularly directs the work of two or more other employees;

(3) Who has the authority to hire or fire other employees or whose suggestions and recommendations as to the hiring or firing and as to the advancement and promotion or any other change of status of other employees will be given particular weight;

(4) Who customarily and regularly exercises discretionary powers; and

(5) Who does not devote more than 20 percent or, in the case of an employee of a retail or service establishment, who does not devote more than 40 percent of total hours of work in the work week to activities that are not directly and closely related to the performance of the work described in paragraphs (1) through (4) of this definition. This paragraph (5) does not apply in the case of an employee who is in sole charge of an establishment or a physically separated branch establishment, or who owns at least a 20 percent interest in the enterprise in which the individual is employed.

"Other eligible veteran" means any other veteran who served on active duty during a war or in a campaign or expedition for which a campaign badge has been authorized.

"Positions that will be filled from within the Vendor's organization" means employment openings for which the Vendor will give no consideration to persons outside the Vendor's organization (including any affiliates, subsidiaries, and parent companies) and includes any openings the Vendor proposes to fill from regularly established "recall" lists. The exception does not apply to a particular opening once an employer decides to consider applicants outside of its organization.

"Qualified special disabled veteran" means a special disabled veteran who satisfies the requisite skill, experience, education, and other job-related requirements of the employment position such veteran holds or desires, and who, with or without reasonable accommodation, can perform the essential functions of such position.

"Special disabled veteran" means--

(1) A veteran who is entitled to compensation (or who but for the receipt of military retired pay would be entitled to compensation) under laws administered by the Department of Veterans Affairs for a disability--

(i) Rated at 30 percent or more; or

(ii) Rated at 10 or 20 percent in the case of a veteran who has been determined under 38 U.S.C. 3106 to have a serious employment handicap (i.e., a significant impairment of the veteran's ability to prepare for, obtain, or retain employment consistent with the veteran's abilities, aptitudes, and interests); or

(2) A person who was discharged or released from active duty because of a service-connected disability.

"Veteran of the Vietnam era" means a person who--

(1) Served on active duty for a period of more than 180 days and was discharged or released from active duty with other than a dishonorable discharge, if any part of such active duty occurred--

(i) In the Republic of Vietnam between February 28, 1961, and May 7, 1975; or

(ii) Between August 5, 1964, and May 7, 1975, in all other cases; or

(2) Was discharged or released from active duty for a service-connected disability if any part of the active duty was performed--

(i) In the Republic of Vietnam between February 28, 1961, and May 7, 1975; or

ii) Between August 5, 1964, and May 7, 1975, in all other cases.

(b) General. (1) The Vendor shall not discriminate against the individual because the individual is a special disabled veteran, a veteran of the Vietnam era, or other eligible veteran, regarding any position for which the employee or

applicant for employment is qualified. The Vendor shall take affirmative action to employ, advance in employment, and otherwise treat qualified special disabled veterans, veterans of the Vietnam era, and other eligible veterans without discrimination based upon their disability or veterans' status in all employment practices such as--

- (i) Recruitment, advertising, and job application procedures;
- (ii) Hiring, upgrading, promotion, award of tenure, demotion, transfer, layoff, termination, right of return from layoff and rehiring;
- (iii) Rate of pay or any other form of compensation and changes in compensation;
- (iv) Job assignments, job classifications, organizational structures, position descriptions, lines of progression, and seniority lists;
- (v) Leaves of absence, sick leave, or any other leave;
- (vi) Fringe benefits available by virtue of employment, whether or not administered by the Vendor;
- (vii) Selection and financial support for training, including apprenticeship, and on-the-job training under 38 U.S.C. 3687, professional meetings, conferences, and other related activities, and selection for leaves of absence to pursue training;
- (viii) Activities sponsored by the Vendor including social or recreational programs; and
- (ix) Any other term, condition, or privilege of employment.

(2) The Vendor shall comply with the rules, regulations, and relevant orders of the Secretary of Labor issued under the Vietnam Era Veterans' Readjustment Assistance Act of 1972 (the Act), as amended (38 U.S.C. 4211 and 4212).

(c) Listing openings. (1) The Vendor shall immediately list all employment openings that exist at the time of the execution of this Agreement and those which occur during the performance of this Agreement, including those not generated by this Agreement, and including those occurring at an establishment of the Vendor other than the one where the Agreement is being performed, but excluding those of independently operated corporate affiliates, at an appropriate local public employment service office of the State wherein the opening occurs. Listing employment openings with the U.S. Department of Labor's America's Job Bank shall satisfy the requirement to list jobs with the local employment service office.

(2) The Vendor shall make the listing of employment openings with the local employment service office at least concurrently with using any other recruitment source or effort and shall involve the normal obligations of placing a bona fide job order, including accepting referrals of veterans and nonveterans. This listing of employment openings does not require hiring any particular job applicant or hiring from any particular group of job applicants and is not intended to relieve the Vendor from any requirements of Executive orders or regulations concerning nondiscrimination in employment.

(3) Whenever the Vendor becomes contractually bound to the listing terms of this clause, it shall advise the State public employment agency in each State where it has establishments of the name and location of each hiring location in the State. As long as the Vendor is contractually bound to these terms and has so advised the State agency, it need not advise the State agency of subsequent contracts. The Vendor may advise the State agency when it is no longer bound by this Agreement clause.

(d) Applicability. This clause does not apply to the listing of employment openings that occur and are filled outside the 50 States, the District of Columbia, the Commonwealth of Puerto Rico, the Commonwealth of the Northern Mariana Islands, American Samoa, Guam, the Virgin Islands of the United States, and Wake Island.

(e) Postings. (1) The Vendor shall post employment notices in conspicuous places that are available to employees and applicants for employment.

(2) The employment notices shall--

- (i) State the rights of applicants and employees as well as the Vendor's obligation under the law to take affirmative action to employ and advance in employment qualified employees and applicants who are special disabled veterans, veterans of the Vietnam era, and other eligible veterans; and
- (ii) Be in a form prescribed by the Deputy Assistant Secretary for Federal Contract Compliance Programs, Department of Labor (Deputy Assistant Secretary of Labor), and provided by or through the Contracting Officer.

(3) The Vendor shall ensure that applicants or employees who are special disabled veterans are informed of the contents of the notice (e.g., the Vendor may have the notice read to a visually disabled veteran, or may lower the posted notice so that it can be read by a person in a wheelchair).

(4) The Vendor shall notify each labor union or representative of workers with which it has a collective bargaining agreement, or other contract understanding, that the Vendor is bound by the terms of the Act and is

committed to take affirmative action to employ, and advance in employment, qualified special disabled veterans, veterans of the Vietnam era, and other eligible veterans.

(f) Noncompliance. If the Vendor does not comply with the requirements of this clause, the Government may take appropriate actions under the rules, regulations, and relevant orders of the Secretary of Labor issued pursuant to the Act.

(g) Subcontracts. The Vendor shall insert the terms of this clause in all subcontracts or purchase orders of \$25,000 or more unless exempted by rules, regulations, or orders of the Secretary of Labor. The Vendor shall act as specified by the Deputy Assistant Secretary of Labor to enforce the terms, including action for noncompliance.

Signature of Vendor

Date

ADDENDUM "H"

VENDOR'S CERTIFICATE REGARDING WORKER'S COMPENSATION

Labor Code Section 3700 provides:

"Every employer except the State and all political subdivisions or institutions thereof, shall secure the payment of compensation in one or more of the following ways:

"(a) By being insured against liability to pay compensation in one or to more than one of the insurers duly authorized to write compensation insurance in this State.

"(b) By securing from the Director of Industrial Relations a certificate of consent to self-insure, which may be given upon furnishing proof satisfactory to the Director of Industrial Relations of ability to self-insure and to pay any compensation that may become due to his employees."

I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for Workers Compensation or to undertake self-insurance in accordance with the provisions of that Code, and I will comply with those provisions before commencing the performance of the work of this Agreement.

(In accordance with Article 5 [commencing at Section 1860], Chapter 1, Part 7, Division 2 of the Labor Code, this certificate must be signed and filed with the awarding body prior to performing any work under this Agreement.)

ADDENDUM "I"
INSURANCE REQUIREMENTS

Insurance: Vendor shall procure, furnish and maintain for the duration of this Agreement the following types and limits of insurance ("basic insurance requirements") herein:

1. Automobile Liability Insurance, providing coverage on an occurrence basis for bodily injury, including death, of one or more persons, property damage and personal injury, with limits of not less than One Million Dollars (\$1,000,000) per occurrence; and the policy shall:
 - a. Provide coverage for owned, non-owned and hired autos.
 - b. Contain an additional insured endorsement in favor of Community Action Partnership of Kern, its board, officers, agents employees and volunteers.
2. Broad Form Commercial General Liability Insurance, ISO form CG00 01 11 85 or 88 providing coverage on an occurrence basis for bodily injury, including death, of one or more persons, property damage and personal injury, with limits of not less than One Million Dollars (\$1,000,000) per occurrence; and the policy shall:
 - a. Provide Contractual Liability coverage for the terms of this Agreement.
 - b. Contain an additional insured endorsement in favor in favor of Community Action Partnership of Kern, its board, officers, agents employees and volunteers.
3. Workers' compensation insurance with statutory limits and employer's liability insurance with limits of not less than One Million Dollars (\$1,000,000) per occurrence; and the policy shall contain a waiver of subrogation endorsement in favor of Community Action Partnership of Kern, its board, officers, agents employees and volunteers.

All policies required of the Vendor shall be primary insurance as to Community Action Partnership of Kern, its board, officers, agents employees and volunteers and any insurance or self-insurance maintained by Community Action Partnership of Kern, its board, officers, agents employees and designated volunteers shall be in excess of the Vendor's insurance and shall not contribute with it. Additional insured endorsement shall use ISO form CG20 10 11 85 (in no event with an edition date later than 1990).

Insurance is to be placed with insurers with a Bests' rating of no less than A:VII. Any deductibles, self-insured retentions or insurance in lesser amounts, or lack of certain types of insurance otherwise required by this Agreement, or insurance rated below Bests' A:VII, must be declared prior to execution of this Agreement and approved by the City of Bakersfield in writing.

All policies shall contain an endorsement providing Community Action Partnership of Kern with thirty (30) days written notice of cancellation or material change in policy language or terms. All policies shall provide that there shall be continuing liability thereon, notwithstanding any recovery on any policy.

The insurance required hereunder shall be maintained until all work required to be performed by this Agreement is satisfactorily completed.

Vendor shall furnish CAPK with a certificate of insurance and required endorsements evidencing the insurance required. CAPK may withdraw its offer of Agreement or cancel this Agreement if certificates of insurance and endorsements required have not been provided prior to the execution of this Agreement.

ADDENDUM "J"
MATERIAL AND WORKMANSHIP WARRANTY

Vendor hereby unconditionally guarantees that the Work performed will be done in accordance with the requirements of the Agreement therefore and further guarantees the Work of the Agreement to be and remain free of defects in workmanship and materials for a period of one (1) year from and after the completion of all Agreement obligations by the Vendor. The Vendor specifically waives any right to claim or rely on the statutory definition of completion set forth in Civil Code section 3086. The Vendor specifically acknowledges and agrees that completion shall mean the Vendor's complete performance of all Work required by the Agreement, amendments, change orders, construction change directives and punch lists, and CAPK's formal acceptance of the Project, without regard to prior occupancy, substantial completion doctrine, beneficial occupancy, or otherwise. The Vendor hereby agrees to repair or replace any and all Work, together with any adjacent Work which may have been damaged or displaced in so doing, that may prove to be not in accordance with the requirements of the Agreement or that may be defective in its workmanship or materials within the guarantee period specified, without any expense whatsoever to CAPK, ordinary wear and tear and unusual abuse and neglect only excepted.

The Vendor further agrees that within ten (10) calendar days after being notified in writing by CAPK of any Work not in accordance with the requirements of the Agreement or any defects in the Work, it will commence and prosecute with due diligence all Work necessary to fulfill the terms of this guarantee, and to complete the Work within a period of time stipulated in writing. In the event it fails to so comply, Vendor does hereby authorize CAPK to proceed to have such Work done at the Vendor's expense and it will pay the cost thereof upon demand. CAPK shall be entitled to all costs, including reasonable attorneys' fees, necessarily incurred upon the Vendor's refusal to pay the above costs.

The guarantee period for corrected defective work shall continue for a duration equivalent to the original guarantee period.

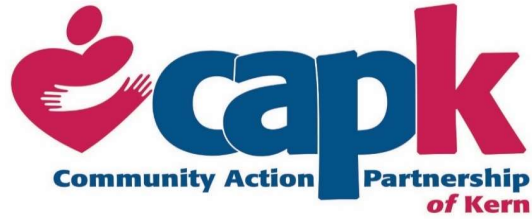
Notwithstanding the foregoing paragraph, in the event of an emergency constituting an immediate hazard to the health or safety of CAPK's clients, or its property, CAPK may undertake at the Vendor's expense without prior notice, all Work necessary to correct such hazardous condition when it was caused by the Work of the Vendor not being in accordance with the requirements of this Agreement, or being defective, and to charge the same to the Vendor as specified in the preceding paragraph. The guarantee set forth herein is not intended by the parties, nor shall it be construed, as in any way limiting or reducing CAPK's rights to enforce all terms of the Agreement referenced hereinabove or the time for enforcement thereof. This guarantee is provided in addition to, and not in lieu of, CAPK's rights on such Agreement.

ADDENDUM "K"
ADDITIONAL TERMS AND CONDITIONS

1. **TAXES.** The Vendor is solely responsible to pay all taxes and comply with all Federal, State, and local laws, ordinances, rules, regulations and lawful orders bearing on the performance of work.
2. **INSURANCE.** Vendor shall procure, furnish and maintain for the duration of this Agreement all insurances listed in Addendums G & H.
3. **ASSIGNMENT OF SUBCONTRACTING.** The Vendor may not assign or transfer this Agreement, or any interest therein or claim thereunder, or subcontract any portion of the work thereunder, without the prior written approval of CAPK. If CAPK consents to such assignment or transfer, the terms and conditions of this Agreement shall be binding upon any assignee or transferee. Any transfer shall be considered an addendum to this Agreement and must be included as so.
4. **TERMINATION FOR CONVENIENCE OF CAPK.** CAPK may terminate this Agreement at any time by giving written notice to the Vendor of such termination and specifying the effective date thereof. In that event, all finished or unfinished documents and other materials as described herein, at the option of CAPK, shall become its property. If the Agreement is terminated by CAPK as provided herein, the Vendor shall be entitled to receive just and equitable compensation for any satisfactory work completed on such documents and other materials. The Vendor hereby expressly waives any and all claims for damages or compensation arising under this Agreement except as set forth in this section in the event of such termination.
5. **CHANGES.** CAPK may from time to time, require changes in the scope of the services of the Vendor be performed hereunder. Such changes, including any increase or decrease in the amount of the Vendor's compensation which are mutually agreed upon by and between CAPK and the Vendor, shall be effective when incorporated in written amendments to the Agreement. Amendments shall be valid only after approval by Vendor and CAPK's Executive Director.
6. **CLAIMS.** All claims for money due or to become due to the Vendor from CAPK under this Agreement may not be assigned to a bank, trust company, or other financial institution without such approval. Notice, or requests, of any such assignment or transfer shall be furnished promptly in writing to CAPK.
7. **NOTICE.** Any notice or notices required or permitted to be given pursuant to this agreement may be personally served on the other party by the party giving such notice, or may be served by certified mail, return receipt requested.
8. **AFFIRMATIVE ACTION.** The Vendor agrees to abide by all State and Federal Affirmative Action policies and laws.
9. **DISPUTE RESOLUTION.** Any dispute arising regarding the interpretation or implementation of this Agreement, including any claims for breach of this Agreement, shall be resolved by submitting the claim for arbitration to the American Arbitration Association in accordance with its rules and procedures applicable to commercial disputes. The location of any arbitration hearing shall be Bakersfield, California, and any enforcement of the arbitrator's decision shall be brought in the Superior Court of the County of Kern, Bakersfield, California.
10. **EQUAL EMPLOYMENT OPPORTUNITY.** All hiring and other employment practices by the Vendor shall be non-discriminatory, based on merit and qualifications without regard to race, color, religion, national origin, ancestry, disability, medical condition, marital status, age or sex.
11. **SBE/MBE/WBE POLICY STATEMENT.** It is the policy of Community Action Partnership of Kern, consistent with Federal, State and local laws, to promote and encourage the development, participation, and continued expansion of Small Business Enterprises, Minority Business Enterprises and Women's Business Enterprises.
12. **CONFIDENTIALITY.** The Vendor shall use his or her best efforts to keep confidential any information obtained during the performance of this agreement.
13. **RESPONSIBILITY.** If Vendor is part of a corporation, the individual or individuals who sign this Agreement on behalf of the corporation are jointly responsible for performance of this Agreement.
14. **PROTEST BY VENDOR:** If the Vendor wishes to file a protest against CAPK for any action, the Vendor must do so in writing with CAPK within 72 hours after the action to be protested has occurred. All protests will be taken under advisement. Any protests received after that will not be recognized.
15. **CONFLICT OF INTEREST:** In accordance with California Public Contract Code 10410, no officer or employee of CAPK shall engage in any employment, activity or enterprise from which the officer or employee receives compensation or has a financial interest in this agreement, which may be in whole, or in part, sponsored or funded by a Local, State, or Federal Agency.

Also, no relative of an employee of CAPK may enter into or bid on a Agreement while said employee is still employed by CAPK. No relative of an employee of CAPK may bid on a Agreement until 12 months after the date said employee of CAPK has left employment of CAPK, either voluntarily or involuntarily.

It is contrary to Policy for any CAPK employee to personally solicit, demand or receive any gratuity of any kind from a Vendor in connection with any decision affecting a CAPK purchase or Agreement for services. Thus, if such a case were to occur, the Vendor may file a protest with CAPK as specified in the section titled "Protest by Vendor."



BUDGET AND FINANCE COMMITTEE

JUNE 18, 2024

FINANCIAL REPORT

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**COMMUNITY ACTION PARTNERSHIP OF KERN
SCHEDULE OF PROGRAMS (FUNDS)
FOR THE PERIOD MARCH 1, 2024 THROUGH FEBRUARY 28, 2025**

A1

PROGRAM (COMPONENT)	AMOUNT	CFDA #	GRANT NUMBER	PROGRAM YEAR	FUND#	FUNDING SOURCE
<u>UNRESTRICTED</u>						
GENERAL FUND			NOT APPLICABLE	03/01/24 - 02/28/25	501	NOT APPLICABLE
DISCRETIONARY FUND			NOT APPLICABLE	03/01/24 - 02/28/25	502	NOT APPLICABLE
FOOD BANK			NOT APPLICABLE	03/01/24 - 02/28/25	504	SHARED MAINTENANCE, MEMBERSHIP FEES, DONATIONS, ETC.
FOOD BANK EXPANSION			NOT APPLICABLE	03/01/24 - 02/28/25	505	DONATIONS
ENERGY			NOT APPLICABLE	03/01/24 - 02/28/25	524	NOT APPLICABLE
SHAFTER YOUTH CENTER			NOT APPLICABLE	03/01/24 - 02/28/25	527	DONATIONS, RENTAL INCOME
FRIENDSHIP HOUSE			NOT APPLICABLE	03/01/24 - 02/28/25	531	DONATIONS, RENTAL INCOME
EAST KERN FAMILY RESOURCE CENTER			NOT APPLICABLE	03/01/24 - 02/28/25	533	DONATIONS
OASIS FAMILY RESOURCE CENTER			NOT APPLICABLE	03/01/24 - 02/28/25	534	DONATIONS
211			NOT APPLICABLE	03/01/24 - 02/28/25	536	FEE FOR SERVICE
M STREET NAVIGATION CENTER			NOT APPLICABLE	03/01/24 - 02/28/25	541	DONATIONS
TAX ASSISTANCE			NOT APPLICABLE	03/01/24 - 02/28/25	545	DONATIONS
FUND RAISING			NOT APPLICABLE	03/01/24 - 02/28/25	595	DONATIONS
<u>RESTRICTED</u>						
EARLY HEAD START/HEAD START - NO COST EXTENSION	39,182,883	93.600	09CH011132-05	03/01/23 - 02/28/25	108/109/117	U S DEPT OF HEALTH & HUMAN SERVICES
EARLY HEAD START/HEAD START	17,869,274	93.600	09CH012489-01	03/01/24 - 02/28/25	108/109/117	
HUD - COORDINATED ENTRY SYSTEM	236,838	14.267	CA1799L9D042204	08/01/23 - 07/31/24	160	U S DEPT OF HOUSING AND URBAN DEVELOPMENT OFFICE OF COMMUNITY PLANNING AND DEVELOPMENT
VITA	258,775	21.009	24VITAA0111	10/01/23 - 09/30/24	149	U S DEPT OF THE TREASURY - INTERNAL REVENUE SERVICE
CSBG (COMMUNITY SERVICES BLOCK GRANT)	1,791,327	93.569	24F - 3015	01/01/24 - 12/31/24	103	U S DEPT OF HEALTH & HUMAN SERVICES - STATE OF DEPT OF COMMUNITY SERVICES AND DEVELOPMENT
LIHEAP (LOW-INCOME HOME ENERGY ASSISTANCE PROGRAM)	7,629,640	93.568	24B-2012	11/01/23 - 06/30/25	122-34	U S DEPT OF HEALTH & HUMAN SERVICES - STATE OF DEPT OF COMMUNITY SERVICES AND DEVELOPMENT
SLIHEAP (SUPPLEMENTAL LOW-INCOME HOME ENERGY ASSISTANCE PROGRAM)	284,366	93.568	23Q-5561	05/01/23 - 05/31/24	122-44	U S DEPT OF HEALTH & HUMAN SERVICES - STATE OF CALIFORNIA, DEPT OF COMMUNITY SERVICES AND DEVELOPMENT
ESLIHEAP (EMERGENCY SUPPLEMENTAL LOW-INCOME HOME ENERGY ASSISTANCE PROGRAM)	5,432,583	93.568	22J-5716	04/15/23 - 05/31/25	122-43	U S DEPT OF HEALTH & HUMAN SERVICES - STATE OF CALIFORNIA, DEPT OF COMMUNITY SERVICES AND DEVELOPMENT

**COMMUNITY ACTION PARTNERSHIP OF KERN
SCHEDULE OF PROGRAMS (FUNDS)
FOR THE PERIOD MARCH 1, 2024 THROUGH FEBRUARY 28, 2025**

PROGRAM (COMPONENT)	AMOUNT	CFDA #	GRANT NUMBER	PROGRAM YEAR	FUND#	FUNDING SOURCE
DOE (DEPARTMENT OF ENERGY) BIL (BIPARTISAN INFRASTRUCTURE LAW)	3,000,000	81.042	22P-7010	06/01/23 - 06/30/27	123-67	U S DEPT OF HEALTH & HUMAN SERVICES - STATE OF CALIFORNIA, DEPT OF COMMUNITY SERVICES AND DEVELOPMENT
LIHWAP (LOW INCOME HOUSEHOLD WATER ASSISTANCE PROGRAM)	537,098	93.499	21Z-9556	04/01/22 - 3/31/24	124	U S DEPT OF HEALTH & HUMAN SERVICES - STATE OF CALIFORNIA, DEPT OF COMMUNITY SERVICES AND DEVELOPMENT
GENERAL CENTER CHILD CARE	611,225	93.575	CCTR - 3063	07/01/23 - 06/30/24	253	U S DEPT OF HEALTH & HUMAN SERVICES - STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES
GENERAL CENTER CHILD CARE	275,855	93.596	CCTR - 3063	07/01/23 - 06/30/24	253	U S DEPT OF HEALTH & HUMAN SERVICES - STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES
MIGRANT ALTERNATIVE PAYMENT	5,466,652	93.575	CMAP - 3000	07/01/23 - 06/30/24	261	U S DEPT OF HEALTH & HUMAN SERVICES - STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES
NEOPB CAL FRESH HEALTHY LIVING	1,903,731	10.561	23-10317	10/01/23 - 09/30/24	145	U S DEPT OF AGRICULTURE - STATE OF CALIFORNIA DEPT OF PUBLIC HEALTH, NUTRITION EDUCATION AND OBESITY PREVENTION BRANCH
211 HOSPITAL PREPAREDNESS PROGRAM - EMERGENCY RESPONSE & SURGE CAPABILITY	10,000	93.074	659 - 2017	PENDING	186	U S DEPT OF HEALTH & HUMAN SERVICES - STATE OF CALIFORNIA, DEPT OF HEALTH SERVICES, COUNTY OF KERN, DEPT OF PUBLIC HEALTH
EFAP (EMERGENCY FOOD ASSISTANCE PROGRAM)	146,294	10.568/ .569	15 - MOU - 00118	10/01/23 - 09/30/24	105/111	U S DEPT OF AGRICULTURE - STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES
EFAP REACH AND RESILIENCY	96,159	10.568	15 - MOU - 00118	06/13/22 - 06/30/24	105-103	U S DEPT OF AGRICULTURE - STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES
EFAP REACH AND RESILIENCY Round 2	229,526	10.568	15 - MOU - 00118	07/01/23 - 06/30/25	105-105	U S DEPT OF AGRICULTURE - STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES
EFAP COMMUNITY CREDIT CORPORATION Phase 1, 2, and 3	99,138	10.187	15 - MOU - 00118	00/00/00 - 09/30/24	105-106	U S DEPT OF AGRICULTURE - STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES
SNFMP (SENIOR FARMERS MARKET NUTRITION PROGRAM)	17,000	10.576		7/1/2020 - TBD	113	U S DEPT OF AGRICULTURE - STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES
EF&S Phase 40	56,733	97.024		4/1/2022 - 5/31/2023	114	U S DEPT OF AGRICULTURE - STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES
LOCAL FOOD PURCHASE ASSISTANCE PROGRAM (LFPA)	815,097	10.182		PENDING	131	U S DEPT OF AGRICULTURE - STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES
SAFE CAMPING - COUNTY OF KERN	1,275,824	21.027		7/1/2023 - 6/30/2024	142-000	U S DEPT OF TREASURY CORONAVIRUS STATE AND LOCAL FISCAL RECOVERY FUNDS (CSLFRF) FROM AMERICAN RESCUE PLAN, COUNTY OF KERN
CSFP (COMMODITY SUPPLEMENTAL FOOD PROGRAM)	453,040	10.565	MOU-20-6003	10/01/23 - 09/30/24	147	U S DEPT OF AGRICULTURE - STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES

**COMMUNITY ACTION PARTNERSHIP OF KERN
SCHEDULE OF PROGRAMS (FUNDS)
FOR THE PERIOD MARCH 1, 2024 THROUGH FEBRUARY 28, 2025**

PROGRAM (COMPONENT)	AMOUNT	CFDA #	GRANT NUMBER	PROGRAM YEAR	FUND#	FUNDING SOURCE
CHILD AND ADULT CARE FOOD PROGRAM (CACFP) - KERN & SAN JOAQUIN	BASED ON MEALS SERVED	10.558	15 - 1248 - OJ	10/01/23 - 09/30/24	112/139	U S DEPT OF AGRICULTURE - STATE OF CALIFORNIA, DEPT OF EDUCATION
WIC (WOMEN, INFANTS & CHILDREN)	4,273,247	10.557	22 - 10236	10/01/23 - 09/30/24	115	U S DEPT OF AGRICULTURE - STATE OF CALIFORNIA, DEPT OF PUBLIC HEALTH
ASTHO VACCINE EQUITY PROJECT	575,000 145,000	93.185	00-FE-3400-01-00 00-FE-3400-03-00	05/01/22 - 07/31/23 09/01/23 - 07/30/24	151	US DEPARTMENT OF HEALTH AND HUMAN SERVICES / CENTERS OF DISEASE CONTROL AND PREVENTION, ASSOCIATION OF STATE AND TERRITORIAL HEALTH OFFICIALS (ASTHO)
SUPPLEMENTAL NUTRITION ASSISTANCE PROGRAM (SNAP) AKA CALFRESH PROGRAM	55,428	10.561	22 - CF - SUB - KERN	10/01/23 - 09/30/24	164	U S DEPT OF AGRICULTURE - STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES, INFO LINE OF SAN DIEGO dba 211 SAN DIEGO
HUD COMMUNITY PROJECT FUNDING - FOOD BANK EXPANSION	3,000,000	14.251	B-22-CP-CA-0119	11/01/22 - 08/31/30	168	DEPARTMENT OF URBAN HOUSING AND DEVELOPMENT
QUALITY RATING AND IMPROVEMENT SYSTEM (QRIS) - SAN JOAQUIN	20,000	84.412	N/A	07/01/23 - 06/30/24	117-005	U.S. DEPT OF EDUCATION - STATE OF CALIFORNIA, DEPT OF EDUCATION - FIRST 5 CALIFORNIA, COUNTY OF SAN JOAQUIN, FIRST 5 SAN JOAQUIN, RACE TO THE TOP
CALCAPA DIAPER DISTRIBUTION PILOT	125,000	93.647	90EDA0009-DDDRP	10/01/23 - 04/30/25	191	U.S. DEPT OF SOCIAL SERVICES, CAL CAPA
BCSD CA SCHOOL COMMUNITY PARTNERSHIP	500,000	N/A		08/03/2022 - 06/30/2027	205	STATE OF CALIFORNIA, DEPT OF EDUCATION, BAKERSFIELD CITY SCHOOL DISTRICT (BCSD)
KCCD CERF REGIONAL CONVENER	160,000	N/A		03/06/23 - 09/30/24	208	STATE OF CALIFORNIA - EMPLOYMENT DEVELOPMENT DEPARTMENT, KERN COMMUNITY COLLEGE DISTRICT
KCCD CALIFORNIA WORKFORCE DEVELOPMENT BOARD (CWDB) HIGH ROAD TRAINING PARTNERSHIP RESILIENT (HRTPR) WORKFORCE FUND	75,000	N/A		10/01/23 - 03/30/26	209	STATE OF CALIFORNIA - CALIFORNIA WORKFORCE DEVELOPMENT BOARD, KERN COMMUNITY COLLEGE DISTRICT
CFDA - HEALTHY REFRIGERATION PROGRAM GRANT (HRPG)	73,862	N/A	23-0821-000-SG	04/01/24 - 03/31/25	218	STATE OF CALIFORNIA, CALIFORNIA DEPARTMENT OF FOOD AND AGRICULTURE (CFDA)
CITY OF BAKERSFIELD - FHCC SPORTS FIELD	1,000,000	N/A	2023 - 073	07/01/2022 - 07/30/2026	231	STATE OF CALIFORNIA, DEPT OF PARKS AND RECREATION, CITY OF BAKERSFIELD
CITY OF BAKERSFIELD - CALVIP OUTREACH	225,000	N/A	2023-244	10/11/23 - 12/31/25	243	STATE OF CALIFORNIA, CORRECTIONS PLANNING AND GRANTS PROGRAMS, OFFICE OF GRANT AND LOCAL RESOURCES, CITY OF BAKERSFIELD
CITY OF BAKERSFIELD CALVIP	578,731	N/A	2022-199	9/21/22-12/31/25	247	STATE OF CALIFORNIA, CORRECTIONS PLANNING AND GRANTS PROGRAMS, OFFICE OF GRANT AND LOCAL RESOURCES, CITY OF BAKERSFIELD

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**COMMUNITY ACTION PARTNERSHIP OF KERN
SCHEDULE OF PROGRAMS (FUNDS)
FOR THE PERIOD MARCH 1, 2024 THROUGH FEBRUARY 28, 2025**

PROGRAM (COMPONENT)	AMOUNT	CFDA #	GRANT NUMBER	PROGRAM YEAR	FUND#	FUNDING SOURCE
SAN JOAQUIN COE GENERAL CHILD CARE (CCTR)	2,458,117	N/A	N/A	07/01/23 - 06/30/24	248	STATE OF CALIFORNIA, DEPT OF EDUCATION - SAN JOAQUIN COUNTY OFFICE OF EDUCATION, EARLY CHILDHOOD EDUCATION
CSPP QRIS BLOCK GRANT	17,990		N/A	07/01/23 - 06/30/24	258-005	STATE OF CALIFORNIA, DEPT OF EDUCATION - KERN COUNTY SUPERINTENDENT OF SCHOOLS, KERN EARLY STARS
CDSS CHILD CARE FACILITIES	249,637		FGRT-22-IGPMRR-0828-A1	08/16/22 - 06/30/24	260	STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES
MIGRANT ALTERNATIVE PAYMENT	23,809,862		CMAF - 3000	07/01/23 - 06/30/24	261	STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES
GENERAL CENTER CHILD CARE	3,043,423		CCTR - 3063	07/01/23 - 06/30/24	253	STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES
CALIFORNIA STATE PRESCHOOL PROGRAM	7,087,664 7,198,002		CSPP - 3124 CSPP - 4122	07/01/23 - 06/30/24 07/01/24 - 06/30/25	258	STATE OF CALIFORNIA, DEPT OF EDUCATION
MIGRANT CHILD CARE	291,239		CMIG - 3004	07/01/23 - 06/30/24	250	STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES
MIGRANT SPECIALIZED SERVICES	40,079		CMSS - 3004	07/01/23 - 06/30/24	252	STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES
CAL EITC FREE TAX PREPARATION ASSISTANCE GRANT	2,304,654		21T-1015	12/01/21 - 06/30/24	234	STATE OF CALIFORNIA, DEPT OF COMMUNITY SERVICES AND DEVELOPMENT
HOME VISIT INITIATIVE (COUNTY OF KERN)	4,874,043		022-2024	07/01/23 - 06/30/24	270	STATE OF CALIFORNIA, DEPT OF HUMAN SERVICES, COUNTY OF KERN
POSITIVE YOUTH DEVELOPMENT SERVICES (COUNTY OF KERN)	70,000		216-2023	07/01/23 - 06/30/24	271	STATE OF CALIFORNIA, DEPT OF HUMAN SERVICES, COUNTY OF KERN
POSITIVE YOUTH DEVELOPMENT SERVICES (COUNTY OF KERN) - MEDI-CAL	311,248		217-2023	07/01/23 - 06/30/24	274	STATE OF CALIFORNIA, DEPT OF HUMAN SERVICES, COUNTY OF KERN
COUNTY OF KERN LOW BARRIER HOMELESS SHELTER OPERATIONAL	2,715,812		017-2020	07/01/20-06/30/21	275-000	STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES, COUNTY OF KERN
BAKERSFIELD KERN REGIONAL HOMELESS COLLABORATIVE HOMELESS HOUSING ASSISTANCE AND PREVENTION (HHAP)	78,000 200,000 300,000 200,000		N/A 2022-017 2023-302	10/01/20 - 09/30/23 08/01/22 - 01/31/24 05/01/23 - 06/30/26 12/01/23 - 12/31/25	276 276-72 276-73 276-005-74	STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES, BAKERSFIELD REGIONAL HOMELESS COLLABORATIVE

