



Head Start/State Child Development Services

POLICY COUNCIL MEETING PACKET

April 26, 2017



Attendance '16-'17

Legend:		
Attended		X
Did not attend meeting		
Attending Another CAPK function		ABS
Appealed Termination		
Membership Terminated		
Absent Due to Weather Conditions		
Resigned		
Special Call Meeting		
Not elected Rep at the time		SC

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Policy Council Sub-Committee Attendance Sheet 2016-2017

By-Laws Policy Council Sub-Committee

Member	Dec.	Jan.	Feb.	Mar.	Apr.	May.	Jun.	Jul.	Aug.	Sept.	Oct.
Savannah Scarpa (Chair)	X	φ	X	φ							
Jason Warren	X	φ	X	φ							
Ramona Campos	X	φ	ABS	φ							
Anton Faern	ABS	φ	ABS	φ							
Lachelle Calvillo	X	φ	X	φ							
Opening	ABS	φ	X	φ							
Opening											
Opening											

Finance Policy Council Sub-Committee

Member	Dec.	Jan.	Feb.	Mar.	Apr.	May.	Jun.	Jul.	Aug.	Sept.	Oct.
Gabriella McCutcheon (Chair)	φ	φ	ABS	ABS							
Christina Bates	φ	φ	X	X							
Savannah Scarpa	φ	φ	X	X							
Deanna Perea	φ	φ	ABS	ABS							
Shevada Williams	φ	φ		X							
Enrique Salazar											
Opening											
Opening											

School Readiness Policy Council Sub-Committee

Member	Dec.	Jan.	Feb.	Mar.	Apr.	May.	Jun.	Jul.	Aug.	Sept.	Oct.
Christina Bates (Chair)	φ	φ	X	φ							
Marina Araujo	φ	φ	ABS	φ							
Erica Freehoffer	φ	φ	X	φ							
Ruben Castellanos	φ	φ	ABS	φ							
Jadine Gonzalez	φ	φ	X	φ							

Policy Council Sub-Committee Attendance Sheet 2016-2017

Planning Policy Council Sub-Committee											
Member	Dec.	Jan.	Feb.	Mar.	Apr.	May.	Jun.	Jul.	Aug.	Sept.	Oct.
Lorena Fernandez (Chair)	φ	φ	X	X							
Ana Lester	φ	φ	X	X							
Ruben Castellanos	φ	φ	X	X							
Lindsay Harrison	φ	φ	X	ABS							
Ana Luna	φ	φ	X	X							
Marion Gomez	φ	φ	ABS	ABS							
Enrique Salazar											
Opening											

Legend	
Attended	X
Did not Attend	ABS
Attending another CAPK Function	
Appealed Termination	App
Member Terminated	
Did not Meet	φ
Not elected member at the time	

POLICY COUNCIL STANDING COMMITTEES

April, 2017

EXECUTIVE COMMITTEE

Chairperson: Enrique Salazar

Vice Chairperson: Lorena Fernandez (BOD Rep.)

Secretary: Christina Bates

Treasurer: Gabriella McCutcheon

Parliamentarian: Savannah Scarpa

STANDING COMMITTEE MEMBERS

*The chairperson of each standing committee is taken from the Policy Council Executive Committee.

BYLAWS (3 Openings)

Chairperson: Savannah Scarpa

1. Lachelle Calvillo
2. Jason Warren
3. Ramona Campos
4. Opening
5. Opening
6. Opening

PLANNING (1 Opening)

Chairperson: Lorena Fernandez

1. Ana Lester
2. Ruben Castellanos
3. Lindsay Harrison
4. Ana Luna
5. Enrique Salazar
6. Opening

School Readiness (0 Openings)

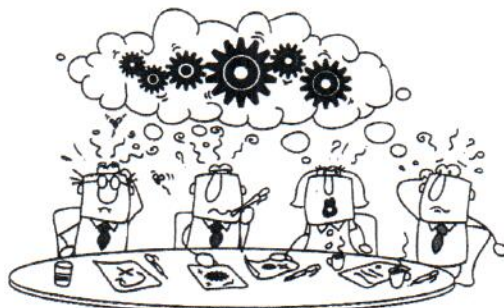
Chairperson: Christina Bates

1. Marina Araujo
2. Erica Freehoffer
3. Lachelle Calvillo
4. Ruben Castellanos
5. Jadine Gonzalez

FINANCE (2 Openings)

Chairperson- Gabriella McCutcheon

1. Christina Bates
2. Savannah Scarpa
3. Shevada Dove Williams
4. Enrique Salazar
5. Opening
6. Opening



**COMMUNITY ACTION PARTNERSHIP OF KERN
HEAD START / STATE CHILD DEVELOPMENT PROGRAMS
POLICY COUNCIL (PC) MEETING MINUTES
MARCH 30, 2017**

1. **CALL TO ORDER** – Vice Chairperson, Lorena Fernandez called the meeting to order at 5:30 p.m.
 - a. Moment of Silence, Pledge of Allegiance
 - b. Reading of Promise of Community Action
"Community Action changes people's lives, embodies the spirit of hope, improves communities, and makes America a better place to live. We care about the entire community and are dedicated to helping people help themselves and each other."
2. **ROLL CALL/SET QUORUM** – Secretary, Christina Bates - Quorum was established.
PC Members Present: Enrique Salazar, Ana Luna, LaChelle Calvillo, Maria Martinez, Gabriella McCutcheon, Christina Bates, Jason Warren, Savannah Scarpa, Lorena Fernandez, Shevada Dove, Ramona Campos, Ana Lester, Lindsay Harrison, Erica Freehoffer
3. **APPROVAL OF AGENDA** – Vice Chairperson, Lorena Fernandez (*ACTION)
 - a. Motion for approval of the PC Agenda as amended dated March 30, 2017 was made by Gabriella McCutcheon; seconded by Savannah Scarpa. Motion carried unanimously.
4. **APPROVAL OF MINUTES** – Vice Chairperson, Lorena Fernandez (*ACTION)
 - a. Motion for approval of the PC meeting minutes dated February 23, 2017 was made by Gabriella McCutcheon; seconded by Christina Bates. Motion carried unanimously.
5. **PRESENTATION OF GUESTS/PUBLIC FORUM**
(The public wishing to address the full Policy Council may do so at this time. Policy Council members may respond briefly to statements made or questions posed. However, the PC will take no action other than referring the item(s) to staff for study and analysis. Speakers are limited to five minutes each. If more than one person wishes to address the same topic, total group time for topic will be 10 minutes. Please state your name before making your presentation. Thank you.
Guests in attendance: Argelia Diaz, Program Assistant; Margaret Edwards, FSW Cal City; Lisa Price, PD M Administrative Assistant; Janey Felsoci, CAS Nutrition; Roxanne Harris, CAS Nutrition; Janelle Gonzalez, Governance Coordinator; Jerry Meade, Program Design & Management Administrator; Mary Ann Mooney, Program Manager; Patty Hinojosa, Family Engagement Support Services Manager; Rashi Strother; Family Services & Governance Specialist
6. **STANDING COMMITTEE REPORTS** (3 minutes each)
 - a. School Readiness – No report given
 - b. Planning Committee – Lorena Fernandez reported quorum was met. The Enrollment Report, Average Daily Attendance and CACFP Reports for February were reviewed and the revised Program Planning Calendar was handed out. The next meeting is scheduled for April 4, 2017 at 5:15 p.m. in Suite 130.
 - c. Finance Committee – Christina Bates reported there was discussion about in-kind stating it has improved and gone up at some centers. The auditor's report was also discussed and that information will be shared in a presentation by Donna Holland, Fiscal Administrator at the April PC Meeting.
 - d. By-Laws Committee – No report given
7. **PRESENTATIONS**
 - a. **Growing Healthy on the Road to School Readiness** – Janey Felsoci & Roxanne Harris, Nutrition Content Area Specialist
Janey Felsoci talked about nutrition and shared with the group how it is important to eat a "rainbow" of foods. Janey also encouraged families to exercise and to try new foods with their children. She added that exercise could be as simple as taking a walk. Janey also shared some aspects within the scope of

her work as a Nutrition Specialist including but not limited to special diets, heights & weights and sanitation. A short activity was demonstrated about creatively tracking your child's height using yarn as a measuring tool and incorporating school readiness by asking questions of your child regarding the measurements, e.g. similarities, differences. Janey added twice a year children's heights are taken and she encouraged parents to ask their FSWs to share their child's chart with them. Roxanne Harris spoke about healthy eating and the importance of "5-2-1-0". Explaining further, Roxanne stated 5 is the number of servings of fruits and vegetables you should have every day. Television time and other electronical gadgets should be limited to 2 hours; 1 references the number of hours of exercise per day one should have with 0 representing the amount of sugar intake. Roxanne shared to make meal time and the incorporation of fruits and veggies more inviting parents can look for different colored items to introduce to their family. A great alternative to television are the Ready Rosie and Ready Baby apps that we have. She also stated that an hour of exercise does not necessarily need to occur all at one time, it can take place throughout the day in increments. Roxanne added that games such as Mother/Father May I are great forms of exercise as they also incorporate language and different types of movement. Milk and water are the preferred beverages for children; however, if you would like to give your child juice 100% fruit juice is best. In closing, the team shared healthy lifestyles are important not only to combat obesity but help prevent high risk diseases and create a good nutritional foundation for our children.

b. Financial Report and Independent Auditor's Report – Donna Holland, Fiscal Administrator
Presentation to be given at April Policy Council Meeting.

8. NEW BUSINESS – Chairperson (*ACTION)

a. Request to approve Policy Council meet on April 26, 2017 due to Staff Development Day

Motion was made by Gabriella McCutcheon to approve Policy Council meet on April 26, 2017; seconded by Jason Warren. Motion carried unanimously.

b. Request to approve PC Member Lizeth Calvo to the Planning Subcommittee

Motion was made by Lindsay Harrison to approve the election of Lizeth Calvo as a member of the PC Planning subcommittee; seconded by Savannah Scarpa. Motion carried unanimously.

c. Request to approve PC Member Enrique Salazar to the Planning and Finance Subcommittees

Motion was made by Savannah Scarpa to approve the election of Enrique Salazar to the Planning and Finance Subcommittees; seconded by Christina Bates. Motion carried unanimously.

9. COMMUNICATIONS

- a) Head Start & Early Head Start – Kern Budget vs. Actual Expenditures
March 1, 2016 through February 28, 2017
- b) Early Head Start – San Joaquin Budget vs. Actual Expenditures
February 1, 2016 through January 31, 2017
- c) Early Head Start – San Joaquin Budget vs. Actual Expenditures
February 1, 2016 through February 28, 2017
- d) Early Head Start Child Care Partnerships Budget vs. Actual Expenditures
September 1, 2016 through February 28, 2017
- e) Parent Local Travel & Child Care for the period ending February 28, 2017 (English/Spanish)
- f) Parent Activity Funds for the period ending February 28, 2017 (English/Spanish)
- g) Parent Meals for the period ending February 28, 2017 (English/Spanish)
- h) Enrollment, Average Daily Attendance and Child & Adult Care Food Program/Central Kitchen Report for HS/EHS Kern, EHS San Joaquin and EHS Child Care Partnerships February 28, 2017
- i) Termination Letter – Policy Council Member Irma Sandoval, February 24, 2017 (English/Spanish)
- j) Termination Letter – Policy Council Member Marion Gomez, March 14, 2017 (English/Spanish)
- k) Policy Council Bylaws Subcommittee Minutes, February 9, 2017 (English/Spanish)
- l) Policy Council Finance Subcommittee Minutes, February 16, 2017 (English/Spanish)
- m) Policy Council School Readiness Subcommittee Minutes, February 15, 2017 (English/Spanish)
- n) Policy Council Planning Subcommittee Minutes, February 8, 2017 (English/Spanish)

- o) Kern County Network for Children – See Poverty Be the Difference
 - p) Convoy of Hope Seize the Moment, Donate, Volunteer or Sponsor (English/Spanish)
 - q) Convoy of Hope Free Community Event (English/Spanish)
 - r) Clinica Sierra Vista Nurturing Parenting/Neglect Classes
 - s) Kern County Department of Child Support Services (English/Spanish)
 - t) CASA of Kern County Superhero Run April 1, 2017
 - u) Parenting Partners with John Madrid April 4, 2017 (English/Spanish)
 - v) Cal EITC Volunteer Income Tax Assistance Program
 - w) ACE – Advanced Center for Eyecare Clinic
 - x) Healthychildren.org Getting your Baby to Sleep (English/Spanish)
- Motion made by Gabriella McCutcheon to receive and file items (a) – (x)

10. PROGRAM GOVERNANCE REPORT/TRAINING – Janelle Gonzalez

Janelle reviewed RPC Meeting dates and encouraged members to attend their respective meetings. Regions 1 & 2 will meet on April 5 at 5:30 p.m.; Regions 3 & 4 will meet on April 6 at 5:30 p.m. with Home Base and the EHS Partnership meeting on April 7 at 4:30 p.m. Janelle shared that the guest speaker at these meetings will be discussing ways to save money on your grocery bill. She added Policy Council vacancies and alternate positions will be discussed. In the coming months, Janelle will review Parent Café forms and revise based upon feedback received.

11. COMMUNITY REPRESENTATIVES REPORT – Ana Lester and Lindsay Harrison

Ana reminded members to complete their taxes if they haven't already done so. She also shared that if you are in a rural area of the county there may still be openings to have the mobile unit come out to your community to provide tax services. Ana also spoke briefly about ACE (Advanced Center for Eyecare). This is a service for low income families from which both children and adults can benefit. Services are rendered by appointment only, Head Start can refer clients or interested parties can call and self-refer.

Lindsay restated the quality services provided by ACE adding that they work with her school as well and if members need additional contact information she can provide them with that information. Lindsay also talked about a USDA Home Repair Program for very low income homeowners to aid in the repair their homes such as roofing among other things. Applications for this program are also available for the elderly. Lindsay provided the group with the contact information.

12. EARLY HEAD START PARTNERSHIP REPORT – Jadine Gonzalez

No report was provided.

13. BOARD OF DIRECTORS REPRESENTATIVE REPORT – Lorena Fernandez

Lorena shared the approvals were given for the Partnership Grant as well as for the Program Planning Calendar. She added that there is an open position on the Board of Directors. Additionally, it was announced that WIC Manager, Beth Tolley is retiring.

14. DIRECTOR'S REPORT (HEAD START/STATE CHILD DEVELOPMENT) – Yolanda Gonzales

Yolanda thanked members for their attendance adding how important it is as they are our partners. She is pleased that our bylaws now allow for two community representatives. Yolanda stated we had a CLASS federal review earlier in the month. The review team visited about 44 classrooms throughout the week. In receiving feedback from teachers, they felt confident in their jobs and felt that the review went well. An official report will be sent within 30 days. March and April are very busy months. We have several recruitment events, are busy enrolling families and there was also an offsite Planning Meeting looking at our goals and the direction of the program. Congratulations were given to Stockton at the announcement of the Lodi center receiving its license. We have had 11 licensing visits and zero noncompliance issues; staff is continuing to do a great job! We are also working on the calendar for our

grants as well as for trainings and preservice. In closing Yolanda again thanked everyone and stated she is looking forward to continuing to work together.

15. POLICY COUNCIL CHAIRPERSON/ANNOUNCEMENTS – Janelle Gonzalez

Janelle stated that we are at the peak of recruitment and there are many upcoming events. She encouraged parents to participate and volunteer when able to do so as they are our experts. Janelle dispersed recruitment flyers to the group and stated that at each meeting she will be distributing flyers to members to hand out to anyone they encounter who may need our services. She also shared a few specific recruitment events taking place in the next few weeks and asked that interested volunteers contact her after the meeting. It was also shared that Stuff the Bus will be taking place on Friday, March 31 at the Valley Plaza parking lot. Donations will be collected to benefit the CAPK Food Bank and in addition there will be many other resources present if anyone would like to donate and/or obtain information on other services.

16. ADJOURNMENT – Chairperson

Meeting was adjourned at 6:07 p.m.

