



DATE	September 22, 2021
TIME	12:00 pm
LOCATION	Teams Meeting / 5005 Business Park North Bakersfield, CA 93309
TEAMS LINK	Click here to join the meeting
PHONE NUMBER	(213) 204-2374 / ID: 426 096 563#

Budget & Finance Committee Agenda - REVISED

Per Governor's Executive Order N-29-20, Meeting to be held via Tele-Conference. Members of the public may join the tele-conference or listen to the call from the CAPK office at 5005 Business Park North, Bakersfield, CA 93309

1. Call to Order

2. Roll Call

Janea Benton (Chair)
Fred Plane

Jonathan Mullings
Ana Vigil

Guadalupe Perez

3. Public Comments

The public may address the Board of Directors on items not on the agenda. Speakers are limited to 3 minutes. If more than one person wishes to address the same topic, the total group time for the topic will be 10 minutes. Please state your name before making your presentation.

4. New Business

- | | |
|---|---|
| <p>a. Head Start / Early Head Start Budget to Actual Reports – Info Item</p> <ol style="list-style-type: none"> 1. Kern Head Start Budget to Actual for the Period Ended August 31, 2021 (p. 3-5) 2. Kern Early Head Start budget to Actual for the Period Ended August 31, 2021 (p. 6-9) 3. San Joaquin Early Head Start budget to Actual for the Period Ended August 31, 2021 (p. 10-13) 4. Early Head Start Child Care Partnerships & Expansion budget to Actual for the Period Ended August 31, 2021 (p. 14-16) 5. American Rescue Plan Funding Budget to Actual for the Period Ended August 31, 2021 (p. 17-19) | <p>Heather McCarley, Finance Manager</p> |
| <p>b. Subcontracts for the CalFresh Healthy Living Program – Action Item
(p. 20-27)</p> | <p>Alejandra Morales, CalFresh Healthy Living Program Administrator</p> |
| <p>c. Gardening & Maintenance Contract Location Additions – Action Item
(p. 28-29)</p> | <p>Michael Herrera, Business Contracts Specialist</p> |
| <p>d. August 2021 Financial Statements – Action Item (p. 30-83)</p> | <p>Tracy Webster, Chief Financial Officer</p> |
| <p>e. Health Insurance Broker Renewal Update for the 2022 Plan Year – Info Item (p. 84-105)</p> | <p>Tracy Webster, Chief Financial Officer</p> |

5. Committee Member Comments

6. Next Scheduled Meeting

Budget & Finance Committee Meeting
12:00 pm
Wednesday, October 20, 2021
5005 Business Park North
Bakersfield, CA 93309

7. Adjournment

This is to certify that this Agenda Notice was posted in the lobby of the CAPK Administrative Office at 5005 Business Park North, Bakersfield, CA and online at www.capk.org by 12:00 pm, September 17, 2021. Paula Daoutis, Administrative Coordinator.



MEMORANDUM

To: Budget and Finance Committee
From: *Heather McCarley*
Heather McCarley, Finance Administrator
Date: September 22, 2021
Subject: *Head Start - Kern*
Budget to Actual Report for the period ended August 31, 2021 – **Info Item**

The Office of Head Start has awarded CAPK the full amount of its Head Start and Early Head Start grant for a five-year budget period, the third-year budget period is March 1, 2021 through February 28, 2022.

The following are highlights of the Kern Head Start Budget to Actual Report for the period of March 1, 2021 through August 31, 2021. Six months (50.0%) of the 12-month budget period have elapsed.

Base Funds

Overall expenditures are at 42% of the budget, which is slightly greater than expenditures at this point in the prior budget period.

Training & Technical Assistance Funds

Overall expenditures are at 47% of the budget.

Carryover Funds

Overall expenditures are at 16% of the budget.

COVID Cares Funds

Overall expenditures are at 71% of the budget.

Non-Federal Share (Head Start and Early Head Start combined)

Non-Federal share is at 55% of the budget.

Community Action Partnership of Kern

Head Start - Kern

Budget to Actual Report

Budget Period: March 1, 2021 - February 28, 2022

Report Period: March 1, 2021 - August 31, 2021

Month 6 of 12 (50.0%)

Prepared 9/15/2021

BASE FUNDS	BUDGET	ACTUAL	REMAINING	% SPENT	% REMAINING
PERSONNEL	10,000,522	3,800,922	6,199,600	38%	62%
FRINGE BENEFITS	2,787,432	1,228,338	1,559,094	44%	56%
TRAVEL	0	0	0		
EQUIPMENT	0	0	0		
SUPPLIES	733,439	220,060	513,379	30%	70%
CONTRACTUAL	148,506	46,783	101,723	32%	68%
CONSTRUCTION	0	0	0		
OTHER	2,748,825	1,635,379	1,113,446	59%	41%
INDIRECT	1,583,809	661,071	922,738	42%	58%
TOTAL BASE FUNDING	18,002,533	7,592,553	10,409,980	42%	58%

TRAINING & TECHNICAL ASSISTANCE

TRAVEL	41,904	5,144	36,760	12%	88%
SUPPLIES	23,986	11,677	12,309	49%	51%
CONTRACTUAL	22,800	24,818	(2,018)	109%	-9%
OTHER	72,752	34,854	37,898	48%	52%
INDIRECT	16,144	7,606	8,538	47%	53%
TOTAL TRAINING & TECHNICAL ASSISTANCE	177,586	84,098	93,488	47%	53%

CARRYOVER

SUPPLIES	2,294		2,294	0%	100%
CONTRACTUAL	15,000		15,000	0%	100%
CONSTRUCTION	2,276,903	417,336	1,859,567	18%	82%
OTHER	20,000	0			
INDIRECT	231,443	0	231,443		
TOTAL CARRYOVER	2,545,640	417,336	2,108,304	16%	84%

COVID CARES

PERSONNEL		80,843	(80,843)		
FRINGE BENEFITS		52,540	(52,540)		
SUPPLIES	295,335	128,737	166,598		
OTHER	155,558	60,068	95,489		
INDIRECT	46,675	32,047	14,627		
TOTAL COVID CARES	497,567	354,236	143,331	71%	29%

GRAND TOTAL HS FEDERAL FUNDS	21,223,326	8,448,223	12,755,103	40%	60%
-------------------------------------	-------------------	------------------	-------------------	------------	------------

HEAD START and EARLY HEAD START KERN NON-FEDERAL SHARE

SOURCE	BUDGET	ACTUAL	REMAINING	% SPENT	% REMAINING
IN-KIND	1,567,638	850,806	716,832	54%	46%
CALIF DEPT OF ED	5,193,619	2,876,194	2,317,425	55%	45%
TOTAL NON-FEDERAL	6,761,257	3,727,000	3,034,257	55%	45%

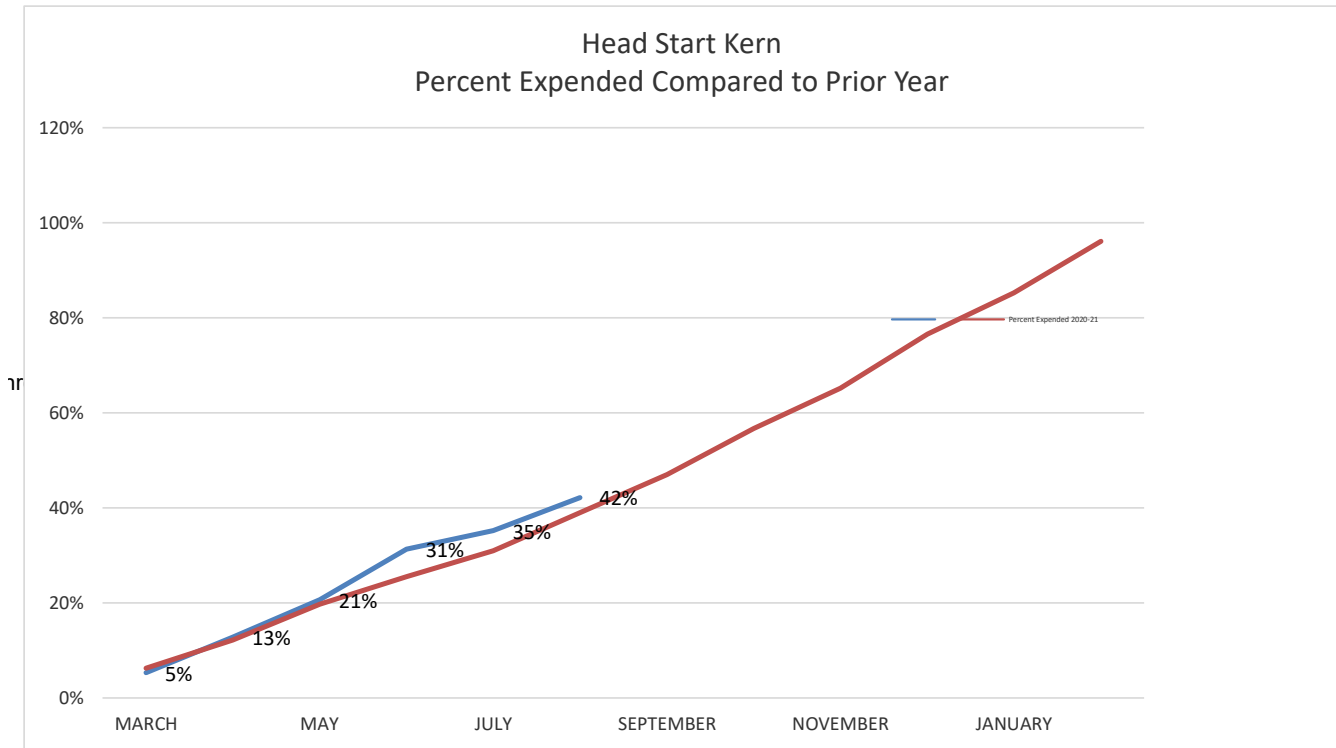
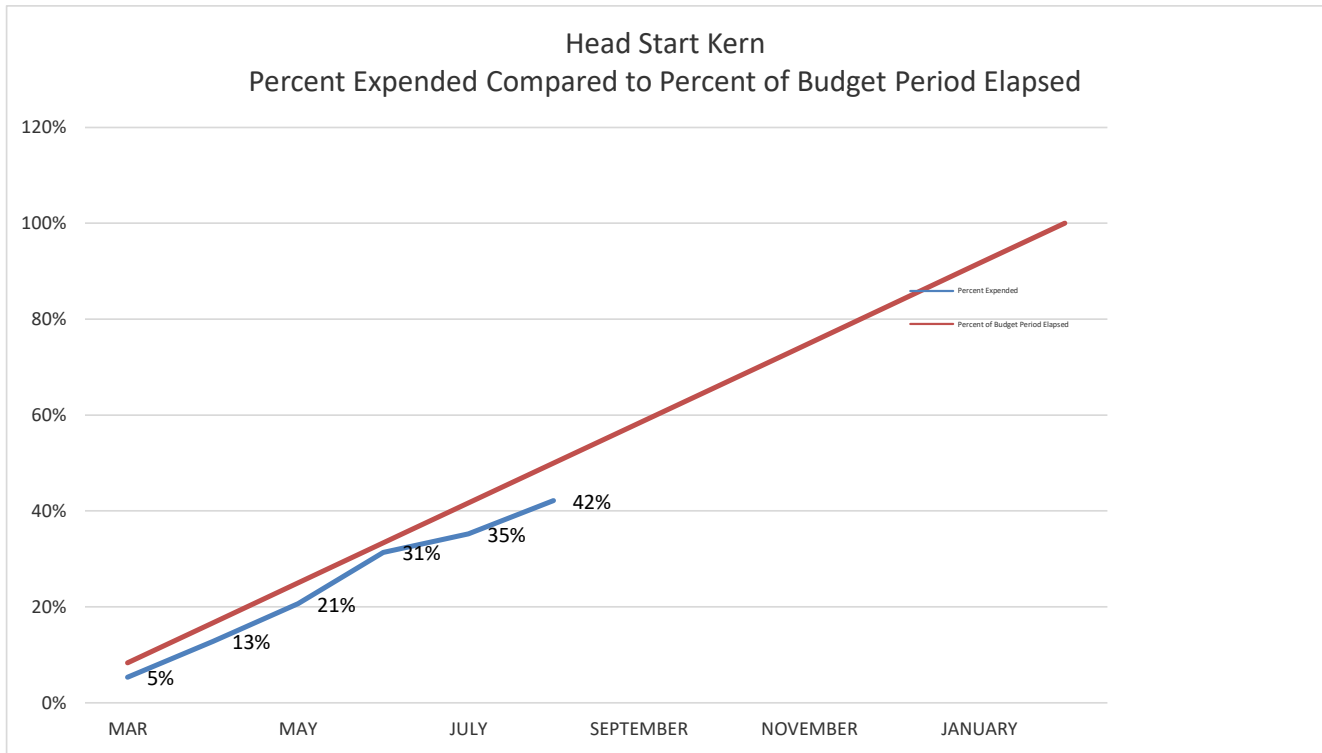
Budget reflects Notice of Award #09CH011132-03-01

Actual expenditures include posted expenditures and estimated adjustments through 8/31/2021

Administrative Cost for HS and EHS Kern **6.8%**

Agency-Wide Credit Card Report

	CURRENT	1 TO 30	31 TO 60	61 TO 90	TOTAL	STATEMENT DATE
Wells Fargo	15,440				15,440	9/15/2021
Lowe's	5,765.83				5,766.00	9/15/2021
Smart & Final	81.38				81	9/1/2021
Save Mart	3,565.02				3,565	9/1/2021
Chevron & Texaco Business Card	8,246				8,246	9/6/2021
Home Depot	5,191				5,191	9/5/2021
	38,290	0	0	0	38,289	





MEMORANDUM

To: Budget and Finance Committee
Heather McCarley
From: Heather McCarley, Finance Administrator
Date: September 22, 2021
Subject: *Early Head Start - Kern*
Budget to Actual Report for the period ended August 31, 2021 – **Info Item**

The Office of Head Start has awarded CAPK the full amount of its Head Start and Early Head Start grant for a five-year budget period, the third-year budget period is March 1, 2021 through February 28, 2022.

The following are highlights of the Kern Early Head Start Budget to Actual Report for the period of March 1, 2021 through August 31, 2021. Sixth months (50.0%) of the 12-month budget period has elapsed.

Base Funds

Overall expenditures are at 37% of the budget, which is on trend with where we were compared to last year at this time.

Training & Technical Assistance Funds

Overall expenditures are at 45% of the budget.

Carryover Funds

Overall expenditures are at 1% of the budget.

COVID Cares Funds

Overall expenditures are at 100% of the budget.