**COMMUNITY ACTION PARTNERSHIP OF KERN
SCHEDULE OF PROGRAMS (FUNDS)
FOR THE PERIOD MARCH 1, 2024 THROUGH FEBRUARY 28, 2025**

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PROGRAM (COMPONENT)	AMOUNT	CFDA #	GRANT NUMBER	PROGRAM YEAR	FUND#	FUNDING SOURCE
FOOD BANK CAPACITY PROGRAM - FOOD BANK EXPANSION	4,859,606		SGRT-22-0012	07/01/21 - 06/30/26	215-100	STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES
TAX CHECK - OFF (FOOD BANK)	13,749		15 MOU - 00118	07/01/22 - 06/30/23	216-000	STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES
STATE EMERGENCY FOOD ASSISTANCE (FOOD BANK) CAL FOOD	256,506		MOU-22-00118	07/01/23 - 04/30/24	216-087	STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES
STATE EMERGENCY FOOD ASSISTANCE (FOOD BANK) DROUGHT FOOD ASSISTANCE	339,726		MOU-22-00118	07/01/23 - 06/30/24	216-088	STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES
STATE EMERGENCY FOOD ASSOSTANCE CAL FOOD ONE-TIME FUNDS	3,669,360		N/A	07/01/22 - 04/30/25	216-102	STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES
STATE EMERGENCY FOOD ASSOSTANCE CAL FOOD ONE-TIME FUNDS ROUND 2	1,727,122		MOU-22-00118	07/01/23 - 04/30/25	216-104	STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES
BOARD OF STATE AND COMMUNITY CORRECTIONS WARM HAND-OFF	750,000		BSCC 1012-22	10/01/22 - 04/30/26	277	STATE OF CALIFORNIA, BOARD OF STATE AND COMMUNITY CORRECTIONS
FIRST 5 KERN - HELPLINE 211	93,282		2020.2.05	07/01/23 - 06/30/24	288	STATE OF CALIFORNIA, FIRST 5 CALIFORNIA, COUNTY OF KERN, FIRST 5 KERN
FIRST 5 KERN EAST KERN FAMILY RESOURCE CENTER	147,799		2020.2.06	07/01/23 - 06/30/24	281	STATE OF CALIFORNIA, FIRST 5 CALIFORNIA, COUNTY OF KERN, FIRST 5 KERN
FIRST 5 KERN - HELP ME GROW	256,718		2020.1.06	07/01/23 - 06/30/24	284	STATE OF CALIFORNIA, FIRST 5 CALIFORNIA, COUNTY OF KERN, FIRST 5 KERN
FIRST 5 KERN - RIDGECREST FAMILY RESOURCE CENTER	173,165		2020.2.18	07/01/23 - 06/30/24	286	STATE OF CALIFORNIA, FIRST 5 CALIFORNIA, COUNTY OF KERN, FIRST 5 KERN
BKRHC - ENCAMPMENT RESOLUTION FUNDING	139,968		2023-307	12/01/23 - 12/30/25	293	STATE OF CALIFORNIA, CALIFORNIA INTERAGENCY COUNCIL ON HOMELESSNESS, BAKERSFIELD KERN REGIONAL HOMELES COLLABORTIVE
COUNTY OF KERN - PPSA COVID-19	116,000	93.323	N/A	08/01/23 - 06/30/24	305	DEPARTMERN OF HEALTH AND HUMAN SERVICES, COUNTY OF KERN, HEALTH DEPARTMENT
COUNTY OF KERN HELPLINE 211	45,000		TBD	07/01/23 - 06/30/24	389	COUNTY OF KERN
READY KERN	1,126		N/A	07/01/23 - 06/30/24	366	COUNTY OF KERN, FIRE DEPT - OFFICE OF EMERGENCY SERVI
DAY ONE FAMILIES FUND	5,000,000		N/A	12/01/23 - 11/30/27	410	DAY ONE FAMILIES FUND
211 LA County	15,000		N/A	07/01/23 - 06/30/24	536-230	CALIFORNIA 211 PROVIDERS NETWORK

**COMMUNITY ACTION PARTNERSHIP OF KERN
SCHEDULE OF PROGRAMS (FUNDS)
FOR THE PERIOD MARCH 1, 2024 THROUGH FEBRUARY 28, 2025**

PROGRAM (COMPONENT)	AMOUNT	CFDA #	GRANT NUMBER	PROGRAM YEAR	FUND#	FUNDING SOURCE
211 KINGS COUNTY	22,868		N/A	07/01/22 - 06/30/23	536-231	KINGS UNITED WAY
211 TULARE COUNTY	63,017		N/A	07/01/22 - 06/30/23	536-232	UNITED WAY OF TULARE COUNTY
211 STANISLAUS COUNTY	93,600		N/A	07/01/22 - 06/30/23	536-234	UNITED WAY OF STANISLAUS COUNTY
211 FRESNO AND MADERA COUNTIES	96,737		N/A	01/01/23 - 12/31/23	536-235	UNITED WAY OF FRESNO AND MADERA COUNTIES
211 MERCED & MARIPOSA	25,910		N/A	07/1/22 - 06/30/23	536-235	UNITED WAY OF MERCED & MARIPOSA COUNTIES
KAISER PERMANENTE MEDICAID REDETERMINATIONS	90,000		N/A	08/01/23 - 07/31/24	419	KAISER PERMANENTE
FEEDING AMERICA SERVICE INSIGHTS	100,000		N/A	01/01/23 - TBD	423	FEEDING AMERICA SERVICE INSIGHTS
FOOD BANK FREE FARMERS MARKET - WASCO	150,000		N/A	12/01/23 - 11/30/24	467	THE WONDERFUL COMPANY FOUNDATION
FARMWORKERS INITIATIVE	25,000		N/A	01/01/18 - TBD	456	BANK OF THE WEST
PG&E - FOOD BANK	33,080		N/A	08/25/22 - TBD	494	PACIFIC GAS AND ELECTRIC
KERN FAMILY HEALTH SYSTEMS CAL AIM	PER VISIT			07/01/22 - TBD	550	KERN FAMILY HEALTH SYSTEMS
KERN FAMILY HEALTH SYSTEMS CAL AIM EAST KERN FAMILY RESOURCE CENTER	PER VISIT			06/01/24 - TBD	553	KERN FAMILY HEALTH SYSTEMS

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COMMUNITY ACTION PARTNERSHIP OF KERN
FUNCTIONAL CLASSIFICATIONS BY FUND
FISCAL YEAR 2023/24

Abila Fund #	Fund Name	PROGRAM SERVICES				SUPPORT SERVICES	
		Education	Nutrition	Energy Conservation	Community Services	Discretionary/ Fund Raising	General & Admin
103	Community Services Block Grant (CSBG)	X	X		X		X
501	General Fund				X		X
800	GAAP Fund						X
910	Community Development Pool				X		
915	Operations Pool			X	X		X
920	Facilities Pool						X
925	Health & Nutrition Pool	X	X		X		
999	Indirect Fund						X
502	Discretionary Fund					X	
595	Fund Raising					X	
108	Early Head Start	X					
109	Head Start	X					
117	Early Head Start San Joaquin	X					
117-005	EHS San Joaquin QRIS	X					
248	San Joaquin COE General Child Care (CCTR)	X					
250	Migrant Child Care	X					
252	Migrant Specialized	X					
253	General Child Care	X					
253-005	CCTR - QRIS	X					
258	California State Preschool (CSPP)	X					
258-005	CSPP QRIS	X					
260	Child Care Facilities	X					
261	Migrant Alternative Payment	X					
262/265	Child Development Reserve	X					
270	Home Visit Initiative	X					
112	Child Care Food Program (CACFP)		X				
115	Women, Infants & Children		X				
145	NEOPB Cal Fresh		X				
139	CACFP - San Joaquin		X				
	<u>Food Bank</u>		X				
105	Emergency Food Assistance		X				
111	USDA Commodities		X				
114	Emergency Food & Shelter		X				
135	County of Kern CARES Food Delivery Program		X				
147	Commodity Supplemental Food Program		X				
175-032	CSBG Discretionary - Ridgecrest		X				
215	Food Bank Capacity Project		X				
216-000	Food Bank Tax Check-Off		X				
216-087	State Emergency Food Assistance		X				
413	Resnick Foundation		X				
422	Feeding America Senior Hunger		X				
423	Feeding America Service Insights		X				
475	Wonderful Company Food Bank Expansion		X				
485	Southern California Gas Company (Solar)		X				
461	CAFB Food Access for Farmworkers Initiative		X				
467	Wonderful Company Foundation		X				
504	Food Bank		X				
505	Food Bank - Expansion		X				

COMMUNITY ACTION PARTNERSHIP OF KERN
FUNCTIONAL CLASSIFICATIONS BY FUND
FISCAL YEAR 2023/24

Abila Fund #	Fund Name	PROGRAM SERVICES				SUPPORT SERVICES	
		Education	Nutrition	Energy Conservation	Community Services	Discretionary/ Fund Raising	General & Admin
	<u>Energy</u>						
122	Low Income Home Energy Assistance			X			
123	Dept of Energy Weatherization			X			
124	Low Income Home Water Assistance			X			
241	LIWP Solar PV Pilot			X			
245	LIWP Single Family			X			
484	DAP (Disgorgement Assistance Program)			X			
494	PG&E			X			
524	Energy			X			
	<u>VITA (Volunteer Income Tax Assistance)</u>						
149	Internal Revenue Service - VITA				X		
234	CalEITC				X		
	<u>East Kern Family Resource Center</u>						
171	Economic Empowerment				X		
280	Differential Response				X		
281	First 5 East Kern Family Resource				X		
286	First 5 Oasis Family Resource Center				X		
454	Dignity Health East Kern Health Link				X		
501-005	EKFRC: KHS Emergency Closet				X		
533	East Kern Family Resource Center				X		
534	Oasis Family Resource Center				X		
	<u>Youth Services</u>						
120	Information & Education				X		
271	Positive Youth Development Svcs				X		
274	Positive Youth Development Svcs-Medi-Cal				X		
448	Wells Fargo Foundation				X		
527	Shafter Youth Center				X		
527-068	SYC - Robotics/STEM				X		
527-260	SYC - KHS Make Bakersfield				X		
531	Friendship House Community Center				X		
531-068	FHCC - Robotics/STEM				X		
531-070	FHCC - Aggression Replacement Training				X		
531-260	FHCC - KHS Museum on the Move				X		
	<u>Homeless Services</u>						
141	ESG CARES Act Homeless Services				X		
142	County of Kern LBNC - Safe Camping				X		
160	HUD Coordinated Entry System				X		
275	County of Kern LBNC				X		
276	BKRHC HHAP				X		
278	City of Bakersfield HHAP				X		
292	United Way Stanislaus CES				X		
550	CalAIM Homeless Prevention Services				X		

COMMUNITY ACTION PARTNERSHIP OF KERN
FUNCTIONAL CLASSIFICATIONS BY FUND
FISCAL YEAR 2023/24

Abila Fund #	Fund Name	PROGRAM SERVICES				SUPPORT SERVICES	
		Education	Nutrition	Energy Conservation	Community Services	Discretionary/ Fund Raising	General & Admin
	<u>2-1-1</u>						
164	Cal Fresh				X		
186	2-1-1 Hospital Preparedness Program				X		
284	First 5 Kern Help Me Grow				X		
288	First 5 Kern 2-1-1				X		
366	ReadyKern				X		
389	County of Kern 2-1-1				X		
428	2-1-1 United Way				X		
428-240	United Way - Coordinate Entry System				X		
429	Southern CA Gas CRM Development Program				X		
430	Goodwill Industries - CA COVID-19 Call Ctr				X		
431	United Way - COVID-19 Comm Resp & Relief				X		
536-231	2-1-1: Kings County				X		
536-232	2-1-1: Tulare County				X		
536-233	2-1-1: Merced County				X		
536-234	2-1-1: Stanislaus County				X		
536-260	2-1-1: KHS Homeless Collaborative				X		
	<u>Other</u>						
151	ASTHO Vaccine Equity				X		
205	BCSD Community School Partnership Program				X		

COMMUNITY ACTION PARTNERSHIP OF KERN
LINE OF CREDIT ADVANCES AND REPAYMENTS
 FISCAL YEAR 2023/24

Date	Advance Amount	Repayment Amount	No. of Days Borrowed	Interest Expense	Interest Rate
03/31/24	n/a				
04/30/24	n/a				

Note 1: Line of Credit agreement was entered into with Wells Fargo Bank as of January 15, 2023 for \$1.5 million during January , February, July, August 2023 and will decrease to \$350,000 during March - June 2023, Sept - Dec 2023. This agreement will terminate on January 15, 2024. A varied amount decrease to better manage the cash flow need during peak months.

LINE OF CREDIT COMMITMENT FEE (Based on the daily unused amount of the line of credit calculated quarterly)

Period	No. of Days in Period	Commitment Fee	Interest Rate
12/31/23 - 3/31/24	90 days	\$ 1,875.00	9.18%
04/01/24 - 6/30/24	90 days		
07/01/24 - 9/30/24	90 days		
10/01/24 - 12/31/24	90 days		

Note 3: The interest expense and commitment fee are automatically deducted from CAPK's operating bank account at Wells Fargo Bank.

COMMUNITY ACTION PARTNERSHIP OF KERN OPERATING CASH SUMMARY AS OF APRIL 30, 2024	
PROGRAM (FUND)	CASH BALANCE
CHILD AND ADULT CARE FOOD PROGRAM	25,042.10
HEAD START/EARLY HEAD START	1,959,942.14
SUBTOTAL	1,984,984.24
GENERAL CHILD CARE	(547,461.85)
MIGRANT A/P	5,443,299.18
Child Development Reserve Fund No. 1	0.00
Child Development Reserve Fund No. 2	0.00
MIGRANT CHILD CARE	(8,973.34)
MIGRANT SPECIALIZED SERVICES	5,010.00
SAN JOAQUIN COE GENERAL CHILD CARE	(254,855.79)
STATE PRESCHOOL	(611,083.22)
SUBTOTAL	4,025,934.98
COMMODITY SUPPLEMENTAL FOOD PROGRAM	30,992.42
EF&S	0.00
EFAP	16,746.93
HUD CPF Food Bank Expansion	51,942.77
FEEDING AMERICA SERVICE INSIGHTS	(17,696.42)
FOOD BANK	3,516.69
FOOD BANK EXPANSION	(36,395.73)
FOOD BANK CAPACITY PROGRAM	(156,255.60)
FOOD BANK - STATE	(398,825.87)
SOUTHERN CA GAS COMPANY	0.00
WONDERFUL FOOD BANK EXPANSION	(258,829.39)
WONDERFUL FOUNDATION	(13,405.10)
SUBTOTAL	(778,209.30)
ENERGY	(71,261.60)
LIHEAP	(615,681.96)
DOE	(3,172.15)
LIWHAP	4,743.97
PG&E	0.00
TRANSFER NEGATIVE BALANCE	685,371.74
SUBTOTAL	0.00
CENTRAL VALLEY SMALL BUSINESS DEVELOPMENT	0.00
SUBTOTAL	0.00
211	(75,824.30)
ARG III - Warm Handoff	(26,109.62)
BCSD CA COMMUNITY SCHOOL PARTNERSHIP (CCSPP)	24,255.98
KCCD CERF REGIONAL CONVENOR	16,215.28
KCCD CWDB High Road Training Partnership	(3,677.55)
BKRHC HOMELESS HOUSING ASSISTANCE & PREVENTION	(12,072.88)
BKRHC-Encampment Resolution	1,658.43
CALAIM HOMELESS PREVENTION SERVICES	24,104.33
CAL FRESH	(4,000.11)
CALEITC	(12,626.99)
CAPK FOUNDATION	6,557.99
Child Care Facilities	0.00
COST POOLS	(758,674.67)
COUNTY OF KERN LOW BARRIER HOMELESS CENTER	37,090.51
County of Kern - PPSA COVID-19	(3,300.88)
CSBG	158,232.60
CSBG - DISCRETIONARY	0.00
DIFFERENTIAL RESPONSE	(27.37)
DIGNITY HEALTH	0.00
DISCRETIONARY FUND	(695,921.12)
EAST KERN FAMILY RESOURCE CENTER	(2,593.06)
HOMELESS SAFE CAMPING - CSLRFR (ARPA)	(97,188.62)
Day 1 Families Housing Support	(1.75)
ASTHO VACCINE EQUITY	(17,523.26)
CITY OF BAKERSFIELD CAL VIP	(2,220.28)
FIRST 5 KERN 211	(4,505.50)
FIRST 5 KERN EAST KERN FAMILY RESOURCE CENTER	7,486.54
FIRST 5 HELP ME GROW	19,225.63
FIRST 5 RIDGECREST FAMILY RESOURCE CENTER	17,054.07
FRIENDSHIP HOUSE	845.19
City of Bakersfield - FHCC Sports Field	(10,988.00)
City of Bkfd-Cal VIP Outreach	(17,803.69)
FUNDRAISING	0.00
GENERAL FUND	100,848.58
GOODWILL IND-CA State 211 COVID-19 Call Cntr Response	0.00
HOME VISIT INITIATIVE (CO OF KERN)	107,894.64
HUD-COORDINATED ENTRY SYSTEM	5,899.77
Kaiser	(22,193.31)
INDIRECT FUND	2,192,713.03
IRS - VITA	87,295.78
TAX ASSISTANCE	(6,566.76)
M ST NAVIGATION CENTER	(1,565.56)
NEOPB CAL FRESH HEALTHY LIVING	(39,788.41)
POSITIVE YOUTH DEV SVC	(6,259.70)
POSITIVE YOUTH M	(12,708.28)
SHAFTER YOUTH CENTER	(5,136.20)
OASIS FAMILY RESOURCE CENTER	(1,540.54)
CalCAPA-Diaper Distribution Pilot	(1,292.98)
SIERRA FOUNDATION - ASTHMA MITIGATION	0.00
UNITED WAY 211	0.00
County of Kern - 211	(15.22)
WELLS FARGO FOUNDATION	0.00
WIC	626,860.84
LESS: ENERGY NEGATIVE BALANCE	(685,371.74)
ADD: LINE OF CREDIT	0.00
SUBTOTAL	906,740.84
TOTAL OPERATING CASH	6,139,450.76

COMMUNITY ACTION PARTNERSHIP OF KERN (CAPK)

WELLS FARGO BANK ACCOUNTS

1. Operating Account: Used to make all CAPK disbursements and for deposits of all cash receipts unless there are requirements to deposit cash to a restricted bank account.
2. Head Start Accrued Vacation: This is an interest-bearing restricted bank account that holds cash reserved for the payment of accrued vacation for Head Start and Early Head Start employees.
3. CSD Advances Account: This is an interest-bearing restricted bank account for CSBG and Energy grants. Advances on the Community Services Block Grant (CSBG), Department of Energy – Weatherization Assistance Program (DOE WAP) and Low-Income Home Energy Assistance Program (LIHEAP) grants are required to be deposited to a restricted bank account until there is an immediate need for the cash. Once the immediate need is determined, the cash is transferred to the Operating Account to make disbursements.
4. Day 1 Families Fund: This is an interest-bearing restricted bank account that is designated for funds received for the Day 1 Families Housing Fund. As the grant is expended, funds are subsequently transferred to the Operating Account.
5. Child Development Reserve #1: This is an interest-bearing restricted bank account that is required by the California Department of Education for center-based contracts, such as General Childcare (CCTR), State Preschool (CSPP) and State Migrant (CMIG) for the purpose of holding revenue earned in excess of costs. When the revenue is used, the cash is transferred to the Operating Account to make disbursements.
6. Child Development Reserve #2: This is an interest-bearing restricted bank account that is required by the California Department of Education for alternative payment contracts, such as Migrant Childcare Alternative Payment (CMAP) for the purpose of holding revenue earned in excess of costs. When the revenue is used, the cash is transferred to the Operating Account to make disbursements.
7. Head Start Facilities Fund: This is an interest-bearing restricted bank account required by the Office of Head Start to retain funds from the proceeds of sale for the Central Kitchen and Business Park North properties. These funds will be held in this restricted account and used for the construction of the new Central Kitchen.

Note: All CAPK bank accounts are with Wells Fargo Bank.

COMMUNITY ACTION PARTNERSHIP OF KERN
1300 18TH STREET, SUITE 200
BAKERSFIELD, CA 93301

BANK RECONCILIATION FOR THE MONTH ENDED
April 30, 2024

WELLS FARGO BANK, N.A.
P. O. BOX 63020
SAN FRANCISCO, CA 94163

OPERATING ACCOUNT
ACCOUNT NO: XXXXXX-X2976

BANK BALANCE AT	04/30/24		16,095,749.73
LESS: OUTSTANDING CHECKS		355,950.79	
ADJUSTED BANK BALANCE AT	04/30/24		15,739,798.94
GENERAL LEDGER BALANCE AT	03/31/24		9,085,243.71
ADD: DEPOSITS		1,589,856.06	
US TREAS DRAWDOWNS		2,725,857.71	
FUNDS FROM OTHER GRANTS		12,053,269.97	
TRANSFERS FROM RESTRICTED ACCOUNTS		447,874.88	
ADP /HEALTH EQUITY REFUND		-	
REIMBURSEMENT OF ALTERED PAYEE		791.62	
LESS: CHECKS		1,420,188.56	
ADP PAYROLL 4/5/24		1,958,529.29	
ADP PAYROLL 4/19/24		1,972,534.08	
EFTS FOR HRA/HSA/ STD/403B		287,890.05	
REC LOAN PRINCIPAL/INT EXPENSES		-	
TRANSFERS TO RESTRICTED ACCOUNTS		-	
CREDIT CARD		61,582.01	
BANK FEES		1,697.02	
ACH VOUCHERS		4,460,674.00	
GENERAL LEDGER BALANCE AT	04/30/24		15,739,798.94
DIFFERENCE:			-

PREPARED BY: Lili Solorio

TITLE: Accountant

DATE: 05/07/2024

APPROVED BY: *Nancy Webster*

TITLE: Chief Financial Officer

DATE: May 7, 2024

COMMUNITY ACTION PARTNERSHIP OF KERN**HEADSTART ACCRUED VACATION***

1300 18TH STREET, SUITE 200

BAKERSFIELD, CA 93301

BANK RECONCILIATION FOR MONTH ENDING

April 30, 2024

WELLS FARGO BANK, N.A.

P. O. BOX 63020

SAN FRANCISCO, CA 94163

ACCOUNT NO.: XXXXX-X6256**BANK BALANCE ENDING: 04/30/24 1,100,721.28**

DEPOSITS IN TRANSIT 0.00

OUTSTANDING CHECKS 0.00

OTHER 0.00

ADJUSTED BANK BALANCE: 04/30/24 1,100,721.28**BALANCE PER G/L 03/31/24 1,099,747.31**

ADD: DEPOSITS 0.00

INTEREST 973.97

ROUNDING ERROR 0.00

BANK ACCOUNT TRANSFER FROM GENERAL FUND 0.00

LESS: CHECKS 0.00

CLIENT ANALYSIS SERVICE CHARGE 0.00

BANK ACCOUNT TRANSFER TO GENERAL FUND 0.00

BALANCE PER G/L 04/30/24 1,100,721.28

DIFFERENCE: 0.00

* This account changed name in March 2011 from "Discretionary Fund" to "Head Start Accrued Vacation".

PREPARED BY: Lili SolorioTITLE: AccountantDATE: 05/02/24APPROVED BY: TITLE: Chief Financial OfficerDATE: May 2, 2024

**COMMUNITY ACTION PARTNERSHIP OF KERN
CSD ADVANCES ACCOUNT****

1300 18TH STREET, SUITE 200
BAKERSFIELD, CA 93301

**BANK RECONCILIATION FOR MONTH ENDING
April 30, 2024**

WELLS FARGO BANK, N.A.
P. O. BOX 63020
SAN FRANCISCO, CA 94163

ACCOUNT NO.: XXXXX-X1095

BANK BALANCE ENDING: 04/30/24 292.29

DEPOSITS IN TRANSIT 0.00

OUTSTANDING CHECKS 0.00

OTHER 0.00

ADJUSTED BANK BALANCE: 04/30/24 292.29

BALANCE PER G/L 03/31/24 448,127.27

ADD: DEPOSITS 0.00

INTEREST 39.90

BANK ACCOUNT TRANSFER FROM GENERAL FUND 0.00

LESS: CHECKS 0.00

CLIENT ANALYSIS SERVICE CHARGE 0.00

BANK ACCOUNT TRANSFER TO GENERAL FUND 447,874.88

BALANCE PER G/L 04/30/24 292.29

* December 2009 name changed from Food Bank to DOE ARRA. DIFFERENCE: 0.00

** January 2018 name changed from DOE ARRA to CSD Advances.

PREPARED BY: Lili Solorio

TITLE: Accountant

DATE: 05/02/24

APPROVED BY: 

TITLE: Chief Financial Officer

DATE: May 2, 2024

COMMUNITY ACTION PARTNERSHIP OF KERN**DAY 1 FAMILIES ACCOUNT**

1300 18TH STREET, SUITE 200

BAKERSFIELD, CA 93301

BANK RECONCILIATION FOR MONTH ENDING

April 30, 2024

WELLS FARGO BANK, N.A.

P. O. BOX 63020

SAN FRANCISCO, CA 94163

ACCOUNT NO.: XXXXX-X1921**BANK BALANCE ENDING: 04/30/24 2,510,008.20**

DEPOSITS IN TRANSIT 0.00

OUTSTANDING CHECKS 0.00

OTHER 0.00

ADJUSTED BANK BALANCE 04/30/24 2,510,008.20**BALANCE PER GENERAL LEDGER 03/31/24 2,507,804.69**

ADD: DEPOSITS (Credit Card Donations & Shared Fee) 0.00

WIRE TRANSFER 0.00

PAYPAL DEPOSIT 0.00

INTEREST 2,220.96

LESS: APPLIED MERCHANT DEBITS 0.00

CLIENT ANALYSIS SERVICE CHARGE 17.45

BANKCARD FEES 0.00

CASH CONCENTRATION FEE 0.00

FUND TRANSFER TO GENERAL FUND 0.00

BALANCE PER GENERAL LEDGER: 04/30/24 2,510,008.20

* October 2009 name changed from WIC Account to CSBG ARRA Account and is now interest-bearing.

Difference: 0.00

** August 2010 name changed from CSBG ARRA Account to HOPE Program Account.

*** January 2018 name changed from HOPE Program Account to On-line Donations Account.

**** January 2024 name changed from Online Donations to Day 1 Families

PREPARED BY: Lili SolorioTITLE: AccountantDATE: 05/03/24APPROVED BY: TITLE: Chief Financial OfficerDATE: May 6, 2024

COMMUNITY ACTION PARTNERSHIP OF KERN
CHILD DEVELOPMENT RESERVE #1
1300 18TH STREET, SUITE 200
BAKERSFIELD, CA 93301

BANK RECONCILIATION FOR MONTH ENDING
April 30, 2024

WELLS FARGO BANK, N.A.
P. O. BOX 63020
SAN FRANCISCO, CA 94163

ACCOUNT NO.: XXXXX-X6264

BANK BALANCE ENDING: 04/30/24 7,606.81

DEPOSITS IN TRANSIT 0.00

OUTSTANDING CHECKS 0.00

OTHER 0.00

ADJUSTED BANK BALANCE: 04/30/24 7,606.81

BALANCE PER G/L 03/31/24 7,600.08

ADD: DEPOSITS 0.00

INTEREST 6.73

BANK ACCOUNT TRANSFER FROM GENERAL FUND 0.00

LESS: CHECKS 0.00

CLIENT ANALYSIS SERVICE CHARGE 0.00

BANK ACCOUNT TRANSFER TO GENERAL FUND 0.00

BALANCE PER G/L 04/30/24 7,606.81

DIFFERENCE: 0.00

PREPARED BY: Lili Solorio TITLE: Accountant DATE: 05/02/24

APPROVED BY:  TITLE: Chief Financial Officer DATE: May 2, 2024

COMMUNITY ACTION PARTNERSHIP OF KERN
CHILD DEVELOPMENT RESERVE #2
1300 18TH STREET, SUITE 200
BAKERSFIELD, CA 93301

BANK RECONCILIATION FOR MONTH ENDING
April 30, 2024

WELLS FARGO BANK, N.A.
P. O. BOX 63020
SAN FRANCISCO, CA 94163

ACCOUNT NO.: XXXXX-X2049

BANK BALANCE ENDING: 04/30/24 97,688.99

DEPOSITS IN TRANSIT 0.00

OUTSTANDING CHECKS 0.00

OTHER 0.00

ADJUSTED BANK BALANCE: 04/30/24 97,688.99

BALANCE PER G/L 03/31/24 97,602.55

ADD: DEPOSITS 0.00

INTEREST 86.44

BANK ACCOUNT TRANSFER FROM GENERAL FUND 0.00

LESS: CHECKS 0.00

CLIENT ANALYSIS SERVICE CHARGE 0.00

BANK ACCOUNT TRANSFER TO GENERAL FUND 0.00

BALANCE PER G/L 04/30/24 97,688.99

DIFFERENCE: 0.00

PREPARED BY: Lili Solorio TITLE: Accountant DATE: 05/02/24

APPROVED BY:  TITLE: Chief Financial Officer DATE: May 3, 2024

COMMUNITY ACTION PARTNERSHIP OF KERN
HEAD START FACILITY ACCOUNT
1300 18TH STREET, SUITE 200
BAKERSFIELD, CA 93301

BANK RECONCILIATION FOR MONTH ENDING
April 30, 2024

WELLS FARGO BANK, N.A.
P. O. BOX 63020
SAN FRANCISCO, CA 94163

ACCOUNT NO.: XXXXX-X7297

BANK BALANCE ENDING:	04/30/24	2,989,950.42
DEPOSITS IN TRANSIT		0.00
OUTSTANDING CHECKS		0.00
OTHER		0.00
ADJUSTED BANK BALANCE:	04/30/24	2,989,950.42

BALANCE PER G/L	03/31/24	2,987,304.79
ADD:		
	DEPOSITS	0.00
	INTEREST	2,645.63
	BANK ACCOUNT TRANSFER FROM GENERAL FUND	0.00
LESS:		
	CHECKS	0.00
	CLIENT ANALYSIS SERVICE CHARGE	0.00
	BANK ACCOUNT TRANSFER TO GENERAL FUND	0.00
BALANCE PER G/L	04/30/24	2,989,950.42

DIFFERENCE: 0.00

PREPARED BY:	<u>Lili Solorio</u>	TITLE: <u>Accountant</u>	DATE: <u>05/02/24</u>
APPROVED BY:	<u></u>	TITLE: <u>Chief Financial Officer</u>	DATE: <u>May 2, 2024</u>

COMMUNITY ACTION PARTNERSHIP OF KERN
WELLS FARGO VISA SUMMARY
STATEMENTS DATED April 1, 2024 - April 30, 2024

Cardholder	Position	Amount Charged
CAPK	Accounts Payable	\$ -
Catherine Anspach	Foundation Director of Development	1,395.11
Gloria Barbero	Administrator - EHS San Joaquin	-
Yolanda Gonzales	Director of Head Start/State Child Development Programs	3,381.18
Freddy Hernandez	Director of Youth and Community Services	3,000.28
Louis Gill	Chief Program Officer	15,701.59
Lisa McGranahan	Director of Human Resources	1,277.24
Jerry Meade	Assistant Director of Head Start/State Child Development Programs	225.00
Pritika Ram	Chief Business Development Officer	9,269.84
Jeremy Tobias	Chief Executive Officer	5,363.91
Emilio Wagner	Chief Facilities and Technology Officer	2,004.66
Tracy Webster	Chief Financial Officer	4,892.53
Rebecca Moreno	Director of Housing Support Services	6.95
Susana Magana	Director of Nutrition Services	2,427.62
Total		\$ 48,945.91



Reporting Period : 3/30/2024 - 4/30/2024

Statement Summary

Name	Capk Ap	Company	Community Action Partnership O
Account #	XXXX-XXXX-XXXX-7017	Currency	US Dollar
Reporting Period	3/30/2024 - 4/30/2024		

Trans Date	Post Date	Merchant Name	Charge Codes	Approved	Receipt	Amount
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Transaction Count: 0

Total: 0.00

Employee Signature _____ Date _____

Authorized Approver Signature _____ Date _____



Reporting Period : 3/30/2024 - 4/30/2024

Statement Summary

Name	Catherine Anspach			Company	Community Action Partnership O		
Account #	XXXX-XXXX-XXXX-1647			Currency	US Dollar		
Reporting Period	3/30/2024 - 4/30/2024						
Trans Date	Post Date	Merchant Name	Charge Codes	Approved	Receipt	Amount	
1 4/3/2024	4/4/2024	Etsy Www.Etsy.Com, NY				3.49	
Design template for Gourmet for Good menu							
2 4/3/2024	4/5/2024	Moo Creamery Bakersfield, CA				15.35	
Lunch Meeting with Moo Creamery regarding Gourmet for Good							
3 4/16/2024	4/17/2024	Etsy, Inc. 718-8557955, NY				284.08	
Neon sign for Gourmet for Good.							
4 4/17/2024	4/18/2024	4imprint, Inc 4imprint.Com, WI				1,038.23	
Wooden Spoons for Gourmet for Good							
5 4/24/2024	4/24/2024	Clearbags 800-233-2630, TN				53.96	
Plastic bags for Gourmet for Good							