*Lisa Price/PDM Administrative Assistant
Completed 04.03.17*

ASOCIACIÓN DE ACCIÓN COMUNITARIA DE KERN
PROGRAMAS DE DESARROLLO INFANTIL ESTATAL / HEAD START
Acta de la Reunión del Consejo de Política
30 de marzo de 2017

1. **LLAMADO A LA ORDEN- Vicepresidente, Lorena Fernandez**, llamó la reunión a la orden a las 5:30 p.m.
 - a. Momento de Silencio, Proclamación de Lealtad
 - b. Lectura de la Promesa de la Asociación Comunitaria
"La asociación de acción cambia la vida de las personas, incorpora el espíritu de esperanza, mejora comunidades, y hace de América un mejor lugar donde Vivir. Nos preocupamos por la comunidad entera y estamos dedicados a ayudar a las personas a que se ayuden a sí mismas y a los demás."
2. **PASAR LISTA/ ESTABLECER QUÓRUM- Secretaria, Christina Bates- Quórum fue establecido.**
Miembros del PC Presentes: Enrique Salazar, Ana Luna, LaChelle Calvillo, Maria Martinez, Gabriella McCutcheon, Christina Bates, Jason Warren, Savannah Scarpa, Lorena Fernandez, Shevada Dove, Ramona Campos, Ana Lester, Lindsay Harrison, Erica Freehoffer
3. **APROBACIÓN DE LA AGENDA- Vicepresidente, Lorena Fernandez (*ACCION)**
 - a. Moción para la aprobación de la agenda del PC como revisada con fecha del 30 de marzo de 2017 fue hecha por Gabriella McCutcheon; segunda moción hecha por Savannah Scarpa. Iniciativa fue aprobada por unanimidad.
4. **APROBACIÓN DE LA ACTA- Vicepresidente, Lorena Fernandez (*ACCION)**
 - a. Moción para la aprobación del acta de la reunión del PC con fecha del 23 de febrero de 2017 fue hecha por Gabriella McCutcheon, secundado por Christina Bates. Iniciativa fue aprobada por unanimidad.
5. **PRESENTACIÓN DE INVITADOS/FORO PÚBLICO**

El público que desee dirigirse al Consejo de Política podrá hacerlos. Los miembros del Consejo de Política podrán responder brevemente a las declaraciones formuladas o a preguntas formuladas. Sin embargo, el PC no tomara ninguna otra acción que no sea la de remitir dichos asuntos al personal para su estudio y análisis. Los Presentadores se limitaran a cinco minutos cada uno. Si más de una persona desea tratar el mismo tema, se le concederá al grupo total de 10 minutos para ese tema. Por favor indique cuál es su nombre antes de hacer su presentación, Gracias.

Invitados Presentes: Argelia Diaz, Asistente del Programa; Margaret Edwards, FSW Cal City; Lisa Price, PD M Asistente Administrativa; Janey Felsoci, CAS Nutrición; Roxanne Harris, CAS Nutrición; Janelle Gonzalez, Coordinadora de Gobernación; Jerry Meade, Administrador del Programa de Diseño y Manejo; Mary Ann Mooney, Gerente del Programa; Patty Hinojosa, Gerente de Servicios de Participación Familiar; Rashi Strother; Especialista de Servicios Familiares y Gobernación
6. **INFORME DE LOS COMITÉS VIGENTES (5 minutos cada uno)**
 - a. Comité de Preparación Escolar- Ninguno informe fue presentado.
 - b. Comité de Planificación- Lorena Fernández informó que quórum fue establecido. Se revisó el Informe de inscripción, la asistencia diaria promedio y los Informes de CACFP para febrero y se distribuyó el calendario de planificación de programas revisado. La próxima reunión está programada para el 4 de abril de 2017 a las 5:15 p.m. en la Suite 130.
 - c. Comité de Finanzas- Christina Bates informó que hubo discusión acerca de las declaraciones de la contribución laboral voluntaria diciendo que ha mejorado y subido en algunos centros. El informe del auditor también fue discutido y esa información será compartida en una presentación por Donna Holland, Administradora Fiscal en la Reunión de PC de Abril.

- d. Comité de Estatutos- Ninguno informe fue presentado.

7. PRESENTACIONES

a. Creciendo Saludable en el Camino a la Preparación Escolar- Janey Felsoci & Roxanne Harrison, Especialistas de Nutrición Salud

Janey Felsoci habló sobre la nutrición y compartió con el grupo cómo es importante comer un "arco iris" de alimentos. Janey también animó a las familias a hacer ejercicio ya probar nuevos alimentos con sus hijos. Ella agregó que el ejercicio podría ser tan simple como dar un paseo. Janey también compartió algunos aspectos dentro del alcance de su trabajo como Especialista en Nutrición, incluyendo pero no limitado a dietas especiales, alturas y pesos y saneamiento. Se demostró una actividad corta sobre el seguimiento creativo de la altura de su hijo utilizando el hilo como herramienta de medición e incorporando la preparación escolar al hacer preguntas de su hijo sobre las medidas, similitudes, diferencias. Janey agregó dos veces al año que las alturas de los niños son tomadas y ella animó a los padres a pedir a sus FSWs para compartir la carta de su niño con ellos. Roxanne Harris habló sobre la alimentación saludable y la importancia de "5-2-1-0". Explicando más, Roxanne declaró 5 es el número de porciones de frutas y verduras que debe tener cada día. El tiempo de televisión y otros aparatos electrónicos deben limitarse a 2 horas; 1 hace referencia al número de horas de ejercicio por día que uno debe tener con 0 que representa la cantidad de ingesta de azúcar. Roxanne compartió para hacer tiempo de comida y la incorporación de frutas y verduras más invitando a los padres pueden buscar diferentes elementos de color para presentar a su familia. Una gran alternativa a la televisión son las aplicaciones Ready Rosie y Ready Baby que tenemos. También declaró que una hora de ejercicio no necesariamente tiene que ocurrir todos a la vez, puede tener lugar a lo largo del día en incrementos. Roxanne agregó que los juegos tales como madre / padre son grandes formas de ejercicio pues incorporan también lengua y diversos tipos de movimiento. La leche y el agua son las bebidas preferidas para los niños; Sin embargo, si usted quisiera dar a su jugo del niño jugo de fruta del 100% es el mejor. En conclusión, el equipo compartió estilos de vida saludables son importantes no sólo para combatir la obesidad, sino ayudar a prevenir enfermedades de alto riesgo y crear una buena base nutricional para nuestros hijos.

b. Informe Financiero e Informe del Auditor Independiente, Donna Holland, Administradora Fiscal Presentación se dará en la reunión del Consejo de Política de abril.

8. NUEVOS ASUNTOS- Presidente (*ACCION)

- a. **Solicitud para aprobar que el Consejo de Política se reúne el 26 de abril de 2017 debido a un día de desarrollo profesional.** Moción fue hecha por Gabriella McCutcheon para aprobar que el Consejo de Política se reúnen el 26 de abril de 2017; Segunda moción fue hecha por Jason Warren. Iniciativa fue aprobada por unanimidad.
- b. **Solicitud para aprobar el Miembro del PC Lizbeth Clavo al Sub Comité de Planificación.** Moción fue hecha por Lindsay Harrison para aprobar la elección de Lizeth Calvo como miembro del Sub Comité de Planificación de PC; Segunda moción fue hecha por Savannah Scarpa. Iniciativa fue aprobada por unanimidad.
- c. **Solicitud para aprobar el Miembro de PC Enrique Salazar al Sub Comité de Planificación y Finanzas** Moción fue hecha por Savannah Scarpa para aprobar la elección de Enrique Salazar al Comité de Planificación y Finanzas; segunda moción fue hecha por Christina Bates. Iniciativa fue aprobada con unanimidad.

9. COMUNICACIONES

- a. Head Start y Early Head Start- Kern Informe del Presupuesto vs. Gastos Actuales
1 de marzo, 2016 hasta 28 de febrero de 2017
- b. Early Head Start- San Joaquín Informe del Presupuesto vs. Gastos Actuales
1 de febrero de 2016 hasta 31 de enero de 2017
- c. Early Head Start- San Joaquin Informe del Presupuesto vs. Gastos Actuales
1 de febrero de 2017 hasta 28 de febrero de 2017

- d. Las Asociaciones de Early Head Start Cuidado Infantil Informe del Presupuesto vs. Gastos Actuales 1 de septiembre de 2016 hasta 28 de febrero de 2017
 - e. Viaje local de Padres y cuidado infantil, para el periodo terminando el 28 de febrero de 2017 (Inglés/Español)
 - f. Fondos de Actividad de Padres para el periodo terminando el 28 de febrero de 2017 (Inglés/Español)
 - g. Informe de Comidas de Padres para el periodo terminando del el 28 de febrero de 2017 (Inglés/Español)
 - h. Informe de Inscripción, Promedio Asistencia Diaria, y Programa de Alimentos Cuidado de Niños y Adultos/Cocina Central de HS/EHS Kern, EHS del Condado de San Joaquín, y EHS de las Asociaciones de Cuidado Infantil 28 de febrero de 2017
 - i. Carta de destitución- Miembro del Consejo de Política Irma Sandoval, 24 de febrero de 2017 (Inglés/Español)
 - j. Carta de destitución- Miembros del Consejo de Política Marion Gomez, 14 de marzo de 2017 (Inglés/Español)
 - k. El Acta del Subcomité de Estatutos del Consejo de Política, 9 de febrero de 2017 (Inglés/Español)
 - l. El Acta del Subcomité de Finanzas del Consejo de Política 16 de febrero de 2017 (Inglés/Español)
 - m. El Acta del Subcomité de Preparación Escolar del Consejo de Política 15 de febrero de 2017(Inglés/Español)
 - n. El Acta del Subcomité de Planificación del Consejo de Política de 8 de febrero de 2017 (Inglés/Español)
 - o. La Red para Niños del Condado de Kern- Mire la Pobreza Sea la Diferencia
 - p. Escolta de Esperanza aprovechar el Momento, Donar, Ser Voluntario, o Patrocinador (Inglés/Español)
 - q. Escolta de Esperanza Evento Comunitario Gratuito (Inglés/Español)
 - r. Clínica Sierra Vista Clases de Nutrición y Crianza
 - s. Servicios de Manutención del Condado de Kern (Inglés/Español)
 - t. CASA del Condado de Kern Carrera de Súper Héroe 1 de abril de 2017
 - u. Socios de la Crianza con John Madrid 4 de abril de 2017 (Inglés/Español)
 - v. El Programa de Cal EITC Asistencia Voluntaria de Impuestos
 - w. Centro Avanzado de la Salud Visual- Clínica ACE
 - x. Healthychildren.org Durmiendo a su Bebe (Inglés/Español)
- Moción fue hecha por Gabriella McCutcheon para recibir y archivar los temas (a) – (x)

10. INFORMES DEL CONSEJO DE POLÍTICA/ENTRENAMIENTO- Janelle Gonzalez

Janelle revisó las fechas de la reunión RPC y animó a los miembros a asistir a sus respectivas reuniones. Las regiones 1 y 2 se reunirán el 5 de abril a las 5:30 p.m.; Las regiones 3 y 4 se reunirán el 6 de abril a las 5:30 pm con la reunión del programa Basado en el Hogar y la Asociación EHS el 7 de abril a las 4:30 pm Janelle compartió que el orador invitado en estas reuniones discutirá maneras de ahorrar dinero en su cuenta de comestibles. Ella agregó vacantes del Consejo de Política y posiciones alternativas serán discutidas. En los próximos meses, Janelle revisará los formularios de las reuniones de padres y los revisará sobre la base de los comentarios recibidos.

11. INFORME DE LOS REPRESENTATES COMUNITARIOS- Ana Lester and Lindsay Harrison

Ana recordó a los miembros que deben completar sus impuestos si aún no lo han hecho. Ella también compartió que si usted está en una zona rural del condado todavía puede haber aperturas para que la unidad móvil salga a su comunidad para proporcionar servicios de impuestos. Ana también habló brevemente sobre el ACE (Centro Avanzado para la Atención de la Piel). Este es un servicio para familias de bajos ingresos del cual tanto niños como adultos pueden beneficiarse. Los servicios se prestan por cita solamente, Head Start puede referir a los clientes o las partes interesadas pueden llamar y autor referirse.

Lindsay reafirmó los servicios de calidad proporcionados por ACE agregando que ellos también trabajan con su escuela y si los miembros necesitan información de contacto adicional ella puede proporcionarles esa información. Lindsay también habló sobre un Programa de Reparación del Hogar del USDA para dueños de casas de muy bajos ingresos para ayudar en la reparación de sus casas, tales como cubiertas entre otras cosas. Las

aplicaciones para este programa también están disponibles para los ancianos. Lindsay proporcionó al grupo la información de contacto.

12. INFORME DE LA ASOCACION DE EARLY HEAD START- Jadine Gonzalez

Ningún informe fue presentado.

13. INFORME DE REPRESENTANTE COMUNITARIO- Lorena Fernandez

Lorena compartió las aprobaciones fueron dadas para la subvención de la asociación así como para el calendario de la planificación del programa. Agregó que hay una posición abierta en la Mesa Directiva. Además, se anunció que WIC Manager, Beth Tolley se retirará.

14. INFORME DE LA DIRECTORA (DESARROLLO INFANTIL ESTATAL / HEAD START) – Yolanda Gonzales

Yolanda agradeció a los miembros por su asistencia, agregando lo importante que son como nuestros socios. Ella está complacida de que nuestros estatutos ahora permiten a dos representantes de la comunidad. Yolanda declaró que teníamos una revisión federal de la CLASE a principios de mes. El equipo de revisión visitó alrededor de 44 salones de clase durante toda la semana. Al recibir la retroalimentación de los profesores, se sintieron confiados en sus trabajos y sintieron que la revisión fue bien. Se enviará un informe oficial en un plazo de 30 días. Marzo y abril son meses muy ocupados. Tenemos varios eventos de reclutamiento, estamos ocupados matriculando familias y también hubo una reunión de planificación que se concentró en revisar nuestras metas y la dirección del programa. Felicitaciones fueron dadas a Stockton en el anuncio del centro de Lodi que recibía su licencia. Hemos tenido 11 visitas de licencias y cero problemas de incumplimiento; ¡El personal sigue haciendo un gran trabajo! También estamos trabajando en el calendario para nuestras becas, así como para entrenamientos y servicio previo. Al cerrar, Yolanda nuevamente agradeció a todos y dijo que ella está mirando adelante a continuar trabajando juntos.

15. INFORME DEL PRESIDENTE DEL CONSEJO DE POLÍTICA/ANUNCIOS

Janelle declaró que estamos en la cima del reclutamiento y que hay muchos próximos eventos. Alentó a los padres a participar y ser voluntarios cuando puedan serlo, ya que son nuestros expertos. Janelle dispersó los folletos de reclutamiento al grupo y declaró que en cada reunión distribuirá folletos a los miembros para entregarlos a cualquier persona que encuentren y que necesite nuestros servicios. También compartió algunos eventos específicos de reclutamiento que tuvieron lugar en las próximas semanas y pidió que los voluntarios interesados se contacten con ella después de la reunión. También se compartió que Stuff the Bus se llevará a cabo el viernes 31 de marzo en el estacionamiento del Valley Plaza. Las donaciones se recogerán para beneficiar al Banco de Alimentos de CAPK y además habrá muchos otros recursos presentes si alguien quisiera donar u obtener información sobre otros servicios.

16. CIERRE DE SESIÓN –Presidente

- a. La reunión se cerró a las 6:07 p.m.

*Argelia Diaz/Program Assistant
Completed 04.17.17*



Policy Council Agenda

April 26, 2017

5005 Business Park North, Suite 130

Bakersfield, CA 93309

5:30-7:00 p.m.

Meeting Locations:

5005 Business Park North
Bakersfield, CA 93309

1145 N. Hunter St.
Stockton, CA 95202

1. Call to Order

Chairperson

- Moment of Silence, Pledge of Allegiance
- Reading of Promise of Community Action

"Community Action changes people's lives, embodies the spirit of hope, improves communities, and makes America a better place to live. We care about the entire community and we are dedicated to helping people help themselves and each other."

2. Roll Call/Set Quorum

Secretary

3. Approval of Agenda

Chairperson

***ACTION**

- Date of Agenda: April 26, 2017

4. Approval of Minutes

Chairperson

***ACTION**

- Date of Minutes: March 30, 2017

5. Presentation of Guests /Public Forum

a. The public wishing to address the full Policy Council may do so at this time. Policy Council members may respond briefly to statements made or questions posed. However, the PC will take no action other than that referring the item(s) to staff for study and analysis. Speakers are limited to five minutes each. If more than one person wishes to address the same topic, total group time for the topic will be 10 minutes. Please state your name before making your presentation. Thank you.

6. Standing Committee Reports

- School Readiness Committee
- Planning Committee
- Finance Committee
- By-Laws Committee

Christina Bates
Lorena Fernandez
Gabriella McCutcheon
Savannah Scarpa

(3 mins. each)
No Report
Verbal Report
Verbal Report
No Report

7. Presentations

- Habitat for Humanity- Trista Carter, Home Owner Services Coordinator (15 min.)
- Financial Report and Independent Auditor's Report- Donna Holland, Fiscal Administrator (10 min.)