Community Action Partnership of Kern
Early Head Start - Kern
Budget to Actual Report
Budget Period: March 1, 2021 - February 28, 2022
Report Period: March 1, 2021 - August 31, 2021
 Month 6 of 12 (50.%)

Prepared 9/15/2021

BASE FUNDS	BUDGET	ACTUAL	REMAINING	% SPENT	% REMAINING
PERSONNEL	5,021,133	1,964,188	3,056,945	39%	61%
FRINGE BENEFITS	1,751,175	547,866	1,203,309	31%	69%
TRAVEL	0	0	0		
EQUIPMENT	0	0	0		
SUPPLIES	483,444	144,794	338,650	30%	70%
CONTRACTUAL	36,432	20,213	16,219	55%	45%
CONSTRUCTION	0	0	0		
OTHER	920,158	394,092	526,066	43%	57%
INDIRECT	809,704	297,356	512,348	37%	63%
TOTAL BASE FUNDING	9,022,046	3,368,507	5,653,539	37%	63%

TRAINING & TECHNICAL ASSISTANCE

TRAVEL	32,253	1,799	30,454	6%	94%
SUPPLIES	6,807	3,916	2,891	58%	42%
CONTRACTUAL	11,412	48,173	(36,761)	422%	-322%
OTHER	102,788	14,397	88,391	14%	86%
INDIRECT	15,326	6,815	8,511	44%	56%
TOTAL TRAINING & TECHNICAL ASSISTANCE	168,586	75,099	93,487	45%	55%

CARRYOVER

SUPPLIES			0	#DIV/0!	#DIV/0!
CONTRACTUAL			0	#DIV/0!	#DIV/0!
CONSTRUCTION	4,208,158	51,802	4,156,356	1%	99%
OTHER		0	0		
INDIRECT	117,543	0	117,543		
TOTAL CARRYOVER	4,325,701	51,802	4,273,899	1%	99%

COVID CARES

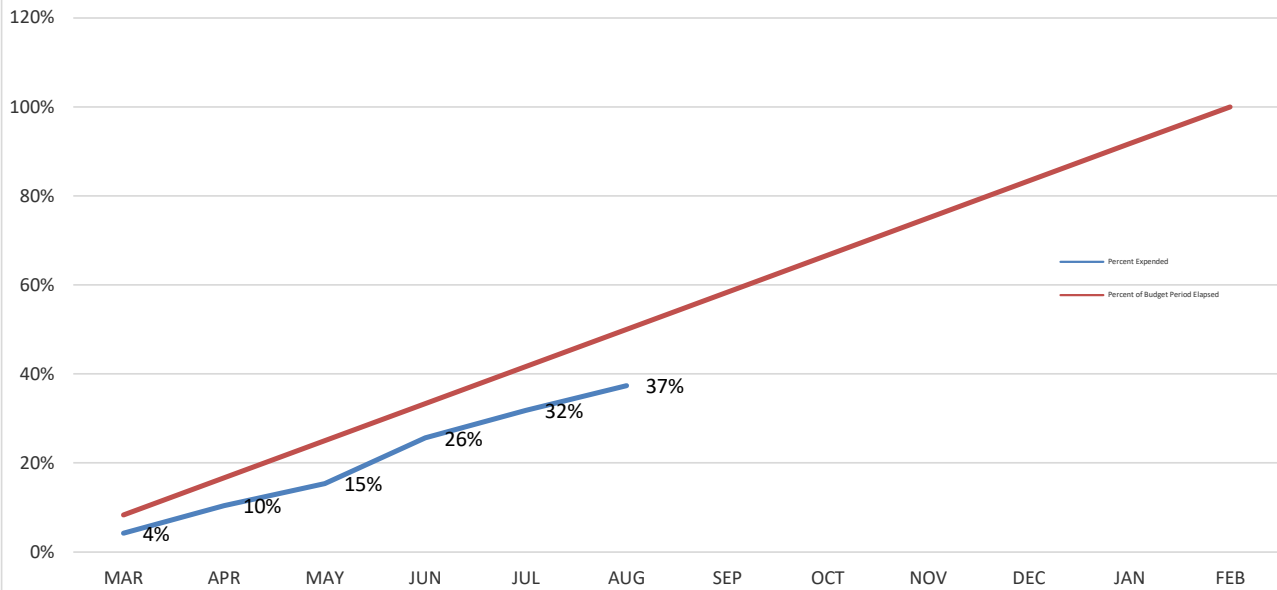
PERSONNEL		35,102	(35,102)		
FRINGE BENEFITS		28,570	(28,570)		
SUPPLIES	66,921	905	66,016	1%	99%
OTHER	18,194	18,524	(330)	102%	-2%
INDIRECT	9,068	11,082	(2,014)		
TOTAL COVID CARES	94,182	94,182	(0)	100%	0%

GRAND TOTAL EHS FEDERAL FUNDS	13,610,515	3,589,590	10,020,925	26%	74%
--------------------------------------	-------------------	------------------	-------------------	------------	------------

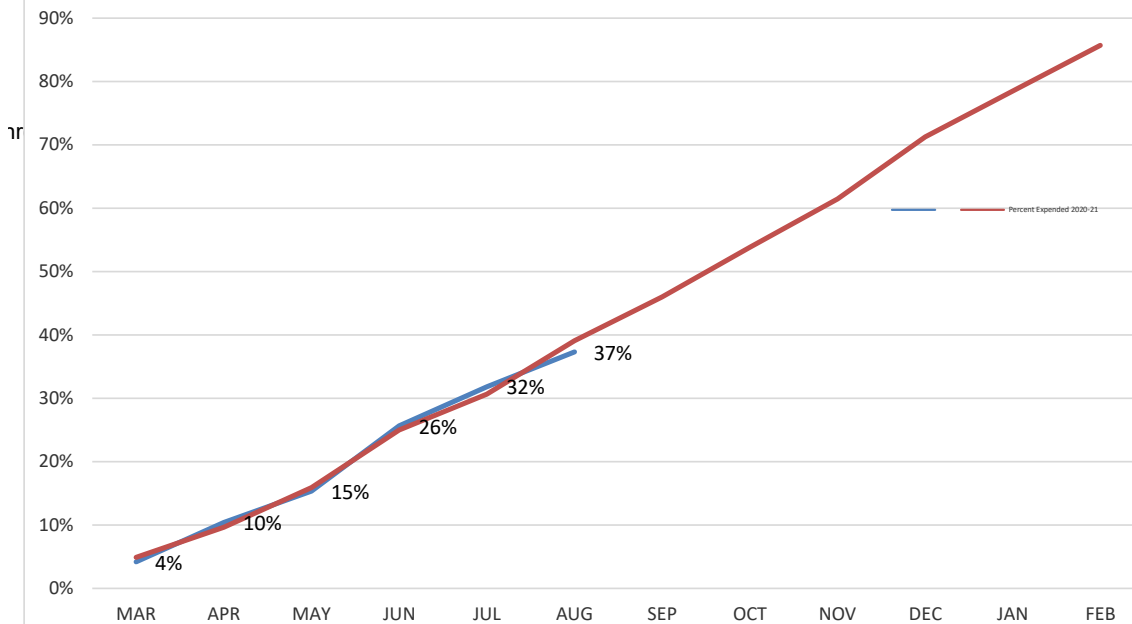
Budget reflects Notice of Award #09CH011132-03-01

Actual expenditures include posted expenditures and estimated adjustments through 8/31/2021

Early Head Start Kern
Percent Expended Compared to Percent of Budget Period Elapsed



Early Head Start Kern
Percent Expended Compared to Prior Year



Community Action Partnership of Kern
Head Start and Early Head Start Kern
Year-to-Date Non-Federal Share and In-Kind Report
 Budget Period: March 1, 2021 through February 28, 2022
 Report for period ending **August 31, 2021** (Month 6 of 12)

Page 1 of 1

Percent of budget period elapsed: **50%**

LOCATION	Enroll-ment	March	April	May	June	July	Aug	YTD Totals	IN-KIND GOAL	% OF GOAL MET
Alberta Dillard	40	3,806	3,344	1,604	832	0	0	9,586	35,284	27%
Alicante	20	2,759	2,527	2,754	3,695	1,994	0	13,729	17,642	78%
Angela Martinez	60	1,682	5,056	1,604	2,212	2,503	0	13,058	52,925	25%
Broadway	40	9,072	8,492	6,658	0	0	0	24,222	35,284	69%
California City	34	7,513	7,727	3,833	0	0	0	19,073	29,991	64%
Cleo Foran	23	15,779	14,629	14,352	12,627	8,483	6,362	72,232	20,288	356%
Delano	76	19,953	21,082	15,436	8,265	6,572	2,353	73,661	67,039	110%
East California	52	14,322	16,129	16,718	15,278	15,044	6,912	84,403	45,869	184%
Fairfax	40	8,429	9,246	5,856	0	0	0	23,531	35,284	67%
Fairview	40	7,209	8,499	5,236	5,291	4,000	0	30,236	35,284	86%
Harvey L. Hall	156	11,773	13,555	13,824	9,064	6,247	0	54,463	137,606	40%
Heritage	20	5,914	6,825	3,362	0	0	0	16,101	17,642	91%
Home Base	123	12,960	10,178	8,707	6,057	6,723	0	44,625	54,248	82%
Lamont	20	3,352	4,009	406	1,055	1,485	0	10,306	17,642	58%
Martha J. Morgan	72	8,319	7,861	7,623	5,287	5,192	0	34,282	63,510	54%
McFarland	20	2,099	2,182	1,391	0	0	0	5,672	17,642	32%
Mojave	20	7,890	9,060	2,545	0	0	0	19,494	17,642	111%
Oasis	60	5,094	7,534	5,183	4,325	3,472	0	25,608	52,925	48%
Pete H. Parra	128	9,302	10,728	9,209	0	0	0	29,238	112,907	26%
Planz	20	0	1,168	0	0	0	0	1,168	17,642	7%
Primeros Pasos	78	13,394	9,779	8,252	2,597	3,316	1,118	38,456	68,803	56%
Rosamond	80	5,024	6,643	2,972	1,649	0	0	16,288	70,567	23%
San Diego Street	40	2,566	2,282	2,970	2,501	1,268	0	11,588	35,284	33%
Seibert	40	0	0	0	0	0	0	0	35,284	0%
Shafter	20	3,661	2,948	2,292	1,198	0	0	10,099	17,642	57%
Shafter HS/EHS	25	1,137	2,606	2,500	2,453	2,067	376	11,139	22,052	51%
Sterling	124	7,380	8,415	6,105	8,015	5,986	0	35,900	109,379	33%
Sunrise Villa	20	2,328	1,874	651	1,718	0	0	6,572	17,642	37%
Taft	63	4,500	5,261	3,946	0	0	0	13,708	55,572	25%
Tehachapi	34	2,181	0	0	0	0	0	2,181	29,991	7%
Vineland	20	4,160	2,420	923	1,009	1,100	0	9,611	17,642	54%
Virginia	40	3,948	4,743	3,377	0	0	0	12,068	35,284	34%
Wesley	60	27,407	27,036	13,247	0	0	893	68,582	52,925	130%
Willow	55	5,130	4,162	2,753	0	0	0	12,046	48,515	25%
Administrative Services		0	0	0	0	0	0	0	0	NA
Program Services		23	130	119	0	0	0	272	66,765	0%
SUBTOTAL IN-KIND	1,763	240,064	248,129	176,411	95,128	75,453	18,013	853,197	1,567,638	54%
State General Child Care*		218,706	214,532	221,798	216,097	167,020	182,708	1,220,860	2,713,001	45%
State Preschool*		395,510	387,783	334,094	184,445	158,772	149,400	1,610,005	2,291,775	70%
State Migrant Child Care*		9,413	9,710	9,016	9,016	4,013	4,161	45,329	125,833	36%
SUBTOTAL CA DEPT of ED		623,628	612,025	564,909	409,558	329,805	336,270	2,876,194	5,130,608	56%
GRAND TOTAL		863,692	860,154	741,320	504,686	405,258	354,283	3,729,391	6,698,246	56%

*May include estimates



MEMORANDUM

To: Budget and Finance Committee
Heather McCarley
From: Heather McCarley, Finance Administrator
Date: September 22, 2021
Subject: *Early Head Start – San Joaquin*
Budget to Actual Report for the period ended August 31, 2021 – **Info Item**

The following are highlights of the San Joaquin Early Head Start Budget to Actual Report for the period of February 1, 2021 through August 31, 2021. Seven months (58.3%) of the 12-month budget period have elapsed.

Base Funds

Overall expenditures are at 48% of the budget, which is slightly below where we were compared to last year at this time.

Training & Technical Assistance Funds

Overall expenditures are at 58% of the budget. The combined personnel and fringe benefit expenses are at 58% of this budget.

Carryover Funds

Overall expenditures are at 0% of the budget.

COVID Cares Funds

Overall expenditures are at 100% of the budget.

Non-Federal Share

Non-Federal share is at 81% of the budget.

**Community Action Partnership of Kern
Early Head Start - San Joaquin County
Budget to Actual Report**

Budget Period: February 1, 2021 - January 31, 2022

Report Period: February 1, 2021 - August 31, 2021

Month 7 of 12 (58.33%)

Prepared 9/15/2021

BASE FUNDS	BUDGET	ACTUAL	REMAINING	% SPENT	% REMAINING
PERSONNEL	3,239,569	1,528,865	1,710,704	47%	53%
FRINGE BENEFITS	913,403	407,804	505,599	45%	55%
TRAVEL	0	8,775	(8,775)	0%	0%
EQUIPMENT	45,000	31,190	13,810		
SUPPLIES	130,220	67,402	62,818	52%	48%
CONTRACTUAL	9,500	9,646	(146)	102%	-2%
OTHER	720,292	402,689	317,603	56%	44%
INDIRECT	498,077	225,668	272,409	45%	55%
TOTAL	5,556,061	2,682,039	2,874,022	48%	52%

TRAINING & TECHNICAL ASSISTANCE FUNDS

PERSONNEL	49,670	28,629	21,041	58%	42%
FRINGE BENEFITS	21,950	12,833	9,117	58%	42%
TRAVEL	3,260	1,511	1,749	46%	54%
SUPPLIES	6,815	723	6,092	11%	89%
CONTRACTUAL	7,345	8,100	(755)	110%	-10%
OTHER	19,301	11,249	8,052	58%	42%
INDIRECT	10,834	6,299	4,535	58%	42%
TOTAL	119,175	69,344	49,831	58%	42%

CARRYOVER

EQUIPMENT	21,035	0	21,035	0%	100%
SUPPLIES	29,804	0	29,804	0%	100%
CONTRACTUAL	8,000	0	8,000	0%	100%
OTHER	381,242	0	381,242	0%	100%
INDIRECT	41,905	0	41,905	0%	100%
TOTAL	481,986	0	481,986	0%	100%

COVID CARES - Carried over from 2020-21

PERSONNEL		19,203	(19,203)	0%	0%
FRINGE BENEFITS		3,331	(3,331)	0%	0%
SUPPLIES	72,943	42,873	30,070	59%	41%
OTHER	24,314	29,715	(5,401)	122%	-22%
INDIRECT	9,726	11,861	(2,135)	122%	-22%
TOTAL	106,983	106,983	0	100%	0%

GRAND TOTAL EHS FEDERAL FUNDS	6,264,205	2,858,366	3,405,839	46%	54%
--------------------------------------	------------------	------------------	------------------	------------	------------