Transaction Count: 5

Total: 1,395.11

Employee Signature

Date

Authorized Approver Signature

Date



Reporting Period : 3/30/2024 - 4/30/2024

Statement Summary

Name	Yolanda Gonzales			Company	Community Action Partnership O		
Account #	XXXX-XXXX-XXXX-7009			Currency	US Dollar		
Reporting Period	3/30/2024 - 4/30/2024						
Trans Date	Post Date	Merchant Name	Charge Codes		Approved	Receipt	Amount
1 4/4/2024	4/4/2024	American Air Fort Worth, TX					699.20
Travel-- AA Flight for NTI 2024 Pyramid Pre-Conference & Conference in Tampa, FL 4/15/24-4/19/24- Yolanda G. 108@17%=\$118.86/109@68%=\$475.46/117@15%=\$104.88							
2 4/5/2024	4/8/2024	American Ai 800-433-7300, TX					-101.50
Refund- Travel AA Flight for NTI 2024 Pyramid Pre-Conference & Conference in Tampa, FL 4/15/24-4/19/24- Yolanda G. 108@17%=\$17.26/109@68%=\$69.02/117@15%=\$15.22							
3 4/8/2024	4/9/2024	Traininng Llc Httpswww.Trai, CA					599.00
Registration for HRTrainOnline Webinar 4/10/24- HS Staff 108@20%=\$119.80/109@80%=\$479.20							
4 4/15/2024	4/17/2024	Hilton Hotels 813-2232222, FL					261.62
Travel- Lodging No Show Charge for NTI 2024 Pyramid Pre-Conference & Conf. in Tampa, FL- Maria Guadian 108@20%=\$52.32/109@80%=\$209.30							

Trans Date	Post Date	Merchant Name	Charge Codes	Approved	Receipt	Amount
5 4/20/2024	4/22/2024	Hilton Hotels 813-2232222, FL				261.62
Travel- Lodging No Show Charge for NTI 2024 Pyramid Pre-Conference & Conf. in Tampa, FL- Jerry Meade 108@20%=\$52.32/109@80%=\$209.30						
6 4/20/2024	4/22/2024	Marriott Tampa Watersi Tampa, FL				291.38
Travel-Lodging for NTI 2024 Pyramid Pre-Conference & conference in Tampa, FL 4/15/24-4/19/24- Yolanda G. 108@17%=\$49.53/109@68%= \$198.14/117@15%=\$43.71						
7 4/27/2024	4/29/2024	Frugattis Italian Eatery Bakersfield, CA				1,310.16
Meeting- HS Staff Development Day and Program Updates on 4/26/2024 108@20%=\$262.03/109@80%=\$1,048.13						
8 4/29/2024	4/30/2024	Cps Hr Consulting 916-2633600, CA				54.85
Registration for CDSS Community Care Licensing CCC Application Orientation Training- Francis Vega 108@20%=\$10.97/109@80%=\$43.88						
9 4/29/2024	4/30/2024	Cps Hr Consulting 916-2633600, CA				4.85
Registration for CDSS Community Care Licensing CCC Operations & Record Keeping Training- Francis Vega 108@20%=\$.97/109@80%=\$3.88						
Transaction Count: 9						Total: 3,381.18

Employee Signature _____ Date _____

Authorized Approver Signature _____ Date _____



Reporting Period : 3/30/2024 - 4/30/2024

Statement Summary

Name	Freddy Hernandez			Company	Community Action Partnership O		
Account #	XXXX-XXXX-XXXX-8850			Currency	US Dollar		
Reporting Period	3/30/2024 - 4/30/2024						
Trans Date	Post Date	Merchant Name	Charge Codes	Approved	Receipt	Amount	
1 4/5/2024	4/8/2024	Jerrys Pizza And Pub 661-633-1000, CA				112.45	
VITA Volunteer's Lunch 4/5/24							
2 4/9/2024	4/11/2024	Mountain Mikes Pizza Stor 661-8692300, CA				100.35	
VITA - Volunteer Lunch 4/9/24							
3 4/12/2024	4/15/2024	Popeyes #3380 Https://Prod., CA				128.07	
VITA Volunteer Lunch							
4 4/12/2024	4/15/2024	Tst* Cataldos Pizzeria R Bakersfield, CA				151.98	
Lunch for staff during Utility Assistance training 4/12/24							
5 4/13/2024	4/15/2024	Walmart.Com 800-925-6278, AR				258.05	
PPMM LiFT Workshop items 4/12/24 Oasis FRC							

Trans Date	Post Date	Merchant Name	Charge Codes	Approved	Receipt	Amount
6 4/14/2024	4/15/2024	Pizza Factory - 140 - Old 760-920-0008, CA				590.50
		PPMM LiFT Workshop - Oasis FRC				
7 4/14/2024	4/15/2024	Hungry Howies 313 661-322-3999, CA				128.48
		VITA - Volunteer Lunch 4/13/24				
8 4/15/2024	4/17/2024	Officemax/Depot 6235 Bakersfield, CA				155.85
		VITA Supplies				
9 4/16/2024	4/17/2024	Chevron 0358476 Bakersfield, CA				110.64
		Energy gas purchase: Assessor vehicle 24-28				
10 4/17/2024	4/18/2024	Chevron 0358476 Bakersfield, CA				30.33
		Energy gas purchase: Outreach vehicle 24-33				
11 4/17/2024	4/18/2024	Chevron 0358476 Bakersfield, CA				98.12
		Energy gas purchase: Assessor vehicle 24-26				

Trans Date	Post Date	Merchant Name	Charge Codes	Approved	Receipt	Amount
12 4/17/2024	4/18/2024	Chevron 0358476 Bakersfield, CA				115.00
Energy gas purchase: Installer vehicle 24-32						
13 4/17/2024	4/18/2024	Chevron 0358476 Bakersfield, CA				89.02
Energy gas purchase: Installer vehicle 24-36						
14 4/17/2024	4/18/2024	Chevron 0358476 Bakersfield, CA				137.00
Energy gas purchase: Inspector vehicle 24-17						
15 4/22/2024	4/23/2024	Canva Create Httpscanva.Co, DE				175.00
Registration for Mayra Garcia to attend the CANVA Conference May 23rd, 2024 in Los Angeles, CA						
16 4/22/2024	4/23/2024	Canva Create Httpscanva.Co, DE				175.00
Registration for Lois Hannible to attend the CANVA Conference May 23rd, 2024 in Los Angeles, CA						
17 4/24/2024	4/25/2024	Mgm Grand - Adv Dep 877-880-0880, NV				111.11
Lodging for Sulema Garcia to attend the Latino Tax Fest - The Year of Growth 2024 VITA June 2024						

Trans Date	Post Date	Merchant Name	Charge Codes	Approved	Receipt	Amount
18 4/24/2024	4/25/2024	Mgm Grand - Adv Dep 877-880-0880, NV				111.11
Lodging for Jayshree Madeka to attend the Latino Tax Fest - The Year of Growth 2024 VITA June 2024						
19 4/24/2024	4/25/2024	Mgm Grand - Adv Dep 877-880-0880, NV				111.11
Lodging for Jacqueline Guerra to attend the Latino Tax Fest - The Year of Growth 2024 VITA June 2024						
20 4/24/2024	4/25/2024	Mgm Grand - Adv Dep 877-880-0880, NV				111.11
Lodging for Andrea Chavez to attend the Latino Tax Fest - The Year of Growth 2024 VITA June 2024						
						Transaction Count: 20
						Total: 3,000.28

Employee Signature

Date

Authorized Approver Signature

Date



Reporting Period : 3/30/2024 - 4/30/2024

Statement Summary

Name	Louis Gill			Company	Community Action Partnership O		
Account #	XXXX-XXXX-XXXX-6829			Currency	US Dollar		
Reporting Period	3/30/2024 - 4/30/2024						
Trans Date	Post Date	Merchant Name	Charge Codes	Approved	Receipt	Amount	
1 3/29/2024	4/1/2024	Town And Country - Lod San Diego, CA				258.31	
Lodging for Jacqueline Guerra to attend the VITA IRS Tax Forum September 2024 - San Diego, CA							
2 4/2/2024	4/4/2024	Travelodge 661-3250772, CA				604.00	
M Street client lodging T.S.							
3 4/7/2024	4/9/2024	Travelodge 661-3250772, CA				100.80	
M Street client lodging T.S.							
4 4/15/2024	4/17/2024	Ep* Past To Present: C Expopass.Com, IL				-199.00	
Registration (Refund) for Louis Gill to attend the 2024 CalCAPA Legislative Day April/May 2024 - LG will not be attending							
5 4/16/2024	4/17/2024	Caplaw.Org Caplaw.Org, MA				765.00	
Registration for Sara Elias to attend the 2024 CAPLAW National Training Conference June 4-6, 2024, in Los Angeles, CA							

Trans Date	Post Date	Merchant Name	Charge Codes	Approved	Receipt	Amount
6 4/23/2024	4/25/2024	Naeh 2026381526, DC				885.00
Registration for Louis Gill to attend the 2024 National Conference on Ending Homelessness July 7-11, 2024						
7 4/23/2024	4/25/2024	Naeh 2026381526, DC				885.00
Registration for Laurie Hughey to attend the 2024 National Conference on Ending Homelessness July 7-11, 2024						
8 4/23/2024	4/25/2024	Naeh 2026381526, DC				885.00
Registration for Marle Ruiz Hernandez to attend the 2024 National Conference on Ending Homelessness July 7-11, 2024						
9 4/23/2024	4/25/2024	Naeh 2026381526, DC				885.00
Registration for Rebecca Moreno to attend the 2024 National Conference on Ending Homelessness July 7-11, 2024						
10 4/23/2024	4/25/2024	Naeh 2026381526, DC				885.00
Registration for Joseph Aguilar to attend the 2024 National Conference on Ending Homelessness July 7-11, 2024						
11 4/23/2024	4/25/2024	Naeh 2026381526, DC				885.00
Registration for Keith Jackson to attend the 2024 National Conference on Ending Homelessness July 7-11, 2024						

Trans Date	Post Date	Merchant Name	Charge Codes	Approved	Receipt	Amount
12 4/23/2024	4/25/2024	Naeh 2026381526, DC				885.00
Registration for Veronica Ramos to attend the 2024 National Conference on Ending Homelessness July 7-11, 2024						
13 4/24/2024	4/25/2024	Hilton Internationals 202-4833000, DC				306.11
Lodging for Louis Gill to attend the 2024 National Conference on Ending Homelessness July 7-11, 2024						
14 4/24/2024	4/25/2024	Hilton Internationals 202-4833000, DC				306.11
Lodging for Joseph Aguilar to attend the 2024 National Conference on Ending Homelessness July 7-11, 2024						
15 4/24/2024	4/25/2024	Hilton Internationals 202-4833000, DC				306.11
Lodging for Rebecca Moreno to attend the 2024 National Conference on Ending Homelessness July 7-11, 2024						
16 4/24/2024	4/25/2024	Community Action Partner 202-265-7546, DC				4,660.00
Registration for Aguilar, Moreno, Hughey & Miranda to attend the NCAP 's 2024 Annual Convention in Seattle, WA August 25-31, 2024						
17 4/24/2024	4/25/2024	Hilton Internationals 202-4833000, DC				306.11
Lodging for Marlen Ruiz Hernandez to attend the 2024 National Conference on Ending Homelessness July 7-11, 2024						

Trans Date	Post Date	Merchant Name	Charge Codes	Approved	Receipt	Amount
18 4/24/2024	4/25/2024	Hilton Internationals 202-4833000, DC				306.11
Lodging for Veronica Ramos to attend the 2024 National Conference on Ending Homelessness July 7-11, 2024						
19 4/24/2024	4/25/2024	Hilton Internationals 202-4833000, DC				306.11
Lodging for Keith Jackson to attend the 2024 National Conference on Ending Homelessness July 7-11, 2024						
20 4/24/2024	4/25/2024	Hilton Internationals 202-4833000, DC				306.11
Lodging for Laurie Hughey to attend the 2024 National Conference on Ending Homelessness July 7-11, 2024						
21 4/24/2024	4/26/2024	Shell Oil 12822045006 Bakersfield, CA				9.71
Purchased ice for the meeting with Denise Harlow						
22 4/26/2024	4/29/2024	Community Action Partner 202-265-7546, DC				1,165.00
Registration for Keith Jackson to attend the NCAP 's 2024 Annual Convention in Seattle, WA August 25-31, 2024						
						Transaction Count: 22
						Total: 15,701.59

Employee Signature

Date

Authorized Approver Signature

Date



Reporting Period : 3/30/2024 - 4/30/2024

Statement Summary

Name		Lisa McGranahan		Company	Community Action Partnership O		
Account #		XXXX-XXXX-XXXX-9914		Currency	US Dollar		
Reporting Period		3/30/2024 - 4/30/2024					
Trans Date	Post Date	Merchant Name	Charge Codes		Approved	Receipt	Amount
1 4/4/2024	4/5/2024	Urbane Cafe Bakersfiel Bakersfield, CA					225.80
		Urban Café-Personnel Committee Meeting					
2 4/10/2024	4/12/2024	Biometrics4all Inc 714-568-9888, CA					12.75
		Relay Fees for running New Hire Fingerprints Invoice Period 03/01/2024 03/31/24 Invoice Date 04/01/24					
3 4/15/2024	4/17/2024	Safety Holdings 888-9472622, NM					1,038.69
		Driving Monitoring Services					
						Transaction Count: 3	
						Total: 1,277.24	

Employee Signature _____ Date _____

Authorized Approver Signature _____ Date _____



Reporting Period : 3/30/2024 - 4/30/2024

Statement Summary

Name	Jerry Meade	Company	Community Action Partnership O
Account #	XXXX-XXXX-XXXX-8086	Currency	US Dollar
Reporting Period	3/30/2024 - 4/30/2024		

Trans Date	Post Date	Merchant Name	Charge Codes	Approved	Receipt	Amount
1 4/6/2024	4/8/2024	Accucut Omaha, NE				225.00
AccuCut purchase for new lab PD Lab Supply Order						

Transaction Count: 1
Total: 225.00

Employee Signature _____ Date _____

Authorized Approver Signature _____ Date _____



Reporting Period : 3/30/2024 - 4/30/2024

Statement Summary

Name	Pritika Ram			Company	Community Action Partnership O		
Account #	XXXX-XXXX-XXXX-7074			Currency	US Dollar		
Reporting Period	3/30/2024 - 4/30/2024						
Trans Date	Post Date	Merchant Name	Charge Codes	Approved	Receipt	Amount	
1 3/30/2024	4/1/2024	Facebk B5y7p2gem2 650-5434800, CA				100.00	
Facebook Ads: KCCE Grant & Kaiser Grant							
2 3/31/2024	4/1/2024	Facebk 53p5q38fm2 650-5434800, CA				100.00	
Facebook Ads: KCCE Grant & Kaiser Grant							
3 3/31/2024	4/1/2024	Facebk 4vrjnykwa2 650-5434800, CA				250.00	
Facebook Ad for VITA Program							
4 4/1/2024	4/2/2024	The Bakersfield Circula 800-9535353, CA				155.88	
Bakersfield Californian Annual E-Subscription.							
5 4/1/2024	4/2/2024	Stk*shutterstock 866-6633954, NY				29.00	
Monthly Subscription for Stock Photos.							

Trans Date	Post Date	Merchant Name	Charge Codes	Approved	Receipt	Amount
6 4/6/2024	4/8/2024	Facebk 95m5zyxwa2 650-5434800, CA				400.00
Facebook Ad - VITA Campaign						
7 4/8/2024	4/9/2024	Facebk W63b248fm2 650-5434800, CA				100.00
Facebook Ad - Indirect & Kaiser Grant						
8 4/8/2024	4/9/2024	Paradise Awards 800-5634720, CA				889.24
Staff Development Day Expense - Specialty Awards for Employees with over 40 Years of Service						
9 4/9/2024	4/10/2024	Seq Sand Rosedale Bakersfield, CA				102.00
Lunch for PRE Committee Meeting (Agenda and Attendee List is Attached).						
10 4/14/2024	4/15/2024	Facebk G6ys6zkwa2 650-5434800, CA				600.00
Facebook Ad - VITA Campaign						
11 4/16/2024	4/16/2024	Facebk Bf4yt34fm2 650-543-4800, CA				100.00
Facebook Ad - Indirect & Kaiser Grant						

Trans Date	Post Date	Merchant Name	Charge Codes	Approved	Receipt	Amount
12 4/18/2024	4/23/2024	Omni Rancho Las Palmas 760-8363582, CA				-300.00
Credit Issued for Hotel Expense that was pre-paid for Ernesto Leon to attend the GSMCon Conference in Palm Springs, CA. Credit is noted on hotel folio.						
13 4/19/2024	4/22/2024	Ep* Past To Present: C Expopass.Com, IL				-199.00
Refund issued for registration fee previously paid for Pritika Ram - CalCAPA Legislative Day						
14 4/20/2024	4/22/2024	Facebk Pyev25cem2 650-5434800, CA				15.77
Facebook Ad - Indirect & Kaiser Grant						
15 4/20/2024	4/22/2024	Facebk *9xvqh3gem2 Fb.Me/Ads, CA				52.35
Facebook Ad - Indirect & Kaiser Grant						
16 4/22/2024	4/24/2024	Starbucks Store 10097 Bakersfield, CA				68.00
Coffee for CAA Roundtable Meeting (Agenda & Attendee List is Attached)						
17 4/22/2024	4/24/2024	Officemax/Depot 6235 Bakersfield, CA				81.49
Staff Development Day Purchase - Envelopes for Sign-In Sheets/Lanyards						

Trans Date	Post Date	Merchant Name	Charge Codes	Approved	Receipt	Amount
18 4/23/2024	4/23/2024	Facebk *tlywl3gem2 Fb.Me/Ads, CA				100.00
Facebook Ad - Indirect & Kaiser Grant						
19 4/23/2024	4/23/2024	Facebk Vfmgp3cfm2 650-543-4800, CA				100.00
Facebook Ad - Indirect & Kaiser Grant						
20 4/23/2024	4/23/2024	Facebk Pjjkp3cfm2 650-543-4800, CA				100.00
Facebook Ad - Indirect & Kaiser Grant						
21 4/23/2024	4/24/2024	Facebk Jfw3n3gem2 650-5434800, CA				100.00
Facebook Ad - Indirect & Kaiser Grant						
22 4/23/2024	4/24/2024	Facebk H5dzk3lem2 650-5434800, CA				100.00
Facebook Ad - Indirect & Kaiser Grant						
23 4/23/2024	4/24/2024	Facebk Bd86m48fm2 650-543-4800, CA				100.00
Facebook Ad - Indirect & Kaiser Grant						

Trans Date	Post Date	Merchant Name	Charge Codes	Approved	Receipt	Amount
24 4/23/2024	4/24/2024	Facebk C6cql3lem2 650-543-4800, CA				100.00
Facebook Ad - Indirect & Kaiser Grant						
25 4/23/2024	4/24/2024	Facebk Jyfe65cem2 650-543-4800, CA				100.00
Facebook Ad - Indirect & Kaiser Grant						
26 4/24/2024	4/24/2024	Facebk *98aea3yem2 Fb.Me/Ads, CA				100.00
Facebook Ad - Indirect & Kaiser Grant						
27 4/24/2024	4/24/2024	Facebk 4vscd3qem2 650-543-4800, CA				100.00
Facebook Ad - Indirect & Kaiser Grant						
28 4/24/2024	4/24/2024	Facebk *cc4bn3gem2 Fb.Me/Ads, CA				100.00
Facebook Ad - Indirect & Kaiser Grant						
29 4/24/2024	4/25/2024	Facebk* Agh5p3gem2 650-5434800, CA				102.15
Facebook Ad - Indirect & Kaiser Grant						

Trans Date	Post Date	Merchant Name	Charge Codes	Approved	Receipt	Amount
30 4/24/2024	4/25/2024	Facebk *z7sjb3yem2 Fb.Me/Ads, CA				100.00
Facebook Ad - Indirect & Kaiser Grant						
31 4/24/2024	4/25/2024	Epidemic Sound Ab Stockholm, AB				299.88
Annual Music License Subscription for Community Development Outreach Team						
32 4/24/2024	4/25/2024					3.00
Currency Conversion Fee from Epidemic Sound AB (prior charge). The business is located in Stockholm Sweden and there was a \$3.00 currency exchange fee charged.						
33 4/25/2024	4/25/2024	Facebk *k6c7744fm2 Fb.Me/Ads, CA				100.00
Facebook Ad - Indirect & Kaiser Grant						
34 4/25/2024	4/25/2024	Facebk* 5u39n3lem2 650-5434800, CA				100.00
Facebook Ad - Indirect & Kaiser Grant						
35 4/25/2024	4/25/2024	Facebk Z676a2uem2 650-543-4800, CA				100.00
Facebook Ad - Indirect & Kaiser Grant						

Trans Date	Post Date	Merchant Name	Charge Codes	Approved	Receipt	Amount
36 4/25/2024	4/25/2024	Facebk* 2p59744fm2 650-5434800, CA				100.00
Facebook Ad - Indirect & Kaiser Grant						
37 4/25/2024	4/25/2024	Facebk 6d5yb3yem2 650-543-4800, CA				100.00
Facebook Ad - Indirect & Kaiser Grant						
38 4/25/2024	4/25/2024	Facebk* Akade3qem2 650-5434800, CA				100.00
Facebook Ad - Indirect & Kaiser Grant						
39 4/25/2024	4/26/2024	Facebk B3x695cem2 650-543-4800, CA				100.00
Facebook Ad - Indirect & Kaiser Grant						
40 4/25/2024	4/26/2024	Facebk* Buvl7zbwa2 650-5434800, CA				900.00
Facebook Ad - VITA Campaign						
41 4/25/2024	4/26/2024	Facebk* 7bpc95cem2 650-5434800, CA				100.00
Facebook Ad - Indirect & Kaiser Grant						

Trans Date	Post Date	Merchant Name	Charge Codes	Approved	Receipt	Amount
42 4/25/2024	4/26/2024	Facebk *f5dz85cem2 Fb.Me/Ads, CA				100.00
Facebook Ad - Indirect & Kaiser Grant						
43 4/25/2024	4/26/2024	Facebk* Kcrbp48fm2 650-5434800, CA				100.00
Facebook Ad - Indirect & Kaiser Grant						
44 4/27/2024	4/29/2024	Facebk Dbf4d2uem2 650-543-4800, CA				100.00
Facebook Ad - Indirect & Kaiser Grant						
45 4/27/2024	4/29/2024	Facebk *mwz8d2uem2 Fb.Me/Ads, CA				100.00
Facebook Ad - Indirect & Kaiser Grant						
46 4/27/2024	4/29/2024	Facebk* 6696f3yem2 650-5434800, CA				100.00
Facebook Ad - Indirect & Kaiser Grant						
47 4/27/2024	4/29/2024	Facebk *btt7j3qem2 Fb.Me/Ads, CA				100.00
Facebook Ad - Indirect & Kaiser Grant						

Trans Date	Post Date	Merchant Name	Charge Codes	Approved	Receipt	Amount
48 4/27/2024	4/29/2024	Facebk* Ep5ra44fm2 650-5434800, CA				100.00
Facebook Ad - Indirect & Kaiser Grant						
49 4/27/2024	4/29/2024	Facebk *wbxtv3cfm2 Fb.Me/Ads, CA				100.00
Facebook Ad - Indirect & Kaiser Grant						
50 4/27/2024	4/29/2024	Facebk *qvgne3yem2 Fb.Me/Ads, CA				100.00
Facebook Ad - Indirect & Kaiser Grant						
51 4/27/2024	4/29/2024	Facebk *v4e7s48fm2 Fb.Me/Ads, CA				100.00
Facebook Ad - Indirect & Kaiser Grant						
52 4/27/2024	4/29/2024	Facebk* Rt8cd2uem2 650-5434800, CA				100.00
Facebook Ad - Indirect & Kaiser Grant						
53 4/27/2024	4/29/2024	Facebk Rmsxu3cfm2 650-543-4800, CA				100.00
Facebook Ad - Indirect & Kaiser Grant						

Trans Date	Post Date	Merchant Name	Charge Codes	Approved	Receipt	Amount
54 4/27/2024	4/29/2024	Facebk* Fjp3d2uem2 650-5434800, CA				100.00
Facebook Ad - Indirect & Kaiser Grant						
55 4/27/2024	4/29/2024	Facebk *efr6b5cem2 Fb.Me/Ads, CA				120.08
Facebook Ad - Indirect & Kaiser Grant						
56 4/27/2024	4/29/2024	Facebk Ff9af3yem2 650-543-4800, CA				100.00
Facebook Ad - Indirect & Kaiser Grant						
57 4/27/2024	4/29/2024	Facebk *wpt2d2uem2 Fb.Me/Ads, CA				100.00
Facebook Ad - Indirect & Kaiser Grant						
58 4/28/2024	4/29/2024	Facebk J439u3gem2 650-543-4800, CA				100.00
Facebook Ad - Indirect & Kaiser Grant						
59 4/28/2024	4/29/2024	Facebk* D3awv3cfm2 650-5434800, CA				100.00
Facebook Ad - Indirect & Kaiser Grant						

Trans Date	Post Date	Merchant Name	Charge Codes	Approved	Receipt	Amount
60 4/28/2024	4/29/2024	Facebk* 9r52b44fm2 650-5434800, CA				100.00
Facebook Ad - Indirect & Kaiser Grant						
61 4/28/2024	4/29/2024	Facebk *quume2uem2 Fb.Me/Ads, CA				100.00
Facebook Ad - Indirect & Kaiser Grant						
62 4/28/2024	4/29/2024	Facebk Nrd7t3lem2 650-543-4800, CA				100.00
Facebook Ad - Indirect & Kaiser Grant						
63 4/28/2024	4/29/2024	Facebk Nchcb44fm2 650-543-4800, CA				100.00
Facebook Ad - Indirect & Kaiser Grant						
64 4/28/2024	4/29/2024	Facebk Dd86b44fm2 650-543-4800, CA				100.00
Facebook Ad - Indirect & Kaiser Grant						
65 4/28/2024	4/29/2024	Facebk Zlagj3qem2 650-543-4800, CA				100.00
Facebook Ad - Indirect & Kaiser Grant						

Trans Date	Post Date	Merchant Name	Charge Codes	Approved	Receipt	Amount
66 4/28/2024	4/29/2024	Facebk* Awkak3qem2 650-5434800, CA				100.00
Facebook Ad - Indirect & Kaiser Grant						
67 4/29/2024	4/29/2024	Facebk *sqc9c44fm2 Fb.Me/Ads, CA				100.00
Facebook Ad - Indirect & Kaiser Grant						
68 4/29/2024	4/29/2024	Facebk* Calcc44fm2 650-5434800, CA				100.00
Facebook Ad - Indirect & Kaiser Grant						
69 4/29/2024	4/29/2024	Facebk* T3p6f2uem2 650-5434800, CA				100.00
Facebook Ad - Indirect & Kaiser Grant						
70 4/29/2024	4/30/2024	Facebk* Vc8jf2uem2 650-5434800, CA				100.00
Facebook Ad - Indirect & Kaiser Grant						
71 4/29/2024	4/30/2024	Facebk *nhzru48fm2 Fb.Me/Ads, CA				100.00
Facebook Ad - Indirect & Kaiser Grant						

Trans Date	Post Date	Merchant Name	Charge Codes	Approved	Receipt	Amount
72 4/29/2024	4/30/2024	Facebk* Vrktc44fm2 650-5434800, CA				100.00
Facebook Ad - Indirect & Kaiser Grant						
73 4/29/2024	4/30/2024	Facebk* Z7s6g2uem2 650-5434800, CA				100.00
Facebook Ad - Indirect & Kaiser Grant						
74 4/29/2024	4/30/2024	Facebk Ss4xh3yem2 650-543-4800, CA				100.00
Facebook Ad - Indirect & Kaiser Grant						
75 4/30/2024	4/30/2024	Facebk G5p2j3yem2 650-543-4800, CA				100.00
Facebook Ad - Indirect & Kaiser Grant						
						Transaction Count: 75
						Total: 9,269.84

Employee Signature _____ Date _____

Authorized Approver Signature _____ Date _____



Reporting Period : 3/30/2024 - 4/30/2024

Statement Summary

Name	Jeremy Tobias			Company	Community Action Partnership O		
Account #	XXXX-XXXX-XXXX-7066			Currency	US Dollar		
Reporting Period	3/30/2024 - 4/30/2024						
Trans Date	Post Date	Merchant Name	Charge Codes	Approved	Receipt	Amount	
1 4/1/2024	4/2/2024	Nfgthe Open Door Netw 888-284-7978, DC				386.25	
Ticket Purchase for event (Reimagine Beyond Boundaries), for Board Members Maritza Jimenez (1 ticket) and Ana Vigil (2 tickets).							
2 4/5/2024	4/8/2024	Community Action Partner 202-265-7546, DC				840.00	
Registration Fee for Jeremy Tobias - NCAP Annual Convention in Seattle, WA							
3 4/9/2024	4/11/2024	Shell Oil 12822045006 Bakersfield, CA				80.66	
Gasoline for CEO's Agency Vehicle.							
4 4/12/2024	4/15/2024	Sq *ghiladolci Bakery Gosq.Com, CA				146.91	
Muffins for CAA Roundtable Meet & Greet Event. List of Attendees is Attached.							
5 4/16/2024	4/17/2024	Kern County Fire Deptmt 661-391-7050, CA				180.00	
Staff Development Day - KC Fire Department Permit Fee							

Trans Date	Post Date	Merchant Name	Charge Codes	Approved	Receipt	Amount
6 4/18/2024	4/22/2024	Doubletree Hotels 503-2816111, OR				828.84
Hotel Fee for Board Member Michelle Jara-Rangel - NHSA Conference in Portland, OR						
7 4/18/2024	4/22/2024	Doubletree Hotels 503-2816111, OR				828.84
Hotel Fee for Board Member Fatima Echeverria - NHSA Conference in Portland, OR						
8 4/23/2024	4/24/2024	Mister Car Wash #1006 866-2543229, CA				32.99
Monthly Car Wash Fee for CEO's Agency Vehicle.						
9 4/24/2024	4/26/2024	Tst* Zama Latin American Bakersfield, CA				198.17
Dinner Meeting with Jeremy Tobias, CEO; Fred Plane, Board Chair; Denise Harlow, NCAP CEO; and David Knight, CalCAPA Executive Director. No formal agenda was prepared.						
10 4/26/2024	4/29/2024	Moo Creamery Bakersfield, CA				616.75
Lunch for CAA Roundtable Meeting on 4/24/24. Agenda & Attendee List is Attached.						
11 4/26/2024	4/29/2024	The Padre Hotel Bakersfield, CA				853.11
Hotel Fee for NCAP CEO, Denise Harlow. Expenses paid for Denise (CAA Roundtable on 4/24/24 and Keynote Speaker at Staff Development Day on 4/25/24).						

Trans Date	Post Date	Merchant Name	Charge Codes	Approved	Receipt	Amount
12 4/26/2024	4/29/2024	Wpy*foodex 855-999-3729, CA				284.48
Lunch for Board Meeting on 4/23/24. Agenda and Attendee List is Attached.						
13 4/26/2024	4/29/2024	Shell Oil12822045014 Bakersfield, CA				86.91
Gasoline for CEO's Agency Vehicle.						

Transaction Count: 13
Total: 5,363.91

Employee Signature _____ Date _____

Authorized Approver Signature _____ Date _____



Reporting Period : 3/30/2024 - 4/30/2024

Statement Summary

Name	Emilio Wagner			Company	Community Action Partnership O		
Account #	XXXX-XXXX-XXXX-7041			Currency	US Dollar		
Reporting Period	3/30/2024 - 4/30/2024						
Trans Date	Post Date	Merchant Name	Charge Codes	Approved	Receipt	Amount	
1 4/9/2024	4/9/2024	Microsoft G044052090 701-2817490, WA			✓	1,297.85	
Usage Charges 3/1/24 - 3/31/24							
2 4/19/2024	4/22/2024	Msft * E0200rmpz Msbill.Info, WA				11.20	
Teams Phone with Calling Plan 4/2/24 - 5/1/24							
3 4/20/2024	4/22/2024	WI *mindbody Inc 805-250-8506, CA			✓	478.65	
Recurring Fee's							
4 4/27/2024	4/29/2024	Dnh*godaddy.Com 480-5058855, AZ			✓	216.96	
Full domain renewal							
							Transaction Count: 4
							Total: 2,004.66

Employee Signature _____ Date _____

Authorized Approver Signature _____ Date _____



Reporting Period : 3/30/2024 - 4/30/2024

Statement Summary

Name	Tracy Webster			Company	Community Action Partnership O	
Account #	XXXX-XXXX-XXXX-6993			Currency	US Dollar	
Reporting Period	3/30/2024 - 4/30/2024					
Trans Date	Post Date	Merchant Name	Charge Codes	Approved	Receipt	Amount
1 4/9/2024	4/10/2024	Feldesman Liefer Llp 202-4668960, DC				100.00
Online Webinar for Tracy & Gabby regarding OMB revisions.						
2 4/9/2024	4/10/2024	Caplaw.Org Caplaw.Org, MA				705.00
Vanessa Arrequin registration for CAPLAW Conference.						
3 4/9/2024	4/10/2024	Community Action Partner 202-265-7546, DC				1,930.00
Tracy & Kerri Registration for NCAP in Seattle						
4 4/9/2024	4/11/2024	United United.Com, TX				662.69
Flight to Seattle for the NCAP Conference in August 2024						
5 4/10/2024	4/11/2024	United United.Com, TX				67.00
Flight from Seattle for the NCAP Conference in August 2024, changed return flight and this is an additional cost.						

Trans Date	Post Date	Merchant Name	Charge Codes	Approved	Receipt	Amount
6 4/10/2024	4/11/2024	Feldesman Liefer Llp 202-4668960, DC				175.00
Online Webinar for Applying Davis-Bacon Requirements training.						
7 4/26/2024	4/29/2024	Goody Technologies Inc Httpswww.Ongo, OR				1,155.00
Additional gift certificates from Staff Development Day purchased.						
8 4/30/2024	4/30/2024	Colemans Military Surplu 717-692-4444, PA				97.84
Sample tent for CES to test.						