8. New Business

Chairperson

***ACTION**

- Request to approve the termination of PC member Deanna Perea
- Request to approve the appeal of PC member Lizeth Calvo



9. Communications

- a. Head Start & Early Head Start – Kern Budget vs. Actual Expenditures March 1, 2016 through February 28, 2017
- b. Head Start & Early Head Start – Kern Budget vs. Actual Expenditures March 1, 2017 through March 31, 2017
- c. Early Head Start – San Joaquin Budget vs. Actual Expenditures February 1, 2016 through January 31, 2017
- d. Early Head Start – San Joaquin Budget vs. Actual Expenditures February 1, 2017 through March 31, 2017
- e. Early Head Start Child Care Partnerships Budget vs. Actual Expenditures September 1, 2016 through March 31, 2017
- f. Parent Local Travel & Child Care, for the period ending March 31, 2017 (English/Spanish)
- g. Parent Activity Funds, for the period ending March 31, 2017 (English/Spanish)
- h. Parent Meals, for the period ending March 31, 2017 (English/Spanish)
- i. Enrollment, Average Daily Attendance, and Child & Adult Care Food Program/Central Kitchen Report for HS/EHS Kern, EHS San Joaquin, and EHS Child Care Partnerships March 2017
- j. Child Henrietta Weill Memorial Guidance Clinic ICHILL App
- k. Kern County Aging & Adult Services 20th Annual Elder Abuse Conference
- l. American Lung Association Lung Force Luncheon
- m. Buddhist Tzu Chi Medical Foundation Free Clinic (English/Spanish)
- n. Grandparent/Caregiver Support Group Meetings
- o. Blood Lead Levels in Children: What Parents Need to Know (English/Spanish)
- p. UFW Foundation Deportation Family Emergency Response Plan (English/Spanish)
- q. California Department of Public Health Valley Fever (English/Spanish)
- r. Policy Council Termination Letter: Deanna Perea (English/Spanish)
- s. Policy Council Termination Letter: Lizeth Calvo (English/Spanish)
- t. Policy Council Appeal Letter: Lizeth Calvo (English/Spanish)
- u. Policy Council Planning subcommittee Meeting Minutes (English/Spanish)
- v. Disposition of the Stella Hills Head Start Modular
- w. Disposition of the Buttonwillow Head Start Modular

10. <u>Program Governance Report/Training</u>	Janelle Gonzalez	Verbal Report (5 min.)
11. <u>Community Representative Report</u>	Ana Lester/Lindsay Harrison	Verbal Report (5 min.)
12. <u>Early Head Start Partnership Report</u>	Jadine Gonzalez	Verbal Report (3 min.)
13. <u>Board of Directors Representative Report</u>	Lorena Fernandez	Verbal Report (3 min.)
14. <u>Director's Report (HS/State Child Development)</u>	Yolanda Gonzales	Verbal Report (5 min.)
15. <u>Policy Council Chairperson/Announcements</u>	Enrique Salazar	(3 min.)
16. <u>Adjournment</u>	Chairperson	

**Next meeting is Thursday, May 25th at 5005 Business Park North Suite 130, Board Room
Light dinner at 5:00 pm, meeting begins at 5:30 pm**



Agenda del Consejo de Política
El 26 de abril de 2017
 5005 Business Park North, Suite 130
 Bakersfield, CA 93309
 5:30 p.m. – 7:00 p.m.

Ubicaciones de la Reunión:

5005 Business Park North Bakersfield, CA 93309	1145 N. Hunter St. Stockton, CA 95202
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1. Llamado a la orden

Presidente

- a. Momento de silencio, Proclamación de Lealtad
- b. Lectura de la Promesa de la Asociación Comunitaria
"La asociación de acción cambia la vida de las personas, incorpora el espíritu de esperanza, mejora comunidades, y hace de América un mejor lugar donde Vivir. Nos preocupamos por la comunidad entera y estamos dedicados a ayudar a las personas a que se ayuden a sí mismas y a los demás."

2. Pasar lista/Establecer Quórum

Secretaria

3. Aprobación de la Agenda

Presidente

***ACCIÓN**

- a. Fecha de Agenda: 26 de abril, 2017

4. Aprobación del Acta

Presidente

***ACCIÓN**

- a. Fecha del Acta: 30 de marzo, 2017

5. Presentación de Invitado/Foro Público

a. El público que desee dirigirse al Consejo de Política podrá hacerlos. Los miembros del Consejo de Política podrán responder brevemente a las declaraciones formuladas o a preguntas formuladas. Sin embargo, el PC no tomara ninguna otra acción que no sea la de remitir dichos asuntos al personal para su estudio y análisis. Los Presentadores se limitaran a cinco minutos cada uno. Si más de una persona desea tratar el mismo tema, se le concederá al grupo total de 10 minutos para ese tema. Por favor indique cuál es su nombre antes de hacer su presentación, Gracias.

6. Informes de los Comités Vigentes

(3 mins. cada uno)

- | | | |
|----------------------------|----------------------|-----------------------|
| a. Comité de Personal | Christina Bates | Ninguno |
| b. Comité de Planificación | Lorena Fernandez | Informe Verbal |
| c. Comité de Finanzas | Gabriella McCutcheon | Informe Verbal |
| d. Comité de Estatutos | Savannah Scarpa | Ninguno |

7. Presentaciones

- a. Habitación para la Humanidad- Trista Carter, Coordinadora de Servicios de Vivienda (15min.)
- b. Informe de Finanzas e informe del Auditor Independiente- Donna Holland, Administradora Fiscal (10 min.)

8. Nuevos Asuntos

Presidente

***ACCIÓN**

- a. Solicitud para aprobar la destitución del miembro de PC Deanna Perea
- b. Solicitud para aprobar la destitución del miembro de PC Lizeth Calvo.



9. Comunicaciones

- a. Head Start y Early Head Start- Kern Informe del Presupuesto vs. Gastos Actuales 1 de marzo, 2016 hasta 28 de febrero de 2017
- b. Head Start y Early Head Start- Kern Informe del Presupuesto vs. Gastos Actuales 1 de marzo, 2016 hasta 31 de marzo de 2017
- c. Early Head Start- San Joaquín Informe del Presupuesto vs. Gastos Actuales 1 de febrero de 2016 hasta 31 de enero de 2017
- d. Early Head Start- San Joaquín Informe del Presupuesto vs. Gastos Actuales 1 de febrero de 2017 hasta 31 de marzo de 2017
- e. Las Asociaciones de Early Head Start Cuidado Infantil Informe del Presupuesto vs. Gastos Actuales 1 de septiembre de 2016 hasta 31 de marzo de 2017
- f. Viaje local de Padres y cuidado infantil, para el periodo terminando el 31 de marzo de 2017 (Inglés/Español)
- g. Fondos de Actividad de Padres para el periodo terminando el 31 de marzo de 2017 (Inglés/Español)
- h. Informe de Comidas de Padres para el periodo terminando del el 31 de marzo de 2017 (Inglés/Español)
- i. Informe de Inscripción, Promedio Asistencia Diaria, y Programa de Alimentos Cuidado de Niños y Adultos/Cocina Central de HS/EHS Kern, EHS del Condado de San Joaquín, y EHS de las Asociaciones de Cuidado Infantil marzo de 2017
- j. Clínica Memorial de Child Henrietta Weill ICHILL App
- k. Servicios de Adultos y Envejecimiento del Condado de Kern 20una Conferencia Anual de Abuso de personas de la Tercera Edad
- l. Asociación Americana del Pulmón un Almuerzo de la Fuerza Pulmonar
- m. Clínica Libre de la Fundación Médica Budista Tzu Chi (Inglés/Español)
- n. Reuniones de Grupos de Apoyo Abuelos/Cuidadores
- o. Los Niveles de Plomo en la Sangre de Niños: Lo que los padres deben saber (Inglés/Español)
- p. Plan de Respuesta a Emergencias de Familia de Deportación de la Fundación UFW (Inglés/Español)
- q. Departamento de Salud Pública de California Fiebre del Valle (Inglés/Español)
- r. Carta de destitución del Consejo de Política: Deanna Perea (Inglés/Español)
- s. Carta de destitución del Consejo de Política: Lizeth Calvo (Inglés/Español)
- t. Carta de Apelación del Consejo de Política: Lizeth Calvo (Inglés/Español)
- u. Acta de la Reunión del Subcomité de Planificación del Consejo de Política (Inglés/Español)
- v. Disposición del Módulo de Stella Hills Head Start
- w. Disposición del Módulo de Buttonwillow Head Start

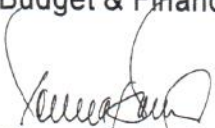
10. <u>Informes del Consejo de Política/Entrenamiento</u>	Janelle Gonzalez	Informe Verbal (5 min.)
11. <u>Informe de Representante Comunitario</u>	Ana Lester / Lindsay Harrison	Ningún Informe (5 min.)
12. <u>Informe de la Asociación de Early Head Start</u>	Jadine Gonzalez	Informe Verbal (3 min.)
13. <u>Informe del Representante del Consejo Directiva</u>	Lorena Fernandez	Informe Verbal (3 min.)
14. <u>Informe de la Directora de (Head Start)</u>	Yolanda Gonzales	Informe Verbal (5 min.)
15. <u>Presidente del Consejo de Política/Anuncios</u>	Enrique Salazar	Informe Verbal (3 min.)
16. <u>Cierre de Sesión</u>	Presidente	

**Próxima reunión es el jueves, 25 de mayo en 5005 Business Park North, Suite 130, Board Room
Cena ligera a las 5:00 p.m., reunión empezando a las 5:30 p.m.**

COMMUNITY ACTION PARTNERSHIP OF KERN

MEMORANDUM

To: Budget & Finance Committee



From: Donna Holland, Fiscal Administrator

Subject: Item: Kern Head Start and Early Head Start
Budget to Actual Report for the Period Ended February 28, 2017
Interim Year-End

Date: April 19, 2017

The following are highlights of the Head Start/Early Head Start Budget to Actual Report for the 12-month period March 1, 2016 through February 28, 2017. Monthly budget to actual reports will continue to be presented to the Committee until this budget period has been closed out.

Overall, with the exception of the Duration Grant Start-up funding, expenditures were within 5% of budget.

Personnel & Fringe Benefits

Costs budgeted for salaries in Early Head Start were underestimated. Costs budgeted for Fringe Benefits in both Head Start and Early Head Start, particularly Medical Insurance and Workers Compensation, were underestimated.

Travel

Costs in this category were incidental to training and technical assistance (T&TA) objectives that were in excess of T&TA funding.

Equipment

CAPK purchased two of the four vehicles originally budgeted.

Contractual

In both Head Start and Early Head Start, costs budgeted for software support/maintenance and legal services related to union issues were underestimated.

Other

Of the many types of costs in this category, the variance in actual cost compared to budget were primarily due to the following:

In Head Start, the cost of preparing the new Wesley Child Development Center for licensing was not included in the budget. Additionally, the budgeted cost of support for the Central Kitchen was underestimated.

In Early Head Start, costs budgeted for facility repair and maintenance were overestimated.

Base and Training & Technical Assistance Funds

Overall, nearly 100% of these funds were expended.

Duration Grant

CAPK was awarded funds to increase the duration of hours of planned services for its Head Start program. This award added \$723,019 in operating and start-up funds to its federal funding. The operating portion was prorated to 3 months. The portion of funds that were not obligated by February 28, 2017 will be carried over to the next fiscal year.

Non-Federal Share

With 100% of the budget period elapsed, total Non-Federal Share (the sum of California Department of Education funding and in-kind) is at 125% of budget. This is significant because the amount of non-federal share required increased by \$180,755 with the Duration award.

- California Department of Education
Actual and estimated non-federal revenues through February 2017 are at 116% of budget.
- In-Kind
Year-to-date in-kind is at 132% of budget.

The five centers with the highest percentage of goal met were Fairfax, Sunrise Villa, Planz, Roosevelt, and Martha J. Morgan. Of 44 centers and groups, all but 3 exceeded 100% of goal.

**Community Action Partnership of Kern
Head Start and Early Head Start - Kern
Budget to Actual Report**

Budget Period: March 1, 2016 - February 28, 2017
Report Period: March 1, 2016 - February 28, 2017
Month 12 of 12 (100%)

Prepared 04/12/2017

Prepared 04/12/2017

HEAD START												
BASE FUNDS				BUDGET	ACTUAL	REMAINING	% SPENT	% REMAINING				
PERSONNEL				10,246,395	10,110,234	136,161	99%	1%				
FRINGE BENEFITS				3,080,648	3,344,764	(264,116)	109%	-9%				
TRAVEL				0	19,323	(19,323)						
EQUIPMENT				0	0	0						
SUPPLIES				1,037,719	622,058	415,661	60%	40%				
CONTRACTUAL				64,750	105,109	(40,359)	162%	-62%				
CONSTRUCTION				0	0	0						
OTHER				3,161,984	3,513,969	(351,985)	111%	-11%				
INDIRECT				1,879,907	1,723,986	155,921	92%	8%				
TOTAL BASE FUNDING				19,471,403	19,439,444	31,959	100%	0%				
TRAINING & TECHNICAL ASSISTANCE												
PERSONNEL				0	0	0						
FRINGE BENEFITS				0	0	0						
TRAVEL				19,322	25,348	(6,026)	131%	-31%				
SUPPLIES				22,797	18,036	4,761	79%	21%				
CONTRACTUAL				18,485	6,126	12,359	33%	67%				
OTHER				70,211	82,681	(12,470)	118%	-18%				
INDIRECT				14,535	13,157	1,378	91%	9%				
TOTAL TRAINING & TECHNICAL ASSISTANCE				145,350	145,348	2	100%	0%				
DURATION GRANT START-UP												
EQUIPMENT				120,000	0	120,000	0%	100%				
SUPPLIES				199,700	23,490	176,210	12%	88%				
OTHER				174,802	0	174,802	0%	100%				
INDIRECT				37,450	2,349	35,101	6%	94%				
TOTAL TRAINING & TECHNICAL ASSISTANCE				531,952	25,839	506,113	5%	95%				
GRAND TOTAL HS/EHS FEDERAL FUNDS				20,148,705	19,610,630	538,075	97%	3%				

EARLY HEAD START												
				BUDGET	ACTUAL	REMAINING	% SPENT	% REMAINING				
				1,869,515	2,164,388	(294,873)	116%	-16%				
				560,855	615,911	(55,056)	110%	-10%				
				0	5,720	(5,720)						
				120,000	59,601	60,399	50%	50%				
				464,862	223,574	241,288	48%	52%				
				12,250	15,274	(3,024)	125%	-25%				
				0	0	0						
				545,592	445,142	100,450	82%	18%				
				376,920	347,316	29,604	92%	8%				
				3,949,994	3,876,925	73,069	98%	2%				
TRAINING & TECHNICAL ASSISTANCE												
PERSONNEL				0	(59)	59						
FRINGE BENEFITS				0	715	(715)						
TRAVEL				34,690	19,276	15,414	56%	44%				
SUPPLIES				16,152	24,896	(8,744)	154%	-54%				
CONTRACTUAL				11,689	12,204	(515)	104%	-4%				
OTHER				24,773	31,134	(6,361)	126%	-26%				
INDIRECT				9,700	8,806	894	91%	9%				
				97,004	96,972	32	100%	0%				
DURATION GRANT START-UP												
EQUIPMENT												
SUPPLIES												
OTHER												
INDIRECT												

HEAD START and EARLY HEAD START KERN NON-FEDERAL SHARE

SOURCE	BUDGET	ACTUAL	REMAINING	% SPENT	% REMAINING
CALIF DEPT OF ED	2,805,361	3,243,269	(437,908)	116%	-16%
IN-KIND	3,243,566	4,291,982	(1,048,416)	132%	-32%
TOTAL NON-FEDERAL	6,048,927	7,535,251	(1,486,324)	125%	-25%

Centralized Administrative Cost 7.1%
Program Administrative Cost 2.0%
Total Administrative Cost 9.1%

Budget reflects Notice of Award #09CH9142-03-03

Actual expenditures include posted expenditures and estimated adjustments through 02/28/2017.

COMMUNITY ACTION PARTNERSHIP OF KERN

MEMORANDUM

To: Policy Council

From: Donna Holland, Fiscal Administrator

Subject: Kern Head Start and Early Head Start
Budget to Actual Report for the Period Ended March 31, 2017

Date: April 26, 2017

The following are highlights of the Head Start/Early Head Start Budget to Actual Report for the 1-month period March 1, 2016 through March 31, 2017.