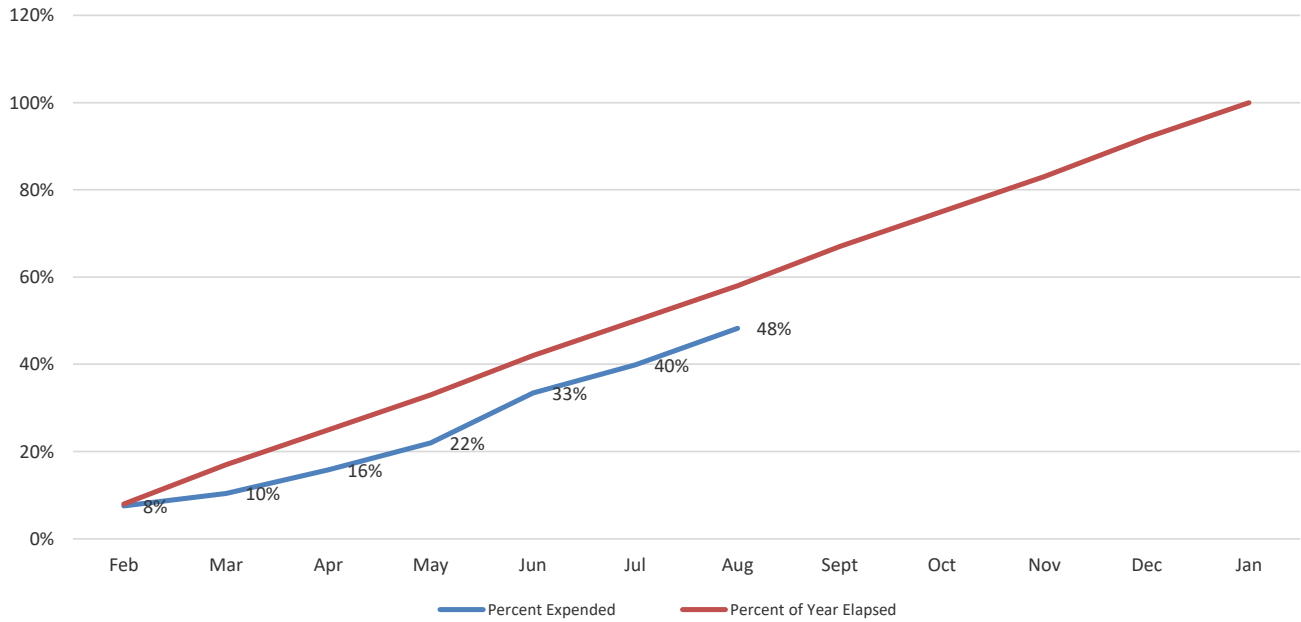
NON-FEDERAL SHARE	BUDGET	ACTUAL	REMAINING	% SPENT	% REMAINING
IN-KIND	1,402,068	1,131,448	270,620	81%	19%
TOTAL NON-FEDERAL FUNDS	1,402,068	1,131,448	270,620	81%	19%

Centralized Administrative Cost	5.8%
Program Administrative Cost	3.0%
Total Administrative Cost	8.9%

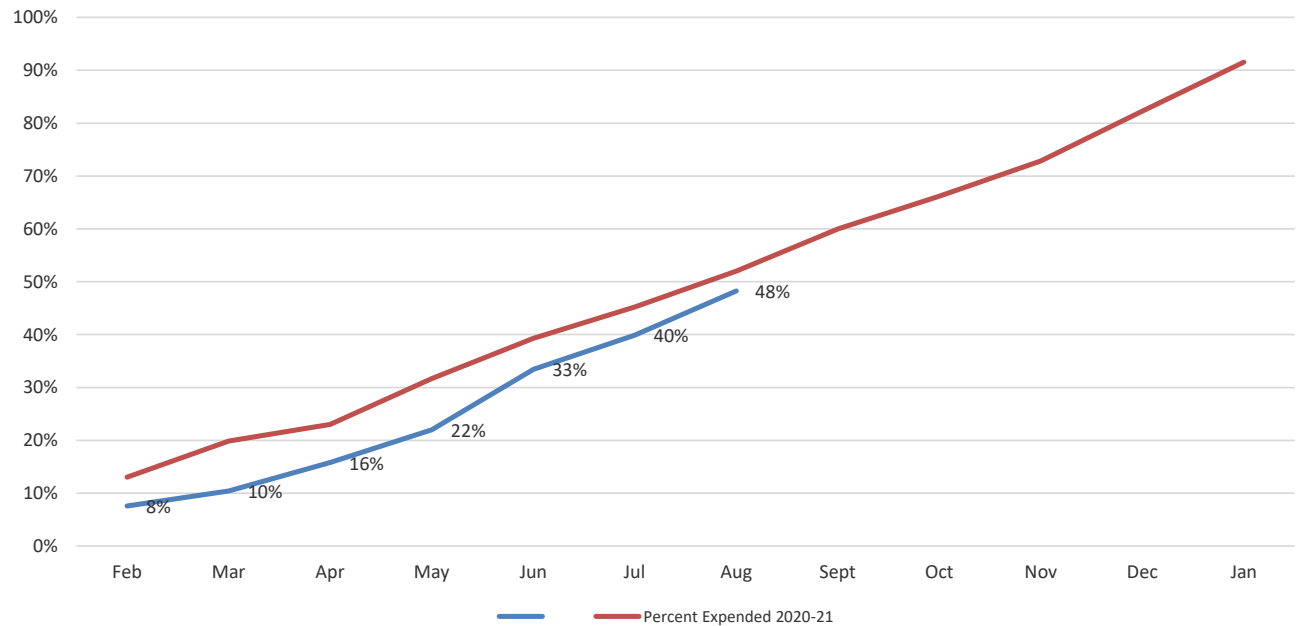
Budget reflects Notice of Award #09CH011406-02-02

Actual expenditures include posted expenditures and estimated adjustments through 8/31/2021

Early Head Start San Joaquin
Percent Expended Compared to Percent of Year Elapsed



Early Head Start San Joaquin
Percent Expended Compared to Prior Year



Community Action Partnership of Kern

San Joaquin Early Head Start

Non-Federal Share and In-Kind Year-to-Date Report

Budget Period: February 1, 2021 through January 31, 2022

Report for period ending July 31, **2021** (Month 6 of 12)

Percent of budget period elapsed: **50%**

LOCATION	FUNDED ENROLL- MENT	Feb	March	April	May	June	July	YTD Totals	IN-KIND GOAL	% OF GOAL MET
California Street	24	2,654	2,912	2,136	1,330	0	0	9,032	39,646	23%
Chrisman	20	2,493	2,771	2,804	2,097	1,582	2,554	14,299	33,039	43%
Gianone	16	1,009	1,300	1,254	1,179	1,130	1,283	7,155	26,431	27%
Kennedy	16	1,188	858	927	699	844	0	4,516	26,431	17%
Lodi Home Base	35	0	6,413	3,806	1,712	0	0	11,931	28,909	41%
Lodi UCC	30	3,271	3,946	2,019	2,649	2,934	2,945	17,764	49,558	36%
Manteca Home Base	12	1,106	3,329	3,285	2,982	1,967	1,243	13,910	9,912	140%
Marci Massei	24	2,453	3,257	2,521	1,766	2,170	0	12,167	39,646	31%
St. Mary's	24	3,029	2,929	3,172	2,203	1,244	1,483	14,059	39,646	35%
Stockton Home Base	90	5,231	9,230	9,348	5,592	4,433	5,140	38,974	74,337	52%
Tracy Home Base	12	0	0	0	0	0	1,654	1,654	9,912	17%
Walnut	24	3,004	3,300	4,579	5,262	2,716	3,673	22,534	39,646	57%
Administrative Services		0	0	0	0	0	0	0	0	
Program Services		15,169	15,194	18,213	15,348	8,655	8,655	133,163	108,412	123%
Policy Council		0	0	0	0	0	0	0	1,000	0%
SUBTOTAL IN-KIND	327	40,606	55,437	54,064	42,819	27,674	28,630	301,159	526,525	57%

State General Child Care*	120,553	164,511	162,164	150,886	151,577	80,599	830,289	1,175,152	71%
SUBTOTAL CA DEPT of ED	120,553	164,511	162,164	150,886	151,577	80,599	830,289	1,175,152	71%

GRAND TOTAL **161,159** **219,948** **216,228** **193,705** **179,251** **109,229** **1,131,448** **1,701,677** **66%**

*May include estimates



MEMORANDUM

To: Budget and Finance Committee
From: *Heather McCarley*
Heather McCarley, Finance Administrator
Date: September 22, 2021
Subject: *Early Head Start Child Care Partnerships*
Budget to Actual Report for the period ended August 31, 2021 – **Info Item**

The following are highlights of the Early Head Start Child Care Partnership Budget to Actual Report for the period of March 1, 2021 through August 31, 2021. Six months (50.0%) of the 12-month budget period have elapsed.

Base Funds

Overall expenditures are at 30% of the budget, which is slightly above where we were compared to last year at this time.

Training & Technical Assistance Funds

Overall expenditures are at 5% of the budget.

Carryover Funds

Overall expenditures are at 1% of the budget.

COVID Cares Funds

Overall expenditures are at 19% of the budget.

Non-Federal Share

Non-Federal share is at 28% of the budget.

**Community Action Partnership of Kern
Early Head Start Child Care Partnerships + Expansion
Budget to Actual Report**

Budget Period: March 1, 2021 - February 28, 2022

Report Period: March 1, 2021 - August 31, 2021

Month 6 of 12 (50.0%)

Prepared 9/15/2021

BASE FUNDS	BUDGET	ACTUAL	REMAINING	% SPENT	% REMAINING
PERSONNEL	668,881	291,830	377,051	44%	56%
FRINGE BENEFITS	183,736	80,165	103,571	44%	56%
SUPPLIES	37,083	36,661	422	99%	1%
CONTRACTUAL	1,091,504	131,761	959,743	12%	88%
OTHER	231,300	129,053	102,247	56%	44%
INDIRECT	215,164	63,968	151,196	30%	70%
TOTAL BASE FUNDING	2,427,668	733,438	1,694,230	30%	70%

TRAINING & TECHNICAL ASSISTANCE

TRAVEL	5,294	106	5,188	2%	98%
SUPPLIES	16,391	0	16,391	0%	100%
OTHER	29,393	399	28,994	1%	99%
INDIRECT	5,107	266	4,841	5%	95%
TOTAL TRAINING & TECHNICAL ASSISTANCE	56,185	2,924	53,261	5%	95%

CARRYOVER

SUPPLIES	16,000	0	16,000	0%	100%
CONSTRUCTION	2,458,581	0	2,458,581	0%	100%
CONTRACTUAL	14,000	0	14,000	0%	100%
OTHER	14,121	35,000	(20,879)	248%	-148%
INDIRECT	4,412	0	4,412	0%	100%
TOTAL CARRYOVER	2,507,114	35,000	2,472,114	1%	99%

COVID CARES

PERSONNEL	0	3,622	(3,622)		
FRINGE BENEFITS	0	579	(579)		
SUPPLIES	77,735	6,917	70,818	9%	91%
OTHER	24,361	7,926	16,435	33%	67%
INDIRECT	10,206	1,904	8,302	19%	81%
TOTAL COVID	112,302	20,948	95,554	19%	81%

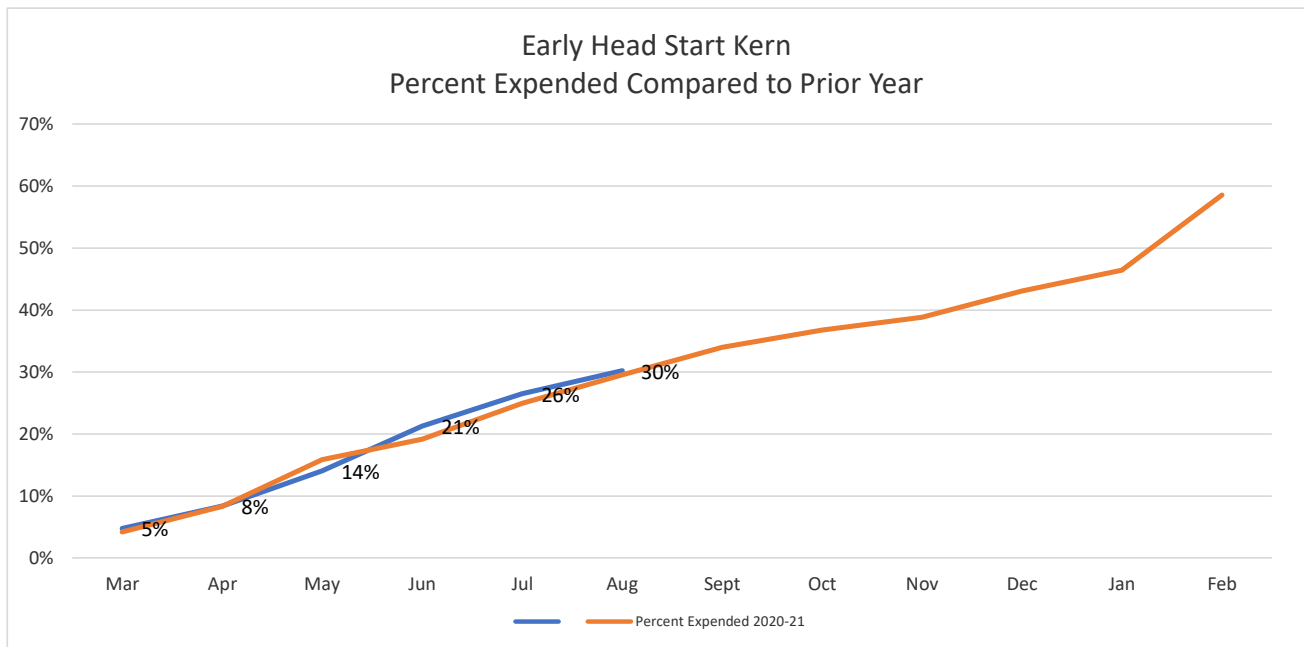
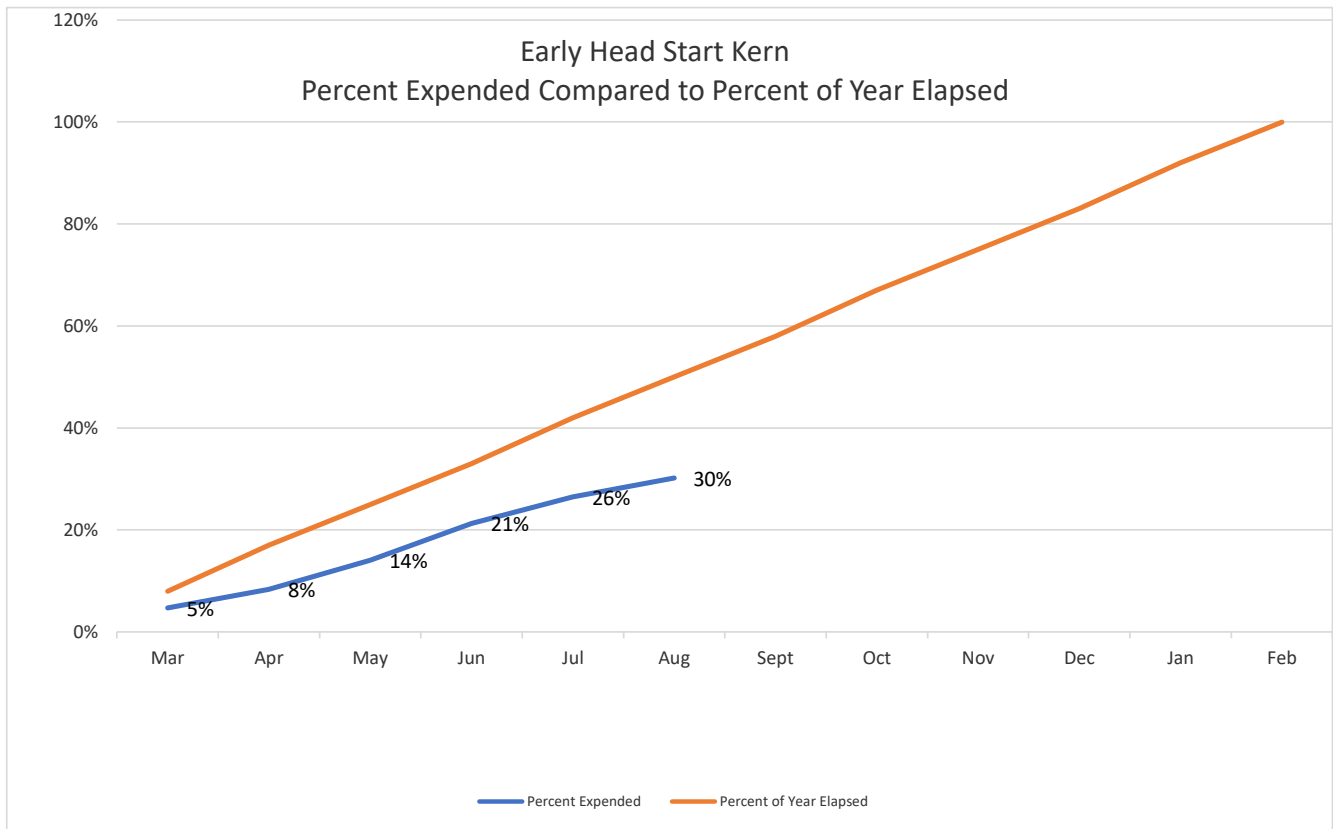
GRAND TOTAL EHS FEDERAL FUNDS	5,103,269	792,310	4,315,159	16%	84%
--------------------------------------	------------------	----------------	------------------	------------	------------

NON-FEDERAL SHARE

SOURCE	BUDGET	ACTUAL	REMAINING	% SPENT	% REMAINING
IN-KIND	588,256	164,028	424,228	28%	72%
TOTAL NON-FEDERAL	588,256	164,028	424,228	28%	72%

Budget reflects Notice of Award #09HP000163-03-02

Actual expenditures include posted expenditures and estimated adjustments through 8/31/2021





MEMORANDUM

To: Budget and Finance Committee of the Policy Council
Heather McCarley
From: Heather McCarley, Finance Administrator
Date: September 21, 2021
Subject: *American Rescue Plan Funding*
Budget to Actual Report for the period ended August 31, 2021 – **Info Item**

The following are highlights of the American Rescue Plan Budget to Actual Report for the period of April 1, 2021 through August 31, 2021. Five months (41.67%) of the 12-month budget period have elapsed.