Transaction Count: 8

Total: 4,892.53

Employee Signature _____ Date _____

Authorized Approver Signature _____ Date _____



Reporting Period : 3/30/2024 - 4/30/2024

Statement Summary

Name	Rebecca Moreno	Company	Community Action Partnership O
Account #	XXXX-XXXX-XXXX-3618	Currency	US Dollar
Reporting Period	3/30/2024 - 4/30/2024		

Trans Date	Post Date	Merchant Name	Charge Codes	Approved	Receipt	Amount
1 4/5/2024	4/8/2024	Www.Aaafoodhandler.Com Www.Aaafoodha, TX				6.95
		Food Handler for M Street staff				

Transaction Count: 1
Total: 6.95

Employee Signature _____ Date _____

Authorized Approver Signature _____ Date _____



Reporting Period : 3/30/2024 - 4/30/2024

Statement Summary

Name	Susana Magana			Company	Community Action Partnership O		
Account #	XXXX-XXXX-XXXX-6693			Currency	US Dollar		
Reporting Period	3/30/2024 - 4/30/2024						
Trans Date	Post Date	Merchant Name	Charge Codes	Approved	Receipt	Amount	
1 4/4/2024	4/5/2024	Lassens Natural Foods-Bk Bakersfield, CA				144.32	
		Special Diet-Foods/Milk's					
2 4/4/2024	4/5/2024	Dollar Tree, Inc. Chesapeake, VA				81.19	
		Purchased Foam Boards for the commodity site sign project.					
3 4/5/2024	4/8/2024	Ca Assoc Food Banks Cafoodbanks.O, CA				350.00	
		Registration for Kelly Lowery to attend the CAFB Capital Action Day & Food Access Conference May 15-17, 2024					
4 4/5/2024	4/8/2024	Ca Assoc Food Banks Cafoodbanks.O, CA				250.00	
		Registration for Maureen Andrew to attend the CAFB Capital Action Day & Food Access Conference May 15-17, 2024					
5 4/5/2024	4/8/2024	Target 00006148 Bakersfield, CA				180.04	
		Special Diet-Foods Milk's Formula					

Trans Date	Post Date	Merchant Name	Charge Codes	Approved	Receipt	Amount
6 4/10/2024	4/11/2024	Red Rock Adv Room Dep 9999999999, NV				810.21
Lodging for Kelly Lowery to attend Feeding America 2024 Annual Conference April 15-18, 2024.						
7 4/12/2024	4/15/2024	Lassens Natural Foods-Bk Bakersfield, CA				14.77
Special Diet-Foods/Milk's/Formula						
8 4/15/2024	4/16/2024	Target 00006148 Bakersfield, CA				600.88
Special Diet-Foods/Milk's/Formula & batters for the kitchen thermometers						
9 4/25/2024	4/29/2024	Ca Assoc Food Banks Cafoodbanks.O, CA				-100.00
Refund Credit - Registration for Kelly Lowery to attend the CAFB Capital Action Day & Food Access Conference May 15-17, 2024						
10 4/26/2024	4/29/2024	Lassens Natural Foods-Bk Bakersfield, CA				96.21
Special Diet-Foods/Milk's Formula						

Transaction Count: 10
Total: 2,427.62

Employee Signature _____ Date _____

Authorized Approver Signature _____ Date _____

COMMUNITY ACTION PARTNERSHIP OF KERN
CENTRAL KITCHEN - BUDGET TO ACTUAL
FOR THE PERIOD MARCH 1, 2024 TO FEBRUARY 28, 2025 (2 OF 12 MONTHS OR 16.66%)

Line Item	2024/25 Budget	3/1/24 - 2/28/25 Actual	% Expended	Available Budget
USDA Revenue (Note A)	1,823,278	240,390	13.2%	1,582,888
Head Start Subsidy	<u>946,682</u>	<u>236,144</u>	24.9%	<u>710,538</u>
Total Revenue	<u>2,769,960</u>	<u>476,534</u>	17.2%	<u>2,293,426</u>
Expenditures (Note B)				
Salaries	845,440	104,777	12.4%	740,663
Benefits	258,998	42,467	16.4%	216,531
Vehicle Gasoline, Repair/Maintenance	51,300	9,378	18.3%	41,922
Space Costs	121,700	38,128	31.3%	83,572
Supplies - Office & Food Service	156,000	38,782	24.9%	117,218
Equipment Repair/Maintenance & Lease	11,000	1,444	13.1%	9,556
Communication	13,000	1,561	12.0%	11,439
Risk Insurance	12,700	4,089	32.2%	8,611
Printing	1,000	-	0.0%	1,000
Hiring & Employee Costs	100	-	0.0%	100
First Aid	500	-	0.0%	500
Raw Food/Vended Meals	<u>1,003,675</u>	<u>188,999</u>	18.8%	<u>814,676</u>
Sub Total	2,475,413	429,624	17.4%	2,045,789
Adult Meals Prepared	128,794	24,279	18.9%	104,515
Indirect	<u>165,753</u>	<u>22,631</u>	13.7%	<u>143,122</u>
Total Expenditures	<u>2,769,960</u>	<u>476,534</u>	17.2%	<u>2,293,426</u>

	Prior Period	April 2024	Cumulative
Total Meals Prepared and Vended (Note C)	54,743	64,872	119,615
Total Meals Claimed	<u>36,951</u>	<u>42,068</u>	<u>79,019</u>
Difference	17,792	22,804	40,596

Percentage Claimed to Prepared/Vended		64.8%	66.1%
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Note A: Source of USDA revenue is monthly report submitted to California Department of Education by Head Start/State Child Development Program Division. Revenue is reimbursement for meals claimed.

Note B: Expenditures are for meals prepared, including vended meals.

Note C: Total number of meals delivered to the centers and homebase excluding adult prepared and adult meals vended. The total represents the number of meals available to be served to center and homebase children.

COMMUNITY ACTION PARTNERSHIP OF KERN
STATE DEPARTMENT OF EDUCATION 2023/24 CONTRACTS - EARNED REVENUE
FOR THE PERIOD 7/1/23 - 6/30/24 (10 OF 12 MONTHS = 83.3%)

	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	TOTAL	% Earned to MRA
<u>GENERAL CHILD CARE (CCTR-3063)</u>														
Adjusted Days of Enrollment - Certified	5,189	6,077	5,517	6,065	5,391	5,301	5,768	5,422	6,754	6,602	-	-	58,086	
Reimbursement Rate per Child per Day	X \$51.55	X \$51.55	X \$51.55	X \$51.55	X \$51.55	X \$51.55	X \$51.55	X \$51.55	X \$51.55	X \$51.55	X \$51.55	X \$51.55	X \$51.55	
Revenue Earned	\$ 267,471	\$ 313,264	\$ 284,402	\$ 312,630	\$ 277,904	\$ 262,622	\$ 285,771	\$ 268,615	\$ 334,569	\$ 327,070	\$ -	\$ -	\$ 2,934,317	74.66%
Maximum Reimbursable Amount (MRA)													\$3,930,503	
<u>Flex Factor</u>														
Attendance Percentage (Attendance/Enrollment)	99.38%	99.76%	99.82%	99.78%	99.26%	99.41%	99.02%	98.52%	98.36%	99.45%				99.28%
Five Percent Flexibility, Maximum = 100 Percent	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%				100.00%
<u>CALIFORNIA STATE PRESCHOOL (CSPP-2120)</u>														
Adjusted Days of Enrollment - Certified	3,104	6,787	8,232	10,641	9,521	8,342	10,898	10,014	11,229	12,230	-	-	90,999	
Reimbursement Rate per Child per Day	X \$55.27	X \$55.27	X \$55.27	X \$55.27	X \$55.27	X \$55.27	X \$55.27	X \$55.27	X \$55.27	X \$55.27	X \$55.27	X \$55.27	X \$55.27	
Revenue Earned	\$ 171,560	\$ 375,128	\$ 454,961	\$ 588,144	\$ 526,245	\$ 461,074	\$ 602,357	\$ 553,488	\$ 620,606	\$ 675,972	\$ -	\$ -	\$ 5,029,534	70.96%
Maximum Reimbursable Amount (MRA)													\$7,087,664	
<u>Flex Factor</u>														
Attendance Percentage (Attendance/Enrollment)	99.42%	98.76%	98.62%	98.53%	98.63%	100.00%	98.20%	98.85%	98.24%	98.58%				98.70%
Five Percent Flexibility, Maximum = 100 Percent	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%				100.00%
<u>MIGRANT CHILD CARE (CMIG-2004)</u>														
Adjusted Days of Enrollment - Certified	18	50	65	79	58	68	75	68	86	86	-	-	651	
Reimbursement Rate per Child per Day	X \$51.55	X \$51.55	X \$51.55	X \$51.55	X \$51.55	X \$51.55	X \$51.55	X \$51.55	X \$51.55	X \$51.55	X \$51.55	X \$51.55	X \$51.55	
Revenue Earned	\$ 907	\$ 2,552	\$ 3,374	\$ 4,054	\$ 2,964	\$ 3,480	\$ 3,866	\$ 3,480	\$ 4,433	\$ 4,433	\$ -	\$ -	\$ 33,544	11.52%
Maximum Reimbursable Amount (MRA)													\$291,239	
<u>Flex Factor</u>														
Attendance Percentage (Attendance/Enrollment)	100.00%	100.00%	92.75%	98.78%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%				99.09%
Five Percent Flexibility, Maximum = 100 Percent	100.00%	100.00%	97.75%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%				100.00%

Note 1: Source of adjusted days of enrollment for certified children is the monthly attendance report prepared by the Fiscal Dept. of the Head Start/State Child Development Division.

Note 2: Source of reimbursement rate per child per day and maximum reimbursable amount is per the 2023/24 State contracts.

COMMUNITY ACTION PARTNERSHIP OF KERN
STATE DEPARTMENT OF EDUCATION 2023/24 CONTRACTS - EARNED REVENUE
SAN JOAQUIN COUNTY OFFICE OF EDUCATION
FOR THE PERIOD 7/1/23 - 6/30/24 (10 OF 12 MONTHS = 83.3%)

	Jul-23	Aug-23	Sep-23	Oct-23	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	May-24	Jun-24	TOTAL	% Earned to MRA
<u>GENERAL CHILD CARE (CCTR-1242)</u>														
Adjusted Days of Enrollment - Certified	2,278	3,336	3,413	3,882	3,318	3,217	3,158	2,769	4,365	4,509	-	-	34,245	
Reimbursement Rate per Child per Day	<u>X \$48.84</u>	<u>X \$48.84</u>	<u>X \$48.84</u>	<u>X \$48.84</u>	<u>X \$48.84</u>	<u>X \$48.84</u>	<u>X \$48.84</u>	<u>X \$48.84</u>	<u>X \$48.84</u>	<u>X \$48.84</u>	<u>X \$48.84</u>	<u>X \$48.84</u>	<u>X \$48.84</u>	
Revenue Earned	\$ 111,258	\$ 162,917	\$ 166,708	\$ 189,582	\$ 162,051	\$ 157,131	\$ 154,253	\$ 135,225	\$ 213,203	\$ 220,206	\$ -	\$ -	\$ 1,672,534	68.04%
Maximum Reimbursable Amount (MRA)													\$2,458,117	
<u>Flex Factor</u>														
Attendance Percentage (Attendance/Enrollment)	99.41%	99.36%	100.00%	99.92%	99.95%	100.00%	97.94%	99.26%	99.02%	99.26%				99.43%
Five Percent Flexibility, Maximum = 100 Percent	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%	100.00%				100.00%

Note 1: Source of adjusted days of enrollment for certified children is the monthly attendance report prepared by the Fiscal Dept. of the Head Start/State Child Development Division.

Note 2: Source of reimbursement rate per child per day and maximum reimbursable amount is per the 2023/24 Cooperative Agreement with the San Joaquin County Office of Education

COMMUNITY ACTION PARTNERSHIP OF KERN
STATE DEPARTMENT OF EDUCATION CONTRACT - MIGRANT ALTERNATIVE PAYMENT
FOR THE PERIOD 7/1/23 - 6/30/24 (10 OF 12 MONTHS = 83.3%)

Contract CMAP-3000	July 2023	Aug 2023	Sept 2023	Oct 2023	Nov 2023	Dec 2023	Jan 2024	Feb 2024	Mar 2024	Apr 2024	May 2024	June 2024	Total	%	% Earned to MRA
Provider Payments	\$ 2,757,847	\$ 2,862,065	\$ 2,721,617	\$ 2,218,101	\$ 2,186,305	\$ 2,093,270	\$ 2,049,541	\$ 2,170,037	\$ 2,210,346	\$ 2,214,105	\$ -	\$ -	\$ 23,483,234		
Add: Family Fees	<u>-</u>	<u>-</u>	<u>-</u>	<u>27</u>	<u>27</u>	<u>82</u>	<u>82</u>	<u>82</u>	<u>82</u>	<u>82</u>	<u>-</u>	<u>-</u>	<u>\$ 465</u>		
Net Provider Payments	\$ 2,757,847	\$ 2,862,065	\$ 2,721,617	\$ 2,218,128	\$ 2,186,332	\$ 2,093,352	\$ 2,049,623	\$ 2,170,119	\$ 2,210,428	\$ 2,214,187	\$ -	\$ -	\$ 23,483,699	83.19%	
Maximum Reimbursable Amount (MRA) for Provider Payments													23,128,446		101.54%
<u>Administration & Support Services Revenue</u>															
Provider Payments	\$ 2,757,847	\$ 2,862,065	\$ 2,721,617	\$ 2,218,128	\$ 2,186,332	\$ 2,093,352	\$ 2,049,623	\$ 2,170,119	\$ 2,210,428	\$ 2,214,187	\$ -	\$ -	\$ 23,483,699		
Reimbursement Rate	<u>x 26.5823%</u>	<u>x 26.5823%</u>	<u>x 26.5823%</u>	<u>x 26.5823%</u>	<u>x 26.5823%</u>	<u>x 26.5823%</u>	<u>x 26.5823%</u>	<u>x 26.5823%</u>	<u>x 26.5823%</u>	<u>x 26.5823%</u>	<u>x 26.5823%</u>	<u>x 26.5823%</u>	<u>x 26.5823%</u>		
Revenue Earned	\$ 733,099	\$ 760,803	\$ 723,469	\$ 589,630	\$ 581,177	\$ 556,461	\$ 544,837	\$ 576,868	\$ 587,583	\$ 588,582	\$ -	\$ -	\$ 6,242,507		
Program Administration/Support Services Costs	177,391	196,747	285,508	116,025	205,049	332,827	184,995	402,676	48,129	243,960	-	-	2,193,307	7.77%	
Indirect (10% x MTDC) Costs	292,056	304,728	299,358	231,951	237,703	241,175	221,985	255,798	224,325	244,416	-	-	2,553,494	9.05%	
Transfer Indirect to CSBG	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>		
Total Operating Costs	\$ 469,447	\$ 501,475	\$ 584,866	\$ 347,976	\$ 442,752	\$ 574,002	\$ 406,979	\$ 658,474	\$ 272,454	\$ 488,376	\$ -	\$ -	\$ 4,746,801	16.81%	
Revenue Earned Over/(Under) Costs	\$ 263,652	\$ 259,328	\$ 138,602	\$ 241,654	\$ 138,425	\$ (17,540)	\$ 137,858	\$ (81,607)	\$ 315,129	\$ 100,206	\$ -	\$ -	\$ 1,495,707		
TOTAL COSTS - NET OF FAMILY FEES	\$ 3,227,294	\$ 3,363,540	\$ 3,306,484	\$ 2,566,104	\$ 2,629,085	\$ 2,667,353	\$ 2,456,603	\$ 2,828,593	\$ 2,482,881	\$ 2,702,563	\$ -	\$ -	\$ 28,230,499	100.00%	

Note 1: Administration and Support Services revenue is earned based on the amount of provider payments incurred. Example:

Provider payments	23,483,699
Reimbursement Rate (21.0% / 79.0%)	<u>x 26.5823%</u>
Revenue Earned	<u>6,242,507</u>

Note 2: The maximum reimbursable amount per the 2022/23 State contract is as follows:

Provider Payments	23,128,446	79.00%
Administration	4,757,434	17.85%
Support Services	878,295	<u>3.15%</u>
Maximum Reimbursable Amount (MRA)	<u>28,764,175</u>	<u>100.00%</u>

Note 3: Increase to contract was received August 2023 in the amount of \$55,652.

Note 4: Voluntary Temporary Transfer was approved and received February 2024 in the amount of \$7,704,498. Increase will not be added to the calculation in the table.

Community Action of Partnership of Kern Agency Total

STATEMENT OF POSITION (UNAUDITED) AS OF FEBRUARY 29, 2024

ASSETS

Cash in Bank	18,007,722
Cash - Vacation Reserve	1,020,104
Petty Cash	-
Accounts Receivable	0
Travel Advance	12,624
Prepaid Expense	577,835
Inventory	3,994,694
Net Fixed Assets - Unrestricted	9,875,000
Net Fixed Assets - Restricted	<u>35,509,346</u>

Total Assets 68,997,324

LIABILITIES AND NET ASSETS

Accounts Payable	5,843,118
Accrued Expenses	3,069,472
Accrued Vacation	2,027,206
Line of Credit	-
Note Payable	7,927,207
Advance Payable	2,549,091
Deferred Revenue	<u>10,312,518</u>

Total Liabilities 31,728,612

Total Net Assets 37,268,713

Total Liabilities and Net Assets 68,997,324

STATEMENT OF OPERATIONS (UNAUDITED) FOR THE PERIOD MARCH 1, 2023 TO FEBRUARY 29, 2024

REVENUE

Grant Revenue	115,165,404
Donations	39,115,372
Other Revenue	14,289,643
In-Kind	<u>60,487</u>

Total Revenue 168,630,906

EXPENDITURES

Salaries	45,754,216
Benefits	12,281,185
Travel	938,290
Space Costs	9,609,218
Supplies	3,745,304
Consultant/Contract Services	6,621,609
Other Costs	5,099,772
Program Costs	72,969,219
Capital Expenditures	0
Indirect	10,690,138
In-Kind	<u>60,487</u>

Total Expenditures 167,769,439

Net Change in Assets 861,467

Net Assets, beginning 36,407,245

Net Assets, ending 37,268,713

Community Action of Partnership of Kern Agency Total

STATEMENT OF POSITION (UNAUDITED)

AS OF APRIL 30, 2024

ASSETS

Cash in Bank	21,356,132
Cash - Vacation Reserve	1,099,747
Petty Cash	-
Accounts Receivable	0
Travel Advance	9,096
Prepaid Expense	1,096,718
Inventory	4,000,301
Net Fixed Assets - Unrestricted	9,791,667
Net Fixed Assets - Restricted	<u>35,182,401</u>

Total Assets 72,536,062

LIABILITIES AND NET ASSETS

Accounts Payable	5,469,283
Accrued Expenses	222,413
Accrued Vacation	1,097,909
Line of Credit	-
Note Payable	7,838,471
Advance Payable	2,549,144
Deferred Revenue	<u>18,873,049</u>

Total Liabilities 36,050,269

Total Net Assets 36,485,793

Total Liabilities and Net Assets 72,536,062

STATEMENT OF OPERATIONS (UNAUDITED)

FOR THE PERIOD MARCH 1, 2024 TO APRIL 30, 2024

REVENUE

Grant Revenue	16,347,948
Donations	7,033
Other Revenue	1,598,853
In-Kind	<u>255,822</u>

Total Revenue 18,209,656

EXPENDITURES

Salaries	5,156,182
Benefits	2,220,037
Travel	166,959
Space Costs	1,412,612
Supplies	544,635
Consultant/Contract Services	753,442
Other Costs	768,578
Program Costs	6,091,834
Capital Expenditures	99,777
Indirect	1,522,699
In-Kind	<u>255,822</u>

Total Expenditures 18,992,576

Net Change in Assets (782,920)

Net Assets, beginning 37,268,713

Net Assets, ending 36,485,793

COMMUNITY ACTION PARTNERSHIP OF KERN
BUDGET TO ACTUAL
FOR THE PERIOD 03-01-24 TO 04-30-24 (16.7%)

	AGENCY TOTAL			
	ANNUAL BUDGET	EXPENDITURES	BUDGET AVAILABLE	PERCENTAGE EXPENDED
EXPENDITURES				
SALARIES	47,687,147	5,080,429	42,606,718	11%
BENEFITS	14,542,474	2,054,279	12,488,195	14%
TRAVEL	995,827	151,654	844,173	15%
SPACE COST	14,336,797	1,098,758	13,238,039	8%
SUPPLIES	2,064,251	449,140	1,615,111	22%
EQUIPMENT	595,525	99,777	495,748	17%
CONSULTANT/CONTRACT SERVICES	4,510,657	530,644	3,980,013	12%
OTHER COSTS	2,790,469	526,105	2,264,364	19%
PROGRAM COSTS	27,936,749	6,054,936	21,881,813	22%
INDIRECT	10,463,856	1,538,833	8,925,023	15%
TOTAL	125,923,752	17,584,555	108,339,197	14%

COMMUNITY ACTION PARTNERSHIP OF KERN
BUDGET TO ACTUAL
FOR THE PERIOD 03-01-24 TO 04-30-24 (16.7%)

	EDUCATION			
	ANNUAL BUDGET	EXPENDITURES	BUDGET AVAILABLE	PERCENTAGE EXPENDED
EXPENDITURES				
SALARIES	35,316,810	3,969,732	31,347,078	11%
BENEFITS	10,806,110	1,565,250	9,240,860	14%
TRAVEL	685,926	108,250	577,676	16%
SPACE COST	11,638,783	534,190	11,104,593	5%
SUPPLIES	1,511,872	270,538	1,241,334	18%
EQUIPMENT	414,100	99,163	314,937	24%
CONSULTANT/CONTRACT SERVICES	1,378,236	39,185	1,339,051	3%
OTHER COSTS	1,335,691	219,262	1,116,429	16%
PROGRAM COSTS	22,197,906	5,275,513	16,922,393	24%
INDIRECT	7,694,795	1,179,712	6,515,083	15%
TOTAL	92,980,229	13,260,796	79,719,433	14%

COMMUNITY ACTION PARTNERSHIP OF KERN
BUDGET TO ACTUAL
FOR THE PERIOD 03-01-24 TO 04-30-24 (16.7%)

	NUTRITION			
	ANNUAL BUDGET	EXPENDITURES	BUDGET AVAILABLE	PERCENTAGE EXPENDED
EXPENDITURES				
SALARIES	4,921,710	414,626	4,507,084	8%
BENEFITS	1,528,360	178,298	1,350,062	12%
TRAVEL	118,007	23,213	94,794	20%
SPACE COST	782,795	(99,786)	882,581	-13%
SUPPLIES	147,218	104,787	42,431	71%
EQUIPMENT	-	-	-	0%
CONSULTANT/CONTRACT SERVICES	648,910	9,913	638,997	2%
OTHER COSTS	451,389	72,327	379,062	16%
PROGRAM COSTS	4,778,760	621,854	4,156,906	13%
INDIRECT	1,187,351	134,807	1,052,544	11%
TOTAL	14,564,500	1,460,041	13,104,459	10%

COMMUNITY ACTION PARTNERSHIP OF KERN
BUDGET TO ACTUAL
FOR THE PERIOD 03-01-24 TO 04-30-24 (16.7%)

	ENERGY CONSERVATION			
	ANNUAL BUDGET	EXPENDITURES	BUDGET AVAILABLE	PERCENTAGE EXPENDED
EXPENDITURES				
SALARIES	2,341,392	178,024	2,163,368	8%
BENEFITS	702,424	94,147	608,277	13%
TRAVEL	75,000	4,709	70,291	6%
SPACE COST	238,000	35,996	202,004	15%
SUPPLIES	125,000	26,313	98,687	21%
EQUIPMENT	174,425	614	173,811	0%
CONSULTANT/CONTRACT SERVICES	1,815,857	261,718	1,554,139	14%
OTHER COSTS	505,338	126,947	378,391	25%
PROGRAM COSTS	227,662	106,124	121,538	47%
INDIRECT	603,071	81,375	521,696	13%
TOTAL	6,808,169	915,968	5,892,201	13%

COMMUNITY ACTION PARTNERSHIP OF KERN
BUDGET TO ACTUAL
FOR THE PERIOD 03-01-24 TO 04-30-24 (16.7%)

	COMMUNITY SERVICES			
	ANNUAL BUDGET	EXPENDITURES	BUDGET AVAILABLE	PERCENTAGE EXPENDED
EXPENDITURES				
SALARIES	3,941,869	426,188	3,515,681	11%
BENEFITS	1,185,464	156,557	1,028,907	13%
TRAVEL	66,604	11,370	55,234	17%
SPACE COST	1,401,039	199,707	1,201,332	14%
SUPPLIES	234,696	40,021	194,675	17%
EQUIPMENT	7,000	-	7,000	0%
CONSULTANT/CONTRACT SERVICES	650,904	219,744	431,160	34%
OTHER COSTS	344,696	95,991	248,705	28%
PROGRAM COSTS	729,421	51,156	678,265	7%
INDIRECT	769,074	115,968	653,106	15%
TOTAL	9,330,767	1,316,702	8,014,065	14%

COMMUNITY ACTION PARTNERSHIP OF KERN
BUDGET TO ACTUAL
FOR THE PERIOD 03-01-24 TO 04-30-24 (16.7%)

	CSBG			
	ANNUAL BUDGET	EXPENDITURES	BUDGET AVAILABLE	PERCENTAGE EXPENDED
EXPENDITURES				
SALARIES	965,801	70,597	895,204	7%
BENEFITS	255,251	53,422	201,829	21%
TRAVEL	40,290	4,112	36,178	10%
SPACE COST	276,199	22,197	254,002	8%
SUPPLIES	26,615	7,075	19,540	27%
EQUIPMENT	-	-	-	0%
CONSULTANT/CONTRACT SERVICES	10,750	83	10,667	1%
OTHER COSTS	44,380	7,040	37,340	16%
PROGRAM COSTS	3,000	289	2,711	10%
INDIRECT	169,041	15,709	153,332	9%
TOTAL	1,791,327	180,525	1,610,802	10%

COMMUNITY ACTION PARTNERSHIP OF KERN
BUDGET TO ACTUAL
FOR THE PERIOD 03-01-24 TO 04-30-24 (16.7%)

	DISCRETIONARY & FUND RAISING			
	ANNUAL BUDGET	EXPENDITURES	BUDGET AVAILABLE	PERCENTAGE EXPENDED
EXPENDITURES				
SALARIES	199,565	21,261	178,304	11%
BENEFITS	64,865	6,605	58,260	10%
TRAVEL	10,000	-	10,000	0%
SPACE COST	(19)	406,454	(406,473)	-2139231%
SUPPLIES	18,850	405	18,445	2%
EQUIPMENT	-	-	-	0%
CONSULTANT/CONTRACT SERVICES	6,000	-	6,000	0%
OTHER COSTS	108,975	4,537	104,438	4%
PROGRAM COSTS	-	-	-	0%
INDIRECT	40,524	11,262	29,262	28%
TOTAL	448,760	450,524	(1,764)	100%

COMMUNITY ACTION PARTNERSHIP OF KERN
INDIRECT FUND - FY 2023/24
BUDGET TO ACTUAL - 03/01/24 TO 04/30/24 (2 OF 12 MONTHS = 16.67%)

	Budget	Actual	% Earned/ Expended	Available Balance
Revenue	\$ 10,463,856	\$ 1,538,833	14.7%	\$ 8,925,023
Expenditures				
Salaries	5,701,891	568,860	10.0%	5,133,031
Benefits @ 23.6% actual	<u>1,575,103</u>	<u>194,970</u>	<u>12.4%</u>	<u>1,380,133</u>
Total Personnel Costs	7,276,994	763,829	10.5%	6,513,165
Operating Costs				
Travel	117,750	13,951	11.8%	103,799
Space Costs	255,500	(18,326)	-7.2%	273,826
Supplies	297,772	84,071	28.2%	213,701
Equipment	122,205	-	0.0%	122,205
Consultant/Contract	964,000	214,601	22.3%	749,399
Other Operating Costs	<u>924,080</u>	<u>231,699</u>	<u>25.1%</u>	<u>692,381</u>
Total Operating Costs	2,681,307	525,996	19.6%	2,155,311
Total Expenditures	<u>\$ 9,958,301</u>	<u>\$ 1,289,825</u>	<u>13.0%</u>	<u>\$ 8,668,476</u>
Excess (Deficit) Indirect Revenue	<u>\$ 505,555</u>	<u>\$ 249,008</u>		

RECAP BY SUPPORT DIVISION	Budget	Actual	% Expended	Available Balance
HR	\$ 1,558,810	\$ 143,621	9.2%	\$ 1,415,189
Operations	3,517,921	437,986	12.5%	3,079,935
Executive	719,429	139,521	19.4%	579,908
Finance	3,000,416	357,719	11.9%	2,642,697
Community Development	<u>1,161,725</u>	<u>210,979</u>	<u>18.2%</u>	<u>950,746</u>
	<u>\$ 9,958,301</u>	<u>\$ 1,289,825</u>	<u>13.0%</u>	<u>\$ 8,668,476</u>

Prepared Date: 05/31/24

Community Action Partnership of Kern

Check/Voucher Register

From 4/1/2024 Through 4/30/2024

Check Date	Check Number	Payee	Check Amount
4/2/2024	222205	LOWES COMPANIES INC	(621.78)
4/2/2024	222257	LOWES COMPANIES INC	(56,476.29)
4/2/2024	222357	LOWES COMPANIES INC	(7,801.96)
4/3/2024	222809	AT&T	1,861.88
4/3/2024	222810	AT&T	1,057.93
4/3/2024	222811	AT&T	1,174.46
4/3/2024	222812	AT&T	913.67
4/3/2024	222813	HOME DEPOT COMMERCIAL CREDIT	1,036.87
4/3/2024	222814	ALL PROPERTY MANAGEMENT & SALES INC	1,400.00
4/3/2024	222815	ASCEND PROPERTY MANAGEMENT INC	2,500.00
4/3/2024	222816	BRISEYDA HERNANDEZ	172.25
4/3/2024	222817	CARLOS PANIAGUA	1,600.00
4/3/2024	222818	CLEMMER AND COMPANY	5,000.00
4/3/2024	222819	CYNTHIA RODRIGUEZ	172.25
4/3/2024	222820	GEAHI GREEN GARDENS LP	600.00
4/3/2024	222821	LOWES COMPANIES INC	7,801.96
4/3/2024	222822	AT&T	417.11
4/3/2024	222823	HOME DEPOT COMMERCIAL CREDIT	1,592.18
4/3/2024	222824	LOWES COMPANIES INC	56,476.29
4/3/2024	222825	AT&T	948.66
4/3/2024	222826	HOME DEPOT COMMERCIAL CREDIT	573.83
4/3/2024	222827	LOWES COMPANIES INC	621.78
4/3/2024	222828	Accrue Solutions Holding Co, LLC	1,715.00
4/3/2024	222829	ALAMO ALARM CO INC	203.50
4/3/2024	222830	ALICIA GAMINO	197.65
4/3/2024	222831	AMBERLY HILL	22.78
4/3/2024	222832	ARTURO FLORES	25.26
4/3/2024	222833	ARVIN COMMUNITY SERVICE DISTRICT	215.57
4/3/2024	222834	AT&T	946.05
4/3/2024	222835	AT&T	3,699.04
4/3/2024	222836	AT&T	4,780.55
4/3/2024	222837	BERKSHIRE HATHAWAY HOMESTATE CO	77,116.31
4/3/2024	222838	BLUETRITON BRANDS INC	5,350.62
4/3/2024	222839	CALIFORNIA WATER SERVICE COMPANY	672.44
4/3/2024	222840	CATHARYN LAURIE SPROULE	533.64
4/3/2024	222841	CHARTER COMMUNICATIONS	179.98
4/3/2024	222842	CHARTER COMMUNICATIONS	209.00
4/3/2024	222843	CHARTER COMMUNICATIONS	344.97
4/3/2024	222844	CHARTER COMMUNICATIONS	159.00
4/3/2024	222845	CHARTER COMMUNICATIONS HOLDING COMPANY LLC	154.98
4/3/2024	222846	CITY OF DELANO	116.19
4/3/2024	222847	COMCAST CORPORATION	1,615.05
4/3/2024	222848	COUNTY OF KERN	10,623.03
4/3/2024	222849	COUNTY OF KERN PUBLIC WORKS	25.33
4/3/2024	222850	CROMER INC	467.44
4/3/2024	222851	DEPARTMENT OF HEALTH AND HUMAN SERVICES	1,408.95
4/3/2024	222852	DEPARTMENT OF MOTOR VEHICLES	883.00
4/3/2024	222853	DEPARTMENT OF MOTOR VEHICLES	200.00
4/3/2024	222854	DEPARTMENT OF MOTOR VEHICLES	484.00