Base Funds

Expenditures in all categories are as expected at this point in the budget period.

Base and Training & Technical Assistance Funds

Expenditures in all categories are as expected at this point in the budget period.

Duration Grant

CAPK was awarded funds to increase the duration of hours of planned services for its Head Start program. The funds for this budget period will be awarded at a later date. The portion of prior-year funds that were not obligated by February 28, 2017 will be carried over to the current budget period.

Non-Federal Share

With 8% of the budget period elapsed, total Non-Federal Share (the sum of California Department of Education funding and in-kind) is at 13% of budget.

- California Department of Education
Actual and estimated non-federal revenues through February 2017 are at 16% of budget.
- In-Kind
Year-to-date in-kind is at 10% of budget.

The five centers with the highest percentage of goal met were Vineland, Roosevelt, Planz, Heritage Park, and Martha J. Morgan. Of 44 centers and groups, 29 met or exceeded 8% of goal.

Budget to Actual Report

Month 1 of 12 (8%)

HEAD START

EARLY HEAD START

10.197	47%	53%
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Federal approval

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1 554 550	00%	046%
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DESCRIPTION	%	%
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cy-Wide Credit Card Report

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COMMUNITY ACTION PARTNERSHIP OF KERN

MEMORANDUM

To: Policy Council

From: Donna Holland, Fiscal Administrator

Subject: Early Head Start Child Care Partnerships
Budget to Actual Report for the Period Ended March 31, 2017

Date: April 26, 2017

The following are highlights of the Early Head Start Child Care Partnerships Budget to Actual Report for the period September 1, 2016 through March 31, 2017.

Base Funds

Personnel and Fringe Benefits costs are slightly high through the first 7 months of the budget period. Staff conducted a review of costs allocated to the grant, and updated its roster of employees who materially support the objectives of the EHS Child Care Partnership. This will result in more reasonable cost with no negative effects on the program and its services.

Expenditures in Supplies indicate costs that are intended to be charged to the Carryover Funds (discussed below). The correction will be reflected in the report for April 2017.

Expenditures in the Contractual category reflect cost savings of approximately \$24,000 at this point in the year.

Total costs overall are on target at this point in the budget period.

Carryover Funds

CAPK has submitted a request to carry over unexpended prior-year funds in the amount of \$315,000; (base funds) and \$47,000 (training & technical assistance funds). The request has been approved by Office of Head Start; the award letter is pending.

Training & Technical Assistance (T&TA)

Expenditures indicate costs that are intended to be charged to the Carryover Funds. The correction will be reflected in the report for April 2017.

Non-Federal Share

With 58% of the year elapsed, total Non-Federal Share is at 59%.

**Community Action Partnership of Kern
Early Head Start - San Joaquin County
Budget to Actual Report**

Budget Period: February 1, 2016 - January 31, 2017

Report Period: February 1, 2016 - January 31, 2017 - FINAL REPORT

Month 12 of 12 (100%)

Prepared 04/06/2017

BASE FUNDS	BUDGET	ACTUAL	REMAINING	% SPENT	% REMAINING
PERSONNEL	2,935,476	2,843,178	92,298	97%	3%
FRINGE BENEFITS	741,255	670,809	70,446	90%	10%
TRAVEL	14,940	25,957	(11,017)	174%	-74%
EQUIPMENT	0	0	0		
SUPPLIES	191,905	346,859	(154,954)	181%	-81%
CONTRACTUAL	22,500	10,418	12,082	46%	54%
CONSTRUCTION	0	0	0		
OTHER	653,676	652,377	1,299	100%	0%
INDIRECT	436,592	443,973	(7,381)	102%	-2%
TOTAL	4,996,344	4,993,571	2,773	100%	0%

CARRYOVER FUNDS	BUDGET	ACTUAL	REMAINING	% SPENT	% REMAINING
EQUIPMENT	112,500	107,384	5,116	95%	5%
SUPPLIES	82,660	57,312	25,348	69%	31%
OTHER	320,898	354,937	(34,039)	111%	-11%
INDIRECT	44,840	41,217	3,623	92%	8%
TOTAL	560,898	560,850	48	100%	0%

TRAINING & TECHNICAL ASSISTANCE FUNDS	BUDGET	ACTUAL	REMAINING	% SPENT	% REMAINING
TRAVEL	17,981	23,780	(5,799)	132%	-32%
SUPPLIES	14,389	3,154	11,235	22%	78%
CONTRACTUAL	9,500	17,414	(7,914)	183%	-83%
OTHER	31,918	30,052	1,866	94%	6%
INDIRECT	8,109	7,194	915	89%	11%
TOTAL	81,897	81,594	303	100%	0%

GRAND TOTAL EHS FEDERAL FUNDS	5,639,139	5,636,015	3,124	100%	0%
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NON-FEDERAL SHARE	BUDGET	ACTUAL	REMAINING	% SPENT	% REMAINING
IN-KIND	360,784	389,554	(28,770)	108%	-8%
TOTAL NON-FEDERAL FUNDS	360,784	389,554	(28,770)	108%	-8%

Centralized Administrative Cost 8.2%
Program Administrative Cost 2.2%
Total Administrative Cost 10.4%

Budget reflects Notice of Award #09CH010071-02-04

**Community Action Partnership of Kern
Early Head Start - Child Care Partnerships
Budget to Actual Report**

Budget Period: September 1, 2016 - August 31, 2017

Report Period: September 1, 2016 - March 31, 2017

Month 7 of 12 (58%)

Prepared 04/5/2017

BASE FUNDS	BUDGET	ACTUAL	REMAINING	% SPENT	% REMAINING
PERSONNEL	122,245	84,092	38,153	69%	31%
FRINGE BENEFITS	28,705	18,893	9,812	66%	34%
TRAVEL	0	0	0		
EQUIPMENT	0	0	0		
SUPPLIES	1,650	6,506	(4,856)	394%	-294%
CONTRACTUAL	459,322	244,393	214,929	53%	47%
CONSTRUCTION	0	0	0		
OTHER	9,990	4,578	5,412	46%	54%
TOTAL BASE FUNDING	621,912	358,462	263,450	58%	42%

CARRYOVER FUNDS (pending Federal approval)	BUDGET	ACTUAL	REMAINING	% SPENT	% REMAINING
PERSONNEL	0	0	0		
FRINGE BENEFITS	0	0	0		
TRAVEL	0	0	0		
EQUIPMENT	0	0	0		
SUPPLIES	0	0	0		
CONTRACTUAL	0	0	0		
CONSTRUCTION	0	0	0		
OTHER	0	0	0		
TOTAL START-UP FUNDING	0	0	0		

TRAINING & TECHNICAL ASSISTANCE FUNDS	BUDGET	ACTUAL	REMAINING	% SPENT	% REMAINING
TRAVEL	5,294	7,889	(2,595)	149%	-49%
SUPPLIES	3,506	0	3,506	0%	100%
CONTRACTUAL	0	9,025	(9,025)		
OTHER	8,000	4,358	3,642	54%	46%
TOTAL TRAINING & TECHNICAL ASSISTANCE	16,800	21,273	(4,473)	127%	-27%

INDIRECT	62,184	37,974	24,210	61%	39%
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GRAND TOTAL FEDERAL FUNDS	700,896	417,708	283,188	60%	40%
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NON-FEDERAL SHARE	BUDGET	ACTUAL	REMAINING	% SPENT	% REMAINING
IN-KIND	175,224	103,497	71,727	59%	41%
TOTAL NON-FEDERAL FUNDS	175,224	103,497	71,727	59%	41%

Centralized Administrative Cost	7.3%
Program Administrative Cost	1.4%
Total Administrative Cost	8.7%

Budget reflects Notice of Award #09HP0036-02-00.

Actual expenditures include posted expenditures and estimated adjustments through 03/31/2017.

Community Action Partnership of Kern
Head Start and Early Head Start
Non-Federal Share and In-Kind

Budget Period: March 1, 2016 through February 28, 2017
Report for period ending February 2017 (Month 12 of 12)

Percent of year elapsed: 100%

LOCATION	FUNDED ENROLL- MENT	March	April	May	June	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	YTD Totals	IN-KIND GOAL	% OF GOAL MET
Fairfax	40	24,746	25,251	18,439	0	0	10,005	22,272	20,029	18,541	18,363	14,491	12,992	185,129	55,233	335%
Sunrise Villa	34	13,146	12,371	6,775	0	0	6,077	9,342	10,224	16,587	18,081	16,681	13,216	122,501	46,948	261%
Roosevelt	34	9,039	8,311	6,674	0	0	4,841	9,597	13,633	11,672	11,389	11,298	9,736	96,191	46,948	205%
Planz	34	12,315	10,461	12,154	0	0	6,295	5,907	9,719	8,437	9,423	10,455	10,904	96,071	46,948	205%
Martha J. Morgan	83	22,338	20,999	13,606	0	0	9,484	23,523	25,761	23,754	24,229	23,806	22,881	210,380	114,607	184%
Faith Avenue	34	8,435	9,094	5,748	0	0	3,592	10,419	9,096	10,854	9,376	9,256	10,155	86,024	46,948	183%
Casa Loma	34	10,304	11,410	8,328	0	0	4,132	7,952	9,553	7,863	8,045	9,636	6,487	83,708	46,948	178%
Vineland	20	5,180	5,542	4,335	0	0	2,175	4,314	7,446	4,619	6,876	3,901	4,362	48,749	27,616	177%
San Diego Street	48	12,075	10,439	11,730	7,067	7,027	6,596	7,444	12,869	8,978	10,410	9,336	9,623	113,595	66,279	171%
McFarland	20	7,117	5,767	2,921	0	0	1,979	4,768	6,828	6,040	5,629	2,336	3,778	47,162	27,616	171%
Virginia	34	8,315	7,701	4,854	0	0	5,080	11,006	9,713	8,356	7,855	7,168	9,227	79,275	46,948	169%
Alicante	34	7,661	11,592	9,673	0	0	2,224	7,140	7,856	7,383	7,541	6,643	7,672	75,384	46,948	161%
Franklin	24	6,049	6,281	6,607	4,113	3,364	2,645	2,368	2,392	4,102	4,340	4,524	5,422	52,206	33,140	158%
Stella Hills	34	7,753	7,910	3,580	0	0	0	7,968	9,917	14,914	10,990	6,189	3,664	72,884	46,948	155%
Lamont	34	8,086	7,960	3,598	0	0	4,313	9,137	3,914	10,424	9,485	5,645	9,283	71,846	46,948	153%
Williams	34	8,967	8,329	5,460	0	0	2,512	7,756	9,007	8,442	7,273	6,088	7,951	71,786	46,948	153%
Oldale	34	7,387	5,882	4,163	0	0	4,231	6,946	6,578	6,085	9,686	8,354	8,692	67,986	46,948	145%
Noble	34	9,834	9,733	4,957	0	0	2,902	8,287	7,709	6,805	4,507	6,002	6,328	67,064	46,948	139%
Alberta Dillard	68	10,211	11,434	6,909	0	0	5,264	17,746	21,763	19,581	12,247	12,568	13,178	130,900	93,895	133%
Sterling	103	17,160	17,130	15,890	12,936	13,487	13,651	17,265	18,196	16,378	9,838	25,673	13,867	191,471	142,224	135%
Fairview	34	6,551	2,602	10,537	0	0	2,518	6,472	7,351	5,959	5,837	7,950	7,266	63,043	46,948	134%
California City	34	7,771	5,648	3,856	0	0	4,081	7,633	8,484	6,850	5,862	6,621	6,144	62,951	46,948	134%
Cleo Foran	34	8,912	7,514	5,035	0	0	3,856	7,882	9,888	9,128	4,798	5,188	268	62,469	46,948	133%
Taft	54	11,902	14,092	8,130	0	0	6,109	11,065	11,094	10,059	9,020	8,544	8,948	98,962	74,564	133%
Home Base	249	28,093	29,509	20,270	9,987	16,080	12,959	13,353	20,628	17,145	19,557	19,770	14,537	221,888	171,911	129%
Delano	90	20,376	21,196	20,989	6,730	9,199	8,591	15,748	13,507	14,784	11,493	10,622	6,057	159,292	124,273	128%
Stine Road	123	19,627	19,450	20,299	12,398	12,961	17,223	17,952	20,706	18,177	20,367	18,370	16,132	213,663	169,840	126%
Primeros Pasos	76	17,227	15,148	12,143	4,696	6,094	7,661	12,619	13,961	13,204	11,164	9,813	7,731	131,461	104,942	125%
Seibert	34	8,157	5,695	2,844	0	0	3,573	7,654	9,607	7,396	4,393	5,788	3,666	58,772	46,948	125%
East California	70	18,493	17,503	10,688	0	0	3,650	9,906	15,504	13,269	10,227	9,066	12,352	120,659	96,657	125%
Rafer Johnson	34	6,998	7,935	4,364	0	0	2,058	5,591	7,061	5,479	5,033	5,836	6,775	57,129	46,948	122%
Tehachapi	34	4,004	3,431	2,343	0	0	3,995	7,771	7,717	7,007	6,795	6,966	6,576	56,606	46,948	121%
Shafter	34	7,714	8,400	4,578	0	0	4,532	5,330	6,382	5,688	4,811	3,174	5,407	56,016	46,948	119%
Oasis	60	15,379	15,691	8,735	0	0	5,706	10,295	10,360	9,256	8,177	10,216	5,015	98,830	82,849	119%
Pacific	62	8,933	8,417	9,357	5,612	6,985	7,204	8,500	8,304	7,831	9,248	9,770	9,085	99,246	85,610	116%
Shafter HS/EHS	36	4,412	3,559	4,529	4,868	3,689	3,486	4,603	5,229	5,796	5,020	5,116	5,287	55,595	49,709	112%
Buttontwillow	20	4,372	4,279	1,356	0	0	1,268	4,436	4,058	3,842	2,008	2,071	2,720	30,410	27,616	110%
Pioneer	34	4,152	5,201	3,267	0	0	695	2,895	4,107	8,212	7,926	7,643	7,300	51,397	46,948	109%
Heritage Park	34	5,518	3,282	3,089	0	0	2,248	5,839	6,139	5,014	6,190	6,891	6,974	51,184	46,948	109%
Pete H. Parra	148	18,586	19,028	16,876	12,447	10,834	17,506	24,579	24,618	23,952	21,261	16,272	13,445	219,406	204,360	107%
Willow	72	15,550	13,919	7,577	0	0	4,987	10,626	11,891	13,322	10,480	9,262	8,669	106,284	99,419	107%

Community Action Partnership of Kern
Head Start and Early Head Start
Non-Federal Share and In-Kind

Budget Period: March 1, 2016 through February 28, 2017
Report for period ending February 2017 (Month 12 of 12)

Percent of year elapsed: 100%

LOCATION	FUNDED ENROLL- MENT	March	April	May	June	July	Aug	Sep	Oct	Nov	Dec	Jan	Feb	YTD Totals	IN-KIND GOAL	% OF GOAL MET
Lost Hills	20	5,126	4,434	4,058	0	0	945	2,602	2,214	2,335	1,947	2,200	3,522	29,381	27,616	106%
Rosamond	75	5,240	3,210	1,585	0	0	3,245	7,962	9,274	9,923	12,709	20,892	19,642	93,681	103,561	90%
Mojave	34	1,767	1,406	626	0	0	888	1,701	2,722	3,195	1,959	1,995	2,445	18,703	46,948	40%
Wesley	60											3,561	4,863	8,424	82,849	10%
Voorhies	0	6,800	4,740	3,424	0	0						0	0	14,964		
Wasco	0	4,131	4,038	1,346	0	0						0	0	9,515	0	NA
Administrative Services		0	0	0	0	0	0	0	0	0	0	0	0	0	93,094	59%
Program Services		5,049	5,889	4,138	3,997	3,985	3,970	4,012	5,779	3,978	4,024	3,955	6,374	55,148	51,236	32%
Policy Council and RPC		1,284	1,659	1,421	1,093	753	1,026	957	3,739	1,255	433	1,773	1,197	16,591		
SUBTOTAL IN-KIND	2,369	488,241	470,470	353,859	85,943	94,458	231,976	419,141	472,528	451,852	416,322	419,375	387,815	4,291,982	3,243,565	132%