COVID

Overall expenditures are at 100% of the budget. These funds are being utilized to support the Summer Bridge Program options.

American Rescue Plan Act

Overall expenditures are at 14% of the budget. These funds are being utilized to support the Summer Bridge Program options.

Community Action Partnership of Kern

American Rescue Plan

Budget to Actual Report

Budget Period: April 1, 2021 - March 31, 2023

Report Period: April 1, 2021 - August 31, 2021

Month 5 of 12 (41.67%)

Prepared 9/17/2021

COVID	BUDGET	ACTUAL	REMAINING	% SPENT	% REMAINING
PERSONNEL	0	502,095	(502,095)		100%
FRINGE BENEFITS	0	107,505	(107,505)		100%
TRAVEL	0	0	0	0%	0%
EQUIPMENT	0	0	0		
SUPPLIES	500,000	0	500,000	0%	100%
CONTRACTUAL	0	0	0		100%
OTHER	170,559	0	170,559	0%	100%
INDIRECT	0	60,959	(60,959)		100%
TOTAL	670,559	670,559	0	100%	0%

American Rescue Plan Act

PERSONNEL	763,438	281,848	481,590	37%	63%
FRINGE BENEFITS	251,934	85,873	166,061	34%	66%
TRAVEL	0	0	0		100%
SUPPLIES	553,540	34	553,506	0%	100%
CONTRACTUAL	0	0	0		100%
OTHER	830,310	0	830,310	0%	100%
INDIRECT	266,580	0	266,580	0%	100%
TOTAL	2,665,802	367,755	2,298,047	14%	86%

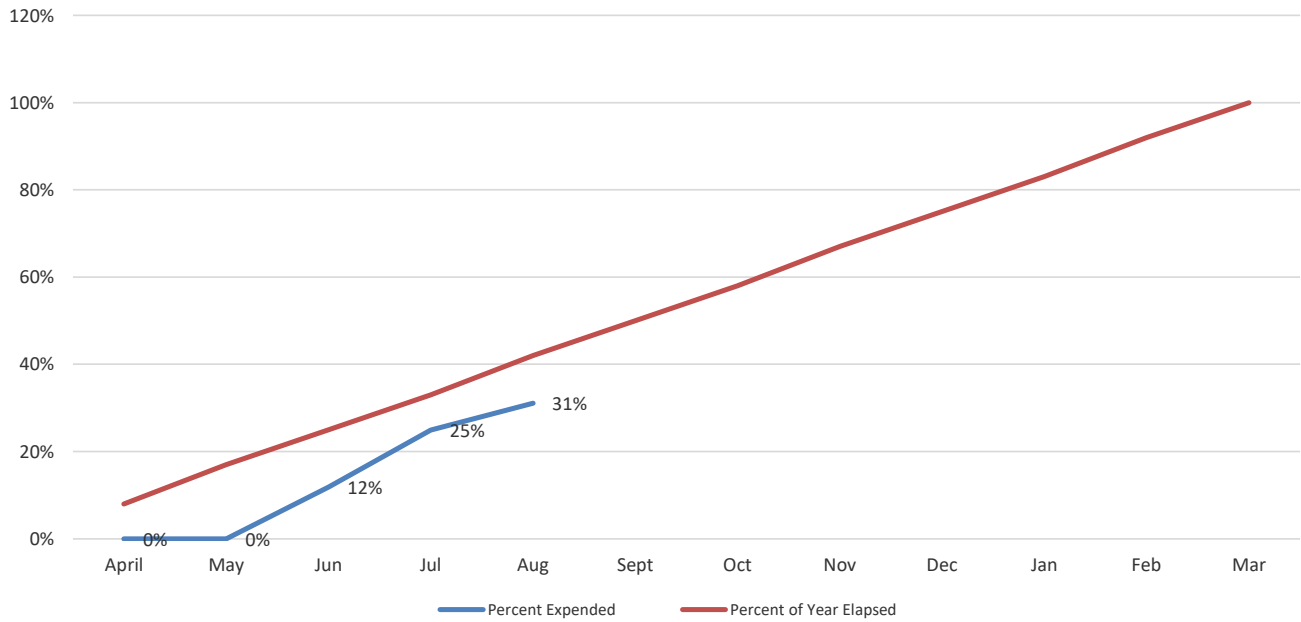
GRAND TOTAL ARP FEDERAL FUNDS	3,336,361	1,038,314	2,298,047	31%	69%
--------------------------------------	------------------	------------------	------------------	------------	------------

Centralized Administrative Cost	5.9%
Program Administrative Cost	0.0%
Total Administrative Cost	5.9%

Budget reflects Notice of Award #09HE000432-01-01

Actual expenditures include posted expenditures and estimated adjustments through 8/31/2021

Early Head Start San Joaquin
Percent Expended Compared to Percent of Year Elapsed





MEMORANDUM

To: Budget & Finance
a. morales

From: Alejandra Morales, CalFresh Healthy Living Program Administrator

Date: September 22, 2021

Subject: *Agenda Item 4b:* Subcontracts for the CalFresh Healthy Living Program – **Action Item**

CAPK CalFresh Healthy Living Program's fiscal year is 10/1/2021 – 9/30/2022.

One of the requirements of the CalFresh Healthy Living contract is that at least 30% of the funds are subcontracted to partners who will assist with the delivery of services. The amount being allocated for subcontracts is \$553,361 which exceeds the CEO's authority, so Board approval is required. The subcontractors will continue to be Kernville Unified Schools, Kern County Superintendent of Schools, and Lamont Elementary School District.

The mission statement of the CAPK CalFresh Healthy Living program is to improve the nutritional health of low-income Californians by providing access to nutrition education, physical activity education, and leadership toward healthy community initiatives.

This three-year reimbursable grant will reach 90,000 unduplicated SNAP-Ed participants in over 161 eligible sites to build community partnerships and implement sustainable policies where participants live, shop, learn, play, and eat.

CAPK CalFresh Healthy Living is funded by the California Department of Public Health, Nutrition Education, and Obesity Prevention Branch (CDPH NEOPB) with the origin of funding being the USDA Supplemental Nutrition Assistance Program.

CAPK CalFresh Healthy Living subcontracts to meet the fiduciary responsibility as well as programmatic compliance. The subcontracted partners provide approved CalFresh Healthy Living activities for K-12 to meet nutrition standards for the CalFresh Healthy Living three-year scope of work. CAPK CalFresh Healthy Living staff monitor subcontractor monthly activities to ensure programmatic and fiscal compliance. Subcontractors report programmatic activities in the Program Evaluation and Reporting System (PEARS) to provide evaluation data and submit monthly invoicing to meet fiscal compliance.

The total FFY 2022 budget of \$1,491,998 will be allocated as follows:

Personnel Costs: \$704,242.34
Operating Costs: \$85,165.62
Subcontracts: \$553,361.08
Indirect Costs: \$149,228.95

CAPK CalFresh Healthy Living program goals align with the CAPK strategic goal to meet the needs of its priority populations and actively educate and advocate for healthy eating and active living environments.

Recommendation:

Staff recommends Board approve the subcontracts with Kernville Unified School District, Lamont Elementary School District, and Kern County Superintendent of Schools for the period of October 1, 2021, to September 30, 2022, and authorizes the Chief Executive Officer, to act on behalf of the Board as CAPK's representative signatory with regard to the subcontracts and subsequent amendments during the contract period.

Attachments:

Kernville Subcontract

Lamont Subcontract

Kern County Superintendent of Schools (KCSOS) Subcontract



Community Action Partnership of Kern
5005 Business Park North, Bakersfield, CA 93309
P: (661) 336-5236 F: (661) 336-5228

AMENDMENT II TO CONTRACT FOR SERVICES AGREEMENT

This is Amendment II to the Contract for Services Agreement ("Agreement") dated August 23, 2019 by and between Kernville Union School District and Community Action Partnership of Kern ("CAPK"). The effective date for this Amendment II will be September 28, 2021.

Sections 3 of the original Agreement read as follows:

The period of performance for this Agreement is October 01, 2021 through September 30, 2022. CAPK may discharge Subcontractor at any time by written notice effective when such notice is received by Subcontractor. Unless specifically agreed to between Subcontractor and CAPK, Subcontractor will provide no further services and incur no further costs on CAPK's behalf upon receipt of the notice.

Sections 5 of the original Agreement is revised to read as follows:

Payment shall be made when CAPK has determined that the Scope of Work contained in **Attachment A** has been completed for the period of the relevant monthly invoice. Subcontractor will submit monthly invoices on the 20th of each month up to an aggregate sum not to exceed \$166,263.36 with supporting documentation of actual expenses. Invoices shall be provided to CAPK by the tenth day of the following month containing the signature of approval of the authorized to act on behalf of Subcontractor. Additionally, said invoices shall contain the following:

- a. Claim for Payment: Title of Program; Subcontractor's name and mailing address; period of service.
- b. General Ledger: Detail report for the period of service with copies of all bills, receipts, and all other support documentation.
- c. Personnel Documentation: Relevant Time Logs
- d. Indirect Costs: Documentation of indirect cost rates used to calculate reimbursement of said costs.
- e. Supporting Data: Any other supporting documentation necessary to convey costs for reimbursement.

Terms are Net 45 from the date the original invoice is received at CAPK's Finance Division.

Note: Subcontractor shall mail all invoices, with required detail, to: Community Action Partnership of Kern, Attn: Accounts Payable, 5005 Business Park North, Bakersfield, CA 93309.

Section 8 of the original Agreement is revised to read as follows:

Subcontractor shall perform the services provided for under this Agreement and shall keep CAPK informed of progress and developments and will respond within a reasonable time to CAPK's inquiries and communications. CAPK shall provide on a timely basis all information and documents necessary for Subcontractor's effective representation of CAPK's interests. For the entire duration of this Agreement, Subcontractor shall maintain proper and effective internet access at each of its sites to ensure Subcontractor maintains the ability to achieve the goals described in this Agreement under the Scope of Work found in **Attachment A**. Upon reasonable notice by CAPK, Subcontractor shall permit CAPK, its agents or other representatives, to examine, make copies, transcripts from all books and records, billings statements, invoices, records, and other data related to the services covered by this Agreement. Additionally, Subcontractor shall be required to furnish a copy of Subcontractor's most recent audited financial statements.

Both parties wish to extend and continue said agreement; it is agreed that said agreement is extended for (1) additional year now expiring on September 30, 2022.

All other terms of the original Agreement remain binding except where they contradict Amendment II, which shall prevail.

VENDOR: KERNVILLE UNION SCHOOL DISTRICT

Signature: _____

Date: _____

Printed Name: _____

Title: _____

CAPK: COMMUNITY ACTION PARTNERSHIP OF KERN

Signed by: _____

Date: _____

Jeremy T. Tobias, Chief Executive Officer



AMENDMENT II TO CONTRACT FOR SERVICES AGREEMENT

This is Amendment II to the Contract for Services Agreement ("Agreement") dated September 23, 2019 by and between Lamont School District and Community Action Partnership of Kern ("CAPK"). The effective date for this Amendment II will be September 28, 2021.

Section 3 of the original Agreement is revised to read as follows:

The period of performance for this Agreement is October 01 2021, through September 30, 2022. CAPK may discharge Subcontractor at any time by written notice effective when such notice is received by Subcontractor. Unless specifically agreed to between Subcontractor and CAPK, Subcontractor will provide no further services and incur no further costs on CAPK's behalf upon receipt of the notice.

Section 5 of the original Agreement is revised to read as follows:

Payment shall be made when CAPK has determined that the Scope of Work contained in **Attachment A** has been completed for the period of the relevant monthly invoice. Subcontractor will submit monthly invoices on the 20th of each month up to an aggregate sum not to exceed \$148,500.35 with supporting documentation of actual expenses. Invoices shall be provided to CAPK by the tenth day of the following month containing the signature of approval of the authorized to act on behalf of Subcontractor. Additionally, said invoices shall contain the following:

- a. Claim for Payment: Title of Program; Subcontractor's name and mailing address; period of service.
- b. General Ledger: Detail report for the period of service with copies of all bills, receipts, and all other support documentation.
- c. Personnel Documentation: Relevant Time Logs
- d. Indirect Costs: Documentation of indirect cost rates used to calculate reimbursement of said costs.
- e. Supporting Data: Any other supporting documentation necessary to convey costs for reimbursement.

Terms are Net 45 from the date the original invoice is received at CAPK's Finance Division.

Note: Subcontractor shall mail all invoices, with required detail, to: Community Action Partnership of Kern,
Attn: Accounts Payable, 5005 Business Park North, Bakersfield, CA 93309.

Section 8 of the original Agreement is revised to read as follows:

Subcontractor shall perform the services provided for under this Agreement and shall keep CAPK informed of progress and developments and will respond within a reasonable time to CAPK's inquiries and communications. CAPK shall provide on a timely basis all information and documents necessary for Subcontractor's effective representation of CAPK's interests. For the entire duration of this Agreement, Subcontractor shall maintain proper and effective internet access at each of its sites to ensure Subcontractor maintains the ability to achieve the goals described in this Agreement under the Scope of Work found in **Attachment A**. Upon reasonable notice by CAPK, Subcontractor shall permit CAPK, its agents or other representatives, to examine, make copies, transcripts from all books and records, billings statements, invoices, records, and other data related to the services covered by this Agreement. Additionally, Subcontractor shall be required to furnish a copy of Subcontractor's most recent audited financial statements.

Both parties wish to extend and continue said agreement; it is agreed that said agreement is extended for (1) additional year now expiring on September 30, 2022.

All other terms of the original Agreement remain binding except where they contradict Amendment II, which shall prevail.

VENDOR: KERN COUNTY SUPERINTENDENT OF SCHOOLS

Signature: _____

Date: _____

Printed Name: _____

Title: _____

CAPK: COMMUNITY ACTION PARTNERSHIP OF KERN

Signed by: _____
Jeremy T. Tobias, Chief Executive Officer

Date: _____



Community Action Partnership of Kern
5005 Business Park North, Bakersfield, CA 93309
P: (661) 336-5236 F: (661) 336-5228

AMENDMENT II TO CONTRACT FOR SERVICES AGREEMENT

This is Amendment II to the Contract for Services Agreement ("Agreement") dated November 12, 2019 by and between Kern County Superintendent of Schools and Community Action Partnership of Kern ("CAPK"). The effective date for this Amendment II will be September 28, 2021.