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4/3/2024	222855	EAST NILES COMMUNITY SERVICES DIST	764.30
4/3/2024	222856	ELENA GARCIA	27.47
4/3/2024	222857	FARMWORKERS INSTITUTE OF EDUCATION AND LEADERSHIP DEVELOPMENT	1,500.00
4/3/2024	222858	FEDEX	113.08
4/3/2024	222859	FIRST 5 MADERA COUNTY	238.93
4/3/2024	222860	FIRST CONGREGATIONAL CHURCH BAKERSFIELD	4,763.76
4/3/2024	222861	FLOWERS BAKING CO OF HENDERSON LLC	230.40
4/3/2024	222862	FLYERS ENERGY LLC	3,004.27
4/3/2024	222863	GOLDEN EMPIRE TRANSIT DISTRICT	4,000.00
4/3/2024	222864	GOTO TECHNOLOGIES USA, INC	2,376.00
4/3/2024	222865	GRIMMWAY ENTERPRISES, INC.	9,592.00
4/3/2024	222866	GRINGTEAM INC.	4,201.39
4/3/2024	222867	GUADALUPE CANCHOLA CASTELLANO	28.14
4/3/2024	222868	GUSTAVO CEJA ALVAREZ	152.22
4/3/2024	222869	H & B GROUP INC.	1,566.61
4/3/2024	222870	HEIDY ESPINOZA	191.62
4/3/2024	222871	HOME DEPOT COMMERCIAL CREDIT	650.90
4/3/2024	222872	ICELA GUTIERREZ CUEVAS	46.23
4/3/2024	222873	INDEPENDENT LIVING CENTER OF KERN COUNTY	150.00
4/3/2024	222874	JANEY FELSOCI	180.23
4/3/2024	222875	JEREMIN EASTER	30.70
4/3/2024	222876	JOSE MANUEL QUINTERO	2,800.00
4/3/2024	222877	JOVANNA DURAN	43.55
4/3/2024	222878	JUANITA JACKSON	3,000.00
4/3/2024	222879	KERN COUNTY SUPERINTENDENT OF SCHOOLS	14,654.07
4/3/2024	222880	KEVIN GOUDGE	925.26
4/3/2024	222881	LAMAR COMPANIES	2,490.00
4/3/2024	222882	LAMONT ELEMENTARY SCHOOL DISTRICT	15,855.89
4/3/2024	222883	LANEISHA HAMMOND	12.06
4/3/2024	222884	LAURA PORTA	44.00
4/3/2024	222885	LEVEL 3 FINANCING INC	1,489.45
4/3/2024	222886	LIGIA JOHNSON	8.04
4/3/2024	222887	LINA FROST	28.14
4/3/2024	222888	LORENA IBARRA	10.72
4/3/2024	222889	LOWES COMPANIES INC	908.52
4/3/2024	222890	LUIS BARRON	220.75
4/3/2024	222891	MANJIT KAUR GHUMAN	9.38
4/3/2024	222892	MARIA ALICIA HUIZAR	184.25
4/3/2024	222893	MARIA CONTRERAS	200.00
4/3/2024	222894	MARIA MORENO GOMEZ	34.84
4/3/2024	222895	MARINA MANCERA	102.65
4/3/2024	222896	MARISELA GONZALEZ	61.64
4/3/2024	222897	MAYRA GARCIA	67.00
4/3/2024	222898	MCFARLAND UNIFIED SCHOOL DISTRICT	801.50
4/3/2024	222899	MCWILLIAMS & WALDEN INC	2,054.10

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4/3/2024	222900	NATIONAL COMMUNITY ACTION FOUNDATION	3,661.58
4/3/2024	222901	OASIS AIR CONDITIONING	6,050.00
4/3/2024	222902	ODP BUSINESS SOLUTIONS LLC	2,355.91
4/3/2024	222903	OFFICE1 LEASING	3,814.85
4/3/2024	222904	ORANGE COURIER	850.00
4/3/2024	222905	ORANGE COURIER	1,014.10
4/3/2024	222906	PACIFICA STOCKTON SUITES LLC	803.32
4/3/2024	222907	PAULA HUERTA	46.23
4/3/2024	222908	PG&E	6,812.65
4/3/2024	222909	PRODUCERS DAIRY FOODS INC	1,086.65
4/3/2024	222910	RAYMOND'S TROPHY AWARDS	2,338.20
4/3/2024	222911	ROCKSTAR LIMO LOUNGE - STERLING TRANSPORTATION	3,996.00
4/3/2024	222912	ROSA JOHNSON	112.56
4/3/2024	222913	SAFEWAY INC VONS DIVISION	58.91
4/3/2024	222914	SAVE MART SUPERMARKETS	338.13
4/3/2024	222915	SOCALGAS	406.77
4/3/2024	222916	SOUTHERN CALIFORNIA EDISON	137.27
4/3/2024	222917	SOUTHWEST GAS CORPORATION	31.90
4/3/2024	222918	STAGLER CORPORATION	986.00
4/3/2024	222919	TOKAY PRESS INC	897.70
4/3/2024	222920	TOMASA JARA	73.70
4/3/2024	222921	TRUTECHTOOLS LTD	16,521.89
4/3/2024	222922	ULINE	706.38
4/3/2024	222923	VALERIE CAMACHO	148.74
4/3/2024	222924	VALLEY PROPANE SERVICE	258.47
4/3/2024	222925	VARNER & SON INC	901.57
4/3/2024	222926	VARNER BROS., INC.	52.02
4/3/2024	222927	VERONICA AMAYA	8.04
4/3/2024	222928	WELLS FARGO VENDOR FINANCIAL SERVICES, LLC	1,080.57
4/3/2024	222929	WIPFLI LLP	4,000.00
4/3/2024	25975	ELIZABETH WILLIAMS	172.25
4/3/2024	25976	ESTEFANY HERNANDEZ	172.25
4/3/2024	25977	MARIA GUADIAN	172.25
4/3/2024	25978	OFFICE IMAGING, INC	8,111.69
4/3/2024	25979	ABILA INC	3,950.28
4/3/2024	25980	AMAZON CAPITAL SERVICES, INC	702.54
4/3/2024	25981	AMERICAN BUSINESS MACHINES	168.06
4/3/2024	25982	AN ICON COMPANY, LLC	2,204.92
4/3/2024	25983	ANNETTE JOHNSON-ALLEN	58.96
4/3/2024	25984	BRADLEY RYAN FERGON	228.48
4/3/2024	25985	CAPK FOUNDATON	62,500.00
4/3/2024	25986	CAZADOR CONSULTING GROUP INC	9,632.95
4/3/2024	25987	CREATIVE FINANCIAL STAFFING LLC	91,907.04
4/3/2024	25989	DISCOUNT SCHOOL SUPPLY	7,051.15
4/3/2024	25990	ELIZABETH CISNEROS	21.44
4/3/2024	25991	ELSA NAVARRETE	733.79
4/3/2024	25992	EXACT STAFF, INC	1,861.60
4/3/2024	25993	EXACT STAFF, INC	1,448.56
4/3/2024	25994	GIOVANNI ARAGON	96.48
4/3/2024	25995	GLORIA GONZALEZ	235.17
4/3/2024	25996	HD Supply Facilites Maintenance LTD	743.31
4/3/2024	25997	IDEAL SPECIALTIES INC	20,383.68

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Check Date	Check Number	Payee	Check Amount
4/3/2024	25998	IDEAL SPECIALTIES INC	44,396.35
4/3/2024	25999	IDEAL SPECIALTIES INC	39,672.48
4/3/2024	26000	IDEAL SPECIALTIES INC	41,149.54
4/3/2024	26001	INDEPENDENT FIRE & SAFETY	962.45
4/3/2024	26002	IRIS M GONZALEZ	61.64
4/3/2024	26003	JAQUELINE GUERRA	160.80
4/3/2024	26004	JOHN REY	767.35
4/3/2024	26005	JORGE GALINDO RAMIREZ	245.00
4/3/2024	26006	JORGE GALINDO RAMIREZ	455.00
4/3/2024	26007	JORGE GALINDO RAMIREZ	45.00
4/3/2024	26008	JORONCO RENTALS, INC	956.04
4/3/2024	26009	LETISHA BROOKS	162.14
4/3/2024	26010	LIZETTE BRAVO	163.48
4/3/2024	26011	LUCERO GONZALEZ	46.23
4/3/2024	26012	M AND S SECURITY SERVICES INC	150.00
4/3/2024	26013	MARIA DIAZ CORNEJO	61.64
4/3/2024	26014	MARISELA GONZALEZ	193.63
4/3/2024	26015	MELISSA DELA GARZA	117.92
4/3/2024	26016	MISSION LINEN SUPPLY	1,812.84
4/3/2024	26017	MITEL NETSOLUTIONS INC	429.94
4/3/2024	26018	MONICA CASTANEDA	125.29
4/3/2024	26020	OFFICE IMAGING, INC	4,762.00
4/3/2024	26021	PAPER CONNECTION INC	2,150.88
4/3/2024	26022	PIUSER STONE AND TILE, INC.	186,395.94
4/3/2024	26023	PRITIKA RAM	80.42
4/3/2024	26024	SANDRA GARCIA	11.39
4/3/2024	26025	ST. MARY'S DINING ROOM	1,755.43
4/3/2024	26026	STEPHEN WILLIFORD	165.00
4/3/2024	26027	STEPHEN WILLIFORD	165.00
4/3/2024	26028	STEPHEN WILLIFORD	165.00
4/3/2024	26029	STEPHEN WILLIFORD	129.00
4/3/2024	26030	STEPHEN WILLIFORD	325.00
4/3/2024	26031	STEPHEN WILLIFORD	129.00
4/3/2024	26032	STEPHEN WILLIFORD	129.00
4/3/2024	26033	STEPHEN WILLIFORD	129.00
4/3/2024	26034	STEPHEN WILLIFORD	465.00
4/3/2024	26035	STEPHEN WILLIFORD	165.00
4/3/2024	26036	STINSON STATIONERS	3,335.94
4/3/2024	26037	SULEMA GARCIA	29.03
4/3/2024	26038	SULEMA GARCIA	293.46
4/3/2024	26039	SULEMA GARCIA	51.25
4/3/2024	26040	SYSCO FOOD SERVICES OF VENTURA INC	1,457.23
4/3/2024	26041	SYSCO FOOD SERVICES OF VENTURA INC	1,639.04
4/3/2024	26042	SYSCO FOOD SERVICES OF VENTURA INC	43.25
4/3/2024	26043	SYSCO FOOD SERVICES OF VENTURA INC	13,570.59
4/3/2024	26044	SYSCO FOOD SERVICES OF VENTURA INC	334.48
4/3/2024	26045	SYSCO FOOD SERVICES OF VENTURA INC	216.29
4/3/2024	26046	SYSCO FOOD SERVICES OF VENTURA INC	41.31

Community Action Partnership of Kern

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From 4/1/2024 Through 4/30/2024

Check Date	Check Number	Payee	Check Amount
4/3/2024	26047	SYSCO FOOD SERVICES OF VENTURA INC	1,504.44
4/3/2024	26048	TEL TEC SECURITY SYSTEMS INC	3,262.91
4/3/2024	26049	W W GRAINGER INC	757.70
4/3/2024	26050	W W GRAINGER INC	139.13
4/3/2024	26051	WESLEY UNITED METHODIST CHURCH	715.70
4/4/2024	222930	YADIRA LASES	1,696.83
4/4/2024	222931	YADIRA LASES	842.28
4/4/2024	222932	ANDREA REYES	3,377.86
4/4/2024	222933	ANDREA REYES	1,214.91
4/5/2024	222934	MAYRA CENDEJAS DURAN	807.82
4/9/2024	222292	BRISEYDA HERNANDEZ	(232.60)
4/9/2024	222935	MARTHA MEJIA	437.05
4/9/2024	222936	MELANIE CARMEN DIAZ	45.65
4/9/2024	26004	JOHN REY	(767.35)
4/9/2024	27704	WELLS FARGO	61,582.01
4/10/2024	222937	4IMPRINT INC AKA NELSON MARKETING	827.95
4/10/2024	222938	A-1 BATTERY COMPANY	231.33
4/10/2024	222939	ALPHA MEDIA LLC	12,165.00
4/10/2024	222940	ALPHA WHOLESALE PRODUCE INC	2,430.80
4/10/2024	222941	AMBERLY HILL	33.50
4/10/2024	222942	AMERICAN BUSINESS FORMS INC	86.35
4/10/2024	222943	AMERIGAS LAKE ISABELLA	2,565.40
4/10/2024	222944	ANNA NUNEZ	1,530.00
4/10/2024	222945	ARCADIS, A CALIFORNIA PARTNERSHIP	260.00
4/10/2024	222946	AT&T	85.38
4/10/2024	222947	AT&T	42.22
4/10/2024	222948	AUTO CELL ELECTRONICS INC	3,304.65
4/10/2024	222949	BARBARA CISNEROS	8.71
4/10/2024	222950	BARNES & NOBLE BOOKSELLERS	3,989.16
4/10/2024	222951	BOLTON INSURANCE SERVICES LLC	25,000.00
4/10/2024	222952	CALIFORNIA WATER SERVICE COMPANY	1,554.20
4/10/2024	222953	CALIFORNIA WATER SERVICE COMPANY	212.29
4/10/2024	222954	CALIFORNIA WATER SERVICE COMPANY	36.80
4/10/2024	222955	CECELIA STEWART	1.34
4/10/2024	222956	CHARTER COMMUNICATIONS	204.00
4/10/2024	222957	CHARTER COMMUNICATIONS	204.00
4/10/2024	222958	CHARTER COMMUNICATIONS	254.00
4/10/2024	222959	CHARTER COMMUNICATIONS	204.00
4/10/2024	222960	CHARTER COMMUNICATIONS	204.00
4/10/2024	222961	CHARTER COMMUNICATIONS	199.98
4/10/2024	222962	CHARTER COMMUNICATIONS	199.98
4/10/2024	222963	CHARTER COMMUNICATIONS HOLDING COMPANY LLC	154.98
4/10/2024	222964	CHARTER COMMUNICATIONS HOLDING COMPANY LLC	234.96
4/10/2024	222965	CHARTER COMMUNICATIONS HOLDING COMPANY LLC	154.98
4/10/2024	222966	CHRISTOPHER PERCIVAL	441.92
4/10/2024	222967	CINDY RUIZ	45.56
4/10/2024	222968	CINTAS CORPORATION #668	2,434.19

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4/10/2024	222969	CITY OF BAKERSFIELD	3,287.88
4/10/2024	222970	CITY OF BAKERSFIELD	48.80
4/10/2024	222971	CITY OF BAKERSFIELD	5,044.24
4/10/2024	222972	CITY OF BAKERSFIELD	3,498.51
4/10/2024	222973	CITY OF BAKERSFIELD	1,247.00
4/10/2024	222974	CITY OF SHAFTER	547.27
4/10/2024	222975	CLAUDIA ELENA RIVERA	24.79
4/10/2024	222976	CMA FIRE PROTECTION	1,069.00
4/10/2024	222977	COMCAST CORPORATION	1,239.49
4/10/2024	222978	COMMUNITY ACTION PARTNERSHIP	2,985.00
4/10/2024	222979	COUNTY OF KERN PUBLIC WORKS	47.58
4/10/2024	222980	COURT APPOINTED SPECIAL ADVOCATES OF KERN COUNTY	1,400.00
4/10/2024	222981	DELTA LIQUID ENERGY	1,277.15
4/10/2024	222982	DEPARTMENT OF HUMAN RESOURCES	6,405.24
4/10/2024	222983	DEPARTMENT OF JUSTICE	1,996.00
4/10/2024	222984	DIANA RICO	151.42
4/10/2024	222985	EFRAIN DELGADO	450.00
4/10/2024	222986	ELIZABETH ARZEO SAABEDRA	22.78
4/10/2024	222987	FEDEX	32.14
4/10/2024	222988	FERGUSON ENTERPRISES INC #1350	482.90
4/10/2024	222989	FIRST CONGREGATIONAL CHURCH BAKERSFIELD	2,950.79
4/10/2024	222990	GLORIA NEVEL	85.76
4/10/2024	222991	GLYNIEL CAMPBELL	64.32
4/10/2024	222992	GOLDEN EMPIRE TRANSIT DISTRICT	2,000.00
4/10/2024	222993	GRIMMWAY ENTERPRISES, INC.	13,818.35
4/10/2024	222994	GUADALUPE A VILLASANA	75.75
4/10/2024	222995	HALONDA NAFF	127.30
4/10/2024	222996	HOME DEPOT COMMERCIAL CREDIT	696.04
4/10/2024	222997	HOWARD'S GARBAGE SERVICE	231.68
4/10/2024	222998	JANELL NICOLE GORE	78.39
4/10/2024	222999	JAUBRAE DIXON	80.40
4/10/2024	223000	JULIA ROMERO	197.65
4/10/2024	223001	KATHYA CORRALES VARGAS	31.49
4/10/2024	223002	KERN COUNTY SUPERINTENDENT OF SCHOOLS	12,991.93
4/10/2024	223003	KIMBERLITE CORPORATION	286.44
4/10/2024	223004	KINDER SYSTEMS INC.	27,617.80
4/10/2024	223005	KOCHIE TOKHI	102.65
4/10/2024	223006	LAMONT ELEMENTARY SCHOOL DISTRICT	13,272.64
4/10/2024	223007	LAMONT PUBLIC UTILITY DISTRICT	687.20
4/10/2024	223008	LAMONT SANITATION INC	2,069.96
4/10/2024	223009	LANEISHA HAMMOND	48.24
4/10/2024	223010	Lorena Hernandez-Vidales	24.12
4/10/2024	223011	LORENA PALOMO	24.12
4/10/2024	223012	LOTUS BAKERSFIELD CORP	16,460.00
4/10/2024	223013	LOWES COMPANIES INC	17,258.82
4/10/2024	223014	MARIANA NATALY AGUILAR DE SANTAMARIA	832.00
4/10/2024	223015	MARISSA ORTIZ-CORTEZ	50.25
4/10/2024	223016	MAYRA CENDEJAS DURAN	15.41
4/10/2024	223017	MAYRA GARCIA	37.52
4/10/2024	223018	MICHELLE RUIZ	12.06

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4/10/2024	223019	MIRELLA RUBIO	310.88
4/10/2024	223020	NATALIE RODRIGUEZ	32.83
4/10/2024	223021	NATASHA COONROD	75.04
4/10/2024	223022	NEXSTAR MEDIA INC	15,000.00
4/10/2024	223023	OASIS AIR CONDITIONING	16,754.75
4/10/2024	223024	ODP BUSINESS SOLUTIONS LLC	35.42
4/10/2024	223025	OFFICE1 LEASING	4,566.04
4/10/2024	223026	PATRIOTS INC	94.99
4/10/2024	223027	PAULINO CRUZ	74.37
4/10/2024	223028	PG&E	10,022.39
4/10/2024	223029	PRICE DISPOSAL	372.99
4/10/2024	223030	PRODUCERS DAIRY FOODS INC	2,947.48
4/10/2024	223031	RACE TELECOMMUNICATIONS INC	238.69
4/10/2024	223032	RAMIRO LOPEZ	80.40
4/10/2024	223033		0.00
4/10/2024	223034	RANDIK PAPER CO.	6,431.97
4/10/2024	223035	RAQUEL SILVA	81.07
4/10/2024	223036	REBECCA ROCHA	18.76
4/10/2024	223037	RONALD SHELAN	169.78
4/10/2024	223038	ROSLYN CRUZ	148.74
4/10/2024	223039	SAVE MART SUPERMARKETS	667.77
4/10/2024	223040	SCRIPPS MEDIA, INC. (DBA KERO-TV)	10,000.00
4/10/2024	223041	SOUTH TULARE RICHGROVE REFUSE INC	407.16
4/10/2024	223042	SOUTHERN CALIFORNIA EDISON	783.73
4/10/2024	223043	SOUTHERN KERN UNIFIED SCHOOL DISTRICT	1,865.50
4/10/2024	223044	SUPERIOR SANITATION SERVICE INC	723.40
4/10/2024	223045	THE TENNIS CHANNEL	25,854.98
4/10/2024	223046	UNITED RENTALS INC	341.17
4/10/2024	223047	UNITED WAY OF KERN COUNTY	5,333.16
4/10/2024	223048	UNIVISION TELEVISION GROUP INC	750.00
4/10/2024	223049	VALLEY PROPANE SERVICE	249.03
4/10/2024	223050	VANESSA CORTEZ MENDOZA	299.75
4/10/2024	223051	VILLATORO POWER WASHING	325.00
4/10/2024	223052	WASTE MANAGEMENT OF SOUTHERN CALIFORNIA	838.30
4/10/2024	223053	WELLS FARGO VENDOR FINANCIAL SERVICES, LLC	184.42
4/10/2024	223054	HOME DEPOT COMMERCIAL CREDIT	2,372.04
4/10/2024	223055	HOME DEPOT COMMERCIAL CREDIT	857.52
4/10/2024	223056	HOME DEPOT COMMERCIAL CREDIT	741.47
4/10/2024	223057	CLEMMER AND COMPANY	1,789.00
4/10/2024	223058	CYNTHIA RODRIGUEZ	300.50
4/10/2024	223059	KELLY LOWERY	194.25
4/10/2024	223060	BRISEYDA HERNANDEZ	232.60
4/10/2024	223061	JOHN REY	767.35
4/10/2024	223062	KAYLEIGH HOPKINSON	878.97
4/10/2024	223063	ESMERALDA GUADALUPE RAMOS	1,438.44
4/10/2024	223064	FATIMA ECHEVERRIA	259.00
4/10/2024	223065	JUANITA JIMENEZ	1,904.79
4/10/2024	223066	MICHELLE DEL RIO FUENTES	1,932.18
4/10/2024	26054	ADVANCED DATA STORAGE	237.60
4/10/2024	26055	ALAN RODRIGUEZ	179.56

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4/10/2024	26056	ALLIED UNIVERSAL SECURITY SERVICES	76,955.60
4/10/2024	26057	AMERICAN BUSINESS MACHINES	58.85
4/10/2024	26058	ANDREA REYES	39.53
4/10/2024	26059	ANGELICA NELSON	241.20
4/10/2024	26060	CA ASSOCIATION OF FOOD BANKS	3,977.50
4/10/2024	26061	CAPK FOUNDATON	80.52
4/10/2024	26062	CAZADOR CONSULTING GROUP INC	8,665.05
4/10/2024	26063	CDW GOVERNMENT LLC	6,888.38
4/10/2024	26064	CLARK PEST CONTROL	871.00
4/10/2024	26065	CREATIVE FINANCIAL STAFFING LLC	21,249.90
4/10/2024	26066	CSG-NAM, LLC	791.29
4/10/2024	26067	ERIC LE BARBE	79.73
4/10/2024	26068	ERIE CUSTOM COMPUTER APPLICATIONS	2,050.00
4/10/2024	26069	ERNESTO LEON	131.32
4/10/2024	26070	EVERGREEN CONSTRUCTION	600.00
4/10/2024	26071	EXACT STAFF, INC	930.80
4/10/2024	26072	FRESHPOINT CENTRAL CALIFORNIA, INC	1,416.02
4/10/2024	26073	FRONTIER COMMUNICATIONS HOLDINGS LLC	97.98
4/10/2024	26074	FRONTIER COMMUNICATIONS HOLDINGS LLC	60.72
4/10/2024	26075	FRONTIER COMMUNICATIONS HOLDINGS LLC	63.53
4/10/2024	26076	FRONTIER COMMUNICATIONS HOLDINGS LLC	1,169.31
4/10/2024	26077	GARCIA INDUSTRIES INC	13,002.00
4/10/2024	26078	GARCIA INDUSTRIES INC	3,850.00
4/10/2024	26079	GARCIA INDUSTRIES INC	16,944.00
4/10/2024	26080	GLORIANA TEIXEIRA	13.00
4/10/2024	26081	INDEPENDENT FIRE & SAFETY	2,976.70
4/10/2024	26082	JAYSHREE MADEKA	13.40
4/10/2024	26083	Jeanette Ayala Fernandez	44.22
4/10/2024	26084	JEREMY T TOBIAS	632.70
4/10/2024	26085	JESSICA REYES GONZALEZ	110.55
4/10/2024	26086	JOSE CABALLERO	56.95
4/10/2024	26087	KAPLAN EARLY LEARNING CO	438.53
4/10/2024	26088	KAREN VAZQUEZ	229.92
4/10/2024	26089	KAREN VAZQUEZ	58.96
4/10/2024	26090	KERNVILLE UNION SCHOOL DISTRICT	25,075.00
4/10/2024	26091	KERNVILLE UNION SCHOOL DISTRICT	24,716.89
4/10/2024	26092	KNIGHT'S SITE SERVICES INC	4,148.10
4/10/2024	26093	LEO BLANCO / LEO'S MOBILE CAR WASH & DETAIL	405.00
4/10/2024	26094	M AND S SECURITY SERVICES INC	240.00
4/10/2024	26095	Magaly Witz	4.02
4/10/2024	26096	MISSION LINEN SUPPLY	3,073.69
4/10/2024	26097	NARAMA INC	149.93
4/10/2024	26098	NARAMA INC	588.34
4/10/2024	26099	OFFICE IMAGING, INC	354.26
4/10/2024	26100	OLGA CASTRO	36.18
4/10/2024	26101	PLC SYSTEM SERVICES	19,207.00
4/10/2024	26102	QUE'MESHA BANNER	31.49

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4/10/2024	26103	RACHEL LECKKIRK	41.54
4/10/2024	26104	SHARON BRIGGS	73.70
4/10/2024	26105	SMART & FINAL	82.55
4/10/2024	26106	SMART & FINAL	288.79
4/10/2024	26107	SSD ALARM, INC	5,698.06
4/10/2024	26108	STEPHEN WILLIFORD	129.00
4/10/2024	26109	STEPHEN WILLIFORD	525.00
4/10/2024	26110	STEPHEN WILLIFORD	285.00
4/10/2024	26111	STEPHEN WILLIFORD	129.00
4/10/2024	26112	STEPHEN WILLIFORD	129.00
4/10/2024	26113	STINSON STATIONERS	4,095.23
4/10/2024	26114	SYSCO FOOD SERVICES OF VENTURA INC	958.60
4/10/2024	26115	SYSCO FOOD SERVICES OF VENTURA INC	109.45
4/10/2024	26116	SYSCO FOOD SERVICES OF VENTURA INC	1,268.61
4/10/2024	26117	SYSCO FOOD SERVICES OF VENTURA INC	1,086.34
4/10/2024	26118	SYSCO FOOD SERVICES OF VENTURA INC	10,644.53
4/10/2024	26119	SYSCO FOOD SERVICES OF VENTURA INC	114.38
4/10/2024	26120	SYSCO FOOD SERVICES OF VENTURA INC	1,291.88
4/10/2024	26121	TEL TEC SECURITY SYSTEMS INC	300.00
4/10/2024	26122	TEL TEC SECURITY SYSTEMS INC	262.50
4/10/2024	26123	TEL TEC SECURITY SYSTEMS INC	540.96
4/10/2024	26124	TRANS-WEST SECURITY SERVICES, INC.	1,058.62
4/10/2024	26125	TRANS-WEST SECURITY SERVICES, INC.	1,064.43
4/10/2024	26126	TRANS-WEST SECURITY SERVICES, INC.	569.14
4/10/2024	26127	TRANS-WEST SECURITY SERVICES, INC.	200.00
4/10/2024	26128	TRANS-WEST SECURITY SERVICES, INC.	1,918.58
4/10/2024	26129	VALLEY GARBAGE SERVICE	365.66
4/10/2024	26130	VERLINDA DENWITTY	107.20
4/10/2024	26131	VERNON SORENSON MD INC	45.00
4/10/2024	26132	VERNON SORENSON MD INC	25.00
4/10/2024	26133	WESLEY UNITED METHODIST CHURCH	1,041.26
4/10/2024	26134	YOLANDA GONZALES	273.25
4/10/2024	26135	PUBLIC AGENCY COALITION ENTERPRISE	737,108.11
4/10/2024	26136	THE HARTFORD PRIORITY ACCOUNTS	5,902.08
4/10/2024	26137	ERNESTO LEON	115.50
4/10/2024	26138	GLORIA BARBERO	277.25
4/10/2024	26139	JERRY MEADE	277.25
4/10/2024	26140	LETISHA BROOKS	300.50
4/10/2024	26141	MARIA GUADIAN	300.50
4/10/2024	26142	NICOLE NINO	277.25
4/10/2024	26143	YOLANDA GONZALES	300.50
4/10/2024	26144	MICHELLE JARA RANGEL	259.00

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4/11/2024	222668	HANSEN'S MOVING AND STORAGE, INC	(9,371.50)
4/11/2024	222670	HANSEN'S MOVING AND STORAGE, INC	(14,721.41)
4/11/2024	222671	HANSEN'S MOVING AND STORAGE, INC	(16,783.91)
4/11/2024	222672	HANSEN'S MOVING AND STORAGE, INC	(13,452.66)
4/11/2024	222673	HANSEN'S MOVING AND STORAGE, INC	(15,931.41)
4/16/2024	222932	ANDREA REYES	(3,377.86)
4/16/2024	222933	ANDREA REYES	(1,214.91)
4/17/2024	222072	VANESSA CORTEZ MENDOZA	(538.32)
4/17/2024	223067	4IMPRINT INC AKA NELSON MARKETING	3,846.11
4/17/2024	223068	ALEJANDRA SALVADOR	64.32
4/17/2024	223069	ALFONSO MORALES	191.62
4/17/2024	223070	ALLIANCE OF INFORMATION AND REFERRAL SYSTEMS	60.00
4/17/2024	223071	ALMA SANCHEZ	11.39
4/17/2024	223072	AMBER PUMPHREY	40.87
4/17/2024	223073	AMERIGAS LAKE ISABELLA	469.78
4/17/2024	223074	ANDRALETTE I WILSON	44.89
4/17/2024	223075	ANGELICA HERALDEZ	52.26
4/17/2024	223076	AT&T	605.96
4/17/2024	223077	BLUEPRINT SERVICE CO	2,387.71
4/17/2024	223078	BLUETRITON BRANDS INC	2.59
4/17/2024	223079	CALIFORNIA WATER SERVICE COMPANY	1,186.36
4/17/2024	223080	CALYPSO WEST INC. / BAKERSFIELD ICE	535.84
4/17/2024	223081	CARMEN STARKS	4.02
4/17/2024	223082	CASSANDRA WORTHY	28.14
4/17/2024	223083	CATHARYN LAURIE SPROULE	181.57
4/17/2024	223084	CHARLIE'S DAY & NITE, INC.	245.25
4/17/2024	223085	CHARTER COMMUNICATIONS	246.00
4/17/2024	223086	CHARTER COMMUNICATIONS	179.98
4/17/2024	223087	CHARTER COMMUNICATIONS	499.00
4/17/2024	223088	CHARTER COMMUNICATIONS	261.77
4/17/2024	223089	CHARTER COMMUNICATIONS	194.98
4/17/2024	223090	CHARTER COMMUNICATIONS	1,399.00
4/17/2024	223091	CHARTER COMMUNICATIONS	194.98
4/17/2024	223092	CINTAS CORPORATION #668	2,776.11
4/17/2024	223093	CINTYA OSORIO	95.14
4/17/2024	223094	CITY OF ARVIN	633.38
4/17/2024	223095	CITY OF RIDGECREST	890.00
4/17/2024	223096	CITY OF STOCKTON	20.14
4/17/2024	223097	CITY OF WASCO	1,439.52
4/17/2024	223098	COMMUNITY SERVICES AND DEVELOPMENT DEPARTMENT	722.27
4/17/2024	223099	COMMUNITY SERVICES AND EMPLOYMENT TRAIN	20,328.00
4/17/2024	223100	COUNTRY CLUB SERVICE	74.23
4/17/2024	223101	COVERALL NORTH AMERICA INC	1,025.00
4/17/2024	223102	CRYSTAL FLORES	16.08
4/17/2024	223103	CYNTHIA MAGDALENO	12.06
4/17/2024	223104	CYNTHIA RODRIGUEZ	93.13
4/17/2024	223105	DELTA LIQUID ENERGY	6,818.20
4/17/2024	223106	DOWNTOWN BUSINESS ASSOCIATION	190.00

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4/17/2024	223107	EAST NILES COMMUNITY SERVICES DIST	350.50
4/17/2024	223108	EDNA QUINONEZ	159.46
4/17/2024	223109	ELENA GARCIA	67.67
4/17/2024	223110	ELIZABETH MARTINEZ MEDINA	164.82
4/17/2024	223111	ENEDINA MARTINEZ	12.06
4/17/2024	223112	ESMERALDA GONZALES	9.38
4/17/2024	223113	ESTHER A REYES-GARZA	109.21
4/17/2024	223114	FLYERS ENERGY LLC	3,436.94
4/17/2024	223115	FRANCIS VEGA	190.28
4/17/2024	223116	GIRLHENE SORIANO	69.01
4/17/2024	223117	GRINGTEAM INC.	3,597.36
4/17/2024	223118	GUADALUPE CANCHOLA CASTELLANO	12.06
4/17/2024	223119	GUADALUPE FARIAS	46.23
4/17/2024	223120	GURSHAN GILL	25.46
4/17/2024	223121	HEIDY ESPINOZA	91.12
4/17/2024	223122	HOWARD'S GARBAGE SERVICE	82.56
4/17/2024	223123	JACINTA ZEDPEDA	69.01
4/17/2024	223124	JANEY FELSOI	147.40
4/17/2024	223125	JENNIFER JAMES	3,000.00
4/17/2024	223126	JIMMIE ALVIDREZ	138.02
4/17/2024	223127	JOE CHAVARRIA	886.57
4/17/2024	223128	JORGENSEN & CO	355.41
4/17/2024	223129	JULISSA ELIZONDO	6.03
4/17/2024	223130	KERN ISLAND INVESTORS, GP	1,767.74
4/17/2024	223131	KERN RIVER PROPANE INC	8,136.00
4/17/2024	223132	KIMBERLY D FREIBERG	61.64
4/17/2024	223133	LA ROSA FRUIT BARS & ICE CREAM, INC	1,245.00
4/17/2024	223134	LAKESHORE EQUIPMENT COMPANY	10,279.26
4/17/2024	223135	LANGUAGE LINE SERVICES INC	47.35
4/17/2024	223136	LASTAND, INC	20.00
4/17/2024	223137	LAVAR NEWSOME	35.51
4/17/2024	223138	LAWYERS FOR JUSTICE PC	2,500.00
4/17/2024	223139	LEARA LEANNE SPROTT	58.96
4/17/2024	223140	LILLIAN URREA	36.18
4/17/2024	223141	LISETTE VAZQUEZ	79.00
4/17/2024	223142	LORENA IBARRA	15.41
4/17/2024	223143	LORETTA SERRA	65.00
4/17/2024	223144	LOTUS BAKERSFIELD CORP	2,610.00
4/17/2024	223145	LOWES COMPANIES INC	760.63
4/17/2024	223146	MANJIT KAUR GHUMAN	10.72
4/17/2024	223147	MARIA ALICIA HUIZAR	93.80
4/17/2024	223148	MARTIN CHAVEZ MEATS	14,072.50
4/17/2024	223149	MCWILLIAMS & WALDEN INC	582.03
4/17/2024	223150	MONICA LOPEZ	30.82
4/17/2024	223151	NEEDLES PUBLIC UTILITY AUTHORITY	51.40
4/17/2024	223152	ODP BUSINESS SOLUTIONS LLC	3,790.02
4/17/2024	223153	PARENTS AS TEACHERS NATIONAL CENTER	9,800.00
4/17/2024	223154	PG&E	5,644.16
4/17/2024	223155	PURA SABROSURA AGUAS FRESCAS	1,750.00
4/17/2024	223156	RAYJEAN STONE	48.24
4/17/2024	223157	RIAR, INC	25.00
4/17/2024	223158	ROSA JOHNSON	100.50