Slate General Child Care*	119,166	118,090	117,337	112,669	84,946	84,946	97,955	91,201	101,083	90,000	92,923	95,303	94,487	1,215,160	1,031,472	118%
Slate Preschool*	153,872	147,825	136,205	113,114	123,138	123,138	135,082	151,682	170,658	157,606	156,402	152,569	255,369	1,853,522	1,680,926	110%
Slate Migrant Child Care*	15,699	13,899	14,129	11,870	14,150	14,150	16,361	15,879	17,206	14,271	14,954	14,271	11,899	174,588	92,963	188%
SUBTOTAL CA DEPT of ED	288,736	279,814	267,671	237,653	222,234	222,234	249,398	258,762	288,946	261,877	264,280	262,143	361,755	3,243,269	2,805,361	116%

GRAND TOTAL

*May include estimates

Community Action Partnership of Kern
Head Start and Early Head Start
Non-Federal Share and In-Kind
Budget Period: March 1, 2017 through February 28, 2018
Report for period ending March 2017 (Month 1 of 12)

Page 1 of 1

Percent of year elapsed: 8%

LOCATION	FUNDED ENROLL- MENT	March	YTD Totals	IN-KIND GOAL	% OF GOAL MET
Alberta Dillard	68	15,424	15,424	88,698	17%
Alicante	34	8,770	8,770	44,349	20%
Buttonwillow	20	134	134	26,088	1%
California City	34	4,945	4,945	44,349	11%
Casa Loma	34	7,350	7,350	44,349	17%
Cleo Foran	34	6,753	6,753	44,349	15%
Delano	90	3,301	3,301	117,395	3%
East California	70	10,409	10,409	91,307	11%
Fairfax	40	9,814	9,814	52,175	19%
Fairview	34	88	88	44,349	0%
Faith Avenue	34	5,704	5,704	44,349	13%
Franklin	24	89	89	31,305	0%
Heritage Park	34	10,460	10,460	44,349	24%
Home Base	249	4,371	4,371	162,396	3%
Lamont	34	9,115	9,115	44,349	21%
Lost Hills	20	3,195	3,195	26,088	12%
Martha J. Morgan	83	22,829	22,829	108,264	21%
McFarland	20	119	119	26,088	0%
Mojave	34	4,416	4,416	44,349	10%
Noble	34	6,242	6,242	44,349	14%
Oasis	60	5,837	5,837	78,263	7%
Pacific	62	208	208	80,872	0%
Pete H. Parra	148	164	164	193,049	0%
Pioneer	34	4,232	4,232	44,349	10%
Planz	34	10,632	10,632	44,349	24%
Primeros Pasos	76	12,967	12,967	99,133	13%
Rafer Johnson	34	4,731	4,731	44,349	11%
Roosevelt	34	11,258	11,258	44,349	25%
Rosamond	75	19,634	19,634	97,829	20%
San Diego Street	48	9,279	9,279	62,610	15%
Seibert	34	1,671	1,671	44,349	4%
Shafter	34	4,207	4,207	44,349	9%
Shafter HS/EHS	36	4,162	4,162	46,958	9%
Stella Hills	34	5,908	5,908	44,349	13%
Sterling	103	12,586	12,586	134,352	9%
Stine Road	123	9,703	9,703	160,439	6%
Sunrise Villa	34	178	178	44,349	0%
Taft	54	9,860	9,860	70,437	14%
Tehachapi	34	6,396	6,396	44,349	14%
Vineland	20	6,895	6,895	26,088	26%
Virginia	34	6,593	6,593	44,349	15%
Wesley	60	4,517	4,517	78,263	6%
Williams	34	7,250	7,250	44,349	16%
Willow	72	6,550	6,550	93,916	7%
Oildale	34	0	0	44,349	0%
Administrative Services		0	0	0	NA
Program Services		0	0	69,535	0%
Policy Council and RPC		0	0	52,917	0%
SUBTOTAL IN-KIND	2,369	298,947	298,947	3,050,144	10%
State General Child Care*		122,967	122,967	929,949	13%
State Preschool*		311,431	311,431	1,718,996	18%
State Migrant Child Care*		14,552	14,552	169,082	9%
SUBTOTAL CA DEPT of ED		448,950	448,950	2,818,027	16%
GRAND TOTAL		747,897	747,897	5,868,171	13%

*May include estimates

COMMUNITY ACTION PARTNERSHIP OF KERN

DIVISION/PROGRAM MONTHLY ACTIVITY REPORT

Division/Director: Head Start/State Child Development/Yolanda Gonzales	Month/Year: March 2017
Program/Work Unit: Head Start/Early Head Start	Program Manager/Supervisor: Jerry Meade/ Donna Holland
Services: Head Start and Early Head Start childhood education for low-moderate income children ages 0-5 in center-based, part-day or full-day environments and home-based options.	

Program	Enrollment	Funded	Actual
Head Start Kern	March 2017	2,041	2,048
Early Head Start Kern	March 2017	328	332
Early Head Start Partnership	March 2017	56	61
Early Head Start San Joaquin	March 2017	345	249
TOTAL Funded Enrollment		2770	2690
Children with Disabilities		Goal	Actual
Head Start Kern	Identified as having an IEP	10%	10%
Early Head Start Kern	Identified as having an IFSP	10%	13%
Early Head Start Partnership	Identified as having an IFSP	10%	1%
Early Head Start San Joaquin	Identified as having an IFSP	10%	13%
Over Income		Goal	Actual
Head Start Kern	Within 100% and 130% of Federal Poverty Rate	<10%	5%
Early Head Start Kern	Within 100% and 130% of Federal Poverty Rate	<10%	6%
Early Head Start Partnership	Within 100% and 130% of Federal Poverty Rate	<10%	9%
Early Head Start San Joaquin	Within 100% and 130% of Federal Poverty Rate	<10%	5%
Average Daily Attendance (Program Wide >85%)		96%	

Meals Served						
Total Meals Requested			Meals Allocated		% of Meals Served	
by: Central Kitchen	by: Vendor Kitchens	Total Meals Prepared	to: CACFP/USDA	to: HS/EHS	March 2016	March 2017
In progress	In progress	In progress	In progress	In progress	In progress	In progress

Other: We had 4 Centers with 100% attendance for March: Chrisman, Seibert, Sterling, and Walnut Child Development Centers.

Total Division Staffing: Currently employed in Head Start: 586
 Vacant Positions: 18
 Currently out on Leave: 81

Program Updates: Early Head Start San Joaquin received Licenses for the Lodi UCC Child Development Center. Staff are being hired and children will be enrolled from our waitlists to open these facilities in April.



The Henrietta Weill Memorial Child Guidance Clinic provides mental health and substance abuse services and the resources necessary to promote wellness and recovery for Kern County children, adults and families.



LOOK FOR IT... THE CLINIC APP!

Everyday tools for toddlers to teens dealing with a variety of life issues, literally at your fingertips! Plus parenting tips, timely information on upcoming events, FAQ's regarding the Henrietta Weill Memorial Child Guidance Clinic, helpful links and more. Just search: HWMCCG

www.hwmcgc.org





SAVE THE DATE

Kern County Aging & Adult Services
&

Kern County District Attorney Office



20th Annual Elder Abuse Conference

Thursday, June 15, 2017
8:00 a.m.- 4:30 p.m.

WORLD ELDER ABUSE AWARENESS DAY



K W ABUSE | REPORT ABUSE

ELDER AND DEPENDENT ADULT ABUSE AWARENESS MONTH

Keynote Speaker:

PAUL GREENWOOD,
Deputy District Attorney
San Diego County

CEUs will be available

More information and registration materials will be available April 2017

Contact Aging & Adult Services Department at (661) 868-1052

Plan to join us for a great learning opportunity!



Commission On Aging

"Making a difference in the lives of senior citizens."





LUNG FORCE LUNCHEON RAISE YOUR VOICE FOR LUNG HEALTH

You are cordially invited to join the American Lung Association LUNG FORCE Luncheon "Raise Your Voice For Lung Health," an educational event aimed to promote lung health. Join us to network with company leaders, community members, and health & wellness partners to learn more and discuss how to fight and prevent lung cancer, the #1 cancer killer of women and men in the nation.

TUESDAY, MAY 16, 2017

Stockdale Country Club
7001 Stockdale Hwy | Bakersfield, CA 93309

LUNG FORCE LUNCHEON "RAISE YOUR VOICE FOR LUNG HEALTH" COMMITTEE CHAIRS:

Tonya Sterling, *Bright House Networks*

Pearl Urena, *Bakersfield College*

For questions about the event, please contact Arely.Cruz@lung.org or 661-282-3311



Free Clinic

Dates to remember:
August 20, and
November 19, 2017

Free Services offered
by Tzu Chi Clinic:

- Medical Services
- Pediatrician
- Dental Care
- Acupuncture
- Flu shots [adults only]
- Free Pharmacy

Sunday, May 21, 2017

9:00 a.m.-2:00 p.m.

Golden Valley High School Cafeteria

801 Hosking Avenue
Bakersfield, CA 93307

First Come, First Served
Open to the Community

Please Note:

1. You must not have breakfast if you need a cholesterol or blood sugar test
2. **Please bring a small snack for lunch**
3. Immunizations will not be available
4. Minors need to be accompanied by their legal guardian

For more information contact:

Cathy Victoria: 661-636-4363

or 1-800-234-8848

***Se Habla Español**

----- Health services provided by -----



BUDDHIST TZU CHI MEDICAL FOUNDATION

----- in collaboration with -----





Clínica Gratuita

Recuerde Estas Fechas:
20 de agosto, y
19 de noviembre, 2017

Servicios ofrecidos por la
Clínica Tzu Chi:

- Servicios médicos
- Pediatra
- Servicios dentales
- Acupuntura
- Vacuna contra la gripe;
solo para adultos
- Farmacia gratis

Domingo, 21 de mayo, 2017

9:00 a.m.-2:00 p.m.

Cafeteria-Golden Valley High School
801 Hosking Avenue
Bakersfield, CA 93307

**Se servirá conforme vayan
llegando**

Abierto a la Comunidad

Aviso:

1. Favor de estar en ayunas si necesita una prueba de colesterol o de azúcar
2. **Por favor traiga un bocado para el almuerzo**
3. Inmunizaciones no serán disponibles
4. Un adulto tiene que acompañar a niños menores de edad

Para mas información hable al:

Cathy Victoria: 661-636-4363
o al 1-800-234-8848

----- Los servicios de salud son proveidos por -----



BUDDHIST TZU CHI MEDICAL FOUNDATION

----- en colaboración con -----

Kern County
**Superintendent
of Schools**
Office of Mary C. Harlow
Advocate for Children



DOING IT AGAIN

Grandparent/Caregiver Support Group



Grandparents raising
grandchildren support group
Meeting once per month to
support each other in parenting
skills and community resources.

*Grandparents
raising
children
Love.*

Tools to assist in grand parenting
grandchildren in the home, school and
community.

Join us in meeting for Grandparents
and Caregivers raising children of relatives.
The monthly support group will enable you
to:

- *Learn about resources available to you
- *Provide caregiver training and support for
new style of parenting (grand- parenting)
- *Meet others in similar situations

DOING IT AGAIN
Affiliation with Helping Hands Youth Facility

Meetings held every First Monday of each month 5:30pm

164 "H" street

Group Topics

Positive Discipline
Stress and Anger Management
Reducing Power Struggles
Community Resources
School and Legal Information
Children and Self-Esteem
Support and Positive Interaction
Grateful Journals
Contact Andrea 661-599-0617





Healthy Children (/English) > Safety & Prevention (<https://www.healthychildren.org/English/safety-prevention>) > All Around (<https://www.healthychildren.org/English/safety-prevention/all-around>) > Blood Lead Levels in Children: What Parents Need to Know

SAFETY & PREVENTION

Blood Lead Levels in Children: What Parents Need to Know

Protecting children from exposure to lead is important to lifelong good health. Even low levels of lead in blood have been shown to affect IQ, ability to pay attention, and academic achievement. And effects of lead exposure cannot be corrected.



The most important step parents, pediatricians, and others can take is to prevent lead exposure before it occurs. See *Blood Lead Levels in Pregnant & Breastfeeding Moms* (/English/ages-stages/prenatal/Pages/Blood-Lead-Levels-in-Pregnant-Breastfeeding-Moms.aspx).

Update on Blood Lead Levels in Children

- Children can be given a blood test (<http://www.healthychildren.org/English/safety-prevention/all-around/Pages/Lead-Screening-for-Children.aspx>) to measure the level of lead in their blood.
- Until recently, children were identified as having a blood lead level of concern if the test result is 10 or more micrograms per deciliter of lead in blood. Experts now use a new level based on the U.S. population of children ages 1-5 years who are in the top 2.5% of children when tested for lead in their blood.
- In the past, blood lead level tests below 10 micrograms per deciliter of lead in blood may, or may not, have been reported to parents. The new, lower value means that more children likely will be identified as having lead exposure allowing parents, doctors, public health officials, and communities to take action earlier to reduce the child's future exposure to lead. **Currently, the Centers for Disease Control and Prevention (CDC) blood level of concern is 5 micrograms per deciliter of lead in blood for children.**
- What has not changed is the recommendation for when to use medical treatment for children. These new recommendations do not change the recommendation that chelation therapy be considered when a child is found with a test result of greater than or equal to 45 micrograms per deciliter of lead in blood.

Simple Steps to Make Your Home More Lead-Safe

- Talk to your local health department about testing paint and dust in your home for lead if you live in a home built before 1978.
- Common home renovation activities like sanding, cutting, and demolition can create hazardous lead dust and chips by disturbing lead-based paint. These can be harmful to adults and children.
- Renovation activities should be performed by certified renovators who are trained by EPA-approved training providers to follow lead-safe work practices. Learn more at EPA's Renovation, Repair, and Painting rule Web page (<http://www.epa.gov/lead/pubs/renovation.htm>).
- If you see paint chips or dust in windowsills or on floors because of peeling paint, clean these areas regularly with a wet mop.
- Wipe your feet on mats before entering the home, especially if you work in occupations where lead is used. Removing your shoes when you are entering the home is a good practice to control lead.
- Remove recalled toys (<http://www.healthychildren.org/English/safety-prevention/at-home/Pages/How-to-Buy-Safe-Toys.aspx>) and toy jewelry from children. Stay up-to-date on current recalls by visiting the Consumer Product Safety Commission's Web site (<http://www.cpsc.gov/>).
- See *Lead Exposure: Steps to Protect Your Family* (<http://www.healthychildren.org/English/safety-prevention/all-around/Pages/Lead-Screening-for-Children.aspx>) for more things you can do.

Background

Effect of a Different Blood Lead Level

- In the past, blood lead level tests (<http://www.healthychildren.org/English/safety-prevention/all-around/Pages/Where-We-Stand-Lead-Screening.aspx>) below 10 micrograms per deciliter may, or may not, have been reported to parents. Identifying a child's blood lead equal to or above 5 micrograms per deciliter means more parents should learn that their child has an elevated blood lead level.
- Even though no medical treatment is recommended for children with blood lead levels lower than 45 micrograms per deciliter, parents will know they need to learn about sources of lead exposure and find out if one or more unrecognized sources of lead are present in their home. Parents then can follow the CDC's recommendations to control exposure to lead.
- No changes are recommended to the existing CDC guidelines for the evaluation and treatment of children requiring chelation (those with BLLs $\geq$ 45 micrograms per deciliter).

New Recommendations to Define Elevated Blood Lead Levels

- In January 2012, a committee of experts recommended that the CDC change its "blood lead level of concern." The recommendation was based on a growing number of scientific studies that show that even low blood lead levels can cause lifelong health effects.
- The committee recommended that CDC link lead levels to data from the National Health and Nutritional Examination Survey (NHANES) to identify children living or staying for long periods in environments that expose them to lead hazards. This new level is based on the population of children aged 1-5 years in the U.S. who are in the top 2.5% of children when tested for lead in their blood. Currently, that is 5 micrograms per deciliter of lead in blood. CDC's "blood lead level of concern" was previously 10 micrograms per deciliter.
- The new value means that more children will be identified as having lead exposure earlier and parents, doctors, public health officials, and communities can take action earlier.
- The committee also said, as CDC has long said, that the best way to protect children is to prevent lead exposure in the first place.

For More Information:

- Where We Stand: Lead Screening (/English/safety-prevention/all-around/Pages/Where-We-Stand-Lead-Screening.aspx)
- Lead in Tap Water & Household Plumbing: Parent FAQs (/English/safety-prevention/at-home/Pages/Lead-in-Tap-Water-Household-Plumbing.aspx)
- Ask the Pediatrician: Is blood work routine for a 9-month-old? (/English/tips-tools/ask-the-pediatrician/Pages/question.aspx?qid=329)
- Lead Exposure in Children: Prevention, Detection, and Management (<http://pediatrics.aappublications.org/content/116/4/1036>) (AAP Policy Statement)
- Pediatric Environmental Health Specialty Units (<http://www.pehsu.net/index.html>) (PEHSUs)
- Childhood Lead Poisoning Prevention Program (<http://www.cdc.gov/nceh/lead/about/program.htm>) (Centers for Disease Control and Prevention)

Last Updated
3/7/2016

Source

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The information contained on this Web site should not be used as a substitute for the medical care and advice of your pediatrician. There may be variations in treatment that your pediatrician may recommend based on individual facts and circumstances.