Sections 3 of the original Agreement read as follows:

The period of performance for this Agreement is October 01, 2021 through September 30, 2022. CAPK may discharge Subcontractor at any time by written notice effective when such notice is received by Subcontractor. Unless specifically agreed to between Subcontractor and CAPK, Subcontractor will provide no further services and incur no further costs on CAPK's behalf upon receipt of the notice.

Sections 5 of the original Agreement is revised to read as follows:

Payment shall be made when CAPK has determined that the Scope of Work contained in **Attachment A** has been completed for the period of the relevant monthly invoice. Subcontractor will submit monthly invoices on the 20th of each month up to an aggregate sum not to exceed \$238,597.37 with supporting documentation of actual expenses. Invoices shall be provided to CAPK by the tenth day of the following month containing the signature of approval of the authorized to act on behalf of Subcontractor. Additionally, said invoices shall contain the following:

- a. Claim for Payment: Title of Program; Subcontractor's name and mailing address; period of service.
- b. General Ledger: Detail report for the period of service with copies of all bills, receipts, and all other support documentation.
- c. Personnel Documentation: Relevant Time Logs
- d. Indirect Costs: Documentation of indirect cost rates used to calculate reimbursement of said costs.
- e. Supporting Data: Any other supporting documentation necessary to convey costs for reimbursement.

Terms are Net 45 from the date the original invoice is received at CAPK's Finance Division.

Note: Subcontractor shall mail all invoices, with required detail, to: Community Action Partnership of Kern, Attn: Accounts Payable, 5005 Business Park North, Bakersfield, CA 93309.

Section 8 of the original Agreement is revised to read as follows:

Subcontractor shall perform the services provided for under this Agreement and shall keep CAPK informed of progress and developments and will respond within a reasonable time to CAPK's inquiries and communications. CAPK shall provide on a timely basis all information and documents necessary for Subcontractor's effective representation of CAPK's interests. For the entire duration of this Agreement, Subcontractor shall maintain proper and effective internet access at each of its sites to ensure Subcontractor maintains the ability to achieve the goals described in this Agreement under the Scope of Work found in **Attachment A**. Upon reasonable notice by CAPK, Subcontractor shall permit CAPK, its agents or other representatives, to examine, make copies, transcripts from all books and records, billings statements, invoices, records, and other data related to the services covered by this Agreement. Additionally, Subcontractor shall be required to furnish a copy of Subcontractor's most recent audited financial statements.

Both parties wish to extend and continue said agreement; it is agreed that said agreement is extended for (1) additional year now expiring on September 30, 2022.

All other terms of the original Agreement remain binding except where they contradict Amendment II, which shall prevail.

VENDOR: KERN COUNTY SUPERINTENDENT OF SCHOOLS

Signature: _____

Date: _____

Printed Name: _____

Title: _____

CAPK: COMMUNITY ACTION PARTNERSHIP OF KERN

Signed by: _____

Date: _____

Jeremy T. Tobias, Chief Executive Officer



MEMORANDUM

To: Budget and Finance Committee

From: Michael Herrera, Business Contracts Specialist
Date: September 22, 2021
Subject: *Agenda Item 4c:* Gardening & Maintenance Contract Locations Additions –
Action Item

Background

On September 11, 2019, Michael K. Brown Landscape & Maintenance Company, Inc. was retained to provide gardening and maintenance service to various locations agency wide. There is now an identified need for additional service since the time of original contract formation.

The Head Start Program Jewett Center and the M. Street Navigation Center are requesting that our contracted vendor provide services at their operating sites on a monthly basis. The additional cost for services for both locations would increase the yearly contract total by \$38,400. Cost for services for Jewett Center is set at a rate of \$2,000 per month. Additionally, the cost for services at M. Street. Navigation Center is set at a rate of \$1,200.00 per month. The current not to exceed amount under the service agreement is \$213,000.00. The new not to exceed amount under the service agreement upon approval would be \$255,300 annually.

Recommendation

Staff recommends that the Finance Committee authorize the Chief Executive Officer to execute an amendment the existing contract for services agreement with Michael K. Brown to add Jewett Center and M. Street Navigation Center to its list of service locations.

Attachment:
MKB Amendment III



Community Action Partnership of Kern

5005 Business Park North, Bakersfield, CA 93309

P: (661) 336-5236 F: (661) 336-5228

AMENDMENT III TO CONTRACT FOR SERVICES AGREEMENT

This is Amendment III to the Contract for Services Agreement ("Agreement") dated September 11, 2019 by and between Michael K. Brown Landscape & Maintenance Company, Inc. ("Vendor") and Community Action Partnership of Kern ("CAPK"). The effective date for this Amendment III will be October 1, 2021.

Sections 3 of the original Agreement is revised to read as follows:

Services shall be billed monthly at the service rate for all locations shown on the Bid Form located in **Attachment B**. Additionally Vendor is to provide services to 4032 Jewett Avenue, Bakersfield CA 93301 at a rate of \$2,000.00 per month and 2900 M. Street, Bakersfield CA 93301 at a rate of \$1,200.00 per month. Vendor will submit monthly invoices detailing locations and amounts billed by site, with the total amount under this Agreement not to exceed \$21,275.00 monthly. The total amount under this contract shall not exceed \$255,300.00. Terms are Net 45 from the date the original invoice is received at CAPK's Finance Department.

All other terms of the original Agreement remain binding except where they contradict Amendment III, which shall prevail.

VENDOR: MICHAEL K. BROWN LANDSCAPE & MAINTENANCE COMPANY, INC.

Signature: _____

Date: _____

Printed Name: _____

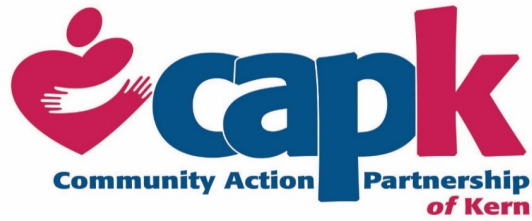
Title: _____

CAPK: COMMUNITY ACTION PARTNERSHIP OF KERN

Signed by: _____

Date: _____

Jeremy T. Tobias, Chief Executive Officer



BUDGET AND FINANCE COMMITTEE

SEPTEMBER 22, 2021

FINANCIAL REPORT

TABLE OF CONTENTS

<u>SECTION</u>	<u>Pages (s)</u>
A. Schedule of Programs for the period March 1, 2021 through February 28, 2022	A1 - A6
B. Functional Classification by Fund	B1 - B3
C. Line of Credit Summary	C1
D. - Cash Summary as of August 31, 2021	D1
- Bank Reconciliations	D2 - D8
E. Wells Fargo Visa Summary and Statements	E1 - E21
F. Central Kitchen Budget to Actual August 31, 2021	F1
G. State Department of Education Contract - Earned Revenue	G1 - G2
H. Finance Division Monthly Report	H1
I. Financial Statements as of February 29, 2020	I1
J. Financial Statements as of August 31, 2021	J1
K. Agency-wide Budget to Actual as of August 31, 2021	K1 - K7
L. Indirect Fund Budget To Actual as of August 31, 2021	L1

**COMMUNITY ACTION PARTNERSHIP OF KERN
SCHEDULE OF PROGRAMS (FUNDS)
FOR THE PERIOD MARCH 1, 2021 THROUGH FEBRUARY 28, 2022**

A1

PROGRAM (COMPONENT)	AMOUNT	CFDA #	GRANT NUMBER	PROGRAM YEAR	FUND#	FUNDING SOURCE
<u>UNRESTRICTED</u>						
GENERAL FUND			NOT APPLICABLE	03/01/21 - 02/28/22	501	NOT APPLICABLE
DISCRETIONARY FUND			NOT APPLICABLE	03/01/21 - 02/28/22	502	NOT APPLICABLE
FOOD BANK			NOT APPLICABLE	03/01/21 - 02/28/22	504	SHARED MAINTENANCE, MEMBERSHIP FEES, DONATIONS, ETC.
ENERGY			NOT APPLICABLE	03/01/21 - 02/28/22	524	NOT APPLICABLE
SHAFTER YOUTH CENTER			NOT APPLICABLE	03/01/21 - 02/28/22	527	DONATIONS, RENTAL INCOME
FRIENDSHIP HOUSE			NOT APPLICABLE	03/01/21 - 02/28/22	531	DONATIONS, RENTAL INCOME
211			NOT APPLICABLE	03/01/21 - 02/28/22	536	FEE FOR SERVICE
M STREET NAVIGATION CENTER			NOT APPLICABLE	03/01/21 - 02/28/22	541	DONATIONS
FUND RAISING			NOT APPLICABLE	03/01/21 - 02/28/22	595	DONATIONS
<u>RESTRICTED</u>						
EARLY HEAD START EXPANSION	2,454,592	93.600	09HP000163-03	03/01/21 - 02/28/22	107	U S DEPT OF HEALTH & HUMAN SERVICES
EARLY HEAD START EXPANSION - CARES ACT	133,579		09HP000163-02C3	03/01/20 - 02/28/21		
EARLY HEAD START/HEAD START	27,045,025	93.600	09CH011132-03	03/01/21 - 02/28/22	108/109	U S DEPT OF HEALTH & HUMAN SERVICES
EARLY HEAD START/HEAD START - CARES ACT	1,549,338		09CH011132-02C3	03/01/20 - 02/28/21		
EARLY HEAD START SAN JOAQUIN	5,608,269	93.600	09-CH011406-02	02/01/21 - 01/31/22	117	U S DEPT OF HEALTH & HUMAN SERVICES
EARLY HEAD START SAN JOAQUIN - CARES ACT	275,067		09-CH011406-01C3	02/01/20 - 01/31/21		
HUD - COORDINATED ENTRY SYSTEM	236,838	14.267	CA1799L9D041901	08/01/20 - 07/31/21	160	U S DEPT OF HOUSING AND URBAN DEVELOPMENT OFFICE OF COMMUNITY PLANNING AND DEVELOPMENT
VITA	166,842	21.009	21VITAA0243	10/01/20 - 09/30/21	149	U S DEPT OF THE TREASURY - INTERNAL REVENUE SERVICE
CSBG (COMMUNITY SERVICES BLOCK GRANT)	1,535,543	93.569	20F - 3015	01/01/20 - 05/31/21	103	U S DEPT OF HEALTH & HUMAN SERVICES - STATE OF
	1,535,543		21F - 4015	01/01/21 - 05/31/22		DEPT OF COMMUNITY SERVICES AND DEVELOPMENT
CSBG CARES ACT	2,082,493	93.569	20F - 3654	03/27/20 - 05/31/22	104	U S DEPT OF HEALTH & HUMAN SERVICES - STATE OF CALIFORNIA, DEPT OF COMMUNITY SERVICES AND DEVELOPMENT
COUNTY OF KERN HOUSING FOR THE HARVEST CARES	1,000,000	93.391		9/17/20 - 12/30/20	137	COUNTY OF KERN, CARES ACT, CORONAVIRUS RELIEF FUND
CSBG CARES ACT DISCRETIONARY (YOUTH CENTER CARES)	40,370	93.569	20F - 3654	03/27/20 - 05/31/22	175/008	U S DEPT OF HEALTH & HUMAN SERVICES - STATE OF CALIFORNIA, DEPT OF COMMUNITY SERVICES AND DEVELOPMENT

**COMMUNITY ACTION PARTNERSHIP OF KERN
SCHEDULE OF PROGRAMS (FUNDS)
FOR THE PERIOD MARCH 1, 2021 THROUGH FEBRUARY 28, 2022**

A2

PROGRAM (COMPONENT)	AMOUNT	CFDA #	GRANT NUMBER	PROGRAM YEAR	FUND#	FUNDING SOURCE
LIHEAP (LOW-INCOME HOME ENERGY ASSISTANCE PROGRAM)	9,606,069 9,323,755	93.568 93.568	20B - 2012 21B - 5012	10/01/19 - 06/30/21 11/01/20 - 06/30/22	122-30 122-30	U S DEPT OF HEALTH & HUMAN SERVICES - STATE OF DEPT OF COMMUNITY SERVICES AND DEVELOPMENT
LIHEAP (LOW-INCOME HOME ENERGY ASSISTANCE PROGRAM) CARES ACT	2,291,443	93.568	20U-2561	07/01/20 - 04/30/21	122-40	U S DEPT OF HEALTH & HUMAN SERVICES - STATE OF CALIFORNIA, DEPT OF COMMUNITY SERVICES AND DEVELOPMENT
DOE	1,364,399 250,000	81.042 81.042	17C-4010 20C-6008	06/01/18 - 06/30/20 07/01/20 - 06/30/21	123-65 123-60	U S DEPT OF HEALTH & HUMAN SERVICES - STATE OF CALIFORNIA, DEPT OF COMMUNITY SERVICES AND DEVELOPMENT
GENERAL CENTER CHILD CARE	600,085	93.575	CCTR - 0052	07/01/20 - 06/30/21	253	U S DEPT OF HEALTH & HUMAN SERVICES - STATE OF CALIFORNIA, DEPT OF EDUCATION
GENERAL CENTER CHILD CARE	275,855	93.596	CCTR - 0052	07/01/20 - 06/30/21	253	U S DEPT OF HEALTH & HUMAN SERVICES - STATE OF CALIFORNIA, DEPT OF EDUCATION
MIGRANT ALTERNATIVE PAYMENT	5,411,000 28,000	93.575	CMAF - 9000 CMAF - 0000	07/01/20 - 06/30/21 07/01/20 - 06/30/21	261	U S DEPT OF HEALTH & HUMAN SERVICES - STATE OF CALIFORNIA, DEPT OF EDUCATION
CALIFORNIA STATE PRESCHOOL PROGRAM		93.575	CSPP - 9121	07/01/20 - 06/30/21	258	U S DEPT OF HEALTH & HUMAN SERVICES - STATE OF CALIFORNIA, DEPT OF EDUCATION
CALIFORNIA STATE PRESCHOOL PROGRAM	0	93.596	CSPP - 9121	07/01/20 - 06/30/21	258	U S DEPT OF HEALTH & HUMAN SERVICES - STATE OF CALIFORNIA, DEPT OF EDUCATION
NEOPB CAL FRESH HEALTHY LIVING	1,735,694	10.561	19-10324	10/01/20 - 09/30/21	145	U S DEPT OF AGRICULTURE - STATE OF CALIFORNIA DEPT OF PUBLIC HEALTH, NUTRITION EDUCATION AND OBESITY PREVENTION BRANCH
UNITED WAY STANISLAUS 211 RENTAL ASSISTANCE	93,600	21.023		03/01/21 - 12/31/21	185	U.S. DEPT OF HEALTH & HUMAN SERVICES, COUNTY OF STANISLAUS, UNITED WAY OF STANISLAUS
211 HOSPITAL PREPAREDNESS PROGRAM - EMERGENCY RESPONSE & SURGE CA	10,000	93.074	659 - 2017	PENDING	186	U S DEPT OF HEALTH & HUMAN SERVICES - STATE OF CALIFORNIA, DEPT OF HEALTH SERVICES, COUNTY OF KERN, DEPT OF PUBLIC HEALTH
EFAP (EMERGENCY FOOD ASSISTANCE PROGRAM)	388,468	10.568/.569	15 - MOU - 00118	10/01/20 - 09/30/21	105/111	U S DEPT OF AGRICULTURE - STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES
EFAP CARES ACT	20,205	10.568/.569		10/01/20 - 12/31/20	105-094	U S DEPT OF AGRICULTURE - STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES

**COMMUNITY ACTION PARTNERSHIP OF KERN
SCHEDULE OF PROGRAMS (FUNDS)
FOR THE PERIOD MARCH 1, 2021 THROUGH FEBRUARY 28, 2022**