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4/17/2024	223159	SAFEWAY INC VONS DIVISION	41.82
4/17/2024	223160	SAGASER WATKINS & WIELAND PC	1,150.00
4/17/2024	223161	SAVE MART SUPERMARKETS	722.77
4/17/2024	223162	SHEVADA DOVE-WILLIAMS	257.95
4/17/2024	223163	SNIDERS	19.49
4/17/2024	223164	SOCALGAS	157.77
4/17/2024	223165	SOUTHERN CALIFORNIA EDISON	1,602.70
4/17/2024	223166	SOUTHERN KERN UNIFIED SCHOOL DISTRICT	2,289.00
4/17/2024	223167	ST. MICHAEL'S ANGLICAN PARISH RIDGECREST CA	150.00
4/17/2024	223168	SUBURBAN PROPANE	850.56
4/17/2024	223169	T.D. PRODUCE SALES	2,255.00
4/17/2024	223170	TEACHSTONE TRAINING LLC	1,280.00
4/17/2024	223171	TEACHSTONE TRAINING LLC	875.00
4/17/2024	223172	TEHACHAPI UNIFIED SCHOOL DISTRICT	1,632.00
4/17/2024	223173	TERESA LARA	54.27
4/17/2024	223174	TINA NUNEZ	175.54
4/17/2024	223175	TOMASA JARA	38.86
4/17/2024	223176	TOMMIE SUE CORDOVA	105.19
4/17/2024	223177	TRAFFIC MANAGEMENT, INC.	27.06
4/17/2024	223178	TRES HOMBRES FENCE COMPANY	225.00
4/17/2024	223179	ULINE	967.41
4/17/2024	223180	VANESSA MOLINA	268.00
4/17/2024	223181	WARM AND TOASTY MINI DONUTS & FUNNEL CAKES	3,750.00
4/17/2024	223182	WELLS FARGO VENDOR FINANCIAL SERVICES, LLC	629.83
4/17/2024	223183	YOLANDA OCHOA	848.30
4/17/2024	223184	ADRIANA BAUTISTA DE CRUZ	1,150.96
4/17/2024	223185	ALICIA GARCIA DE LEYVA	5,139.38
4/17/2024	223186	ALICIA MUNOZ DE SANCHEZ	1,112.90
4/17/2024	223187	ANA BERTHA BALLESTEROS JAIME	2,673.94
4/17/2024	223188	ANA MARIA ACOSTA DE ARIZAGA	2,878.57
4/17/2024	223189	BEATRIZ BUENO	2,100.00
4/17/2024	223190	BERTHA ALICIA CARAVES	575.48
4/17/2024	223191	BERTHA CONTRERAS	9,875.42
4/17/2024	223192	BRENDA BENAVIDEZ	254.29
4/17/2024	223193	CECILIA GAYTAN DE ZARATE	5,715.71
4/17/2024	223194	CLAUDIA ZAVALA CISNEROS	2,402.14
4/17/2024	223195	DIEGO FERREIRA	2,286.96
4/17/2024	223196	ERLINDA MARTHA MADUENO	3,023.22
4/17/2024	223197	ESTHER MELENDREZ	1,901.24
4/17/2024	223198	FLOR JAZMIN ZACARIAS	3,857.78
4/17/2024	223199	GUADALUPE AYON DE MENDOZA	1,124.40
4/17/2024	223200	IRMA JIMENEZ CASTANEDA	3,880.50
4/17/2024	223201	JACKELINE NEOMI GARCIA	1,256.50
4/17/2024	223202	JUANA INEZ SALGADO RENTERIA	3,437.86
4/17/2024	223203	LETICIA GARIBAY CEJA	2,014.27
4/17/2024	223204	MANUELA P MEDINA	6,892.82
4/17/2024	223205	MARA G RAMIREZ DE MARTINEZ	7,596.74
4/17/2024	223206	MARCELA CHAVEZ OSEGUERA	1,751.72
4/17/2024	223207	MARCELA G NUNEZ DE GUTIERREZ	12,888.78
4/17/2024	223208	MARCELINA PERALTA	4,325.02

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4/17/2024	223209	MARGARITA GARIBAY CORTES	5,380.34
4/17/2024	223210	MARIA CRUZ MACIAS	1,256.50
4/17/2024	223211	MARIA DEL SOCORRO CARMONA	2,374.36
4/17/2024	223212	MARIA EUGENIA GARCIA DE VEGA	1,674.94
4/17/2024	223213	MARIA LOURDES MORENO ESQUIVEL	1,973.14
4/17/2024	223214	MARIA PICOS DE GARCIA	2,636.78
4/17/2024	223215	MARIA SANDRA L DE ESTRADA	8,468.98
4/17/2024	223216	MARIA SOFIA MENDOZA DE ORTIZ	1,018.68
4/17/2024	223217	MARIA T HERNANDEZ	1,050.00
4/17/2024	223218	MARIA V SOSA	670.60
4/17/2024	223219	MAYRA PONCE GARIBAY	1,621.39
4/17/2024	223220	RUFINITA PRISCILLA MARIE SAUCEDA	2,522.12
4/17/2024	223221	RUTH CARINA PAREDES	8,128.29
4/17/2024	223222	SAIDY LORENA MAYEN	7,274.73
4/17/2024	223223	SANDRA ELIZABETH SAMAYOA	2,296.06
4/17/2024	223224	SANDRA RUBI HERNANDEZ	326.58
4/17/2024	223225	TERESA CERVANTES	611.89
4/17/2024	223226	VERONICA HERNANDEZ	1,006.18
4/17/2024	223227	ANA HERMELINDA SANTOS PACHECO	9,797.14
4/17/2024	223228	CARMEN SANTOS PACHECO	6,161.03
4/17/2024	223229	MARIA DEL CARMEN GUTIERREZ BRITO	1,100.38
4/17/2024	223230	MARIA P COSIO	10,408.31
4/17/2024	223231	HORTENCIA HERNANDEZ	378.75
4/17/2024	223232	AMPARO MAGANA	1,844.38
4/17/2024	223233	ANA R LEMUS LOPEZ	2,770.89
4/17/2024	223234	ANDRADE ESTELA Y JOSE FAMILY CHILD CARE	2,749.90
4/17/2024	223235	ANDREA R RIVERA	1,770.19
4/17/2024	223236	BERTHA NERTO	7,840.07
4/17/2024	223237	BRENDA SUJEY MARTINEZ	3,007.91
4/17/2024	223238	CRISTINA SOTO DE MARTINEZ	2,834.09
4/17/2024	223239	ESMERALDA YOSELI SALCIDO CURIEL	1,754.04
4/17/2024	223240	GLORIA LEMUS DE LEMUS	1,911.90
4/17/2024	223241	GUADALUPE CABRERA	10,391.69
4/17/2024	223242	GUADALUPE ELIZABETH PENUELAS	3,823.80
4/17/2024	223243	IRIS GISELA MAGANA	9,048.36
4/17/2024	223244	KASANDRA LOPEZ-CORDERO	1,590.21
4/17/2024	223245	MARIA ELENA CORONA DE IBARRA	8,007.17
4/17/2024	223246	MARIA J MARTINEZ DE GARCIA	5,779.09
4/17/2024	223247	ROSAURA QUINTERO DE LOPEZ	8,408.81
4/17/2024	223248	VERONICA L ESCOBAR	9,550.90
4/17/2024	223249	GLORIA GARCIA DE MADERA	7,995.46
4/17/2024	223250	LETICIA MARIA BOTELLO	4,472.73
4/17/2024	223251	MARIA B CRUZ DE PULIDO	9,683.14
4/17/2024	223252	ROCIO JOSEFINA HERNANDEZ	13,743.10
4/17/2024	223253	ANA M HERNANDEZ DE RIOS	4,333.26
4/17/2024	223254	JUANA H PIMENTEL	7,439.26
4/17/2024	223255	LILIA ESQUIVEL MONROY	4,615.02
4/17/2024	223256	LORI MACIAS CERNA	8,626.99
4/17/2024	223257	DOLORES VERDUZCO GALINDO	5,947.27
4/17/2024	223258	ELOISA MONTES DE ROMERO	1,269.70
4/17/2024	223259	HERLINDA NOLASCO DE GONZALEZ	4,143.23
4/17/2024	223260	MARIA M ANGULO	5,184.51
4/17/2024	223261	KASANDRA LOPEZ-CORDERO	1,897.50
4/17/2024	223262	LILIA ESQUIVEL MONROY	964.36

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4/17/2024	223263	ROSALBA CABRAL	3,842.14
4/17/2024	223264	ROSELIA MADERA CALDERA	1,059.67
4/17/2024	223265	XOCHITL ARTHEMISA PELAGIO	5,795.46
4/17/2024	223266	AIDE AVELAR	41.25
4/17/2024	223267	AN HOANG	41.25
4/17/2024	223268	ANA TRUJILLO	41.25
4/17/2024	223269	ARACELI MADRIGAL NUNEZ	41.25
4/17/2024	223270	ASHLEY BOWMAN	41.25
4/17/2024	223271	ASIFA AMIRI	41.25
4/17/2024	223272	Asuncion Gonzalez	41.25
4/17/2024	223273	AURORA MORENO	41.25
4/17/2024	223274	BRENDA AMAYA	41.25
4/17/2024	223275	BRITTANY WILEY	41.25
4/17/2024	223276	CHAKARATANO LOCH	41.25
4/17/2024	223277	CHANTHA SENG	41.25
4/17/2024	223278	COURTNEY BUCHANAN	41.25
4/17/2024	223279	ELIZABETH MARTINEZ	41.25
4/17/2024	223280	EMMA JELINEK	41.25
4/17/2024	223281	ERIKA MARIA GARCIA	41.25
4/17/2024	223282	ESTELA CORRALES	41.25
4/17/2024	223283	GLENDA SOUICE	41.25
4/17/2024	223284	HANNIA I ACEVEDO	41.25
4/17/2024	223285	ILEANNA FIGUEROA	41.25
4/17/2024	223286	JANELLE ANDRES	41.25
4/17/2024	223287	JENNIFER LOLLAR	41.25
4/17/2024	223288	JESSICA CARRASCO	41.25
4/17/2024	223289	JUANA MEZA	41.25
4/17/2024	223290	JUDY DELYNN ARTELLAN	41.25
4/17/2024	223291	JULIAN MAHAN	41.25
4/17/2024	223292	KAREN SOTO	41.25
4/17/2024	223293	KATHERINE LEONARDO	41.25
4/17/2024	223294	LAURA CORTEZ	41.25
4/17/2024	223295	LILIANA GONZALEZ GABRIEL	41.25
4/17/2024	223296	LILLIAN URREA	41.25
4/17/2024	223297	LISETTE VAZQUEZ	41.25
4/17/2024	223298	LORENA NAVA	41.25
4/17/2024	223299	MAGNOLIA ESQUIVEL MORA	41.25
4/17/2024	223300	MALLORY MISASI	41.25
4/17/2024	223301	MARIA GRANADOS	41.25
4/17/2024	223302	MARTA GONZALEZ	41.25
4/17/2024	223303	MARTHA ORDUNA	41.25
4/17/2024	223304	MARTHA RIOS TORRES	41.25
4/17/2024	223305	MARY WAGNER	41.25
4/17/2024	223306	MODESTA LOPEZ	41.25
4/17/2024	223307	MONICA BASILIO	41.25
4/17/2024	223308	MYRNA PEREZ FRANCO	41.25
4/17/2024	223309	OBDULIA GUZMAN BAUTISTA	41.25
4/17/2024	223310	PATSY GUEVARA	41.25
4/17/2024	223311	PAULA MASANIAI	41.25
4/17/2024	223312	PHEDRA CASTILLO VALDEZ	41.25
4/17/2024	223313	ROBERT BRECHFELDT	41.25
4/17/2024	223314	ROSA CALLEJAS	41.25
4/17/2024	223315	SARANYA RAVINDRAN	41.25
4/17/2024	223316	SILVIA G HERRERA	41.25
4/17/2024	223317	TIFFANY WAITERS-MCCLINTON	41.25

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4/17/2024	223318	TOTEEONNA KING	41.25
4/17/2024	223319	VIANEY GARCIA HERNANDEZ	41.25
4/17/2024	223320	YANUARIA LLAMAS- GUERRERO	41.25
4/17/2024	223321	ZANAYA HALLIDAY	41.25
4/17/2024	223322	KERN RIVER PROPANE INC	10,364.00
4/17/2024	223323	LOWES COMPANIES INC	752.01
4/17/2024	223324	KERN RIVER PROPANE INC	3,345.00
4/17/2024	223325	ANDREA REYES	3,377.86
4/17/2024	223326	ANDREA REYES	1,214.91
4/17/2024	26145	AMAZON CAPITAL SERVICES, INC	475.10
4/17/2024	26146	AMAZON CAPITAL SERVICES, INC	38.84
4/17/2024	26147	AMAZON CAPITAL SERVICES, INC	135.31
4/17/2024	26148	AMAZON CAPITAL SERVICES, INC	395.43
4/17/2024	26149	AMAZON CAPITAL SERVICES, INC	172.27
4/17/2024	26150	AMAZON CAPITAL SERVICES, INC	45.10
4/17/2024	26151	AMAZON CAPITAL SERVICES, INC	111.03
4/17/2024	26152	AMAZON CAPITAL SERVICES, INC	606.06
4/17/2024	26153	AMAZON CAPITAL SERVICES, INC	118.81
4/17/2024	26154	AMAZON CAPITAL SERVICES, INC	439.46
4/17/2024	26155	AMAZON CAPITAL SERVICES, INC	58.65
4/17/2024	26156	AMAZON CAPITAL SERVICES, INC	14.03
4/17/2024	26157	AMAZON CAPITAL SERVICES, INC	237.03
4/17/2024	26158	AMAZON CAPITAL SERVICES, INC	102.12
4/17/2024	26159	AMAZON CAPITAL SERVICES, INC	143.26
4/17/2024	26160	AMAZON CAPITAL SERVICES, INC	121.32
4/17/2024	26161	AMAZON CAPITAL SERVICES, INC	1,032.56
4/17/2024	26162	AMAZON CAPITAL SERVICES, INC	444.19
4/17/2024	26163	AMAZON CAPITAL SERVICES, INC	69.96
4/17/2024	26164	AMAZON CAPITAL SERVICES, INC	347.64
4/17/2024	26165	AMAZON CAPITAL SERVICES, INC	1,174.92
4/17/2024	26166	AMAZON CAPITAL SERVICES, INC	98.05
4/17/2024	26167	AMAZON CAPITAL SERVICES, INC	627.85
4/17/2024	26168	AMAZON CAPITAL SERVICES, INC	439.46
4/17/2024	26169	AMAZON CAPITAL SERVICES, INC	49.74
4/17/2024	26170	AMAZON CAPITAL SERVICES, INC	917.53
4/17/2024	26171	AMAZON CAPITAL SERVICES, INC	281.60
4/17/2024	26172	AMAZON CAPITAL SERVICES, INC	298.27
4/17/2024	26173	AMAZON CAPITAL SERVICES, INC	125.04
4/17/2024	26174	AMAZON CAPITAL SERVICES, INC	439.46
4/17/2024	26175	AMAZON CAPITAL SERVICES, INC	624.80
4/17/2024	26176	AMERICAN BUSINESS MACHINES	223.40
4/17/2024	26177	AN ICON COMPANY, LLC	883.11
4/17/2024	26178	ANNELISA PEREZ	46.90
4/17/2024	26179	AYLEEN QUIROZ	100.50
4/17/2024	26180	BRADY INDUSTRIES	6,864.27
4/17/2024	26181	CCI OFFICE TECHNOLOGIES	363.44
4/17/2024	26182	CDW GOVERNMENT LLC	2,421.68
4/17/2024	26183	CHEVRON AND TEXACO BUSINESS CARD SERVICES	8,724.21
4/17/2024	26184	CHEVRON AND TEXACO BUSINESS CARD SERVICES	564.69
4/17/2024	26185	CHRISTOPHER SANCHEZ	85.09
4/17/2024	26186	CONNIE RAMIREZ	360.46
4/17/2024	26187	CSG-NAM, LLC	1,002.96
4/17/2024	26188	DELL TECHNOLOGIES, INC.	27,766.18

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4/17/2024	26189	DELORES PATRICIO	99.16
4/17/2024	26190	DESIREE JACKSON	92.46
4/17/2024	26191	DISCOUNT SCHOOL SUPPLY	55.37
4/17/2024	26192	DONAHUE TRUCK CENTERS	121.15
4/17/2024	26193	ELIZABETH CISNEROS	43.55
4/17/2024	26194	ELIZABETH WILLIAMS	43.55
4/17/2024	26195	ERIC LE BARBE	21.99
4/17/2024	26196	ESTEFANIE VIDAURY	88.44
4/17/2024	26197	EXACT STAFF, INC	919.17
4/17/2024	26198	EXACT STAFF, INC	1,036.00
4/17/2024	26199	EXACT STAFF, INC	1,036.00
4/17/2024	26200	EXACT STAFF, INC	828.80
4/17/2024	26201	FIVE9 INC	4,388.94
4/17/2024	26202	FIVE9 INC	6,678.31
4/17/2024	26203	FRONTIER COMMUNICATIONS HOLDINGS LLC	382.16
4/17/2024	26204	FRONTIER COMMUNICATIONS HOLDINGS LLC	73.39
4/17/2024	26205	GARCIA INDUSTRIES INC	13,572.00
4/17/2024	26206	GARCIA INDUSTRIES INC	9,815.00
4/17/2024	26207	GARDEN PATHWAYS INC	8,211.00
4/17/2024	26208	GIOVANNI ARAGON	84.42
4/17/2024	26209	GLORIANA TEIXEIRA	217.08
4/17/2024	26210	HANCOCK SOFTWARE, INC.	58,000.00
4/17/2024	26211	HANSEN'S MOVING AND STORAGE, INC	13,617.41
4/17/2024	26212	INDOFF INCORPORATED	614.21
4/17/2024	26213	JON DOOLEY HEATING AND COOLING	10,557.52
4/17/2024	26214	KAPLAN EARLY LEARNING CO	214.88
4/17/2024	26215	KAPLAN EARLY LEARNING CO	3,318.77
4/17/2024	26216	LEO BLANCO / LEO'S MOBILE CAR WASH & DETAIL	330.00
4/17/2024	26217	MARIA C VARELA	162.14
4/17/2024	26218	MARIA D FLORES TORRES	186.26
4/17/2024	26219	MARIA DEL CARMEN VILLANUEVA	131.32
4/17/2024	26220	MARIA PINANO	52.26
4/17/2024	26221	MARIA RAMOS	42.88
4/17/2024	26222	MARIANA RIOS	73.03
4/17/2024	26223	MARY ANN MOONEY	304.85
4/17/2024	26224	MICHAEL E BRADLEY	156.95
4/17/2024	26225	MISSION LINEN SUPPLY	1,675.63
4/17/2024	26226	NARAMA INC	1,012.41
4/17/2024	26227	NARAMA INC	1,029.71
4/17/2024	26228	OFFICE IMAGING, INC	20.50
4/17/2024	26229	ORKIN PEST CONTROL	4,682.61
4/17/2024	26230	PALOMA SANDOVAL	44.22
4/17/2024	26231	PAULIN INDUSTRIES, INC.	8,168.94
4/17/2024	26232	PENSIONMARK FINACIAL GROUP, LLC	3,125.00
4/17/2024	26233	POWER MACHINERY CENTER	450.28
4/17/2024	26234	ROSA RABAGO	126.63
4/17/2024	26235	SAN JOAQUIN INTERIORS	4,950.00
4/17/2024	26236	SANDATA TECHNOLOGIES LLC	200.59
4/17/2024	26237	SHAWNA R MARKS	42.21
4/17/2024	26238	SMART & FINAL	268.08
4/17/2024	26239	ST. MARY'S DINING ROOM	1,618.33
4/17/2024	26240	STAPLES ADVANTAGE	688.23

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4/17/2024	26241	STAPLES ADVANTAGE	398.87
4/17/2024	26242	STAPLES ADVANTAGE	585.70
4/17/2024	26243	STAPLES ADVANTAGE	114.04
4/17/2024	26244	STAPLES ADVANTAGE	998.95
4/17/2024	26245	STINSON STATIONERS	982.50
4/17/2024	26246	SUSIE E MARTINEZ	17.42
4/17/2024	26247	SYSO FOOD SERVICES OF VENTURA INC	153.72
4/17/2024	26248	SYSO FOOD SERVICES OF VENTURA INC	9,943.15
4/17/2024	26249	SYSO FOOD SERVICES OF VENTURA INC	1,227.08
4/17/2024	26250	SYSO FOOD SERVICES OF VENTURA INC	31.75
4/17/2024	26251	SYSO FOOD SERVICES OF VENTURA INC	147.80
4/17/2024	26252	SYSO FOOD SERVICES OF VENTURA INC	429.72
4/17/2024	26253	SYSO FOOD SERVICES OF VENTURA INC	1,790.02
4/17/2024	26254	SYSO FOOD SERVICES OF VENTURA INC	1,796.86
4/17/2024	26255	TEL TEC SECURITY SYSTEMS INC	8,764.59
4/17/2024	26256	TRANS-WEST SECURITY SERVICES, INC.	3,060.00
4/17/2024	26257	VERNON SORENSON MD INC	1,733.00
4/17/2024	26258	VERNON SORENSON MD INC	280.00
4/17/2024	26259	ADELA JAIMES	9,289.25
4/17/2024	26260	ADRIANA AGUIRRE GAONA	4,609.03
4/17/2024	26261	ADRIANA CEJA GONZALEZ	11,135.77
4/17/2024	26262	ADRIANA GOMEZ	10,395.83
4/17/2024	26263	ADRIANA SERNAS	727.66
4/17/2024	26264	ALEXIS SAVEDRA	3,704.92
4/17/2024	26265	ALICIA SANCHEZ	3,042.26
4/17/2024	26266	ANA MARTINEZ	1,010.82
4/17/2024	26267	ANA PATRICIA CAMARGO	6,081.47
4/17/2024	26268	ANA ROSA M SANCHEZ	9,789.18
4/17/2024	26269	ANDREA PIMENTEL DE DOMINGUEZ	9,231.56
4/17/2024	26270	ANGELA PELAYO	1,528.02
4/17/2024	26271	ANGELICA M MARES	4,950.90
4/17/2024	26272	ANTONIA PANIAGUA ROSALES	12,441.23
4/17/2024	26273	ARACELI MORALES DE MARTINEZ	5,013.56
4/17/2024	26274	ARACELY CRUZ DE MONTERROSA	14,260.76
4/17/2024	26275	AYDE JAIME	13,298.21
4/17/2024	26276	BEATRIZ GONZALEZ DUENAS	1,689.62
4/17/2024	26277	BLANCA EVELIA RUIZ DE SOLORIO	9,545.22
4/17/2024	26278	CAROLINA GIL	6,792.04
4/17/2024	26279	CATALINA RIVERA DE ESPINOZA	2,404.42
4/17/2024	26280	CESILA GARCIA DIAZ	622.38
4/17/2024	26281	CLARA ACOSTA FERREL	1,821.56
4/17/2024	26282	CLAUDIA BARAJAS ROGEL	1,292.98
4/17/2024	26283	CLAUDIA GARCIA	3,769.50
4/17/2024	26284	CONSUELO PUGA	6,201.44
4/17/2024	26285	DAISY ALMIDA GONZALEZ	7,634.49
4/17/2024	26286	DAVID PANTOJA	7,743.80

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4/17/2024	26287	DELIA CHAVEZ	622.38
4/17/2024	26288	DOLORES M PLATERO	5,684.47
4/17/2024	26289	DORA LUZ RIVERA	3,677.39
4/17/2024	26290	DULCE IRASEMA MUNOZ LOPEZ	1,886.83
4/17/2024	26291	EDELMIRA L VIVEROS	5,481.25
4/17/2024	26292	ELENA OCHOA CONTRERAS	1,256.50
4/17/2024	26293	ELIDA CRUZ	7,007.07
4/17/2024	26294	ELIM RODRIGUEZ	3,680.18
4/17/2024	26295	ELIZABETH CHAVEZ	1,984.31
4/17/2024	26296	ELIZABETH DIAZ	5,916.42
4/17/2024	26297	ELIZABETH GONZALEZ	3,839.13
4/17/2024	26298	ELOISA QUINTINO DE MARTINEZ	654.10
4/17/2024	26299	ELSA NOHEMI FLORES GONZALEZ	895.88
4/17/2024	26300	ELSA YANETH QUEVEDO ORTIZ	12,271.36
4/17/2024	26301	ELVIA O CASTELLANOS	2,642.00
4/17/2024	26302	ERICKA DELGADILLO RODRIGUEZ	2,246.33
4/17/2024	26303	ESPERANZA B TOBAR	1,006.18
4/17/2024	26304	EVANY MURILLO	3,088.64
4/17/2024	26305	EVELYN SANCHEZ	602.40
4/17/2024	26306	FABIOLA GARCIA AVILES	1,213.88
4/17/2024	26307	FELISITA GOMEZ DE GOMEZ	3,202.32
4/17/2024	26308	GABRIELA ARREGUIN	7,010.62
4/17/2024	26309	GEORGINA CONCEPCION WARREN COSTALES	5,628.66
4/17/2024	26310	GLADYS ITZEL GALVAN	1,973.56
4/17/2024	26311	GLORIA ISITA MEJIA	1,608.44
4/17/2024	26312	GLORIA PARRA	698.01
4/17/2024	26313	GREGORIA GALLEGOS	9,552.86
4/17/2024	26314	GUADALUPE AVILES LEYVA	2,838.22
4/17/2024	26315	GUADALUPE CECILIA JAIME	894.54
4/17/2024	26316	GUADALUPE OLAZABAL	565.93
4/17/2024	26317	GUILLERMINA HERNANDEZ GOMEZ	3,911.75
4/17/2024	26318	HERMELINDA BRICENO NOH	1,787.95
4/17/2024	26319	HILDA ARACELI ARAMBULA MORENO	884.54
4/17/2024	26320	IMELDA HERNANDEZ	2,813.48
4/17/2024	26321	IMELDA MARIN DE JUAREZ	11,289.19
4/17/2024	26322	INES MARISCAL MACIAS	636.99
4/17/2024	26323	IRENE R SIXTOS	10,457.39
4/17/2024	26324	IRMA AYALA CONTRERAS	2,817.06
4/17/2024	26325	IRMA C GARCIA	1,223.87
4/17/2024	26326	IRMA FLORES	2,959.94
4/17/2024	26327	IRMA SANDOVAL ROBLES	10,886.66
4/17/2024	26328	IRMA VERONICA OSEGUERA	6,397.82
4/17/2024	26329	ISABEL GARCIA	6,591.51
4/17/2024	26330	ISABEL LILLY VILLANUEVA	1,006.18
4/17/2024	26331	JACLYN PRADO	12,110.75
4/17/2024	26332	JASMIN ALEJANDRA ARANDA	3,386.65
4/17/2024	26333	JASMINE CANCHOLA	5,210.92
4/17/2024	26334	JESSICA ALEJANDRA BANOS	602.40
4/17/2024	26335	JESSICA MIRAXY DOMINGUEZ	909.94
4/17/2024	26336	JOANNA GONZALEZ	5,712.16
4/17/2024	26337	JOANNA ROBLES	909.94
4/17/2024	26338	JOSELINE ARREDONDO	2,301.92
4/17/2024	26339	JUANA RAMOS MUNOZ	1,851.36
4/17/2024	26340	JUANITA FAY GALVAN	1,820.24

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4/17/2024	26341	JULISSA MARIE ARAGON	8,453.64
4/17/2024	26342	KASANDRA FIGUEROA BASURTO	2,533.35
4/17/2024	26343	LAURA A RODRIGUEZ	8,299.28
4/17/2024	26344	LAURA E NUNEZ	676.01
4/17/2024	26345	LESLIE KARINA TOSCANO CRUZ	982.12
4/17/2024	26346	LETICIA G HERNANDEZ	9,681.06
4/17/2024	26347	LETICIA MORALES	8,461.04
4/17/2024	26348	LILIA HORTENCIA OSEGUERA	10,393.32
4/17/2024	26349	LILIA YAZMIN JUAREZ	9,188.30
4/17/2024	26350	LILIANA REYES GONZALEZ	909.94
4/17/2024	26351	LILIANA SOLORIO	4,376.24
4/17/2024	26352	LORENA ALTAMIRANO HERNANDEZ	636.99
4/17/2024	26353	LORENA SILVA DE MALDONADO	3,299.14
4/17/2024	26354	LORENA TRUJILLO ESCOBEDO	1,772.60
4/17/2024	26355	LOURDES PEREZ DE GARCIA	3,079.06
4/17/2024	26356	MA BELEN RODRIGUEZ BRAVO	1,858.90
4/17/2024	26357	MACARMEN LUCATERO	1,969.88
4/17/2024	26358	MARGARITA CORTES DE BARAJAS	13,569.27
4/17/2024	26359	MARGARITA FELIX	7,521.49
4/17/2024	26360	MARGARITA PADILLA BARAJAS	7,373.06
4/17/2024	26361	MARIA A LOPEZ	6,019.10
4/17/2024	26362	MARIA ARACELI CRUZ	799.95
4/17/2024	26363	MARIA ASUSENA GONZALEZ-GUTIERREZ	3,945.58
4/17/2024	26364	MARIA C ARELLANO DE CONTRERAS	4,441.56
4/17/2024	26365	MARIA C CUEVAS DE GARCIA	2,447.74
4/17/2024	26366	MARIA CONCEPCION CEJA	7,241.48
4/17/2024	26367	MARIA E CORONA HEREDIA	2,580.52
4/17/2024	26368	MARIA E CUARA	1,256.50
4/17/2024	26369	MARIA ELENA CEJA	2,557.75
4/17/2024	26370	MARIA ELENA RODRIGUEZ	1,637.60
4/17/2024	26371	MARIA ESTELA ARROYO	1,868.46
4/17/2024	26372	MARIA ESTHER GONZALEZ AVALOS	4,363.96
4/17/2024	26373	MARIA GUADALUPE ALVAREZ	3,736.86
4/17/2024	26374	MARIA GUADALUPE CONTRERAS VARGAS	4,549.44
4/17/2024	26375	MARIA GUADALUPE DIAZ DE RUIZ	2,875.03
4/17/2024	26376	MARIA GUADALUPE GONZALEZ	8,003.38
4/17/2024	26377	MARIA GUADALUPE LEYVA	1,622.40
4/17/2024	26378	MARIA GUADALUPE LOPEZ CORZA	10,816.19
4/17/2024	26379	MARIA LOURDES NIEVAS DE SALAZAR	5,257.74
4/17/2024	26380	MARIA NANCY CRUZ	6,426.78
4/17/2024	26381	MARIA PAZ	8,132.50
4/17/2024	26382	MARIA R GARCIA DE ARAMBULA	9,853.07
4/17/2024	26383	MARIA RAFAELA JAIMES HERNANDEZ	909.94
4/17/2024	26384	MARIANA NAVA	1,349.80
4/17/2024	26385	MARIANELA G ORTIZ	5,004.03
4/17/2024	26386	MARIELENA VILLALOBOS	1,292.98
4/17/2024	26387	MARILU GARZA	10,053.58
4/17/2024	26388	MARTHA SALGADO	12,074.49
4/17/2024	26389	MAYLEN CHAVOLLA AYALA	1,655.67
4/17/2024	26390	MAYRA HERNANDEZ	3,727.00
4/17/2024	26391	MIGUEL ANGEL GARCIA JIMENEZ	3,861.57
4/17/2024	26392	MIRIAM LOPEZ GUTIERREZ	8,305.95
4/17/2024	26393	NANCY GARIBAY HERNANDEZ	1,916.12