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HealthyChildren (/Spanish) > Seguridad y Prevención (<https://www.healthychildren.org/Spanish/safety-prevention/>) > En todas partes (<https://www.healthychildren.org/Spanish/safety-prevention/all-around/>) > Nivel de plomo en la sangre de los niños: lo que los padres deben saber

SEGURIDAD Y PREVENCIÓN

Nivel de plomo en la sangre de los niños: lo que los padres deben saber

Es importante proteger a los niños de la exposición al plomo para que puedan tener una vida saludable. Se ha demostrado que incluso los niveles bajos de plomo en la sangre afectan el coeficiente intelectual (intelligence quotient, IQ), la capacidad de prestar atención y el rendimiento académico. Además, los efectos de la exposición al plomo no pueden corregirse.



La medida más importante que pueden tomar los padres, los médicos y otras personas es la prevención de la exposición al plomo antes de que esta ocurra. Lea: *Niveles de plomo en la sangre en mujeres embarazadas y madres lactantes.* (</spanish/ages-stages/prenatal/paginas/blood-lead-levels-in-pregnant-breastfeeding-moms.aspx>)

Información actualizada sobre los niveles de plomo en la sangre en los niños

- Se puede hacerles a los niños un análisis de sangre para medir el nivel de plomo que tienen en la sangre.
- Hasta hace poco tiempo, se determinaba que los niños tenían un alto nivel de plomo en la sangre si el resultado de la prueba era de 10 microgramos por decilitro o más de plomo en la sangre. Ahora, los expertos usan un nuevo nivel basado en la población de niños de los EE. UU. de 1 a 5 años que se encuentran en la franja del 2.5% superior de los niños cuando se les hacen pruebas de plomo en la sangre (en comparación con los niños que tienen mayor exposición al plomo que la mayoría de los niños).
- En el pasado, las pruebas de nivel de plomo en la sangre con un resultado menor de 10 microgramos por decilitro de plomo en la sangre podían o no ser informadas a los padres. Los nuevos valores más bajos significan que es probable que se determine que más niños tienen exposición al plomo. **En la actualidad los niveles de preocupación de los Centros para el Control y la Prevención de Enfermedades (CDC) son de 5 microgramos por decilitro de plomo en la sangre de los niños.**
- Lo que no ha cambiado es la recomendación acerca de cuándo usar un tratamiento médico para los niños. Estas nuevas recomendaciones no cambian la recomendación de

considerar la posibilidad de administrar terapia de "quelación" cuando el resultado de la prueba de un niño es superior o igual a 45 microgramos por decilitro de plomo en la sangre.

Medidas fáciles que pueden tomar los padres

- Hable con su departamento de salud local acerca de la posibilidad de hacer pruebas en la pintura y el polvo del hogar si vive en una casa construida antes de 1978.
- Algunas actividades comunes de renovación de hogares, como lijar, cortar y demoler, pueden generar polvo y virutas de plomo que son peligrosos, al causar alteraciones en la pintura a base de plomo. Esto puede ser perjudicial para los adultos y los niños.
- Las actividades de renovación deben ser hechas por renovadores certificados que hayan sido capacitados por proveedores de capacitación aprobados por la Agencia de Protección del Medioambiente (Environmental Protection Agency, EPA) para cumplir con prácticas de trabajo seguras respecto al plomo.
- Obtenga más información en el sitio web sobre las reglas para hacer tareas de renovación, arreglo y pintura de la EPA: <http://www.epa.gov/lead/pubs/renovation.htm>.
- Si encuentra virutas o polvo de pintura en las repisas de las ventanas o en los pisos debido a que la pintura que se está descascarando, limpie la zona periódicamente con un trapo húmedo.
- Limpie los zapatos en un tapete antes de ingresar a su hogar, especialmente si se usa plomo en su trabajo. Quitarse los zapatos al ingresar al hogar es una buena práctica para controlar el plomo.
- Quite a los niños los juguetes retirados del mercado y las joyas de juguete. Manténgase al día con respecto a los productos retirados del mercado visitando el sitio web de la Comisión para la Seguridad de los Productos de Consumo (Consumer Product Safety Commission): <http://www.cpsc.gov/>.
- Lea: *Exposición al plomo: Medidas para proteger a su familia* (/Spanish/safety-prevention/all-around/paginas/lead-screening-for-children.aspx)

Antecedentes

El efecto de un nivel diferente de plomo en la sangre

- En el pasado, las pruebas de plomo en la sangre con un resultado menor de 10 microgramos por decilitro de plomo podían o no ser informadas a los padres. Identificar un nivel de plomo en la sangre igual o superior a 5 microgramos por decilitro en un niño significa que más padres deben saber que su hijo tiene un nivel elevado de plomo en la sangre.
- Aunque no se recomienda ningún tratamiento médico para los niños con niveles de plomo en la sangre menores de 45 microgramos por decilitro, los padres sabrán que deben informarse acerca de las fuentes de exposición al plomo y averiguar si hay una o más fuentes no reconocidas de plomo en sus hogares. Para controlar la exposición al plomo, los padres pueden seguir las recomendaciones de los Centros para el Control y la Prevención de Enfermedades (Centers for Disease Control and Prevention, CDC).
- No se recomienda ningún cambio a las pautas actuales de los CDC para la evaluación y el tratamiento de los niños que requieren quelación (aquellos con niveles de plomo en la sangre (Blood Lead Level, BLL) ≥ 45 microgramos por decilitro).

Nuevas recomendaciones para definir los niveles elevados de plomo en la sangre

- En enero de 2012, un comité de expertos recomendó que los CDC cambiaran sus "niveles preocupantes de plomo en la sangre". La recomendación se basó en una cantidad creciente de estudios científicos que muestran que incluso los niveles bajos de plomo en la sangre pueden causar efectos en la salud de por vida.
- El comité recomendó que los CDC vincularan los niveles de plomo con los datos de la Encuesta Nacional de Salud y Nutrición (National Health and Nutritional Examination Survey, NHANES), para identificar a los niños que viven en ambientes que los exponen a los peligros del plomo, o a los niños que habitan durante períodos largos en estos ambientes. Este nuevo nivel está basado en la población de niños de 1 a 5 años en los EE. UU., que se encuentran en la franja del 2.5% superior de los niños cuando se les hacen pruebas de plomo en la sangre. Actualmente, ese valor es 5 microgramos por decilitro de plomo en la sangre. El "nivel preocupante de plomo en la sangre" de los CDC ha sido de 10 microgramos por decilitro.
- El nuevo valor significa que se determinará que más niños tienen exposición al plomo de manera más temprana y que los padres, los médicos, los funcionarios de salud pública y las comunidades pueden tomar medidas antes.
- El comité también indicó, como lo han hecho los CDC durante mucho tiempo, que la mejor manera de proteger a los niños es prevenir la exposición al plomo en primer lugar.

Información adicional:

- Nuestra posición frente a las pruebas de detección del plomo (/Spanish/safety-prevention/all-around/paginas/where-we-stand-lead-screening.aspx)
- Plomo en el agua del grifo y en las tuberías de los hogares: preguntas frecuentes de los padres (/spanish/safety-prevention/at-home/paginas/lead-in-tap-water-household-plumbing.aspx)

Última actualización
6/21/2016

Fuente

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La información contenida en este sitio web no debe usarse como sustituto al consejo y cuidado médico de su pediatra. Puede haber muchas variaciones en el tratamiento que su pediatra podría recomendar basado en hechos y circunstancias individuales.

Contáctenos (<https://www.healthychildren.org/spanish/paginas/contact-us.aspx>) ¿Quiénes somos? (<https://www.healthychildren.org/spanish/paginas/about-aap.aspx>) Política de privacidad (<https://www.healthychildren.org/spanish/paginas/privacy-policy.aspx>) Términos de uso (<https://www.healthychildren.org/spanish/paginas/terms-of-use.aspx>) Política editorial (<https://www.healthychildren.org/spanish/paginas/editorial-policy.aspx>)

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DEPORTATION FAMILY EMERGENCY RESPONSE PLAN
YOU ARE NOT ALONE – BE PREPARED!

Create a Plan:

1. With your spouse and/or other adults in your household create a family schedule including time of arrival and departure from work or school and common routes you take to get to work or school.
2. With your spouse and/or other adults in your household, make a list of family and friends who can help in case a family member is detained.
3. Identify emergency guardian(s) for your children, talk to that person about your expectations and short-term emergency and long-term plans.
4. If possible set aside an emergency fund to help with expenses and the loss of one or all family wages.
5. Make a list of actions the remaining parent or guardian can take in case of deportation, the list should include:
 - Call a community agency that can provide immigration legal support, or call the UFW Foundation at 1-877-881-8281
 - Have the numbers to call to locate a person in ICE detention
 - Call relatives in home country, and have available relatives' names and phone numbers
 - Have a list of community agencies that can offer family mental health services, rental subsidies and other family support services
 - Have a list of teachers' names and numbers to inform them of the crisis and ask for support
6. Make a list of what children need to do in case a parent or both parents don't come home when expected.
7. Call a community family support agency to talk through your plan and for support on how to talk to children.
8. Have a family meeting with your spouse and children and talk calmly about the risks adults and children face with the immigration raids, review the plan, and make sure everyone understand what they need to do.

Know your rights!

TO ATTEND A "KNOW YOUR RIGHTS" INFORMATION SESSION PLEASE CONTACT THE UFW FOUNDATION AT 1-877-881-8281 OR TEXT "PAPELES" TO 877877 TO RECEIVE THE LATEST IMMIGRATION POLICY UPDATES



PLAN DE EMERGENCIA EN CASO DE DEPORTACIÓN DE FAMILIARES NO ESTÁ SÓLO – ¡PREPÁRESE!

Prepare un Plan:

1. Con su esposo/a y los demás adultos de tu casa escriba el horario familiar que incluya el tiempo de llegada y salida del trabajo, escuela y las rutas comunes que toman para ir al trabajo o escuela.
2. Con su esposo/a y otros adultos del hogar, haga una lista que esté a la vista de familiares y amistades que le puedan ayudar en caso de que algún miembro de la familia sea detenido.
3. Asigne personas que se encarguen de sus niños en caso de ser deportado, hable con la persona sobre las responsabilidades o expectativas ya sea a corto o a largo plazo.
4. Si es posible, mantenga una cuenta o fondo de emergencia aparte para ayudar con los gastos y la pérdida de uno/a o más de los salarios de las personas detenidas.
5. Escriba una lista de acciones que pueda tomar el padre de familia o el guardián en caso de emergencia de deportación, esto debe incluir lo siguiente:
 - Llamar a agencias/ organizaciones de la comunidad que dan apoyo legal de inmigración, o llamar a la Fundación de La Unión de Campesinos al 1-877-881-8281.
 - Tener números telefónicos para localizar a personas en detención,
 - Llamar a familiares en su país de origen, tener la lista de nombres y teléfonos de esos familiares
 - Tener una lista de agencias de la comunidad que ofrecen apoyo familiar ya sea consejería, subsidios de alquiler, y otros servicios familiares
 - Tener el nombre y número de teléfono de los maestros de los niños para informarles de la situación y pedir ayuda.
6. Escriba una lista de lo que los niños deben de hacer si sus padres no regresan a casa a la hora esperada.
7. Llame a una agencia comunitaria para revisar su plan y pida apoyo en cuanto a cómo hablar con sus hijos.
8. Tenga una reunión familiar con su esposo/a y niños calmadamente y explique cuáles son los riesgos reales a la deportación, revisen juntos el plan y asegúrese que cada miembro de la familia sepa qué necesitan hacer en caso de una emergencia.

¡Conozca sus derechos!

PARA ASISTIR A UN FORO INFORMATIVO SOBRE "CONOCE TUS DERECHOS" LLAME A LA FUNDACIÓN DE LA UNIÓN DE CAMPESINOS AL 1-877-881-8281 O ENVIA LA PALABRA "PAPELE" AL 877877 PARA RECIBIR LAS ULTIMAS NOTICIAS SOBRE INMIGRACION

VALLEY FEVER

Coccidioidomycosis or "cocci"

Have you had a cough, fever, or painful breathing for more than two weeks?

ASK YOUR DOCTOR ABOUT VALLEY FEVER

Valley Fever is caused by a fungus that lives in soil or dirt in some areas of California.

You can get it by breathing in dust where the fungus grows.

ANYONE can get Valley Fever. Even healthy people and pets.

People who spend time in dirt or dusty areas where the Valley Fever fungus grows may be at more risk of getting infected.

Some people have more risk of getting very sick if infected and they may need to be hospitalized, such as:

- Adults 60 years and up
- Pregnant women
- People with weak immune systems
- Diabetics
- African Americans, Filipinos, Hispanics



For more information, visit <http://bit.ly/valleyfevercdph>
Or scan the QR code below.

California Department of Public Health
www.cdph.ca.gov
September 2016



FIEBRE DEL VALLE

coccidioidomicosis o "cocci"

¿Ha tenido tos, fiebre o dolor al respirar por más de dos semanas?

PREGUNTE A SU DOCTOR SOBRE LA FIEBRE DEL VALLE

La Fiebre del Valle es causada por un hongo que vive en el suelo o la tierra de ciertas zonas de California. Se puede contraer al respirar polvo donde crece el hongo.

CUALQUIERA puede contraer la Fiebre del Valle. Aun las personas sanas y las mascotas.

Las personas que pasan tiempo en la tierra o las zonas polvorientas donde crece el hongo de la Fiebre del Valle pueden correr mayor riesgo de infectarse.

Algunas personas pueden tener mayor riesgo de enfermarse gravemente si se infectan y pueden necesitar ser hospitalizadas, incluyendo:

- Los adultos mayores de 60 años de edad
- Las mujeres embarazadas
- Las personas con sistemas inmunes debilitados
- Los diabéticos
- Los afroamericanos, filipinos e hispanos



Para más información, visite: <http://bit.ly/valleyfevercdph>
o escanee el código QR abajo.

Departamento de Salud Pública de California
www.cdph.ca.gov

Septiembre de 2016



Community Action Partnership of Kern
Head Start/State Child Development
Governance-Policy Council

March 31, 2017

Re: Policy Council Membership

Dear Deanna Perea,

The Policy Council Bylaws approved August 31, 2015 state that: Membership may be terminated as a result of three (3) consecutive absences throughout the year for any reason, ***except absences for attending a Community Action Partnership of Kern function, or EXTREME weather conditions.***

1. Termination may be appealed.
2. Submit a written letter of appeal to the Program Governance Coordinator within ten (10) working days of receiving the notification of termination
3. The Program Governance Coordinator will place the appeal on the following Policy Council agenda for the full Policy Council vote.
4. The Policy Council's recommendation will be in effect for the remainder of the current Policy Council year.

The attendance records show that you have been absent from the Policy Council meetings in February & March in addition to missing the Budget & Finance meeting in March.

Please be advised, you have been terminated as a Policy Council Member as of April 14, 2017. If you wish to appeal this termination, please contact Janelle Gonzalez at 1-661-336-5236 ext. 2637 or Rashi Strother at 1-242-9540 ext. 1408.

We appreciate your service to the Policy Council and to Community Action Partnership of Kern Head Start Program.

Thank you,


Janelle Gonzalez
Program Governance Coordinator

cc: Enrique Salazar, Policy Council Chairperson

Asociación de Acción Comunitaria de Kern
Servicios de Educación y Desarrollo Infantil
Gobernación-Consejo de Política

31 de marzo de 2017

Re: Membrecía del Consejo de Política

Querida Deana Perea,

Los Estatutos del Consejo de Política, aprobado el 31 de agosto del 2015, afirma que: La membrecía puede ser terminada como resultado de tres (3) ausencias durante el año por cualquier razón, **excepto cuando el miembro asiste a cualquier evento que esté relacionado con la Asociación de Acción Comunitaria de Kern, o condiciones ambientales extremas.**

1. Las terminaciones pueden ser apeladas.
2. Una carta de apelación puede ser presentada al Gerente de Servicios familiares y Gobernación dentro de los 10 días de haber recibido la notificación de destitución.
3. El Gerente de Servicios Familiares y Gobernación pondrá la apelación en la agenda de la próxima reunión del Consejo de Política para que todo el consejo pueda hacer una votación.
4. Las recomendaciones que haga el Consejo de Política permanecerá en efecto por el resto del año actual del Consejo de Política.