A3

PROGRAM (COMPONENT)	AMOUNT	CFDA #	GRANT NUMBER	PROGRAM YEAR	FUND#	FUNDING SOURCE
EFAP FAMILIES FIRST CORONAVIRUS RESPONSE ACT (FFCRA)	113,134	10.568/.569		10/01/20 - 09/30/21	105-095	U S DEPT OF AGRICULTURE - STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES
EFAP CORONAVIRUS RESPONSE AND RELIEF SUPPLEMENTAL APPROPRIATIONS ACT (CRRS)	288,169	10.568/.569		10/01/20 - 09/30/21	105-098	U S DEPT OF AGRICULTURE - STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES
SNFMP (SENIOR FARMERS MARKET NUTRITION PROGRAM)	17,000	10.576		7/1/2020 - TBD	113	U S DEPT OF AGRICULTURE - STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES
EF&S Phase 37	58,005	97.024		4/1/2020 - 5/31/2021	114	U S DEPT OF AGRICULTURE - STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES
EF&S CARES Act	82,698	97.024		7/1/2020 - 3/31/2021	114-094	U S DEPT OF AGRICULTURE - STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES
EF&S State Set Aside (SSA)	18,900	97.024		7/1/2020 - 3/31/2021	114-097	U S DEPT OF AGRICULTURE - STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES
TRADE MITIGATION BONUS OFFERING	\$1,992.62 PER TRUCK LOAD	10.178		10/01/20 - 09/30/21	106	U S DEPT OF AGRICULTURE - STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES
ESG CARES ACT HOMELESS SERVICES	3,800,000	14.231	752-2020	3/1/2020 - 9/30/2022	141	U S DEPT OF HOUSING AND URBAN DEVELOPMENT, COMMUNITY PLANNING AND DEVELOPMENT, EMERGENCY SHELTER GRANTS PROGRAM CARES, COUNTY OF KERN
ESG COORDINATED ENTRY SERVICES COVID-19	120,000		2021-017	03/01/21 - 02/28/22	143	U S DEPT OF HOUSING AND URBAN DEVELOPMENT, COMMUNITY PLANNING AND DEVELOPMENT, EMERGENCY SHELTER GRANTS PROGRAM CARES, CITY OF BAKERSFIELD
CSFP (COMMODITY SUPPLEMENTAL FOOD PROGRAM)	386,389	10.565	MOU-20-6003	10/01/20 - 09/30/21	147	U S DEPT OF AGRICULTURE - STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES
CHILD AND ADULT CARE FOOD PROGRAM (CACFP) - KERN & SAN JOAQUIN	BASED ON MEALS SERVED	10.558	15 - 1248 - OJ	10/01/20 - 09/30/21	112/139	U S DEPT OF AGRICULTURE - STATE OF CALIFORNIA, DEPT OF EDUCATION
WIC (WOMEN, INFANTS & CHILDREN)	4,001,061 4,001,061	10.557 10.557	19 - 10139 19 - 10139	10/01/20 - 09/30/21 10/01/21 - 09/30/22	115 115	U S DEPT OF AGRICULTURE - STATE OF CALIFORNIA, DEPT OF PUBLIC HEALTH
SUPPLEMENTAL NUTRITION ASSISTANCE PROGRAM (SNAP) AKA CALFRESH PROGRAM	96,442	10.561	18 - 7012 - SUB - CAPK	10/01/20 - 09/30/21	164	U S DEPT OF AGRICULTURE - STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES, INFO LINE OF SAN DIEGO dba 211 SAN DIEGO
SUPPLEMENTAL NUTRITION ASSISTANCE PROGRAM (SNAP) AKA CALFRESH PROGRAM SSI	43,513	10.561		10/01/20 - 09/30/21	164-005	U S DEPT OF AGRICULTURE - STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES, INFO LINE OF SAN DIEGO dba 211 SAN DIEGO
QUALITY RATING AND IMPROVEMENT SYSTEM (QRIS) - SAN JOAQUIN	20,000	84.412	N/A	07/01/20 - 06/30/21	117-005	U.S. DEPT OF EDUCATION - STATE OF CALIFORNIA, DEPT OF EDUCATION - FIRST 5 CALIFORNIA, COUNTY OF SAN JOAQUIN, FIRST 5 SAN JOAQUIN, RACE TO THE TOP
SAN JOAQUIN COE GENERAL CHILD CARE (CCTR)	2,852,203		N/A	07/01/20 - 06/30/21	248	STATE OF CALIFORNIA, DEPT OF EDUCATION - SAN JOAQUIN COUNTY OFFICE OF EDUCATION, EARLY CHILDHOOD EDUCATION
CSPP QRIS BLOCK GRANT	17,990		N/A	07/01/20 - 06/30/21	258-005	STATE OF CALIFORNIA, DEPT OF EDUCATION - KERN COUNTY SUPERINTENDENT OF SCHOOLS, KERN EARLY STARS

**COMMUNITY ACTION PARTNERSHIP OF KERN
SCHEDULE OF PROGRAMS (FUNDS)
FOR THE PERIOD MARCH 1, 2021 THROUGH FEBRUARY 28, 2022**

A4

PROGRAM (COMPONENT)	AMOUNT	CFDA #	GRANT NUMBER	PROGRAM YEAR	FUND#	FUNDING SOURCE
MIGRANT ALTERNATIVE PAYMENT	4,173,683		CMAF - 0000	07/01/20 - 06/30/21	261	STATE OF CALIFORNIA, DEPT OF EDUCATION
GENERAL CENTER CHILD CARE	2,659,082		CCTR - 0052	07/01/20 - 06/30/21	253	STATE OF CALIFORNIA, DEPT OF EDUCATION
CALIFORNIA STATE PRESCHOOL PROGRAM	4,367,697		CSPP-0126	07/01/20 - 06/30/21	258	STATE OF CALIFORNIA, DEPT OF EDUCATION
MIGRANT CHILD CARE	262,661		CMIG - 0004	07/01/20 - 06/30/21	250	STATE OF CALIFORNIA, DEPT OF EDUCATION
MIGRANT SPECIALIZED SERVICES	39,399		CMSS - 0004	07/01/20 - 06/30/21	252	STATE OF CALIFORNIA, DEPT OF EDUCATION
CAL EITC FREE TAX PREPARATION ASSISTANCE GRANT	348,000		19T - 9011	10/01/19 - 06/30/22	234	STATE OF CALIFORNIA, DEPT OF COMMUNITY SERVICES AND DEVELOPMENT
HOME VISIT INITIATIVE (COUNTY OF KERN)	3,460,624 4,227,141		N/A	07/01/20 - 06/30/21 07/01/21 - 06/30/22	270	STATE OF CALIFORNIA, DEPT OF HUMAN SERVICES, COUNTY OF KERN
POSITIVE YOUTH DEVELOPMENT SERVICES (COUNTY OF KERN)	70,000		509-2019	07/01/20 - 06/30/21	271	STATE OF CALIFORNIA, DEPT OF HUMAN SERVICES, COUNTY OF KERN
POSITIVE YOUTH DEVELOPMENT SERVICES (COUNTY OF KERN) - MEDI-CAL	328,862		509-2019	07/01/20 - 06/30/21	274	STATE OF CALIFORNIA, DEPT OF HUMAN SERVICES, COUNTY OF KERN
CALIFORNIA EMERGENCY SOLUTIONS AND HOUSING PROGRAM	57,000		18-CESH-12453	10/03/19 - 07/24/24	272	STATE OF CALIFORNIA, DEPT OF GENERAL SERVICES, UNITED WAY OF KERN
COUNTY OF KERN LOW BARRIER HOMELESS SHELTER OPERATIONAL	2,054,472		017-2020	07/01/20-06/30/21	275-000	STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES, COUNTY OF KERN
BAKERSFIELD KERN REGIONAL HOMELESS COLLABORATIVE HOMELESS HOUSING ASSISTANCE AND PREVENTION (HHAP)	78,000		N/A	10/01/20 - 09/30/23	276	STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES, BAKERSFIELD REGIONAL HOMELESS COLLABORATIVE
CITY OF BAKERSFIELD HOMELESS HOUSING ASSISTANCE AND PREVENTION	42,000		2020-213	10/01/20 - 09/30/22	278	STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES, CITY OF BAKERSFIELD
FOOD BANK CAPACITY PROGRAM	363,636		SGRT-19-0012	06/01/20 - 06/30/22	215	STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES
TAX CHECK - OFF (FOOD BANK)	13,749		15 MOU - 00118	07/01/20 - 06/30/21	216-000	STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES

**COMMUNITY ACTION PARTNERSHIP OF KERN
SCHEDULE OF PROGRAMS (FUNDS)
FOR THE PERIOD MARCH 1, 2021 THROUGH FEBRUARY 28, 2022**

A5

PROGRAM (COMPONENT)	AMOUNT	CFDA #	GRANT NUMBER	PROGRAM YEAR	FUND#	FUNDING SOURCE
STATE EMERGENCY FOOD ASSISTANCE (FOOD BANK) CAL FOOD	274,249		15 MOU - 00118	07/01/20 - 06/30/21	216-087	STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES
STATE EMERGENCY FOOD COVID-19 DISASTER BOXES (FOOD BANK)	10,667		N/A	07/01/20 - 06/30/21	216-093	STATE OF CALIFORNIA, DEPT OF SOCIAL SERVICES
DIFFERENTIAL RESPONSE SERVICES	219,006 230,726		N/A	07/01/20 - 06/30/21 07/01/21 - 06/30/22	280	OF KERN, SUPERINTENDENT OF SCHOOLS, CHILD AND FAMILY SERVICES AGENCY, NETWORK FOR CHILDREN
FIRST 5 KERN - HELPLINE 211	82,149 87,948		2020.2.05	07/01/20 - 06/30/21 07/01/21 - 06/30/22	288	KERN, FIRST 5 KERN
FIRST 5 KERN EAST KERN FAMILY RESOURCE CENTER	138,262 142,167		2020.2.06	07/01/20 - 06/30/21 07/01/21 - 06/30/22	281	STATE OF CALIFORNIA, FIRST 5 CALIFORNIA, COUNTY OF KERN, FIRST 5 KERN
FIRST 5 KERN - HELP ME GROW	156,092 163,032		2020.1.06	07/01/20 - 06/30/21 07/01/21 - 06/30/22	284	STATE OF CALIFORNIA, FIRST 5 CALIFORNIA, COUNTY OF KERN, FIRST 5 KERN
FIRST 5 KERN - RIDGECREST FAMILY RESOURCE CENTER	90,717 154,174		2020.2.18	01/01/21 - 06/30/21 07/01/21 - 06/30/22	286	STATE OF CALIFORNIA, FIRST 5 CALIFORNIA, COUNTY OF KERN, FIRST 5 KERN
SIERRA FOUNDATION - ASTHMA MITIGATION	500,000		N/A	08/01/20 - 05/15/23	290	STATE OF CALIFORNIA, DEPARTMENT OF HEALTH CARE SVCS, SIERRA FOUNDATION
COUNTY OF KERN HELPLINE 211	45,000		669-2019	07/01/20 - 06/30/21	389	COUNTY OF KERN
READY KERN	1,126		N/A	07/01/20 - 06/30/21	366	COUNTY OF KERN, FIRE DEPT - OFFICE OF EMERGENCY SERV
KAISER FOUNDATION - FOOD ASSISTANCE	95,000		N/A	TBD	419	KAISER FOUNDATION
FEEDING AMERICA SENIOR HUNGER	50,000		25618	11/01/20 - 01/31/22	422	FEEDING AMERICA SENIOR HUNGER, MULTI-PRIVATE DONORS
GOODWILL INDUSTRIES - CALIFORNIA STATEWIDE COVID-19 CALL CENTER RESPONSE	90,681 25,000		N/A	03/30/20 - 03/29/21	430	GOODWILL INDUSTRIES OF SACRAMENTO & NORTHERN NEVADA, INC.
211 ENERGY UPGRADE CA PROGRAM	30,000		N/A	11/01/20 - 09/30/21	432	COMMUNITY RESOURCE PROJECT, INC.
SVCF MIGRANT CHILDCARE ALTERNATIVE PAYMENT	250,000		N/A	08/01/20 - 07/31/21	451	SILICON VALLEY COMMUNITY FOUNDATION
SHAFTER YOUTH CENTER - COASTAL CLEAN-UP	4,000		N/A	05/28/20 - 08/31/21	527-261	CALIFORNIA COASTAL COMMISSION, WHALE TAIL FUND GRANT
FRIENDSHIP HOUSE - COASTAL CLEAN-UP	4,000		N/A	05/28/20 - 08/31/21	531-261	CALIFORNIA COASTAL COMMISSION, WHALE TAIL FUND

**COMMUNITY ACTION PARTNERSHIP OF KERN
SCHEDULE OF PROGRAMS (FUNDS)
FOR THE PERIOD MARCH 1, 2021 THROUGH FEBRUARY 28, 2022**

PROGRAM (COMPONENT)	AMOUNT	CFDA #	GRANT NUMBER	PROGRAM YEAR	FUND#	FUNDING SOURCE
211 KINGS COUNTY	22,868		N/A	07/01/20 - 06/30/21	536-231	KINGS UNITED WAY
211 TULARE COUNTY	63,017		N/A	07/01/20 - 06/30/21	536-232	UNITED WAY OF TULARE COUNTY
211 STANISLAUS COUNTY	70,019		N/A	07/01/20 - 06/30/21	536-234	UNITED WAY OF STANISLAUS COUNTY
SOUTHERN CA EDISON - 211 CUSTOMER RELATIONS MANAGEMENT (CRM) DEVELOPMENT PROGRAM	35,000		N/A	TBD	429	SOUTHERN CALIFORNIA EDISON
EAST KERN EMERGENCY CLOSET	PENDING		N/A	PENDING	501-005	FRIENDS OF MERCY FOUNDATION, SISTER PHYLLIS HUGHES ENDOWMENT FOR SPECIAL NEEDS
EAST KERN HEALTH LINK	PENDING		N/A	PENDING	454	DIGNITY HEALTH
FOOD BANK FREE FARMERS MARKET - WASCO	100,000		N/A	01/01/20 - 12/31/20	467	THE WONDERFUL COMPANY FOUNDATION
DAP (DISGORGEMENT ASSISTANCE PROGRAM)	346,238		20D - 1012	10/01/19 - 12/31/20	484	STATE OF CALIFORNIA, DEPARTMENT OF COMMUNITY SERVICES AND DEVELOPMENT, BARCLAY'S BANK SETTLEMENT WITH FETC
FARMWORKERS INITIATIVE	25,000		N/A	01/01/18 - TBD	456	BANK OF THE WEST