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4/17/2024	26394	Natalie Sevilla	1,131.86
4/17/2024	26395	NORMA LISA GUZMAN	4,377.62
4/17/2024	26396	NORMA M ZARAZUA	5,884.03
4/17/2024	26397	NUBIA IVETTE ACEVES RODRIGUEZ	894.54
4/17/2024	26398	OLGA LIDIA ALVAREZ	1,256.50
4/17/2024	26399	OLGA ZAMAGO	1,778.22
4/17/2024	26400	ORGARIDT ALCANZAR MAGANA	7,456.19
4/17/2024	26401	PATRICIA SANCHEZ	7,465.70
4/17/2024	26402	PRECIOSA ISABEL CHAMALE CASTRO	670.60
4/17/2024	26403	RAQUEL G DE IZARRARAS	2,848.14
4/17/2024	26404	REMEDIOS MORENO ZAVALA	1,805.77
4/17/2024	26405	REYNA MOREIRA DELGADO	1,085.24
4/17/2024	26406	RITA GARCIA	13,661.19
4/17/2024	26407	ROCIO OROZCO IBARRA	12,140.41
4/17/2024	26408	Rosa Elena Arellano	1,717.23
4/17/2024	26409	ROSA HERRERA	7,272.19
4/17/2024	26410	ROSA M SALAZAR	698.01
4/17/2024	26411	ROSALIA MARTINEZ DE MENDOZA	1,773.34
4/17/2024	26412	RUBICEL RUIZ SOLORIO	4,871.93
4/17/2024	26413	SARA CASTANEDA	636.99
4/17/2024	26414	SENDY N HERNANDEZ SOSA	1,119.28
4/17/2024	26415	SILVIA DAVALOS DE ANGUIANO	3,577.32
4/17/2024	26416	SILVIA E ZUNIGA	12,815.54
4/17/2024	26417	SILVIA MENDEZ URIBE	1,907.12
4/17/2024	26418	SONIA PANTOJA	7,997.81
4/17/2024	26419	STEPHANIE VERDUGO	5,744.86
4/17/2024	26420	SUNSHINE CENTER	2,025.82
4/17/2024	26421	SUSY I SANTACRUZ DE SAHAGUN	6,449.23
4/17/2024	26422	SYDNEY GONZALEZ	2,443.94
4/17/2024	26423	SYLVIA MORA	1,282.58
4/17/2024	26424	TERESA CAROLINA OROPEZA	10,983.38
4/17/2024	26425	TINA MARIE ANTE	10,930.06
4/17/2024	26426	TRINIDAD TINOCO	9,130.42
4/17/2024	26427	VIRGINIA RUELAS DE LEYVA	3,119.25
4/17/2024	26428	Yanely Garcia	1,820.24
4/17/2024	26429	YESENIA ESCOTO MURILLO	1,921.86
4/17/2024	26430	YESENIA SALAZAR-PENA	4,856.39
4/17/2024	26431	YOLANDA JUAREZ	9,484.72
4/17/2024	26432	ZEFERINO GONZALEZ	1,173.76
4/17/2024	26433	ANDREA FRANCISCA SANTOS MENDOZA	13,552.61
4/17/2024	26434	ANGELICA VALIENTE DE BARRAGAN	10,244.22
4/17/2024	26435	ARACELI EMMA GUERRERO DE MENDEZ	5,417.10
4/17/2024	26436	BAUDELINA SANTOS PACHECO	4,705.14
4/17/2024	26437	BERTHA MORENO	8,892.30
4/17/2024	26438	BIVIANA MANRIQUEZ	10,466.34
4/17/2024	26439	CARMEN BELTRAN	11,281.98
4/17/2024	26440	CELFIDA SANTOS DE RUIZ	11,349.30
4/17/2024	26441	DOLORES PALACIOS DE GUZMAN	13,162.89
4/17/2024	26442	ELDA KARINA IBARRA	5,792.11
4/17/2024	26443	GABRIELA GARCIA DE RODRIGUEZ	13,625.34
4/17/2024	26444	INOCENCIA SALAS ROJAS	6,053.80
4/17/2024	26445	LAURA A GUTIERREZ	13,688.17
4/17/2024	26446	LETICIA FLORES	2,736.39
4/17/2024	26447	LIDIA ALONDRA BRAVO DE MENDOZA	6,606.60

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4/17/2024	26448	LORENA PEREZ MELGOZA	6,520.34
4/17/2024	26449	LORRAINE DIAZ	2,618.40
4/17/2024	26450	LUCINA RAMIREZ	954.91
4/17/2024	26451	LUZ MARIA VILLAGOMEZ	12,525.56
4/17/2024	26452	MARIA A VARGAS	1,013.16
4/17/2024	26453	MARIA CARRILLO DE GUTIERREZ	7,860.17
4/17/2024	26454	MARIA DOLORES ARIAS	3,101.48
4/17/2024	26455	MARIA ELENA ESCOBAR	3,105.03
4/17/2024	26456	MARIA GUADALUPE JAYME	5,511.11
4/17/2024	26457	MARIA MORENO	5,322.81
4/17/2024	26458	MARIBEL RAMIREZ ROSAS FAMILY CHILD CARE	12,133.52
4/17/2024	26459	MATILDE VILLAFAN DE MARAVILLA	9,527.98
4/17/2024	26460	MELANEA FLERROS HIDALGO	2,912.06
4/17/2024	26461	MERCEDES BOLANOS	924.54
4/17/2024	26462	MITZI G CHAVEZ MAGALLON	3,349.59
4/17/2024	26463	NINFA E. RODRIGUEZ	5,374.04
4/17/2024	26464	NORMA MENDOZA	5,708.63
4/17/2024	26465	ODAIVA GUADALUPE CENTENO	9,383.23
4/17/2024	26466	PATRICIA MUNOZ VASQUEZ	12,595.21
4/17/2024	26467	RAQUEL POSADAS DE GIRON	3,722.22
4/17/2024	26468	SUNSHINE BILINGUAL DAYCARE	7,543.34
4/17/2024	26469	TERESA LUZ RUIZ	1,899.55
4/17/2024	26470	YADIRA CARDONA FAMILY CHILD CARE	2,632.17
4/17/2024	26471	YOLANDA MUNOZ	13,611.66
4/17/2024	26472	DINA BEATRIZ GONZALEZ	3,847.44
4/17/2024	26473	JACQUELINE DIANE JARAMILLO GONZALEZ	4,057.90
4/17/2024	26474	ADELA GARCIA DE SOSA	6,952.83
4/17/2024	26475	ALICIA DE LA GARZA	1,976.57
4/17/2024	26476	ALMA R RANGEL	5,725.61
4/17/2024	26477	BEATRIZ ADRIANA CARRILLO HERNANDEZ	6,801.97
4/17/2024	26478	BEATRIZ TELLEZ DE TORRES	4,279.16
4/17/2024	26479	BERENICE IBARRA	3,820.06
4/17/2024	26480	BERNARDINA GOMEZ ARAUJO	1,979.42
4/17/2024	26481	BERTHA ALICIA GOMEZ	8,123.26
4/17/2024	26482	CARMEN MORALES DIAZ	8,993.78
4/17/2024	26483	CONSUELO MEJIA	989.71
4/17/2024	26484	DEANNA RAMIREZ	1,911.90
4/17/2024	26485	DOLORES SANCHEZ LOPEZ	1,591.29
4/17/2024	26486	EDITH ELIZABETH SANCHEZ	5,096.08
4/17/2024	26487	ELISA GONZALES	6,590.37
4/17/2024	26488	ELOISA LEMUS	5,618.05
4/17/2024	26489	ELVA BORUNDA FLORES	9,684.45
4/17/2024	26490	ELVIRA GAMBOA	989.71
4/17/2024	26491	GLORIA MORENO DE HERNANDEZ	1,822.99
4/17/2024	26492	GLORIA PADILLA MONTES DE OCA	4,552.23
4/17/2024	26493	GUADALUPE LEMUS LEMUS	2,858.88
4/17/2024	26494	HAYDEE ESTEBAN	1,709.19
4/17/2024	26495	IRMA GUTIERREZ	3,807.04
4/17/2024	26496	IRMA YOLANDA MAGALLON	3,756.28
4/17/2024	26497	ISABEL MARTINEZ-LOMELI	1,114.66
4/17/2024	26498	ISABEL TORRES	6,792.93
4/17/2024	26499	JANET IBARRA	1,861.70

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4/17/2024	26500	JANET RODRIGUEZ	2,834.09
4/17/2024	26501	JESSICA MICHELLE ANDRADE	4,218.23
4/17/2024	26502	JUANA CORTEZ DE PEREZ	7,512.56
4/17/2024	26503	KARLA IVETTE MARTINEZ HERNANDEZ	872.06
4/17/2024	26504	KENDAHL ROSE ROWE	7,013.50
4/17/2024	26505	LAURA MAGALLON OROZCO	898.13
4/17/2024	26506	LORENA IBARRA	1,114.66
4/17/2024	26507	LUPITA ELIZABETH CAMPOS	1,982.80
4/17/2024	26508	MAGDALENA GUERRERO DE PARRA	1,838.10
4/17/2024	26509	Margarita Garcia	3,881.23
4/17/2024	26510	MARIA A MAGALLON OROZCO	2,134.65
4/17/2024	26511	MARIA G AYALA	2,834.09
4/17/2024	26512	MARIA G SANCHEZ ESCALERA	1,927.14
4/17/2024	26513	MARIA GUADALUPE CHAVEZ	4,610.17
4/17/2024	26514	MARIA LAURA RAYA GOMEZ	3,880.97
4/17/2024	26515	MARIA PAZ RUIZ	4,870.94
4/17/2024	26516	MARIA PERLA GARCIA DE ARCIGA	4,500.62
4/17/2024	26517	MARIA REINA OROZCO MORA	4,813.51
4/17/2024	26518	MARIA SALOME IBARRA	906.55
4/17/2024	26519	Maricela Munoz Sanchez	2,668.94
4/17/2024	26520	MARISOL MEDINA	7,083.20
4/17/2024	26521	MARTHA A ANGUIANO REYES	3,588.50
4/17/2024	26522	MARTHA ISELA GALINDO	1,844.38
4/17/2024	26523	MONICA MARTINEZ	5,600.66
4/17/2024	26524	NORMA PATRICIA AVILA MOLINA	1,793.60
4/17/2024	26525	NYELI GONZALEZ	1,615.59
4/17/2024	26526	OLGA LIRA DE GALLARDO	5,652.10
4/17/2024	26527	Oralia Quiroz	5,593.99
4/17/2024	26528	PATRICIA HERNANDEZ	13,215.69
4/17/2024	26529	PAULA GARCIA	11,851.15
4/17/2024	26530	ROCELIA OROZCO LEMUS	5,256.82
4/17/2024	26531	ROMELIA MORENO DE ESPINOZA	2,834.09
4/17/2024	26532	ROSA BACA DE CEBALLOS	1,169.36
4/17/2024	26533	ROSA HILDA NAVARRO	2,834.09
4/17/2024	26534	ROSALBA GONZALEZ	12,157.55
4/17/2024	26535	ROSALINDA G OCHOA	13,418.25
4/17/2024	26536	ROSAURA IBARRA OROZCO	2,964.43
4/17/2024	26537	SILVIA LETICIA SANCHEZ DE GARCIA	1,755.06
4/17/2024	26538	SILVIA PRECIADO	1,685.95
4/17/2024	26539	TERESA MENDOZA	554.32
4/17/2024	26540	VIRGINIA RANGEL	7,580.08
4/17/2024	26541	YESICA SANCHEZ ARRIAGA	9,689.23
4/17/2024	26542	YOLANDA CORTES DE MENDOZA	2,276.90
4/17/2024	26543	YOLANDA LIRA LEMUS	4,664.40
4/17/2024	26544	ALMA DELIA WENCES	3,622.18
4/17/2024	26545	ANDREA GUADALUPE DIAZ	3,011.16
4/17/2024	26546	ANITA MARIE IBARRA	1,562.34
4/17/2024	26547	BERTHA CAMPOS	1,311.00
4/17/2024	26548	CAROLINA HERNANDEZ DE SOLORIO	1,874.43
4/17/2024	26549	CLAUDIA ZARAGOZA DE RODRIGUEZ	13,291.40
4/17/2024	26550	ESPERANZA RESENDEZ	1,880.88
4/17/2024	26551	ESPERANZA TORRES	892.56
4/17/2024	26552	EVA RAMIREZ	382.38
4/17/2024	26553	HILDA BARAJAS JUAREZ	3,041.05
4/17/2024	26554	Jessica Lucero Mendez	1,785.12

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4/17/2024	26555	JUANA MORILLON GUILLEN	3,831.75
4/17/2024	26556	Karla Elizabeth Huling	3,979.98
4/17/2024	26557	MARIA F MARTINEZ	3,648.15
4/17/2024	26558	MARIA GUADALUPE BARAJAS DE GARCIA	3,666.00
4/17/2024	26559	MARIA GUADALUPE RESENDEZ	1,422.09
4/17/2024	26560	Maria Ledesma De Garcia	13,324.11
4/17/2024	26561	MARIA TERESA HEREDIA	3,843.26
4/17/2024	26562	MARIANA MEDRANO	1,750.66
4/17/2024	26563	MONICA VEGA	5,503.06
4/17/2024	26564	NORMA PULIDO CRUZ	2,298.55
4/17/2024	26565	YADIRA REBOLLEDO	5,358.03
4/17/2024	26566	YAZMIN ARACELI NAVARRO HERRERA	3,387.27
4/17/2024	26567	YAZMIN ZAVALA	583.96
4/17/2024	26568	AGUSTINA MORENO	1,885.10
4/17/2024	26569	AIDEE SANDOVAL	4,698.49
4/17/2024	26570	ANA C LUCERO	1,047.67
4/17/2024	26571	ANA MARIA RAMIREZ MEJIA	2,581.11
4/17/2024	26572	ANDREA ESTRADA	3,689.45
4/17/2024	26573	ANGELINA VASQUEZ	2,832.27
4/17/2024	26574	AUDELIA RIOS	4,823.07
4/17/2024	26575	AZUCENA C ESCAMILLA-MARTINEZ	3,186.42
4/17/2024	26576	CATALINA CASTRO AYALA	6,813.35
4/17/2024	26577	CECILIA ALONSO DE RODRIGUEZ	4,730.61
4/17/2024	26578	CECILIA ATAI PEREZ	10,623.40
4/17/2024	26579	CYNTHIA E CATILLO	2,640.04
4/17/2024	26580	DIANE LOMELI	2,689.66
4/17/2024	26581	ESTHER NAVARRO	4,548.10
4/17/2024	26582	EVA DILMA VARGAS	7,415.16
4/17/2024	26583	FANY NUNEZ DE RODRIGUEZ	293.19
4/17/2024	26584	GLAFIRA E CAMACHO DE TRUJILLO	7,822.45
4/17/2024	26585	Guadalupe Carrizoza De Castillo	10,749.45
4/17/2024	26586	HERMELINDA VILLEDA	2,397.37
4/17/2024	26587	IRMA L IBARRA	9,321.98
4/17/2024	26588	JACINTA GLORIA CRUZ	3,514.68
4/17/2024	26589	JACOBA C DE ANDRACA	10,174.87
4/17/2024	26590	JANETH G SARABIA	2,258.07
4/17/2024	26591	JANETH REYNOSA CASILLAS	1,883.98
4/17/2024	26592	JUDITH ADRIANA PAREDES DE QUEZADA	1,881.76
4/17/2024	26593	LETICIA HERNANDEZ	1,163.46
4/17/2024	26594	LIZET M PRECIADO MILLAN	4,314.55
4/17/2024	26595	LUCERO L IBARRA	3,173.03
4/17/2024	26596	LUCERO MILLAN GARCIA	934.94
4/17/2024	26597	MA DEL CARMEN GOMEZ GRANADOS	10,505.59
4/17/2024	26598	MA TERESA NAVA DE FRANCO	2,911.70
4/17/2024	26599	MARIA ANGELA DIAZ	1,898.60
4/17/2024	26600	MARIA C PEREZ	2,183.10
4/17/2024	26601	MARIA C ZEPEDA DE NUNEZ	1,042.87
4/17/2024	26602	MARIA F AGUILAR DE SANDOVAL	5,856.00
4/17/2024	26603	MARIA GARCIA	14,151.97
4/17/2024	26604	MARIA GUADALUPE NAVARRO DE ORTIZ	3,457.27
4/17/2024	26605	MARIA HAYDEE CRUZ DE SEGOVIA	3,676.00
4/17/2024	26606	MARIA SANTOS DE LOPEZ	6,551.02

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4/17/2024	26607	MARIA Z RODRIGUEZ DE OCHOA	7,861.11
4/17/2024	26608	MARIBEL SANTOS GALINDO	4,378.60
4/17/2024	26609	MARICELA CORTEZ	8,144.48
4/17/2024	26610	MARISOL GONZALEZ	4,764.19
4/17/2024	26611	MARISOL PEREZ	2,721.63
4/17/2024	26612	MARTINA RANGEL	4,975.08
4/17/2024	26613	MARYPAZ MAGANA	4,812.77
4/17/2024	26614	MAYRA ELENA GONZALEZ MORALES	7,698.69
4/17/2024	26615	MILCA REBEKAH PEREZ	7,326.30
4/17/2024	26616	MIRIAM MACIEL BARRIGA	3,984.25
4/17/2024	26617	PAULA LARA VALDOVINOS	9,652.26
4/17/2024	26618	REYNA TORRES DE CASTRO	2,869.24
4/17/2024	26619	ROSALINDA VARGAS MATA	4,465.41
4/17/2024	26620	ROSEMARY ZAVALA	9,379.85
4/17/2024	26621	SANDRA MARTINEZ VARELA	11,903.88
4/17/2024	26622	SANDRA PEREZ	7,495.48
4/17/2024	26623	SARA ESTELA POSADA	9,544.09
4/17/2024	26624	SCHYIENELL JONES	1,984.19
4/17/2024	26625	SILVIA MEJIA	11,069.07
4/17/2024	26626	SOFIA ALVAREZ DE GONZALEZ	12,307.90
4/17/2024	26627	SUSIE MARIA REYNA	4,893.21
4/17/2024	26628	VANESSA NICOLE MEJIA	5,461.75
4/17/2024	26629	VIDALIA MARTINEZ GONZALEZ	5,812.15
4/17/2024	26630	VIRGINIA PEREZ	946.82
4/17/2024	26631	XOCHITL QUIROZ DE ALCALA	7,087.03
4/17/2024	26632	YAJAIRA GUZMAN	805.98
4/17/2024	26633	YOANA PEREZ	2,840.46
4/17/2024	26634	BEATRIZ JACQUEZ NUNEZ	2,140.77
4/17/2024	26635	AZUCENA C ESCAMILLA-MARTINEZ	3,082.73
4/17/2024	26635	CECILIA ZAMORA	6,163.41
4/17/2024	26636	BERTHA ALICIA GOMEZ	952.28
4/17/2024	26636	JOSE FRANCISCO ALVARADO MENDEZ	7,374.33
4/17/2024	26637	DELFINA VAZQUEZ	946.82
4/17/2024	26637	LUZ SELENE RUANO ORTEGA	3,048.84
4/17/2024	26638	FANY NUNEZ DE RODRIGUEZ	942.55
4/17/2024	26638	MARIA ELENA CASTILLO	7,190.76
4/17/2024	26639	JANET IBARRA	2,012.33
4/17/2024	26639	MARIA G TAMAYO DE ZAMORA	2,144.07
4/17/2024	26640	KENDAHL ROSE ROWE	7,201.87
4/17/2024	26640	MARIA GUADALUPE ZAMORA RODRIGUEZ	11,477.09
4/17/2024	26641	LAURA MAGALLON OROZCO	970.33
4/17/2024	26641	MARYPAZ ALVARADO PEREZ	3,720.75
4/17/2024	26642	MA DE LOURDES GONZALEZ MENDEZ	509.57
4/17/2024	26642	MAYRA ALEJANDRA RIOS	3,236.64
4/17/2024	26643	MARICELA CORTEZ	129.67
4/17/2024	26643	ONOFRE ZAMORA	10,976.42
4/17/2024	26644	MARYPAZ MAGANA	942.55
4/17/2024	26645	RAQUEL G DE IZARRARAS	2,848.14
4/17/2024	26646	ROSA BACA DE CEBALLOS	1,206.80
4/17/2024	26647	ROSA M SALAZAR	698.01
4/17/2024	26648	SENDY N HERNANDEZ SOSA	701.66
4/17/2024	26649	VIRGINIA FERREIRA	11,952.88
4/17/2024	26650	ANNETTE JOHNSON-ALLEN	41.25
4/17/2024	26651	BELVINDER BIRING	41.25

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4/17/2024	26652	DENISE COOPER	41.25
4/17/2024	26653	GLORIA BARBERO	41.25
4/17/2024	26654	GLORIANA TEIXEIRA	41.25
4/17/2024	26655	HOLLY CUXIN	41.25
4/17/2024	26656	MAGDALENA VILLA	41.25
4/17/2024	26657	MARIA PINANO	41.25
4/17/2024	26658	MARISELA GONZALEZ	41.25
4/17/2024	26659	MARISSA TORRES	41.25
4/17/2024	26660	MICHELLE AVALOS	41.25
4/17/2024	26661	NELLY MENDOZA	41.25
4/17/2024	26662	NICOLE NINO	41.25
4/17/2024	26663	ORVILLE ABELLO	41.25
4/17/2024	26664	PATRICIA MEXICANO	41.25
4/17/2024	26665	RASHI STROTHER	41.25
4/17/2024	26666	ROONECIA MORADO	41.25
4/17/2024	26667	SAFIYA PRICE	41.25
4/17/2024	26668	SANDRA ACEVEDO	41.25
4/17/2024	26669	SANDRA GARCIA	41.25
4/17/2024	26670	SANDRA ROSA	41.25
4/17/2024	26671	TERESA MARTINEZ	41.25
4/17/2024	26672	VALERIE CAFFESE	41.25
4/17/2024	26673	SYSCO FOOD SERVICES OF VENTURA INC	7.10
4/17/2024	26674	AMAZON CAPITAL SERVICES, INC	355.91
4/17/2024	26675	AMAZON CAPITAL SERVICES, INC	1,218.15
4/17/2024	26676	AMAZON CAPITAL SERVICES, INC	2,580.14
4/17/2024	26677	AMAZON CAPITAL SERVICES, INC	51.50
4/17/2024	26678	AMAZON CAPITAL SERVICES, INC	4,704.18
4/17/2024	26679	AMAZON CAPITAL SERVICES, INC	327.56
4/17/2024	26680	AMERITAS LIFE INSURANCE CORP.	30,344.33
4/17/2024	26681	AMERITAS LIFE INSURANCE CORP.	4,204.85
4/17/2024	26682	AMAZON CAPITAL SERVICES, INC	842.87
4/17/2024	26683	AMAZON CAPITAL SERVICES, INC	7.57
4/17/2024	26684	AMAZON CAPITAL SERVICES, INC	0.00
4/17/2024	26685	AMAZON CAPITAL SERVICES, INC	1,302.14
4/17/2024	26686	AMAZON CAPITAL SERVICES, INC	934.56
4/17/2024	26687	AMAZON CAPITAL SERVICES, INC	799.67
4/17/2024	26688	AMAZON CAPITAL SERVICES, INC	176.07
4/17/2024	26689	AMAZON CAPITAL SERVICES, INC	194.84
4/17/2024	26690	AMAZON CAPITAL SERVICES, INC	387.07
4/17/2024	26691	AMAZON CAPITAL SERVICES, INC	16.76
4/17/2024	26692	AMAZON CAPITAL SERVICES, INC	5,567.88
4/17/2024	26693	AMAZON CAPITAL SERVICES, INC	646.34
4/17/2024	26694	CHEVRON AND TEXACO BUSINESS CARD SERVICES	2,871.51
4/17/2024	26695	AMAZON CAPITAL SERVICES, INC	899.11
4/17/2024	26695	CHEVRON AND TEXACO BUSINESS CARD SERVICES	2,790.87
4/19/2024	223327	ADELA NUNEZ AYON	818.60
4/22/2024	223328	ANDRES GONZALEZ	143.52
4/23/2024	223329	MARIA GRANADOS	1,449.99
4/23/2024	223330	MARIA GRANADOS	3,607.27
4/23/2024	223331	PHAYTHOUNE KHAMPHANITH	749.32
4/23/2024	223332	PHAYTHOUNE KHAMPHANITH	3,004.06

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4/24/2024	222900	NATIONAL COMMUNITY ACTION FOUNDATION	(3,661.58)
4/24/2024	223333	ADILENE NAVA	55.61
4/24/2024	223334	ALICIA GAMINO	292.12
4/24/2024	223335	ALTEC	410.73
4/24/2024	223336	AMY A JIMENEZ	56.28
4/24/2024	223337	ANA MARTINEZ	49.58
4/24/2024	223338	ANDREA ARCEO	45.56
4/24/2024	223339	APRIL MASSIRIO / APRIL & CO. PHOTOGRAPHERS	1,450.00
4/24/2024	223340	ASHLEY MCALLISTER	4.02
4/24/2024	223341	AT&T	149.58
4/24/2024	223342	AT&T	3,699.04
4/24/2024	223343	BLANCA LILIA ARREOLA	16.08
4/24/2024	223344	BLUETRITON BRANDS INC	1,671.85
4/24/2024	223345	BRENDA AMAYA	47.57
4/24/2024	223346	BRYAN LOPEZ	142.71
4/24/2024	223347	CINTAS CORPORATION #668	1,276.74
4/24/2024	223348	CITLALY MARQUEZ	78.39
4/24/2024	223349	CITY OF STOCKTON	186.22
4/24/2024	223350	DEPARTMENT OF JUSTICE	631.00
4/24/2024	223351	F.W. WASSERMAN AND ASSOCIATES	175.00
4/24/2024	223352	FEDEX	202.32
4/24/2024	223353	FERGUSON ENTERPRISES INC #1350	225.70
4/24/2024	223354	HOME DEPOT COMMERCIAL CREDIT	1,900.72
4/24/2024	223355	INDIAN WELLS VALLEY WATER DISTRICT	484.58
4/24/2024	223356	JANELLE ANDRES	30.15
4/24/2024	223357	JAZMIN LEON	110.55
4/24/2024	223358	JESSICA HERNANDEZ	79.00
4/24/2024	223359	JIM CHARLON FORD, INC	85.50
4/24/2024	223360	JOSEPH REYES	225.00
4/24/2024	223361	KERN COUNTY SUPERINTENDENT OF SCHOOLS	3,611.02
4/24/2024	223362	KIMBERLITE CORPORATION	286.44
4/24/2024	223363	LIGIA JOHNSON	149.41
4/24/2024	223364	LISA MORENO	69.01
4/24/2024	223365	LOTUS BAKERSFIELD CORP	1,910.00
4/24/2024	223366	LOWES COMPANIES INC	772.22
4/24/2024	223367	LUIS BARRON	51.93
4/24/2024	223368	MARIA DUARTE	165.49
4/24/2024	223369	MARIO LEE ALCORTA / RELIABLE JANITORIAL SERVICES & CARPET CLEANERS OF	520.00
4/24/2024	223370	MARISELA GONZALEZ	55.61
4/24/2024	223371	MARITZA LARA MARTINEZ	54.94
4/24/2024	223372	MARTHA ORDUNA	99.83
4/24/2024	223373	MICHELLE OLIVEROS	193.63
4/24/2024	223374	NICOLE CALLAHAN	102.51
4/24/2024	223375	OASIS AIR CONDITIONING	32,829.62
4/24/2024	223376	OFFICE1 LEASING	2,318.88
4/24/2024	223377	PG&E	6,092.58
4/24/2024	223378	RANDIK PAPER CO.	137.55
4/24/2024	223379	RANDY JENKINS	300.00
4/24/2024	223380	RELIABLE ENERGY MANAGEMENT INC	10,147.56

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4/24/2024	223381	RHETA NEGRETE NEAL	137.35
4/24/2024	223382	RITA FREGOSO	89.78
4/24/2024	223383	ROSA CALLEJAS	119.26
4/24/2024	223384	ROSLYN CRUZ	64.99
4/24/2024	223385	ROTARY CLUB OF BAKERSFIELD EAST	1,385.00
4/24/2024	223386	SANDRA MEJIA MARTINEZ	176.21
4/24/2024	223387	SAVANNAH FLORES	213.73
4/24/2024	223388	SAVE MART SUPERMARKETS	1,720.04
4/24/2024	223389	SOCALGAS	530.96
4/24/2024	223390	SOUTHERN CALIFORNIA EDISON	100.12
4/24/2024	223391	STACY MERRIFIELD	15.41
4/24/2024	223392	STANDARD PLUMBING SUPPLY COMPANY, INC	28.13
4/24/2024	223393	THE SOCIAL VIBE	19,100.00
4/24/2024	223394	TRINO LOPEZ	121.94
4/24/2024	223395	ULINE	1,355.73
4/24/2024	223396	UNITED WAY OF KERN COUNTY	35,360.37
4/24/2024	223397	VALLEY PROPANE SERVICE	492.32
4/24/2024	223398	WELLS FARGO VENDOR FINANCIAL SERVICES, LLC	2,415.96
4/24/2024	223399	WIPFLI LLP	5,210.63
4/24/2024	223400	ALEJANDRA ORTEGA BARON	1,773.34
4/24/2024	223401	ALL ABOARD PRESCHOOL	4,474.64
4/24/2024	223402	ANA YASMIN LUCIO	497.53
4/24/2024	223403	ANTONIO PERALTA DUQUE	670.60
4/24/2024	223404	BELEN IZAZAGA MERCADO	741.68
4/24/2024	223405	BRIGHT FUTURES PRESCHOOL 2	1,012.91
4/24/2024	223406	CARMELITA JACINTA MORALES MEJIA	670.60
4/24/2024	223407	CECILIA GAYTAN DE ZARATE	3,491.66
4/24/2024	223408	CONSUELO RAMIREZ DE MAGDALENO	8,849.53
4/24/2024	223409	DEYSI ISELA ESQUIVEL	11,916.25
4/24/2024	223410	JEMIMA GONZALEZ	575.48
4/24/2024	223411	JOCELYN SANTAMARIA	1,867.14
4/24/2024	223412	JUAN JOSE HERNANDEZ	1,371.16
4/24/2024	223413	MA DEL CARMEN FLORES VALLECILLO	575.48
4/24/2024	223414	MARIA SALAZAR	9,724.78
4/24/2024	223415	ORELLANA RODRIGUEZ TOMASA MARISOL	1,236.65
4/24/2024	223416	REYNALDA C MALDONADO	800.67
4/24/2024	223417	SONIA C LOPEZ DE JUAREZ	1,939.97
4/24/2024	223418	YOLANDA SALDANA MORENO	2,685.61
4/24/2024	223419	ALMA YANETH NUNEZ GUTIERREZ	662.23
4/24/2024	223420	ANNA DELFINA REYES	7,793.25
4/24/2024	223421	ROSA ELENA SANCHEZ	1,582.66
4/24/2024	223422	SOCORRO LARA DE GOVEA	2,036.85
4/24/2024	223423	ERIKA L CENTENO	4,919.30
4/24/2024	223424	ROSELIA MADERA CALDERA	934.94
4/24/2024	223425	XOCHITL ARTHEMISA PELAGIO	5,658.66
4/24/2024	223426	ESTELA LOPEZ	892.56
4/24/2024	223427	JOSEFA HERNANDEZ DE RODRIGUEZ	809.15
4/24/2024	223428	LUZ E VENEGAS	9,053.83
4/24/2024	223429	ROCIO VERONICA MUNIZ CERECEDA	3,541.32
4/24/2024	223430	TERESA DE LA LUZ SALAZAR MARTINEZ	980.00
4/24/2024	223431	TERESA DE LA LUZ SALAZAR MARTINEZ	5,585.91
4/24/2024	223432	ESPERANZA CORREA TELLO	5,930.74

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4/24/2024	223433	GUILLERMINA VILLA FLORES	1,376.06
4/24/2024	223434	IRMA CASTILLO	2,927.03
4/24/2024	223435	AROUND LOUKASIANS	4,400.00
4/24/2024	223436	FREDDY HERNANDEZ	103.50
4/24/2024	223437	GLORYLEE SELMI	41.25
4/24/2024	223438	HOUSING AUTHORITY OF THE COUNTY OF KERN	650.00
4/24/2024	223439	KELLY LOWERY	103.50
4/24/2024	223440	MA DE JESUS CARPIO	41.25
4/24/2024	223441	RCM SOCIAL INC	1,192.00
4/24/2024	223442	AGEE VII LLC	2,961.75
4/24/2024	223443	ARIAS LATINO MARKET INC	7,105.24
4/24/2024	223444	GREENFIELD UNION SCHOOL DISTRICT	42.00
4/24/2024	223445	MORE THAN ONE DIMENSION, INC.	1,800.00
4/24/2024	223446	WAYSIDE CHAPEL COMMUNITY CHURCH, INC.	13,014.90
4/24/2024	223447	1020 CECIL LLC	915.00
4/24/2024	223448	AGEE VII LLC	9,981.35
4/24/2024	223449	BEAR MOUNTAIN RECREATION & PARK DISTRICT	3,600.00
4/24/2024	223450	BEAR VALLEY COMMUNITY HEALTHCARE DISTRICT	150.00
4/24/2024	223451	CITY OF ARVIN	633.38
4/24/2024	223452	COUNTY OF KERN	363.12
4/24/2024	223453	FAIRFAX SCHOOL DISTRICT	3,303.00
4/24/2024	223454	FIRST 5 MADERA COUNTY	1,223.15
4/24/2024	223455	FIRST CONGREGATIONAL CHURCH BAKERSFIELD	9,527.52
4/24/2024	223456	HEARTS & LIVES	550.00
4/24/2024	223457	KERN COUNTY SUPERINTENDENT OF SCHOOLS	2,200.00
4/24/2024	223458	KERN ISLAND INVESTORS, GP	5,948.60
4/24/2024	223459	LAMONT SCHOOL DISTRICT	150.00
4/24/2024	223460	MARK AND HELENE MCELYEA	3,656.00
4/24/2024	223461	MCFARLAND UNIFIED SCHOOL DISTRICT	100.00
4/24/2024	223462	MERCED COUNTY OFFICE OF EDUCATION	253.67
4/24/2024	223463	MOJAVE UNIFIED SCHOOL DISTRICT	500.00
4/24/2024	223464	NORTH OF THE RIVER RECR & PARK DIST	4,797.00
4/24/2024	223465	OLLIE SHANKLE TRUSTEE (LESSOR)	9,925.00
4/24/2024	223466	OMNI FAMILY HEALTH	5,924.00
4/24/2024	223467	PREWITT FAMILY DECEDENTS TRUST	925.00
4/24/2024	223468	RONALD SHELAN	3,750.00
4/24/2024	223469	STELLAR PLAZA LLC	3,128.47
4/24/2024	223470	SUNRISE VILLA PARTNERS	700.00
4/24/2024	223471	TAFT CITY SCHOOL DISTRICT	4,780.23
4/24/2024	223472	TULARE COUNTY OFFICE OF EDUCATION	500.00
4/24/2024	223473	VINELAND SCHOOL DISTRICT	375.00
4/24/2024	223474	YABITO CORPORATION	1,800.00
4/24/2024	223475	COMMUNITY ACTION PARTNERSHIP	3,661.58
4/24/2024	223476	ALEXIS BREANNA ZEPEDA	2,152.24
4/24/2024	223477	DENISE BOSHERS	103.50