El registro de asistencia enseña que usted estuvo ausente de la junta del Consejo de Política en febrero y marzo de 2017. Adicionalmente, estuvo ausente del comité de Finanzas en marzo.

Por favor tenga en cuenta que su membrecía del Consejo de Política se terminara el 14 de abril de 2017. Si usted le gustaría apelar esta destitución, por favor comunicase con Janelle Gonzalez al (661) 336-5236 ext. 2637 o Rashi Strother al 1-242-9540 ext. 1408.

Le agradecemos por su servicio al Consejo de Política y a la Asociación de Acción Comunitaria de Kern.

Gracias,

Janelle Gonzalez

Coordinadora del Programa de Gobernación



Cc: Enrique Salazar, Presidente del Consejo de Política

Community Action Partnership of Kern
Head Start/State Child Development
Governance-Policy Council

March 31, 2017

Re: Policy Council Membership

Dear Lizeth Calvo,

The Policy Council Bylaws approved August 31, 2015 state that: Membership may be terminated as a result of three (3) consecutive absences throughout the year for any reason, ***except absences for attending a Community Action Partnership of Kern function, or EXTREME weather conditions.***

1. Termination may be appealed.
2. Submit a written letter of appeal to the Program Governance Coordinator within ten (10) working days of receiving the notification of termination
3. The Program Governance Coordinator will place the appeal on the following Policy Council agenda for the full Policy Council vote.
4. The Policy Council's recommendation will be in effect for the remainder of the current Policy Council year.

The attendance records show that you have been absent from the Policy Council meetings in January, February, & March.

Please be advised, you have been terminated as a Policy Council Member as of April 14, 2017. If you wish to appeal this termination, please contact Janelle Gonzalez at 1-661-336-5236 ext. 2637 or Rashi Strother at 1-242-9540 ext. 1408.

We appreciate your service to the Policy Council and to Community Action Partnership of Kern Head Start Program.

Thank you


Janelle Gonzalez
Program Governance Coordinator

cc: Enrique Salazar, Policy Council Chairperson

Asociación de Acción Comunitaria de Kern
Servicios de Educación y Desarrollo Infantil
Gobernación-Consejo de Política

31 de marzo de 2017

Re: Membrecía del Consejo de Política

Querida Lizeth Calvo,

Los Estatutos del Consejo de Política, aprobado el 31 de agosto del 2015, afirma que: La membrecía puede ser terminada como resultado de tres (3) ausencias durante el año por cualquier razón, **excepto cuando el miembro asiste a cualquier evento que esté relacionado con la Asociación de Acción Comunitaria de Kern, o condiciones ambientales extremas.**

1. Las terminaciones pueden ser apeladas.
2. Una carta de apelación puede ser presentada al Gerente de Servicios familiares y Gobernación dentro de los 10 días de haber recibido la notificación de destitución.
3. El Gerente de Servicios Familiares y Gobernación pondrá la apelación en la agenda de la próxima reunión del Consejo de Política para que todo el consejo pueda hacer una votación.
4. Las recomendaciones que haga el Consejo de Política permanecerá en efecto por el resto del año actual del Consejo de Política.

El registro de asistencia enseña que usted estuvo ausente de la junta del Consejo de Política en enero, febrero, y marzo.

Por favor tenga en cuenta que su membrecía del Consejo de Política se terminara el 14 de abril de 2017. Si usted le gustaría apelar esta destitución, por favor comunicase con Janelle Gonzalez al (661) 336-5236 ext. 2637 o Rashi Strother al 1-242-9540 ext. 1408.

Le agradecemos por su servicio al Consejo de Política y a la Asociación de Acción Comunitaria de Kern.

Gracias,

Janelle Gonzalez

Coordinadora del Programa de Gobernación

Cc: Enrique Salazar, Presidente del Consejo de Política

Enrique Salazar
Policy Council Chair Person
5005 Business Park North
Bakersfield, CA 93309

Dear Enrique Salazar and Policy Council Members,

My name is Lizeth Calvo and I am writing this letter to appeal my termination from Policy Council. I am still very interesting in continuing my membership with Policy Council.

I currently have three absences for which I am being terminated for. The majority of my absences are due a conflict with my work schedule.

I would like to keep attending the Policy Council meetings. I feel the meetings are very informative and the information shared is a great opportunity for me to learn more about the program and my community. As records show, I do well in attending all the Parent Meetings & Regional Parent Meetings. So, please accept my appeal as I am willing to continue forming a part of Policy Council.

Sincerely,

Lizeth Calvo

Enrique Salazar
Presidenta del Consejo de Política
5005 Business Park North
Bakersfield, CA 93309

Querido Enrique Salazar y Miembros del Consejo,

Mi nombre es Lizeth Calvo y le escribo esta carta para apelar la terminación de mi membresía del Consejo de Política. Todavía estoy muy interesado en continuar mi membresía con el Consejo de Política.

Actualmente tengo tres ausencias para las cuales estoy siendo destituida por. La mayoría de mis ausencias se deben a mi horario de trabajo.

Me gustaría seguir asistiendo a las reuniones del Consejo de Política. Yo siento que son muy informativos y es una gran oportunidad para mí para aprender sobre el programa y mi comunidad. Como muestran los registros, yo asisto a todas de las reuniones de padres y las reuniones del Comité Regional de Padres. Por favor acepten mi apelación, estoy dispuesta a seguir formando parte del Consejo de Política.

Sinceramente,

Lizeth Calvo

Community Action Partnership of Kern
Head Start/ Early Head Start Child Development
Policy Council Planning Committee
Meeting Minutes
March 8, 2017

1. **Welcome**

Lorena welcomed attendees to the meeting.

2. **Call to Order**

a. Meeting was called to order at 5:31 p.m. by PC Planning Chairperson Lorena Fernandez.

3. **Roll Call and establish Quorum (half plus one)**

a. Quorum was established.

b. **PC Members present:** Lorena Fernandez, Ruben Castellanos, Anastasia Lester, Ana Luna

c. **PC Members not present:** Lindsay Harrison, Marion Gomez

4. **Approval of Agenda**

Motion was made by Ruben Castellanos to approve the PC Planning Meeting agenda dated March 8, 2017; seconded by Anastasia Lester. Motion carried unanimously.

5. **Approval of Minutes**

Motion was made by Ruben Castellanos to approve the PC Planning Minutes dated February 8, 2017; seconded by Ana Luna. Motion carried unanimously.

6. **Introduction of Guests**

Jerry Meade, Program Design & Management (PDM) Administrator; Lisa Price, PDM Administrative Assistant

7. **Public Forum**

(The public wishing to address the PC Planning Committee may do so at this time; however the Committee will take no action other than referring the item to staff for study and analysis.)

None

8. **Presentation / Discussion Items**

a. Jerry shared the Enrollment Report for February. Full enrollment was met for Head Start and Early Head Start Kern programs. EHS Partnership also attained full enrollment. This accomplishment is in part due to reduced slots at Bakersfield College. The new partnership with Garden Pathways and the Blanton Center can now begin to accept children of teen parents who attend high schools other than Blanton High School. Early Head Start San Joaquin did not meet full enrollment. The ongoing challenges being the balance of our facilities have not yet opened. The report for children with disabilities was reviewed stating that we have met our 10% requirement in all programs with the exception of EHS Partnership. The worst case scenario is that we will submit a waiver request this summer to the Office of Head Start for the Partnership. We are under 10% with our over income families, which is the expectation; as a program we cannot exceed 10% of our enrollment with in that category.

- b. The Average Daily Attendance (ADA) for February was 97% program wide. Blanton, 4th Street (San Joaquin), Seibert and Sterling Early Head Start all achieved 100% attendance for this reporting time.
- c. CACFP meal information for February was reviewed. The number of total meals prepared in February both by the Central Kitchen and Vendor Kitchens were presented. Figures for this reporting period allowed for us to claim 84% of meals served; last year during the same period we were able to claim 85%. Jerry shared a 1-2 percent discrepancies is not unusual. At this time staffing figures were discussed as they are also included on the report being reviewed by the committee. Much discussion ensued with regard to the seemingly high number of employees on leave (73). Jerry shared in speaking on this subject at the recently held Cluster Meeting it came to light that Tulare County faces a similar issue. He added that the agency is working with our attorney as well as seeking support from our Human Resources Department with regard to "issues" stemming from vague reporting on FMLA documentation forms among other challenges. Questions ensued regarding vacancies within the agency (28) and "exceptions" that are/can be made. A variety of scenarios/examples were shared with regard to particular hiring exceptions.
- d. The revised 2017 Program Planning Calendar was reviewed; Jerry shared that he will present this document to the Board of Directors in March for their approval. The new wheel visual component provides information regarding the activities that are to take place during specific months in order to meet timelines. The subsequent pages provide more detail as well as responsible parties of such, governing bodies and supplemental resources. In providing an example Jerry pointed out in February a self-assessment (for Kern) should have taken place however, the Compliance Coordinator has not yet been able to fully assume her duties due to staffing vacancies. When she is able to begin in that capacity she will begin the self-assessment process. This document will serve as the guide for our path and in its current design presents the ability to be presented in poster format for placement in various areas of our agency. In closing Jerry commended Data Analyst Chase Rangel for his creation of the 2017 Program Planning Calendar.

9. Communications

The revised schedule for PC Planning Meeting dates was reviewed. Additionally, a flyer regarding the upcoming Nutrition Advisory Committee was discussed and members were encouraged to attend this informative meeting.

10. Announcements

Anastasia reminded the committee she will not be in attendance for the April meeting and shared the reason being is that she was 1 of 12 people selected in the nation to be become a trainer of Standards of Quality for Family Strengthening & Support. The group congratulated Anastasia on this honor.

11. Adjournment

Meeting was adjourned at 6:04 p.m.

Asociación de Acción Comunitaria de Kern
Desarrollo Infantil Estatal / Head Start
Consejo de Política Comité de Planificación
Acta de la Reunión
8 de marzo del 2017

1. **Bienvenida**

Lorena dio la bienvenida a los que asistieron la reunión.

2. **Llamo a la orden**

- a. La reunión fue llamada al orden a las 5:31 p.m. por la presidenta del Comité de Planificación Lorena Fernandez.

3. **Pasar la Lista/Establecer Quórum (La mitad más uno)**

- a. Quórum fue establecido.
- b. **Miembros del Comité Presentes:** Lorena Fernandez, Ruben Castellanos, Anastasia Lester, Ana Luna
- c. **Miembros del Comité que no están Presentes:** Lindsay Harrison, Marion Gomez

4. **Aprobación de la Agenda:**

Moción fue hecho por Ruben Castellanos para aprobar la agenda del Comité de Planificación con fecha del 8 de marzo del 2017; Segunda moción fue hecha por Anastasia Lester. Iniciativa fue aprobada por unanimidad.

5. **Aprobación de la Acta**

Moción fue hecha por Ruben Castellanos para aprobar el acta del Comité de Planificación con fecha del 8 de febrero de 2017; Segunda moción fue hecha por Ana Luna. Iniciativa fue aprobada por unanimidad.

6. **Presentación de Invitados**

Jerry Meade, Administrador del Programa de Diseño y Manejo PDM (Patrocinador); Lisa Price, Asistente Administrativo de PDM

7. **Foro Publico**

(El público que desee dirigirse al Consejo de Políticas Comité de Planificación podrán hacerlo a este momento, sin embargo el comité no tomara ninguna otra acción que no sea la de remitir dichos asuntos al personal para su estudio y análisis.)

8. **Presentación/ Temas de Discusión:**

- a. Jerry compartió el informe de inscripción para febrero. La inscripción completa se cumplió para los programas Head Start y Early Head Start Kern. EHS también alcanzó la inscripción completa. Este logro se debe en parte a la reducción de espacios en Bakersfield College. La nueva asociación con Garden Pathways y de Blanton ahora pueden comenzar a aceptar a los hijos de padres adolescentes que asisten a las escuelas secundarias distintas de la escuela secundaria de Blanton.

Early Head Start San Joaquin no cumplió con la inscripción completa. Los retos pendientes cuales son mantener el equilibrio del personal en nuestras instalaciones aún no han abierto. El informe para niños con discapacidades fue revisado, indicando que hemos cumplido con nuestro requisito del 10% en todos los programas, con la excepción de la Asociación de EHS. El peor de los casos es que presentaremos una solicitud de exención este verano a la Oficina de Head Start para la Asociación. Estamos al menos del 10% con nuestras familias que están sobre ingresos, que es la expectativa; Como un programa no podemos superar el 10% de nuestra matrícula en esa categoría.

- b. El Informe del Promedio de la Asistencia Diaria (ADA) para enero fue un 97% en todo el programa. Blaton, 4th Street (San Joaquin), Seibert, y Sterling Early Head Start lograron alcanzar un 100% de asistencia en este tiempo del periodo del informe.
- c. La información de las comidas del CACFP para febrero fue revisada. Se presentó el número total de comidas preparadas en el mes de febrero tanto por la Cocina Central como por las Cocinas de Vendedores. Las cifras para este período de informe nos permitieron reclamar el 84% de las comidas servidas; El año pasado durante el mismo período pudimos reclamar el 85%. Jerry compartió un 1-2 por ciento discrepancias no es inusual. En este momento las cifras de dotación de personal fueron discutidas, ya que también se incluyen en el informe que está siendo revisado por el comité. Siguió habiendo mucha discusión con respecto al aparentemente alto número de empleados en licencia (73). Jerry compartió en hablar sobre este tema en la reciente reunión de grupo salió a la luz que el condado de Tulare enfrenta un tema similar. Agregó que la agencia está trabajando con nuestro abogado, además de buscar el apoyo de nuestro Departamento de Recursos Humanos con respecto a los "problemas" derivados de la falta de información en las formas de documentación de FMLA entre otros desafíos. Se hicieron preguntas sobre vacantes dentro de la agencia (28) y "excepciones" que se pueden hacer. Se compartieron una variedad de escenarios / ejemplos con respecto a excepciones particulares de contratación.
- d. Se revisó el Calendario modificado de Planificación del Programa 2017; Jerry compartió que presentará este documento al Consejo Directivo en marzo para su aprobación. El nuevo componente visual de la rueda proporciona información sobre las actividades que se llevarán a cabo durante meses específicos con el fin de cumplir con los plazos. Las páginas siguientes proporcionan más detalles, así como partes responsables de tales, partes de gobernación y recursos suplementarios. Al proporcionar un ejemplo que Jerry señaló en febrero, debería haber tenido lugar una autoevaluación (para Kern), sin embargo, la Coordinadora de Cumplimiento no ha podido asumir plenamente sus funciones debido a vacantes de personal. Cuando pueda comenzar en esa capacidad, comenzará el proceso de autoevaluación. Este documento servirá como guía para nuestro camino y en su diseño actual presenta la posibilidad de ser presentado en forma de folleto para colocación en diversas áreas de nuestra agencia. En conclusión,

Jerry elogió al Analista de Datos Chase Rangel por su creación del Calendario de Planificación del Programa 2017.

9. Comunicaciones:

- a. Se revisó el horario modificado para las fechas de la reunión de planificación de PC. Además, un folleto en relación con el próximo Comité Consultivo de Nutrición y los miembros fueron alentados a asistir a esta reunión informativa.

10. Anuncios

- a. Anastasia le recordó al comité que no asistirá a la reunión de abril y compartió la razón de ser es que fue una de 12 personas seleccionadas en la nación para convertirse en entrenadora de Estándares de Calidad para el Fortalecimiento y Apoyo a la Familia. El grupo felicitó a Anastasia por ese honor.

11. Cierre de sesión

Reunión fue cerrada a las 6:04 p.m.

*Argelia Diaz/ Program Assisant
Complete 03.10.17*

April 11, 2017

Community Action Partnership of Kern

Helping People. Changing Lives.

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Ana Vigil
North Kern County
Representative

Ashley Womack
Head Start Policy Council
Representative

EXECUTIVE DIRECTOR
Jeremy T. Tobias

Gabriella Aranda
Grants Management Specialist
U.S. Department of Health & Human Services
Administration for Children & Families
Children & Youth Development Unit
90 Seventh Street, 9th Floor
San Francisco, CA 94103-6710

Re: Request Simplified Disposition of the Stella Hills Head Start Modular

Dear Ms. Aranda:

I. Introduction

Community Action Partnership of Kern (CAPK) has a single Head Start modular unit with federal interest located on the elementary school campus of the Stella Hills Elementary School located at 3800 Jewett Avenue, Bakersfield, CA 93301. On April 11th, the Bakersfield City School District (District) provided notice to terminate the land lease with an exit date of no later than June 30th, 2017. The District requires the space to construct classrooms and other ancillary buildings. In addition, the District states that there is no other space on campus to accommodate the Head Start Modular.