A6

COMMUNITY ACTION PARTNERSHIP OF KERN
FUNCTIONAL CLASSIFICATIONS BY FUND
FISCAL YEAR 2021/22

Abila Fund #	Fund Name	PROGRAM SERVICES				SUPPORT SERVICES	
		Education	Nutrition	Energy Conservation	Community Services	Discretionary/ Fund Raising	General & Admin
103	Community Services Block Grant (CSBG)	X	X		X		X
501	General Fund				X		X
800	GAAP Fund						X
910	Community Development Pool				X		
915	Operations Pool			X	X		X
920	Facilities Pool						X
925	Health & Nutrition Pool	X	X		X		
999	Indirect Fund						X
502	Discretionary Fund					X	
595	Fund Raising					X	
107	EHS Expansion	X					
108	Early Head Start	X					
109	Head Start	X					
110	Early Head Start Child Care Partnership	X					
117	Early Head Start San Joaquin	X					
117-005	EHS San Joaquin QRIS	X					
248	San Joaquin COE General Child Care (CCTR)	X					
250	Migrant Child Care	X					
252	Migrant Specialized	X					
253	General Child Care	X					
253-005	CCTR - QRIS	X					
258	California State Preschool (CSPP)	X					
258-005	CSPP QRIS	X					
260	Child Care Facilities	X					
261	Migrant Alternative Payment	X					
262/265	Child Development Reserve	X					
270	Home Visit Initiative	X					
451	SCVF Migrant Childcare Alternative Payment	X					
112	Child Care Food Program (CACFP)		X				
115	Women, Infants & Children		X				
145	NEOPB Cal Fresh		X				
139	CACFP - San Joaquin		X				
	Food Bank		X				
105	Emergency Food Assistance		X				
111	USDA Commodities		X				
114	Emergency Food & Shelter		X				
135	County of Kern CARES Food Delivery Program		X				
147	Commodity Supplemental Food Program		X				
175-032	CSBG Discretionary - Ridgecrest		X				
215	Food Bank Capacity Project		X				
216-000	Food Bank Tax Check-Off		X				
216-087	State Emergency Food Assistance		X				
413	Resnick Foundation		X				
485	Southern California Gas Company (Solar)		X				
461	CAFB Food Access for Farmworkers Initiative		X				
467	Wonderful Company Foundation		X				
504	Food Bank		X				

COMMUNITY ACTION PARTNERSHIP OF KERN
FUNCTIONAL CLASSIFICATIONS BY FUND
FISCAL YEAR 2021/22

Abila Fund #	Fund Name	PROGRAM SERVICES				SUPPORT SERVICES	
		Education	Nutrition	Energy Conservation	Community Services	Discretionary/ Fund Raising	General & Admin
	<u>Energy</u>						
122	Low Income Home Energy Assistance			X			
123	Dept of Energy Weatherization			X			
241	LIWP Solar PV Pilot			X			
245	LIWP Single Family			X			
484	DAP (Disgorgement Assistance Program)			X			
494	PG&E			X			
524	Energy			X			
	<u>VITA (Volunteer Income Tax Assistance)</u>						
149	Internal Revenue Service - VITA				X		
234	CalEITC				X		
	<u>Small Business Development</u>						
456	Bank of the West				X		
	<u>East Kern Family Resource Center</u>						
171	Economic Empowerment				X		
280	Differential Response				X		
281	First 5 East Kern Family Resource				X		
454	Dignity Health East Kern Health Link				X		
501-005	EKFRC: KHS Emergency Closet				X		
533	East Kern Family Resource Center				X		
	<u>Youth Services</u>						
120	Information & Education				X		
155	Americorps				X		
242	Youth Authority				X		
246	Realignment for Success				X		
271	Positive Youth Development Svcs				X		
274	Positive Youth Development Svcs-Medi-Cal				X		
335	Gang Prevention				X		
444	Starbucks Foundation				X		
448	Wells Fargo Foundation				X		
527	Shafter Youth Center				X		
527-068	SYC - Robotics/STEM				X		
527-260	SYC - KHS Make Bakersfield				X		
531	Friendship House Community Center				X		
531-068	FHCC - Robotics/STEM				X		
531-070	FHCC - Aggression Replacement Training				X		
531-260	FHCC - KHS Museum on the Move				X		
	<u>Census</u>						
273	County of Kern 2020 Census				X		
408	Sierra Foundation 2020 Census				X		
409	NALEO Education Foundation 2020 Census				X		
	<u>Homeless Services</u>						
275	County of Kern LBNC				X		
275-007	County of Kern LBNC - Start-up				X		

COMMUNITY ACTION PARTNERSHIP OF KERN
FUNCTIONAL CLASSIFICATIONS BY FUND
FISCAL YEAR 2021/22

Abila Fund #	Fund Name	PROGRAM SERVICES				SUPPORT SERVICES	
		Education	Nutrition	Energy Conservation	Community Services	Discretionary/ Fund Raising	General & Admin
	<u>2-1-1</u>						
160	HUD Coordinated Entry System				X		
164	Cal Fresh				X		
164-005	Cal Fresh (SSI)				X		
186	2-1-1 Hospital Preparedness Program				X		
272	United Way - CESH				X		
284	First 5 Kern Help Me Grow				X		
288	First 5 Kern 2-1-1				X		
366	ReadyKern				X		
389	County of Kern 2-1-1				X		
428	2-1-1 United Way				X		
428-240	United Way - Coordinate Entry System				X		
429	Southern CA Gas CRM Development Program				X		
430	Goodwill Industries - CA COVID-19 Call Ctr				X		
431	United Way - COVID-19 Comm Resp & Relief				X		
536-231	2-1-1: Kings County				X		
536-232	2-1-1: Tulare County				X		
536-233	2-1-1: Merced County				X		
536-234	2-1-1: Stanislaus County				X		
536-260	2-1-1: KHS Homeless Collaborative				X		

COMMUNITY ACTION PARTNERSHIP OF KERN
LINE OF CREDIT ADVANCES AND REPAYMENTS
 FISCAL YEAR 2021/22

Date	Advance Amount	Repayment Amount	No. of Days Borrowed	Interest Expense	Interest Rate
02/28/21	n/a				
03/31/21	n/a				
04/30/21	n/a				
05/31/21	n/a				
06/30/21	n/a				
07/31/21	n/a				
08/31/21	n/a				

Note 1: Line of Credit agreement was entered into with Wells Fargo Bank as of January 15, 2021 for \$1.5 million during January , February, July, August 2021 and will increase to \$350,000 during March - June 2021, Sept - Dec 2021. This agreement will terminate on January 15, 2022.

A varied amount decrease to better manage the cash flow need during peak months.

Note 2: Interest expense is calculated at 3.75% above daily one month LIBOR.

LINE OF CREDIT COMMITMENT FEE (Based on the daily unused amount of the line of credit calculated quarterly)

Period	No. of Days in Period	Commitment Fee	Interest Rate
12/31/20 - 3/31/21	90 days	\$ 1,781.05	0.25%
04/01/21 - 6/30/21	90 days	\$ 1,349.36	0.25%

Note 3: The interest expense and commitment fee are automatically deducted from CAPK's operating bank account at Wells Fargo Bank.

COMMUNITY ACTION PARTNERSHIP OF KERN OPERATING CASH SUMMARY AS OF AUGUST 31, 2021	
PROGRAM (FUND)	CASH BALANCE
CHILD AND ADULT CARE FOOD PROGRAM	(80,411.92)
HEAD START/EARLY HEAD START	(175,853.19)
SUBTOTAL	(256,265.11)
CHILD DEVELOPMENT RESERVE No. 1	(752.30)
CHILD DEVELOPMENT RESERVE No. 2	0.00
GENERAL CHILD CARE	336,528.50
MIGRANT A/P	2,626,711.72
MIGRANT CHILD CARE	65,630.12
MIGRANT SPECIALIZED SERVICES	9,850.00
SAN JOAQUIN COE GENERAL CHILD CARE	383,266.83
STATE PRESCHOOL	2,362,096.18
SUBTOTAL	5,783,331.05
ANTHEM BLUE CROSS FOOD BANK	17,349.79
CAFB FOOD ACCESS FOR FARMWORKERS INITIATIVE	152,123.35
COMMODITY SUPPLEMENTAL FOOD PROGRAM	(55,189.91)
EFAP	(242,003.97)
FEEDING AMERICA SENIOR HUNGER	67,403.35
FOOD BANK	433,898.40
FOOD BANK EXPANSION	22,690.29
FOOD BANK CAPACITY PROGRAM	181,200.94
FOOD BANK - STATE	192,542.41
KAISER	95,000.00
SENIOR FARMERS MARKET NUTRITION PROGRAM	22,064.00
TRADE MITIGATION	169.86
WONDERFUL FOUNDATION	6,142.25
SUBTOTAL	893,390.76
ENERGY	(188,496.61)
DOE WAP	(15,834.77)
LIHEAP	(573,215.88)
PG&E	(15,720.99)
DAP (Disorggement Assistance Program)	(86,860.77)
TRANSFER NEGATIVE BALANCE	880,129.02
SUBTOTAL	0.00
CALIFORNIA ENDOWMENT	
CENTRAL VALLEY SMALL BUSINESS DEVELOPMENT	2,000.00
SUBTOTAL	2,000.00
211	521,990.01
211 ENERGY UPGRADE CA PROGRAM	(12,026.19)
AMERICORPS - CALIFORNIA VOLUNTEERS	(13.46)
BKRHC HOMELESS HOUSING ASSISTANCE & PREVENTION	(14,183.17)
CAL FRESH	(18,916.06)
CALEITC	(42,788.83)
CAPK FOUNDATION	(144,017.49)
CITY OF BKFD HOMELESS HOUSING ASST & PREV (HHAP)	(7,844.76)
COST POOLS	(3,915.57)
COUNTY OF KERN HOUSING FOR THE HARVEST CARES	(56,948.38)
COUNTY OF KERN LOW BARRIER HOMELESS CENTER	(95,450.23)
CSBG	114,074.91
CSBG CARES ACT	303,454.01
CSBG DISCRETIONARY	(1,854.58)
DIFFERENTIAL RESPONSE	(19,320.23)
DIGNITY HEALTH	2,037.53
DISCRETIONARY FUND	1,985,288.05
ECONOMIC EMPOWERMENT	(0.56)
EAST KERN FAMILY RESOURCE CENTER	8,955.77
ESG CARES ACT HOMELESS SERVICES	(286,002.24)
ESG COORDINATED ENTRY SERVICE - COVID19	(11,195.02)
FIRST 5 KERN 211	(7,645.01)
FIRST 5 KERN EAST KERN FAMILY RESOURCE CENTER	(59,004.92)
FIRST 5 HELP ME GROW	(12,979.98)
FIRST 5 RIDGECREST FAMILY RESOURCE CENTER	(70,369.65)
FRIENDSHIP HOUSE	6,336.65
FUNDRAISING	275,059.44
GAPP FUND	0.00
GENERAL FUND	(58,157.38)
GOODWILL IND-CA State 211 COVID-19 Call Cntr Response	(7,113.93)
Health Net	130,000.00
HOME VISIT INITIATIVE (CO OF KERN)	(505,835.27)
HOUSING FOR THE HARVEST STATE	(90,385.44)
HUD-COORDINATED ENTRY SYSTEM	(20,570.97)
INDIRECT FUND	463,276.34
IRS - VITA	(2,715.55)
M ST NAVIGATION CENTER	16,171.91
NALEO - 2020 CENSUS	7,109.58
NEOPB CAL FRESH HEALTHY LIVING	(261,254.91)
POSITIVE YOUTH DEV SVC	(9,254.81)
POSITIVE YOUTH M	(36,837.07)
SHAFTER YOUTH CENTER	24,747.31
SIERRA FOUNDATION - ASTHMA MITIGATION	38,431.31
SILICON VALLEY COM FOUND MIGRANT ALTERNATIVE PYMT	(1,092.55)
SO CA EDISON - 211 CUSTOMER RELATIONS	(902.70)
UNITED WAY 211	981.55
UW STANTISLAUS 211 RENTAL ASSISTANCE	(9,342.87)
VIRGINIA & ALFRED HARRELL LITERACY PROGRAM	56,106.54
WELLS FARGO FOUNDATION	46,981.80
WIC	(609,879.42)
LESS: ENERGY NEGATIVE BALANCE	(880,129.02)
ADD: LINE OF CREDIT	
SUBTOTAL	643,054.49
TOTAL OPERATING CASH	7,065,511.19

COMMUNITY ACTION PARTNERSHIP OF KERN (CAPK)

WELLS FARGO BANK ACCOUNTS

1. Operating Account: Used to make all CAPK disbursements and for deposits of all cash receipts unless there are requirements to deposit cash to a restricted bank account.
2. Head Start Accrued Vacation: This is an interest bearing restricted bank account that holds cash reserved for the payment of accrued vacation for Head Start and Early Head Start employees.
3. CSD Advances Account: This is an interest bearing restricted bank account for CSBG and Energy grants. Advances on the Community Services Block Grant (CSBG), Department of Energy – Weatherization Assistance Program (DOE WAP) and Low Income Home Energy Assistance Program (LIHEAP) grants are required to be deposited to a restricted bank account until there is an immediate need for the cash. Once the immediate need is determined, the cash is transferred to the Operating Account to make disbursements.
4. On-Line Donations Account: This is an interest bearing restricted bank account that is designated for internet donations to CAPK. The deposits are subsequently transferred to the Operating Account.
5. Child Development Reserve #1: This is an interest bearing restricted bank account that is required by the California Department of Education for center-based contracts, such as General Child Care (CCTR), State Preschool (CSPP) and State Migrant (CMIG) for the purpose of holding revenue earned in excess of costs. When the revenue is used, the cash is transferred to the Operating Account to make disbursements.
6. Child Development Reserve #2: This is an interest bearing restricted bank account that is required by the California Department of Education for alternative payment contracts, such as Migrant Childcare Alternative Payment (CMAP) for the purpose of holding revenue earned in excess of costs. When the revenue is used, the cash is transferred to the Operating Account to make disbursements.

Note: All CAPK bank accounts are with Wells Fargo Bank.

COMMUNITY ACTION PARTNERSHIP OF KERN
5005 BUSINESS PARK NORTH
BAKERSFIELD, CA 93309-1651

BANK RECONCILIATION FOR THE MONTH ENDED
August 31, 2021

WELLS FARGO BANK, N.A.
P. O. BOX 63020
SAN FRANCISCO, CA 94163

OPERATING ACCOUNT
ACCOUNT NO: XXXXX-X2976

BANK BALANCE AT	08/31/21		7,333,190.95
LESS: OUTSTANDING CHECKS		222,680.40	
ADJUSTED BANK BALANCE AT	08/31/21		7,110,510.55
GENERAL LEDGER BALANCE AT	07/31/21		3,976,093.95
ADD: DEPOSITS		5,704,266.90	
US TREAS DRAWDOWNS		2,646,206.26	
FUNDS FROM OTHER GRANTS		450,923.40	
TRANSFERS FROM RESTRICTED ACCOUNTS		-	
ADP /HEALTH EQUITY REFUND		-	
REIMBURSEMENT OF ALTERED PAYEE		45,000.00	
		-	
		-	
		-	
LESS: CHECKS		1,156,949.94	
ADP PAYROLL 8/13/21		1,293,593.67	
ADP PAYROLL 8/27/21		1,456,405.54	
EFTS FOR HRA/HSA/ STD/403B		418,424.39	
REC LOAN PRINCIPAL/INT EXPENSES		31,072.59	
CREDIT CARD		41,558.52	
BANK FEES		1,263.79	
ACH VOUCHERS		1,312,711.52	
GENERAL LEDGER BALANCE AT	08/31/21		7,110,510.55

DIFFERENCE: -

PREPARED BY: Naomi Ibarra

TITLE: Accountant

DATE: 09/07/2021

APPROVED BY: *Nancy Webster*

TITLE: Chief Financial Officer

DATE: Sep 8, 2021

Louanne Cailles

**COMMUNITY ACTION PARTNERSHIP OF KERN
HEADSTART ACCRUED VACATION***

5005 BUSINESS PARK NORTH
BAKERSFIELD, CA 93309-1651

**BANK RECONCILIATION FOR MONTH ENDING
August 31, 2021**

WELLS FARGO BANK, N.A.
P. O. BOX 63020
SAN FRANCISCO, CA 94163

ACCOUNT NO.: XXXXX-X6256

BANK BALANCE ENDING:	08/31/21	1,025,924.76
DEPOSITS IN TRANSIT		0.00
OUTSTANDING CHECKS		0.00
OTHER		0.00
ADJUSTED BANK BALANCE:	08/31/21	1,025,924.76

BALANCE PER G/L	07/31/21	1,025,785.36
ADD:		
DEPOSITS		0.00
INTEREST		139.40
ROUNDING ERROR		0.00
BANK ACCOUNT TRANSFER FROM GENERAL FUND		0.00
LESS:		
CHECKS		0.00
CLIENT ANALYSIS SERVICE CHARGE		0.00
BANK ACCOUNT TRANSFER TO GENERAL FUND		0.00
BALANCE PER G/L	08/31/21	1,025,924.76

DIFFERENCE: 0.00

* This account changed name in March 2011 from "Discretionary Fund" to "Head Start Accrued Vacation".