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4/24/2024	26696	4IMPRINT INC AKA NELSON MARKETING	5,679.32
4/24/2024	26697	ABILA INC	3,950.26
4/24/2024	26698	ADRIANA LOPEZ	211.72
4/24/2024	26699	ADVANCED DATA STORAGE	651.20
4/24/2024	26700	ALPHA TECHNOLOGIES & ALARM SYSTEMS, INC.	390.00
4/24/2024	26701	AMAZON CAPITAL SERVICES, INC	1,093.46
4/24/2024	26702	AMAZON CAPITAL SERVICES, INC	2,445.71
4/24/2024	26703	AMAZON CAPITAL SERVICES, INC	106.12
4/24/2024	26704	AMERICAN REFUSE, INC.	710.40
4/24/2024	26705	ANA ALCARAZ	758.44
4/24/2024	26706	ANDREA LOPEZ	184.25
4/24/2024	26707	ANDREA MARQUEZ	111.89
4/24/2024	26708	ANGELICA PALMA	131.32
4/24/2024	26709	ANNETTE JOHNSON-ALLEN	71.69
4/24/2024	26710	ANTHONY CONRAD CHAVEZ	150.08
4/24/2024	26711	CA ASSOCIATION OF FOOD BANKS	13,111.25
4/24/2024	26712	CARITINA PEREZ	108.54
4/24/2024	26713	CAZADOR CONSULTING GROUP INC	8,982.96
4/24/2024	26714	CHILD AND FAMILY PSYCHOLOGY CLINIC, INC	3,990.00
4/24/2024	26715	CREATIVE FINANCIAL STAFFING LLC	33,828.08
4/24/2024	26716	DELL FINANCIAL SERVICES LLC	1,656.57
4/24/2024	26717	DENA WALKER	95.81
4/24/2024	26718	DENISE COOPER	15.41
4/24/2024	26719	DISCOUNT SCHOOL SUPPLY	1,838.66
4/24/2024	26720	DONAHUE TRUCK CENTERS	1,643.49
4/24/2024	26721	ESTHER DODD	100.50
4/24/2024	26722	EVERGREEN CONSTRUCTION	300.00
4/24/2024	26723	FRONTIER COMMUNICATIONS HOLDINGS LLC	681.71
4/24/2024	26724	FRONTIER COMMUNICATIONS HOLDINGS LLC	87.00
4/24/2024	26725	FRONTIER COMMUNICATIONS HOLDINGS LLC	325.87
4/24/2024	26726	GABRIELA PADILLA	48.91
4/24/2024	26727	GLORIA GONZALEZ	303.51
4/24/2024	26728	GREGORIA BENAVIDES	9.38
4/24/2024	26729	HANSEN'S MOVING AND STORAGE, INC	2,925.00
4/24/2024	26730	HUFFMAN & DOWNS MAINTENANCE	859.95
4/24/2024	26731	HUFFMAN & DOWNS MAINTENANCE	859.95
4/24/2024	26732	IDEAL SPECIALTIES INC	28,891.50
4/24/2024	26733	KERNVILLE UNION SCHOOL DISTRICT	23,595.89
4/24/2024	26734	KNIGHT'S SITE SERVICES INC	4,148.10
4/24/2024	26735	LAURA SERNA	51.59
4/24/2024	26736	LIZETTE BRAVO	123.95
4/24/2024	26737	LOANA PATRICIA LUGO	138.02
4/24/2024	26738	LUCERO GONZALEZ	89.11
4/24/2024	26739	LUZVIMINDA ADAMS	280.73
4/24/2024	26740	MARIA DIAZ CORNEJO	77.05
4/24/2024	26741	MARISELA GONZALEZ	201.00
4/24/2024	26742	MELISSA DELA GARZA	97.82
4/24/2024	26743	MITEL NETSOLUTIONS INC	14,376.80
4/24/2024	26744	MONICA CASTANEDA	37.52

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4/24/2024	26745	NARAMA INC	425.89
4/24/2024	26746	NARAMA INC	2,965.78
4/24/2024	26747	NARAMA INC	283.62
4/24/2024	26748	NELLY MENDOZA	13.40
4/24/2024	26749	NICOLE NINO	62.98
4/24/2024	26750	OFFICE IMAGING, INC	4,887.07
4/24/2024	26751	PAPER CONNECTION INC	343.35
4/24/2024	26752	PATRICIA ROBLES WESLEY	100.50
4/24/2024	26753	PAULIN INDUSTRIES, INC.	3,099.05
4/24/2024	26754	PLC SYSTEM SERVICES	220.00
4/24/2024	26755	ROONECIA MORADO	7.37
4/24/2024	26756	SAFIYA PRICE	18.76
4/24/2024	26757	SEIU LOCAL 521	16,695.37
4/24/2024	26758	SHARON BRIGGS	55.61
4/24/2024	26759	ST. MARY'S DINING ROOM	2,104.27
4/24/2024	26760	ST. MARY'S DINING ROOM	1,886.16
4/24/2024	26761	ST. MARY'S DINING ROOM	1,394.33
4/24/2024	26762	STAPLES ADVANTAGE	599.02
4/24/2024	26763	STAPLES ADVANTAGE	286.16
4/24/2024	26764	STEPHEN WILLIFORD	850.00
4/24/2024	26765	STEPHEN WILLIFORD	165.00
4/24/2024	26766	STEPHEN WILLIFORD	130.00
4/24/2024	26767	STINSON STATIONERS	1,255.45
4/24/2024	26768	STOCKTON COMMUNITY KITCHEN	3,835.20
4/24/2024	26769	STOCKTON COMMUNITY KITCHEN	3,835.20
4/24/2024	26770	STOCKTON COMMUNITY KITCHEN	3,835.20
4/24/2024	26771	STOCKTON COMMUNITY KITCHEN	3,835.20
4/24/2024	26772	STOCKTON COMMUNITY KITCHEN	2,556.80
4/24/2024	26773	STOCKTON COMMUNITY KITCHEN	2,556.80
4/24/2024	26774	SYSKO FOOD SERVICES OF VENTURA INC	369.93
4/24/2024	26775	SYSKO FOOD SERVICES OF VENTURA INC	952.60
4/24/2024	26776	SYSKO FOOD SERVICES OF VENTURA INC	1,642.11
4/24/2024	26777	SYSKO FOOD SERVICES OF VENTURA INC	1,247.40
4/24/2024	26778	SYSKO FOOD SERVICES OF VENTURA INC	12,067.42
4/24/2024	26779	SYSKO FOOD SERVICES OF VENTURA INC	686.34
4/24/2024	26780	TEL TEC SECURITY SYSTEMS INC	6,721.66
4/24/2024	26781	TINA MOUA	25.46
4/24/2024	26782	VERLINDA DENWITTY	95.14
4/24/2024	26783	W W GRAINGER INC	106.56
4/24/2024	26784	W W GRAINGER INC	99.49
4/24/2024	26785	W W GRAINGER INC	51.99
4/24/2024	26786	W W GRAINGER INC	43.60
4/24/2024	26787	W W GRAINGER INC	295.99
4/24/2024	26788	W W GRAINGER INC	43.60
4/24/2024	26789	W W GRAINGER INC	91.52
4/24/2024	26790	W W GRAINGER INC	28.04
4/24/2024	26791	W W GRAINGER INC	88.63
4/24/2024	26792	ZOOM VIDEO COMMUNICATIONS, INC	3,523.32
4/24/2024	26793	ANDREA PIMENTEL DE DOMINGUEZ	3,503.48

Community Action Partnership of Kern

Check/Voucher Register

From 4/1/2024 Through 4/30/2024

Check Date	Check Number	Payee	Check Amount
4/24/2024	26794	ARACELI JIMENEZ AVILA	2,403.36
4/24/2024	26795	BERTHA ALICIA QUIROA	602.40
4/24/2024	26796	BERTHA GOMEZ NUNEZ	14,176.99
4/24/2024	26797	CATALINA RIVERA DE ESPINOZA	3,152.74
4/24/2024	26798	DANIELA GUADALUPE ESPINOZA	2,365.26
4/24/2024	26799	DORA LUZ RIVERA	224.44
4/24/2024	26800	JESSISAY HERNANDEZ PARRAL	2,345.40
4/24/2024	26801	LUZ ELENA RODRIGUEZ	1,114.14
4/24/2024	26802	MA DE LOURDES GONZALEZ MENDEZ	1,849.94
4/24/2024	26803	MARIA FRANCISCA MENA	8,556.66
4/24/2024	26804	SANDRA RODRIGUEZ	909.94
4/24/2024	26805	CLAUDIA ANDREA MUNOZ	8,892.79
4/24/2024	26806	EDILIA GUTIERREZ DE GARCIA	1,551.85
4/24/2024	26807	IRMA CARRIEDO DE GARCIA	473.89
4/24/2024	26808	MARIBEL MEDINA VARGAS	362.40
4/24/2024	26809	MIREYA GUZMAN CRISTOBAL	1,845.65
4/24/2024	26810	OLGA NOVELA DE HUERTA	7,297.17
4/24/2024	26811	ROSA ANGELA ORTIZ	6,530.34
4/24/2024	26812	ALMA AYDE GOMEZ ALVAREZ	4,180.69
4/24/2024	26813	ANA MARIA DAVILA	2,834.09
4/24/2024	26814	ANABEL A MARTINEZ	1,942.11
4/24/2024	26815	ANNA V MENDEZ	1,134.39
4/24/2024	26816	CASA DE ADORACION TULARE	17,226.72
4/24/2024	26817	CELESTINA ANDREA CONTRERAS	584.68
4/24/2024	26818	Delia Irene Araujo Dominguez	8,054.59
4/24/2024	26819	ELIDIA O RANGEL	556.36
4/24/2024	26820	ELIZABETH MARTINEZ	5,005.98
4/24/2024	26821	Gladys Isela Rodriguez	1,911.90
4/24/2024	26822	GUADALUPE PEREZ DOMINGUEZ	4,803.42
4/24/2024	26823	LOURDES DE MOYA DE CAMILO	5,506.67
4/24/2024	26824	LUCIA MENDOZA OCHOA	5,644.79
4/24/2024	26825	MARIA DOLORES GOMEZ	6,582.12
4/24/2024	26826	MARIA E SANCHEZ DE GOMEZ	6,159.09
4/24/2024	26827	MARIA LUISA CASAS	8,694.74
4/24/2024	26828	MIRIAM GOMEZ ZARATE	2,959.04
4/24/2024	26829	RAQUEL SANCHEZ	14,262.15
4/24/2024	26830	VERONICA ALVAREZ	6,323.92
4/24/2024	26831	ALIDA MERCADO DE GARNICA	1,885.10
4/24/2024	26832	DALILA J CAVAZOS	9,307.12
4/24/2024	26833	EDITH ALEJANDRA GALLEGOS	1,945.11
4/24/2024	26834	ELVIRA OCHOA GOMEZ	5,254.89
4/24/2024	26835	EMILY RAMIREZ - KIDS N US DAYCARE	908.40
4/24/2024	26836	LILIA ISORDIA DE RANGEL	934.94
4/24/2024	26837	LUZ MARIA MORALES	5,191.63
4/24/2024	26838	MA L MONROY DE SEVILLA	1,881.76
4/24/2024	26839	MARIA ELENA LEAL	823.71
4/24/2024	26840	MARIA GUADALUPE BELTRAN SALCIDO	2,917.55
4/24/2024	26841	MARIA SANCHEZ IBARRA	4,339.18
4/24/2024	26842	MARICELA SANDOVAL RODRIGUEZ	5,383.73
4/24/2024	26843	MARTHA ESTHELA SANCHEZ	11,358.29
4/24/2024	26844	EDUVIJES SUAREZ	2,726.37
4/24/2024	26845	ESMERALDA Y GONZALES	1,710.66
4/24/2024	26846	ISABEL C MEDINA DE GARCIA	1,631.82
4/24/2024	26847	MARIA TERESA ALANIS	5,627.32
4/24/2024	26848	YNEZ ATHENA CHAVEZ-ANDRADE	6,022.32

Community Action Partnership of Kern

Check/Voucher Register

From 4/1/2024 Through 4/30/2024

Check Date	Check Number	Payee	Check Amount
4/24/2024	26849	ADELA RUIZ	4,896.41
4/24/2024	26850	AMALIA BUENROSTRO	4,896.41
4/24/2024	26851	ANA MARIA NAVARRO DE GUTIERREZ	6,823.74
4/24/2024	26852	ANDREA BUENROSTRO	13,111.68
4/24/2024	26853	HERLINDA CHAVEZ	8,791.61
4/24/2024	26854	JANET GARCIA-ALAPIZCO	2,068.66
4/24/2024	26855	VIRGINIA FERREIRA	12,779.17
4/24/2024	26856	JAQUELINE GUERRA	103.50
4/24/2024	26857	JEREMY T TOBIAS	103.50
4/24/2024	26858	REBECCA MORENO	103.50
4/24/2024	26859	SAVANNAH MALDONADO	103.50
4/24/2024	26860	SUSANA R MAGANA	103.50
4/24/2024	26861	WILFREDO CRUZ JR	103.50
4/24/2024	26862	ACUITY BAKERSFIELD LLC	2,746.11
4/24/2024	26863	5905 NILES ST LLC	4,602.00
4/24/2024	26864	ACUITY BAKERSFIELD LLC	5,563.40
4/24/2024	26865	COUNTY OF KERN - MORTGAGE PAYMENT ONLY	44,367.81
4/24/2024	26866	DIVERSIFIED PROJECT SERVICES INTL., INC.	9,009.00
4/24/2024	26867	EAST HILLS ROADWAY ASSOCIATION	459.40
4/24/2024	26868	GRACE COMMUNITY CHURCH	4,612.95
4/24/2024	26869	JANET Y YU	700.00
4/24/2024	26870	JOHN REY	1,875.00
4/24/2024	26871	M-R PROPERTIES	7,091.00
4/24/2024	26872	MH 3101 MALL VIEW ROAD, LLC	6,000.00
4/24/2024	26873	PROTEUS INC	487.00
4/24/2024	26874	PROTEUS INC	350.00
4/24/2024	26875	UNITED CONGREGATIONAL CHURCH OF LODI	4,901.00
4/24/2024	26876	WESLEY UNITED METHODIST CHURCH	2,403.20
4/24/2024	26877	ZREP LLC	3,926.98
4/26/2024	223181	WARM AND TOASTY MINI DONUTS & FUNNEL CAKES	(3,750.00)
4/29/2024	223478	JENNIFER JAMES	456.25
4/29/2024	223479	MARIA RODRIGUEZ	3,750.00
4/30/2024	220971	MAYRA GARCIA	(60.26)
4/30/2024	223125	JENNIFER JAMES	(3,000.00)
4/30/2024	223138	LAWYERS FOR JUSTICE PC	(2,500.00)
4/30/2024	223480	JENNIFER JAMES	2,500.00
4/30/2024	223481	LAWYERS FOR JUSTICE PC	2,500.00
4/30/2024	223482	SANDRA ROSA	3,006.05
4/30/2024	223483	SANDRA ROSA	739.07
4/30/2024	223567	DOUGLAS DILL	1,305.41
4/30/2024	223568	DOUGLAS DILL	3,259.73
Report Total			5,941,652.95



MEMORANDUM

To: Budget & Finance Committee

Laura Porta

From: Laura Porta, Migrant Childcare Program Administrator

Date: June 18, 2024

Subject: *Agenda Item 4g*: Migrant Childcare Program Equipment Inventory – **Info Item**

As part of our contract requirements with the California Department of Social Services (CDSS), we maintain an exhaustive equipment inventory control. Every two years a physical verification is conducted, and our inventory records updated to reflect all equipment with an expected useful life of over one year.

The physical verification of our equipment has been completed and our records updated accordingly.

Attachment:

Equipment Inventory List (CCD 22)

EQUIPMENT INVENTORY

CONTRACTOR LEGAL NAME Community Action Partnership of Kern				FUNDING SOURCE AP-CMAP, Vendor Y320				
ITEM DESCRIPTION*	SERIAL OR IDENTIFICATION NUMBER	ORIGINAL COST	ACQUISITION DATE	LOCATION OF ITEM	USE	CURRENT CONDITION	DISPOSAL**	
Example: King-Wade desktop computer	12345678-9011	\$1,500	7/12/2004	B.L. Warren Preschool	In Classroom #5	Good		
Example: Met over refrigerator	23434234-90	\$1,200	2/13/1995				6/5/2011	Transfer to U.L. Max C.D.C.
2023 Gray Toyota Highlander	5TDKDRH9PS505614	\$ 45,295	03/23/2023	Kern MCAP Office	Carport	Excellent		
2023 Pearl Toyota Highlander	5TDKDRAH0PS505663	\$ 45,295	03/23/2023	Kern MCAP Office	Carport	Excellent		
2023 White Chevrolet Equinox	3GNAXKEG7PS183411	\$ 33,169	03/23/2023	Fresno MCAP Office	Carport	Excellent		
2023 White Chevrolet Equinox	3GNAXKEG9PS144920	\$ 33,169	03/23/2023	Kern MCAP Office	Carport	Excellent		
2023 Gray Ford Explorer	1FMSK7DH3PGA40355	\$ 43,635	03/23/2023	Kern MCAP Office	Carport	Excellent		
2023 Black Ford Explorer	1FMSK7DH4PGA37125	\$ 43, 635	03/23/2023	Kern MCAP Office	Carport	Excellent		
2016 Nissan Sentra S	3N1AB7AP0GY271064	\$ 18,000	5/26/2016	Kern MCAP Office	Carport	Good		
2016 Nissan Sentra S	3N1AB7AP2GY267193	\$ 18,000	5/26/2016	Kern MCAP Office	Carport	Good		
2016 Nissan Sentra S	3N1AB7AP1GY270568	\$18,000	5/26/2016	Kern MCAP Office	Carport	Good		
I certify the information contained in this Equipment Inventory form represents a complete and accurate disclosure of items purchased with California Department of Social Services (CDSS) funds.				SIGNATURE 			INVENTORY COMPLETION DATE 06/04/2024	

*List each piece of equipment, purchased in whole or part, with child care services funds provided by the CDSS.

**Enter date the item was removed from service and its disposition. Equipment can be either: 1) donated to another CDSS funded service provider; or 2) transferred to the California Dept. of General Services, Surplus Property/Reutilization; or 3) sold with the proceeds deposited into the Child Development Fund as restricted income. Contact the Child Care and Development Division to find out more about the property transfer option.

Note: A physical inventory of the property must be taken and the results reconciled with the property records at least once every two years.

EQUIPMENT INVENTORY

CONTRACTOR LEGAL NAME					FUNDING SOURCE AP-CMAP, Vendor Y320			
ITEM DESCRIPTION*	SERIAL OR IDENTIFICATION NUMBER	ORIGINAL COST	ACQUISITION DATE	LOCATION OF ITEM	USE	CURRENT CONDITION	DISPOSAL**	
Example: King-Wade desktop computer	12345678-9011	\$1,500	7/12/2004	B.L. Warren Preschool	In Classroom #5	Good		
Example: Met over refrigerator	23434234-90	\$1,200	2/13/1995				6/5/2011	Transfer to U.L. Max C.D.C.
2023 Ford Explorer	1FMSK7DH1PGA94530	\$43,020.35	06/11/2023	Kern MCAP Office	Carport	Excellent		
6-Unit Cubicle Workstations	IN3657209	\$17,412.79	06/12/2023	Friendship House MCAP	Classroom 101	Excellent		
File Cabinet Hon 3 Drawer	203045			Kern MCAP Office	Admin Office	Fair		
File Cabinet Hon	221360			Kern MCAP Office	FSC Office	Fair		
Table (round)	20344			Kern MCAP Office	Breakroom	Poor		
Shelf	202413			Kern MCAP Office	FSC Office	Fair		
Table (round)	203040			Kern MCAP Office	Breakroom	Poor		
File Cabinet Hon	208766			Kern MCAP Office	SRC office	Fair		
Shelf (storage hutch for desk)	208744			Kern MCAP Office	SRC Office	Poor		
I certify the information contained in this Equipment Inventory form represents a complete and accurate disclosure of items purchased with California Department of Social Services (CDSS) funds.				SIGNATURE 			INVENTORY COMPLETION DATE 06/04/2024	

*List each piece of equipment, purchased in whole or part, with child care services funds provided by the CDSS.

**Enter date the item was removed from service and its disposition. Equipment can be either: 1) donated to another CDSS funded service provider; or 2) transferred to the California Dept. of General Services, Surplus Property/Reutilization; or 3) sold with the proceeds deposited into the Child Development Fund as restricted income. Contact the Child Care and Development Division to find out more about the property transfer option.

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EQUIPMENT INVENTORY

CONTRACTOR LEGAL NAME				FUNDING SOURCE AP-CMAP, Vendor Y320				
ITEM DESCRIPTION*	SERIAL OR IDENTIFICATION NUMBER	ORIGINAL COST	ACQUISITION DATE	LOCATION OF ITEM	USE	CURRENT CONDITION	DISPOSAL**	
Example: King-Wade desktop computer	12345678-9011	\$1,500	7/12/2004	B.L. Warren Preschool	In Classroom #5	Good		
Example: Met over refrigerator	23434234-90	\$1,200	2/13/1995				6/5/2011	Transfer to U.L. Max C.D.C.
Desk	208750			Kern MCAP Office		Poor		
File Cabinet Hon	208814			Kern MCAP Office		Fair		
Desk	228752			Kern MCAP Office		Poor		
Desk (storage hutch)	203023			Kern MCAP Office		Poor		
File Cabinet Hon	228266			Kern MCAP Office		Fair		
Desk	208732			Kern MCAP Office		Poor		
File Cabinet Anderson	208728			Kern MCAP Office		Fair		
File Cabinet Hon	208816			Kern MCAP Office		Fair		
Desk (table desk)	221358			Kern MCAP Office		Poor		
I certify the information contained in this Equipment Inventory form represents a complete and accurate disclosure of items purchased with California Department of Social Services (CDSS) funds.				SIGNATURE 			INVENTORY COMPLETION DATE 06/04/2024	

*List each piece of equipment, purchased in whole or part, with child care services funds provided by the CDSS.

**Enter date the item was removed from service and its disposition. Equipment can be either: 1) donated to another CDSS funded service provider; or 2) transferred to the California Dept. of General Services, Surplus Property/Reutilization; or 3) sold with the proceeds deposited into the Child Development Fund as restricted income. Contact the Child Care and Development Division to find out more about the property transfer option.

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EQUIPMENT INVENTORY

CONTRACTOR LEGAL NAME					FUNDING SOURCE AP-CMAP, Vendor Y320			
ITEM DESCRIPTION*	SERIAL OR IDENTIFICATION NUMBER	ORIGINAL COST	ACQUISITION DATE	LOCATION OF ITEM	USE	CURRENT CONDITION	DISPOSAL**	
Example: King-Wade desktop computer	12345678-9011	\$1,500	7/12/2004	B.L. Warren Preschool	In Classroom #5	Good		
Example: Met over refrigerator	23434234-90	\$1,200	2/13/1995				6/5/2011	Transfer to U.L. Max C.D.C.
File Cabinet	208768			Kern MCAP Office		Fair		
Desk with Storage	228265			Kern MCAP Office		Poor		
File Cabinet Hon	2213757			Kern MCAP Office		Fair		
Desk	208764			Kern MCAP Office		Poor		
File Cabinet Hon	208758			Kern MCAP Office		Fair		
File Cabinet Hon	208760			Kern MCAP Office		Fair		
File Cabinet Hon	208515			Kern MCAP Office		Fair		
File Cabinet Hon	208746			Kern MCAP Office		Fair		
Desk	208761			Kern MCAP Office	FSS Office	Poor		
I certify the information contained in this Equipment Inventory form represents a complete and accurate disclosure of items purchased with California Department of Social Services (CDSS) funds.					SIGNATURE 		INVENTORY COMPLETION DATE 06/04/2024	

*List each piece of equipment, purchased in whole or part, with child care services funds provided by the CDSS.

**Enter date the item was removed from service and its disposition. Equipment can be either: 1) donated to another CDSS funded service provider; or 2) transferred to the California Dept. of General Services, Surplus Property/Reutilization; or 3) sold with the proceeds deposited into the Child Development Fund as restricted income. Contact the Child Care and Development Division to find out more about the property transfer option.

Note: A physical inventory of the property must be taken and the results reconciled with the property records at least once every two years.

EQUIPMENT INVENTORY

CONTRACTOR LEGAL NAME				FUNDING SOURCE AP-CMAP, Vendor Y320				
ITEM DESCRIPTION*	SERIAL OR IDENTIFICATION NUMBER	ORIGINAL COST	ACQUISITION DATE	LOCATION OF ITEM	USE	CURRENT CONDITION	DISPOSAL**	
Example: King-Wade desktop computer	12345678-9011	\$1,500	7/12/2004	B.L. Warren Preschool	In Classroom #5	Good		
Example: Met over refrigerator	23434234-90	\$1,200	2/13/1995				6/5/2011	Transfer to U.L. Max C.D.C.
Desk	221356			Kern MCAP Office		Poor		
File Cabinet	208778			Kern MCAP Office		Fair		
File Cabinet Hon	203021			Kern MCAP Office		Fair		
Desk (table desk small)	221355			Kern MCAP Office		Poor		
File Cabinet Hon	216945			Kern MCAP Office		Fair		
File Cabinet Hon	208748			Kern MCAP Office		Fair		
File Cabinet Hon	221353			Kern MCAP Office		Fair		
File Cabinet Hon	221352			Kern MCAP Office		Fair		
File Cabinet Hon	208757			Kern MCAP Office		Fair		
I certify the information contained in this Equipment Inventory form represents a complete and accurate disclosure of items purchased with California Department of Social Services (CDSS) funds.				SIGNATURE 			INVENTORY COMPLETION DATE 06/04/2024	

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EQUIPMENT INVENTORY

CONTRACTOR LEGAL NAME				FUNDING SOURCE AP-CMAP, Vendor Y320				
ITEM DESCRIPTION*	SERIAL OR IDENTIFICATION NUMBER	ORIGINAL COST	ACQUISITION DATE	LOCATION OF ITEM	USE	CURRENT CONDITION	DISPOSAL**	
Example: King-Wade desktop computer	12345678-9011	\$1,500	7/12/2004	B.L. Warren Preschool	In Classroom #5	Good		
Example: Met over refrigerator	23434234-90	\$1,200	2/13/1995				6/5/2011	Transfer to U.L. Max C.D.C.
Laptop Dell	228335			Kern MCAP Office	Breakroom	Poor		Request to Dispose
Desk	208809			Kern MCAP Office	FSM Office	Poor		
File Cabinet	216942			Kern MCAP Office	FSM Office	Fair		
Shelf	216943			Kern MCAP Office	FSM Office	Fair		
File Cabinet	203006			Kern MCAP Office	FSM Office	Fair		
File Cabinet	203005			Kern MCAP Office	FSM Office	Fair		
Shelf	216947			Kern MCAP Office	FSM Office	Fair		
Shelf	216946			Kern MCAP Office	Admin Office	Fair		
Shelf	221361			Kern MCAP Office	Storage Room	Fair		
I certify the information contained in this Equipment Inventory form represents a complete and accurate disclosure of items purchased with California Department of Social Services (CDSS) funds.				SIGNATURE 			INVENTORY COMPLETION DATE 06/04/2024	

*List each piece of equipment, purchased in whole or part, with child care services funds provided by the CDSS.

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EQUIPMENT INVENTORY

CONTRACTOR LEGAL NAME				FUNDING SOURCE AP-CMAP, Vendor Y320				
ITEM DESCRIPTION*	SERIAL OR IDENTIFICATION NUMBER	ORIGINAL COST	ACQUISITION DATE	LOCATION OF ITEM	USE	CURRENT CONDITION	DISPOSAL**	
Example: King-Wade desktop computer	12345678-9011	\$1,500	7/12/2004	B.L. Warren Preschool	In Classroom #5	Good		
Example: Met over refrigerator	23434234-90	\$1,200	2/13/1995				6/5/2011	Transfer to U.L. Max C.D.C.
Wire Shelf	221362			Kern MCAP Office	Storage Room	Fair		
Wire Shelf	221363			Kern MCAP Office	Storage Room	Fair		
Wire Shelf	221364			Kern MCAP Office	Storage Room	Fair		
Wire Shelf	221365			Kern MCAP Office	Storage Room	Fair		
Wire Shelf	221366			Kern MCAP Office	Storage Room	Fair		
Wire Shelf	221367			Kern MCAP Office	Storage Room	Fair		
Wire Shelf	221368			Kern MCAP Office	Storage Room	Fair		
Wire Shelf	221369			Kern MCAP Office	Storage Room	Fair		
Wire Shelf	221370			Kern MCAP Office	Storage Room	Fair		
I certify the information contained in this Equipment Inventory form represents a complete and accurate disclosure of items purchased with California Department of Social Services (CDSS) funds.				SIGNATURE 			INVENTORY COMPLETION DATE 06/04/2024	

*List each piece of equipment, purchased in whole or part, with child care services funds provided by the CDSS.

**Enter date the item was removed from service and its disposition. Equipment can be either: 1) donated to another CDSS funded service provider; or 2) transferred to the California Dept. of General Services, Surplus Property/Reutilization; or 3) sold with the proceeds deposited into the Child Development Fund as restricted income. Contact the Child Care and Development Division to find out more about the property transfer option.

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CONTRACTOR LEGAL NAME				FUNDING SOURCE AP-CMAP, Vendor Y320				
ITEM DESCRIPTION*	SERIAL OR IDENTIFICATION NUMBER	ORIGINAL COST	ACQUISITION DATE	LOCATION OF ITEM	USE	CURRENT CONDITION	DISPOSAL**	
Example: King-Wade desktop computer	12345678-9011	\$1,500	7/12/2004	B.L. Warren Preschool	In Classroom #5	Good		
Example: Met over refrigerator	23434234-90	\$1,200	2/13/1995				6/5/2011	Transfer to U.L. Max C.D.C.
Wire Shelf	221371			Kern MCAP Office	Storage Room	Fair		
File Cabinet Hon	208812			Madera MCAP Office	FSS Office	Fair		
Table	216957			Kern MCAP Office	Conference Room	Poor		
Table	216955			Kern MCAP Office	Conference Room	Poor		
TV Panasonic Monitor	216375			Kern MCAP Office	Conference Room	Poor		
Projector Dell	228340			Kern MCAP Office	Conference Room	Poor		
File Cabinet	203026			Kings MCAP Office	Conference Room	Fair		
File Cabinet	228283			Kern MCAP Office	Conference Room	Fair		
File Cabinet	203051			Kern MCAP Office	Family Pantry/Storage	Fair		
I certify the information contained in this Equipment Inventory form represents a complete and accurate disclosure of items purchased with California Department of Social Services (CDSS) funds.				SIGNATURE 			INVENTORY COMPLETION DATE 06/04/2024	

*List each piece of equipment, purchased in whole or part, with child care services funds provided by the CDSS.

**Enter date the item was removed from service and its disposition. Equipment can be either: 1) donated to another CDSS funded service provider; or 2) transferred to the California Dept. of General Services, Surplus Property/Reutilization; or 3) sold with the proceeds deposited into the Child Development Fund as restricted income. Contact the Child Care and Development Division to find out more about the property transfer option.

Note: A physical inventory of the property must be taken and the results reconciled with the property records at least once every two years.

EQUIPMENT INVENTORY

CONTRACTOR LEGAL NAME					FUNDING SOURCE AP-CMAP, Vendor Y320			
ITEM DESCRIPTION*	SERIAL OR IDENTIFICATION NUMBER	ORIGINAL COST	ACQUISITION DATE	LOCATION OF ITEM	USE	CURRENT CONDITION	DISPOSAL**	
Example: King-Wade desktop computer	12345678-9011	\$1,500	7/12/2004	B.L. Warren Preschool	In Classroom #5	Good		
Example: Met over refrigerator	23434234-90	\$1,200	2/13/1995				6/5/2011	Transfer to U.L. Max C.D.C.
File Cabinet Hon	203050			Kern MCAP Office	Family Pantry/Storage	Fair		
File Cabinet Hon	203049			Kern MCAP Office	Family Pantry/Storage	Fair		
File Cabinet (wheels)	228282			Kern MCAP Office	Storage Room	Fair		
Table	202476			Kern MCAP Office	Conf. Room	Fair		
File Cabinet Hon	211028			Kings MCAP Office	FSS Office	Fair		
File Cabinet Hon	223458			Fresno MCAP Office	FSS Office	Fair		
File Cabinet Hon	223457			Fresno MCAP Office	FSS Office	Fair		
2000 White Ford Windstar	2FMZA504XYBC40375	\$20,933.68	06/27/2000	Kern MCAP Office	Carport	Poor	06/22/2023	(3) Auctioned
2003 White Toyota Carolla	JTDBR32E230025950	\$16,282.76	10/07/2002	Kern MCAP Office	Carport	Poor	06/22/2023	(3) Auctioned
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Example: Met over refrigerator	23434234-90	\$1,200	2/13/1995				6/5/2011	Transfer to U.L. Max C.D.C.
2003 Gray Honda Odyssey	5FNRL18603B114521	\$28,758.74	06/30/2003	Kern MCAP Office	Carport	Poor	06/22/2023	(3) Auctioned
2006 White Honda Odyssey	5FNRL38296B097781	\$23,502.09	06/30/2006	Kern MCAP Office	Carport	Poor	06/22/2023	(3) Auctioned
Dell Latitude 5540 Laptop	320008	\$1800.77	11/02/23	Kern MCAP Office	Equipment Cabinet	Excellent		
Dell Latitude 5540 Laptop	320005	\$1800.77	11/02/23	Kern MCAP Office	Equipment Cabinet	Excellent		
Dell Latitude 5540 Laptop	32007	\$1800.77	11/02/23	Kern MCAP Office	Equipment Cabinet	Excellent		
Dell Latitude 5540 Laptop	320006	\$1800.77	11/02/23	Kern MCAP Office	Equipment Cabinet	Excellent		
Dell Latitude 5540 Laptop	320004	\$1800.77	11/02/23	Kern MCAP Office	Equipment Cabinet	Excellent		
Samsung TV	320390	\$464.99	12/27/23	Kern MCAP Office	Conference room wall	Excellent		
Samsung TV	320391	\$464.99	12/27/23	Kern MCAP Office	Front Desk Wall	Excellent		
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