We have identified 10 currently enrolled children that would be eligible for Head Start in the 2017-18 school year. These families will be given priority enrollment at a near-by Head Start Center of their choice. The Stella Hills' Family Service Worker will meet with these parents and create a transition plan that best fits their needs. Letters will be mailed to the families currently on the Stella Hills waitlist explaining this situation and sharing other Head Start opportunities available in the area.

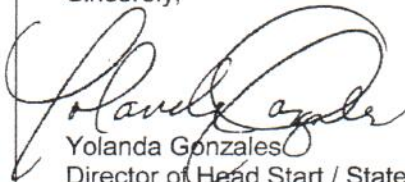
II. Modular Unit Detail

- a. **Date of Acquisition:** October 1, 1991
- b. **Identifying information:** 36'x40' three section modular building
 - i. **Serial Numbers:** 10145, 10146, 10147
- c. **Acquisition price:** \$57,852
- d. **Major renovations:** None

III. Proposed Disposition Method

As a result, CAPK staff have reviewed the following options: relocation, demolition, and transfer. After inspection of the modular, Facilities staff deems the 25 year old building a liability to relocate and therefore should be either demolished or transferred. Since the District plans to construct permanent buildings in its place the District is willing to take the responsibility of cost related to removal and disposal of the building.

Sincerely,



Yolanda Gonzales
Director of Head Start / State Child Development Programs

cc: Jeremy Tobias, Executive Director
Christine Anami, Director of Finance
Andrea Harvey, Region IX Program Specialist
Board of Directors
Policy Council

5005 Business Park North, Bakersfield, CA 93309 (661) 336-5236 Toll Free (888) 445-0090 Fax (661) 322-2237
www.capk.org

BAKERSFIELD CITY SCHOOL DISTRICT



Steve McClain
Assistant Superintendent,
Business Services

EDUCATION CENTER, 1300 BAKER STREET
BAKERSFIELD, CALIFORNIA 93305-4326
(661) 631-4675
FAX: (661) 324-2497

April 11, 2017

Mr. Emilio Wagner
Director of Operations
Community Action Partnership of Kern
5005 Business Park North
Bakersfield, CA 93309

RE: Lease Agreements

Dear Emilio:

As we recently discussed, the District is unable to extend the lease for Stella Hills Elementary beyond June 30, 2017, due to the District having recently received additional facilities funds that will be used for major construction work at the school during the next several months, including the construction of a parent center, a student health center and the replacement of eleven portable buildings with permanent modular classrooms. As a result, the District can no longer accommodate space for the Head Start building at Stella Hills.

As you mentioned, the Head Start building, which was built approximately 25 years ago, is in poor condition. Per our discussion, the District is willing to take on the responsibility for removal of the building and the play equipment, as well as disposal and related costs, once you receive approval from the Office of Head Start to dispose of the building. We can also prepare a document at that time to transfer title for the building to us so that you can remove it from your insurance coverage.

I have not yet received the lease renewal forms from Margaret Palmer for the other schools, but am expecting to receive those very soon and will sign and return them right away. Thank you, and please contact me at 631-4675 if you have any questions.

Sincerely,

A handwritten signature in cursive script that reads "Steve McClain".

Steve McClain
Assistant Superintendent, Business Services

ADDENDUM TO LAND SPACE AGREEMENT

THIS AGREEMENT is an ADDENDUM to the Lease Agreement for 3800 Jewett, Bakersfield, CA 93301, made by and between Bakersfield City School District as LESSOR and Community Action Partnership of Kern as LESSEE dated March 10, 2008. The effective date for this ADDENDUM will be October 1, 2011.

REVISED TO ADD SECTION 28:

28. Notice of Federal Interest. This is to serve notice to all potential sellers, purchasers, transferors and recipients of a transfer of the Property described in the "Lease" to which this notice is attached as to the Federal government's reversionary interest as set forth in 45 CFR Part 92, (or, if appropriate, 45 CFR Part 74) which have arisen as a result of Community Action Partnership of Kern's receipt and use, of Department of Health and Human Services grant funds in connection with the purchase of said Property. The Property to which this notice is applicable is the relocatable building with Serial numbers 10147, 10146, and 10145, located at 3800 Jewett, Bakersfield, CA 93301.

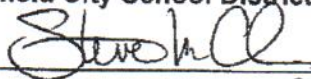
In accordance with 45 CFR Part 92.31(or, if appropriate, 45 CFR Part 74.134), this Property may not be sold, transferred, or its title encumbered, without approval from the Department of Health and Human Services. The property also may not be used for any purpose during the lease or other arrangement that is inconsistent with that authorized by the Head Start Act and applicable regulations. Further information as to the Federal government's interests referred to above can be obtained from the:

DEPARTMENT OF HEALTH AND HUMAN SERVICES
ADMINISTRATION FOR CHILDREN AND FAMILIES
San Francisco Regional Office
90 7th Street, 9th Floor
San Francisco, CA 94103

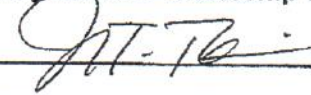
The parties will continue to abide by all other terms and conditions of the lease agreement dated March 10, 2008.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the date first above written.

Lessor: **Bakersfield City School District**

Signature: 
Title: Steve McClain, Chief Business Official
Date: 12/1/11

Lessee: **Community Action Partnership of Kern**

Signature: 
Title: Jeremy T. Tobias, Executive Director
Date: 9/22/11

FISCAL DEPT

NOTICE OF FEDERAL INTEREST



**Stella Hills Child Development Center
3800 Jewett
Bakersfield, CA 93301**

On October 1, 1991, the Department of Health and Human Services (DHHS) awarded Grant 9CH7051 to Community Action Partnership of Kern. The grant provided Federal funds for conduct of a Head Start program, including purchase of this modular unit. The grant incorporated conditions which included restrictions on the use and disposition of this property, and provided for a continuing Federal interest in the property. Specifically, the property may not be used for any purpose other than the purpose for which the facility was funded, without the express written approval of the responsible DHHS official, or sold or transferred to another party without the written permission of the responsible DHHS official. These conditions are in accordance with the statutory provisions set forth in 42 U.S.C. 9839; the regulatory provisions set forth in 45 CFR part 1309, 45 CFR part 74 and 45 CFR part 92; and Administration for Children and Families' grants policy.

APR 12 2017

DEPARTMENT OF HEALTH & HUMAN SERVICES

CHILDREN & FAMILIES

RE: Grant No. 09CH9142

Region IX
90 7th Street
San Francisco, CA 94103

Ms. Yolanda Gonzales
Director of Head Start/State Child Development Programs
Community Action Partnership of Kern
5005 Business Park North
Bakersfield, California 93309

Dear Ms. Gonzales:

This letter is in response to your agency's correspondence dated April 11, 2017 requesting ACF Region IX approve the disposition of Federal interest of one modular classroom located at 3800 Jewett Avenue, Bakersfield, California.

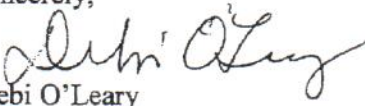
The modular unit is no longer needed for program purposes and the cost to relocate the modular is prohibitive.

The disposition of the Federal property must be carried out in accordance with 45 CFR Part 75 Section 318(c)(3) Real Property. Community Action Partnership of Kern will transfer the modular to the land-owner, Bakersfield City School District.

This letter serves to release all Federal interest in this facility with no further obligation to the Federal government based on the understanding that no Head Start funds will be required to dispose of the modular.

Should you have questions, please contact Gabriela Aranda, Financial Operations Specialist at (415) 437-8423 or Andrea Harvey, Program Specialist at (415) 437-8544.

Sincerely,


Debi O'Leary
Acting Grants Officer
Region IX

c: A. Harvey, Program Specialist, ACF RIX

April 11, 2017

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Gabriella Aranda
Grants Management Specialist
U.S. Department of Health & Human Services
Administration for Children & Families
Children & Youth Development Unit
90 Seventh Street, 9th Floor
San Francisco, CA 94103-6710

Re: Request Simplified Disposition of the Buttonwillow Head Start Modular

Dear Ms. Aranda:

I. Introduction

Community Action Partnership of Kern (CAPK) has a single Head Start modular unit with federal interest located on the elementary school campus of the Buttonwillow Union School District located at 42600 Highway 58, Buttonwillow, CA. On January 10th, the Buttonwillow Union School District (District) provided notice to terminate the land lease with an exit date of no later than July 1st 2017. The District requires the space to provide a pre-school of their own.

We have identified eight currently enrolled children that would be eligible for Head Start in the 2017-18 school year. In meeting with these families, two have accepted a transfer to our Head Start center in Shafter. The remaining families have selected services from other providers in the Buttonwillow area. Letters will be sent to the four families that are on the waitlist for this site. They will be referred to other program options in the area as well as our Head Start program in neighboring communities.

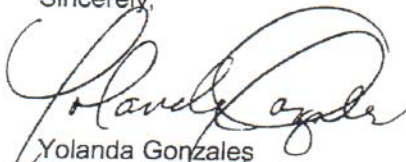
II. Modular Unit Detail

- a. **Date of Acquisition:** October 1, 1991
- b. **Identifying information:** 36'x40' three section modular building
 - i. **Serial Numbers:** 8295, 8296, 8297
- c. **Acquisition price:** \$57,853.67
- d. **Major renovations:** None

III. Proposed Disposition Method

As a result, CAPK staff have reviewed the following options: relocation, demolition, and transfer. After inspection of the modular, Facilities staff deems the 25 year old building a liability to relocate and therefore should be either demolished or transferred. Since the District is interested in a transfer of the building, rather than incur the expense of demolishing the building, CAPK requests a no value transfer of the modular building to the Buttonwillow Union School District.

Sincerely,



Yolanda Gonzales
Director of Head Start / State Child Development Programs

cc: Jeremy Tobias, Executive Director
Christine Anami, Director of Finance
Andrea Harvey, Region IX Program Specialist
Board of Directors
Policy Council

5005 Business Park North, Bakersfield, CA 93309 (661) 336-5236 Toll Free (888) 445-0090 Fax (661) 322-2237
www.capk.org

BUTTONWILLOW UNION SCHOOL DISTRICT

J. STUART PACKARD
Superintendent

HIEDI WITCHER
Assistant Superintendent
Principal

January 10, 2017

Ms. Yolanda Gonzales
Director Head Start
CAPK
5005 Business Park North
Bakersfield, CA 93309

Ms. Gonzalez:

I wanted to thank the Community Action Partnership for all their efforts with the Head Start Program in Buttonwillow. At this point I am pleased to announce that we have received a confirmation that our application to provide California State Preschool Services has been accepted and we fully expect this program to begin with students effective the middle of August.

I know that we spoke last year regarding the transfer of your current facility to Buttonwillow Union School District. As this is a bit of a process I wanted to make sure I informed you as soon as possible so this process can begin. I have sent a copy of this letter to Emilio Wagner as well.

In our recent conversation this week I mentioned that if we can make the transfer happen by July 1, 2017 (if not earlier) that should give us plenty of time to get everything in order for our mid-August start date with students.

Once again thank you for your services to the Buttonwillow Community. We hope that we can only serve our students as well as Head Start has done since its inception in our town.

Sincerely,



J. Stuart Packard
Superintendent

cc: Emilio Wagner

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42600 Highway 58 • Buttonwillow, CA 93206
District Office Telephone: 661-764-5166 • School Office Telephone: 661-764-5248 • Fax: 661-764-5805
www.buttonwillowschool.com • spackard@buttonwillowschool.com

ADDENDUM TO LAND SPACE AGREEMENT

THIS AGREEMENT is an ADDENDUM to the Land Space Agreement for 400 McKittrick Hwy, Buttonwillow, CA 93206, made by and between McFarland Unified School District as LESSOR and Community Action Partnership of Kern as LESSEE dated March 1, 2006. The effective date for this ADDENDUM will be October 1, 2011.

Section 25. of the Land Space Agreement reads as follows:

25. ENTIRE AGREEMENT. The foregoing constitutes the entire agreement between the parties and may not be modified, unless done in writing and signed by both parties.

REVISED TO READ AS FOLLOWS:

Section 25. of the Land Space Agreement revised to read as follows:

25. NOTICE OF FEDERAL INTEREST. This is to serve notice to all potential sellers, purchasers, transferors and recipients of a transfer of the Property described in the "Lease" to which this notice is attached as to the Federal government's reversionary interest as set forth in 45 CFR Part 92, (or, if appropriate, 45 CFR Part 74) which have arisen as a result of Community Action Partnership of Kern's receipt and use, of Department of Health and Human Services grant funds in connection with the purchase of said Property. The Property to which this notice is applicable is the relocatable building with Serial numbers 8295, 8296 and 8297 located at 400 McKittrick Hwy, Buttonwillow, CA 93206.

In accordance with 45 CFR Part 92.31 (or, if appropriate, 45 CFR Part 74.134), this Property may not be sold, transferred, or its title encumbered, without approval from the Department of Health and Human Services. The property also may not be used for any purpose during the lease or other arrangement that is inconsistent with that authorized by the Head Start Act and applicable regulations. Further information as to the Federal government's interests referred to above can be obtained from the:

DEPARTMENT OF HEALTH AND HUMAN SERVICES
ADMINISTRATION FOR CHILDREN AND FAMILIES
San Francisco Regional Office
90 7th Street, 9th Floor
San Francisco, CA 94103

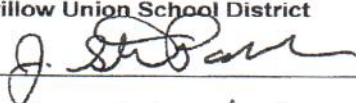
26. ENTIRE AGREEMENT. The foregoing constitutes the entire agreement between the parties and may not be modified, unless done in writing and signed by both parties.

The parties will continue to abide by all other terms and conditions of the lease agreement dated March 1, 2006.

IN WITNESS WHEREOF, the parties hereto have executed this Agreement on the date first above written.

Lessor: **Buttonwillow Union School District**

Signature: _____



Title: _____

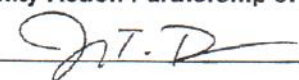
Superintendent

Date: _____

9/30/11

Lessee: **Community Action Partnership of Kern**

Signature: _____



Title: _____

Jeremy T. Tobias, Executive Director

Date: _____

9/22/11

FISCAL DEPT

NOTICE OF FEDERAL INTEREST



**Buttonwillow Child Development Center
400 McKittrick Hwy.
Buttonwillow CA 93206**

On October 1, 1991, the Department of Health and Human Services (DHHS) awarded Grant 9CH7051 to Community Action Partnership of Kern. The grant provided Federal funds for conduct of a Head Start program, including purchase of this modular unit. The grant incorporated conditions which included restrictions on the use and disposition of this property, and provided for a continuing Federal interest in the property. Specifically, the property may not be used for any purpose other than the purpose for which the facility was funded, without the express written approval of the responsible DHHS official, or sold or transferred to another party without the written permission of the responsible DHHS official. These conditions are in accordance with the statutory provisions set forth in 42 U.S.C. 9839; the regulatory provisions set forth in 45 CFR part 1309, 45 CFR part 74 and 45 CFR part 92; and Administration for Children and Families' grants policy.

APR 12 2017

DEPARTMENT OF HEALTH & HUMAN SERVICES

ADMINISTRATIVE
CHILDREN & FAMILIES

RE: Grant No. 09CH9142

Region IX
90 7th Street
San Francisco, CA 94103

Ms. Yolanda Gonzales
Director of Head Start/State Child Development Programs
Community Action Partnership of Kern
5005 Business Park North
Bakersfield, California 93309

Dear Ms. Gonzales:

This letter is in response to your agency's correspondence dated April 11, 2017 requesting ACF Region IX approve the disposition of Federal interest of one modular classroom located at 42600 Highway 58, Buttonwillow, California.

The modular unit is no longer needed for program purposes and the cost to relocate the modular is prohibitive.

The disposition of the Federal property must be carried out in accordance with 45 CFR Part 75 Section 318(c)(3) Real Property. Community Action Partnership of Kern will transfer the modular to the land-owner, Buttonwillow Union School District.

This letter serves to release all Federal interest in this facility with no further obligation to the Federal government based on the understanding that no Head Start funds will be required to dispose of the modular.

Should you have questions, please contact Gabriela Aranda, Financial Operations Specialist at (415) 437-8423 or Andrea Harvey, Program Specialist at (415) 437-8544.

Sincerely,



Debi O'Leary
Acting Grants Officer
Region IX

c: A. Harvey, Program Specialist, ACF RIX