PREPARED BY: Naomi Ibarra

TITLE: Accountant

DATE: 09/01/21

APPROVED BY: 

TITLE: Chief Financial Officer

DATE: Sep 7, 2021

**COMMUNITY ACTION PARTNERSHIP OF KERN
CSD ADVANCES ACCOUNT****

5005 BUSINESS PARK NORTH
BAKERSFIELD, CA 93309-1651

**BANK RECONCILIATION FOR MONTH ENDING
August 31, 2021**

WELLS FARGO BANK, N.A.
P. O. BOX 63020
SAN FRANCISCO, CA 94163

ACCOUNT NO.: XXXXX-X1095

BANK BALANCE ENDING: 08/31/21 843,150.62

DEPOSITS IN TRANSIT 0.00

OUTSTANDING CHECKS 0.00

OTHER 0.00

ADJUSTED BANK BALANCE: 08/31/21 843,150.62

BALANCE PER G/L 07/31/21 290,471.68

ADD: DEPOSITS 552,617.67

INTEREST 61.27

BANK ACCOUNT TRANSFER FROM GENERAL FUND 0.00

LESS: CHECKS 0.00

CLIENT ANALYSIS SERVICE CHARGE 0.00

WIRE TRANSFER 0.00

BANK ACCOUNT TRANSFER TO GENERAL FUND 0.00

BALANCE PER G/L 08/31/21 843,150.62

* December 2009 name changed from Food Bank to DOE ARRA. DIFFERENCE: 0.00

** January 2018 name changed from DOE ARRA to CSD Advances.

PREPARED BY: Naomi Ibarra

TITLE: Accountant

DATE: 09/01/21

APPROVED BY: *Macy Webster*

TITLE: Chief Financial Officer

DATE: Sep 7, 2021

COMMUNITY ACTION PARTNERSHIP OF KERN
ON-LINE DONATIONS ACCOUNT
 5005 BUSINESS PARK NORTH
 BAKERSFIELD, CA 93309-1651

BANK RECONCILIATION FOR MONTH ENDING
August 31, 2021

WELLS FARGO BANK, N.A.
 P. O. BOX 63020
 SAN FRANCISCO, CA 94163

ACCOUNT NO.: XXXXX-X1921

BANK BALANCE ENDING:	08/31/21	84,901.88
DEPOSITS IN TRANSIT	0.00	
OUTSTANDING CHECKS	0.00	
OTHER	0.00	
ADJUSTED BANK BALANCE	08/31/21	84,901.88

BALANCE PER GENERAL LEDGER	07/31/21	83,230.76
ADD: DEPOSITS (Credit Card Donations & Shared Fee)	0.00	
ONLINE DONATIONS	1,728.61	
PAYPAL DEPOSIT	0.00	
INTEREST	11.45	
LESS: APPLIED MERCHANT DEBITS	0.00	
CLIENT ANALYSIS SERVICE CHARGE	17.45	
BANKCARD FEES	51.49	
CASH CONCENTRATION FEE	0.00	
FUND TRANSFER TO GENERAL FUND	0.00	
	0.00	
BALANCE PER GENERAL LEDGER:	08/31/21	84,901.88

* October 2009 name changed from WIC Account to CSBG ARRA Account and is now interest-bearing.

Difference: 0.00

** August 2010 name changed from CSBG ARRA Account to HOPE Program Account.

*** January 2018 name changed from HOPE Program Account to On-line Donations Account.

PREPARED BY: Naomi Ibarra

TITLE: Accountant

DATE: 09/08/21

APPROVED BY: *Nancy Webster*

TITLE: Chief Financial Officer

DATE: 09/08/21

Lorraine Cantles

COMMUNITY ACTION PARTNERSHIP OF KERN
CHILD DEVELOPMENT RESERVE #1
5005 BUSINESS PARK NORTH
BAKERSFIELD, CA 93309-1651

BANK RECONCILIATION FOR MONTH ENDING
August 31, 2021

WELLS FARGO BANK, N.A.
P. O. BOX 63020
SAN FRANCISCO, CA 94163

ACCOUNT NO.: XXXXX-X6264

BANK BALANCE ENDING:	08/31/21	11.95
DEPOSITS IN TRANSIT		0.00
OUTSTANDING CHECKS		0.00
OTHER		0.00
ADJUSTED BANK BALANCE:	08/31/21	11.95
BALANCE PER G/L	07/31/21	11.95
ADD:		
DEPOSITS		0.00
INTEREST		0.00
BANK ACCOUNT TRANSFER FROM GENERAL FUND		0.00
LESS:		
CHECKS		0.00
CLIENT ANALYSIS SERVICE CHARGE		0.00
BANK ACCOUNT TRANSFER TO GENERAL FUND		0.00
BALANCE PER G/L	08/31/21	11.95
DIFFERENCE:		(0.00)

PREPARED BY: <u>Naomi Ibarra</u>	TITLE: <u>Accountant</u>	DATE: <u>09/01/21</u>
APPROVED BY: <u></u>	TITLE: <u>Chief Financial Officer</u>	DATE: <u>Sep 7, 2021</u>



COMMUNITY ACTION PARTNERSHIP OF KERN
CHILD DEVELOPMENT RESERVE #2
 5005 BUSINESS PARK NORTH
 BAKERSFIELD, CA 93309-1651

BANK RECONCILIATION FOR MONTH ENDING
August 31, 2021

WELLS FARGO BANK, N.A.
 P. O. BOX 63020
 SAN FRANCISCO, CA 94163

ACCOUNT NO.: XXXXX-X2049

BANK BALANCE ENDING: 08/31/21 34,995.44

DEPOSITS IN TRANSIT 0.00

OUTSTANDING CHECKS 0.00

OTHER 0.00

ADJUSTED BANK BALANCE: 08/31/21 34,995.44

BALANCE PER G/L 07/31/21 34,990.68

ADD: DEPOSITS 0.00

INTEREST 4.76

BANK ACCOUNT TRANSFER FROM GENERAL FUND 0.00

LESS: CHECKS 0.00

CLIENT ANALYSIS SERVICE CHARGE 0.00

BANK ACCOUNT TRANSFER TO GENERAL FUND 0.00

BALANCE PER G/L 08/31/21 34,995.44

DIFFERENCE: 0.00

PREPARED BY: Naomi Ibarra TITLE: Accountant DATE: 09/01/21

APPROVED BY: *Macy Webster* TITLE: Chief Financial Officer DATE: Sep 7, 2021

Lorraine Canlas

COMMUNITY ACTION PARTNERSHIP OF KERN
WELLS FARGO VISA SUMMARY
STATEMENTS DATED August 1, 2021 - August 31, 2021

Cardholder	Position	Amount Charged
CAPK	Accounts Payable	\$ -
Gloria Barbero	Administrator - EHS San Joaquin	388.48
Yolanda Gonzales	Director of Head Start/State Child Development Programs	1,790.34
Freddy Hernandez	Director of Youth and Community Services	794.56
Laurie Hughey		-
Traco Matthews	Chief Program Officer	3,600.48
Lisa McGranahan	Director of Human Resoures	11.25
Jerry Meade	Assistant Director of Head Start/State Child Development Programs	4,912.50
Pritika Ram	Director of Administration	897.13
Carmen Segovia	Director of Health & Nutrition Services	62.43
Jeremy Tobias	Chief Executive Officer	455.20
Emilio Wagner	Director of Operations	2,264.01
Tracy Webster	Chief Financial Officer	264.02
	Total	\$ 15,440.40



Reporting Period : 7/31/2021 - 8/31/2021

Statement Summary

Name	Capk Ap	Company	Community Action Partnership O
Account #	XXXX-XXXX-XXXX-7017	Currency	US Dollar
Reporting Period	7/31/2021 - 8/31/2021		

Trans Date	Post Date	Merchant Name	Charge Codes	Approved	Receipt	Amount
						Transaction Count: 0
						Total: 0.00

Employee Signature _____ Date _____

Authorized Approver Signature _____ Date _____



Reporting Period : 7/31/2021 - 8/31/2021

Statement Summary

Name	Gloria Barbero	Company	Community Action Partnership O
Account #	XXXX-XXXX-XXXX-7058	Currency	US Dollar
Reporting Period	7/31/2021 - 8/31/2021		

Trans Date	Post Date	Merchant Name	Charge Codes	Approved	Receipt	Amount
1 8/18/2021	8/19/2021	Best Buy Mht 00005280				287.68
Business credit card used to purchase DVI cables for SJC sites that didn't already have them.						
2 8/30/2021	8/31/2021	Sq *kkw Ins Scvs &				100.80
Gloria Barbero Business credit card used for Live scan and convenience fee - New hire Rene Dulco.						

Transaction Count: 2
Total: 388.48

Employee Signature _____ Date _____

Authorized Approver Signature _____ Date _____



Reporting Period : 7/31/2021 - 8/31/2021

Statement Summary

Name	Yolanda Gonzales			Company	Community Action Partnership O	
Account #	XXXX-XXXX-XXXX-7009			Currency	US Dollar	
Reporting Period	7/31/2021 - 8/31/2021					
Trans Date	Post Date	Merchant Name	Charge Codes	Approved	Receipt	Amount
1 7/30/2021	8/2/2021	American Air				858.40
Travel--Flight for Yolanda Gonzales--Attending the 2021 NCAP Annual Convention in Boston.						
2 7/30/2021	8/2/2021	American Air				14.24
Flight Change Charge for Esperanza Contreras.						
3 7/30/2021	8/2/2021	American Air				858.40
Travel--Flight for Esperanza Contreras--Attending the 2021 NCAP Annual Convention in Boston.						
4 7/30/2021	8/2/2021	American Air				14.24
Flight change charge for Yolanda Gonzales.						
5 8/6/2021	8/9/2021	American Air				35.02
Flight upgrade for Esperanza Contreras' travel--only fight available.						

Trans Date	Post Date	Merchant Name	Charge Codes	Approved	Receipt	Amount
6 8/6/2021	8/9/2021	American Air				38.52
Flight upgrade for Yolanda Gonzales' travel--only fight available.						
7 8/7/2021	8/9/2021	American Air				-14.24
Flight change refund.						
8 8/7/2021	8/9/2021	American Air				-14.24
Flight change refund.						
						Transaction Count: 8
						Total: 1,790.34

Employee Signature _____ Date _____

Authorized Approver Signature _____ Date _____



Reporting Period : 7/31/2021 - 8/31/2021

Statement Summary

Name	Freddy Hernandez	Company	Community Action Partnership O
Account #	XXXX-XXXX-XXXX-8850	Currency	US Dollar
Reporting Period	7/31/2021 - 8/31/2021		

Trans Date	Post Date	Merchant Name	Charge Codes	Approved	Receipt	Amount
1 7/30/2021	8/2/2021	Vons #1969			✓	40.89
		Sympathy plant for Lois Hannible - Mother				
2 8/20/2021	8/23/2021	Weathertech Direct Llc			✓	558.93
		Bed liners and floor mats for FHCC & SYC vehicles.				
3 8/20/2021	8/23/2021	Weathertech Direct Llc			✓	194.74
		Bed liner and floor mats for FHCC & SYC vehicles.				
						Transaction Count: 3
						Total: 794.56

Employee Signature _____ Date _____

Authorized Approver Signature _____ Date _____



Reporting Period : 7/31/2021 - 8/31/2021

Statement Summary

Name	Laurie Hughey	Company	Community Action Partnership O
Account #	XXXX-XXXX-XXXX-9135	Currency	US Dollar
Reporting Period	7/31/2021 - 8/31/2021		

Trans Date	Post Date	Merchant Name	Charge Codes	Approved	Receipt	Amount
						Transaction Count: 0
						Total: 0.00

Employee Signature _____ Date _____

Authorized Approver Signature _____ Date _____



Reporting Period : 7/31/2021 - 8/31/2021

Statement Summary

Name	Traco Matthews			Company	Community Action Partnership O	
Account #	XXXX-XXXX-XXXX-3726			Currency	US Dollar	
Reporting Period	7/31/2021 - 8/31/2021					
Trans Date	Post Date	Merchant Name	Charge Codes	Approved	Receipt	Amount
1 7/30/2021	8/2/2021	Motel 6			✓	89.59
Motel accommodations for Covid positive M Street clients (BKHRC Motel Agreement)						
2 7/30/2021	8/2/2021	Motel 6			✓	927.23
Motel accommodations for Covid positive M Street clients (BKHRC Motel Agreement)						
3 7/30/2021	8/2/2021	Motel 6			✓	89.59
Motel accommodations for Covid positive M Street clients (BKHRC Motel Agreement)						
4 7/30/2021	8/2/2021	2021 Sjr Summit			✓	80.50
San Joaquin Valley Affordable Housing Summit - Ian Sharples						
5 7/31/2021	8/2/2021	Howard Johnson			✓	270.00
Motel accommodations for Covid positive M Street clients (BKHRC Motel Agreement)						

Trans Date	Post Date	Merchant Name	Charge Codes	Approved	Receipt	Amount
6 7/31/2021	8/2/2021	Howard Johnson			✓	270.00
Motel accommodations for Covid positive M Street clients (BKHRC Motel Agreement)						
7 7/31/2021	8/2/2021	Howard Johnson			✓	270.00
Motel accommodations for Covid positive M Street clients (BKHRC Motel Agreement)						
8 7/31/2021	8/2/2021	Hotelbookingservfee			✓	14.99
Vagabond Inn booking fee for motel accommodations for Covid positive M Street clients (BKHRC Motel Agreement). Reservation was cancelled, booking fee is non-refundable.						
9 8/2/2021	8/4/2021	Howard Johnson				-100.00
Refund of deposit for motel accommodations for Covid positive M Street clients (BKHRC Motel Agreement)						
10 8/2/2021	8/4/2021	Howard Johnson				-100.00
Refund of deposit for motel accommodations for Covid positive M Street clients (BKHRC Motel Agreement)						
11 8/2/2021	8/4/2021	Howard Johnson				-100.00
Refund of deposit for motel accommodations for Covid positive M Street clients (BKHRC Motel Agreement)						

Trans Date	Post Date	Merchant Name	Charge Codes	Approved	Receipt	Amount
12 8/3/2021	8/5/2021	Howard Johnson			✓	100.00
Charge for guest disruption of motel during Covid quarantine (David Walden)						
13 8/12/2021	8/13/2021	Logcabinflorist			✓	54.07
Sympathy plant for Yolanda Gonzales - sister						
14 8/17/2021	8/17/2021	Hotel* Howard Johnson			✓	961.81
Motel accommodations for Covid positive M Street clients (BKHRC Motel Agreement)						
15 8/20/2021	8/23/2021	Motel 6				772.70
Motel accommodations for Covid positive M Street client (BKHRC Motel Agreement)						
						Transaction Count: 15
						Total: 3,600.48

Employee Signature

Date

Authorized Approver Signature

Date



Reporting Period : 7/31/2021 - 8/31/2021

Statement Summary

Name	Lisa McGranahan	Company	Community Action Partnership O
Account #	XXXX-XXXX-XXXX-9914	Currency	US Dollar
Reporting Period	7/31/2021 - 8/31/2021		

Trans Date	Post Date	Merchant Name	Charge Codes	Approved	Receipt	Amount
1 8/10/2021	8/12/2021	Biometrics4all Inc			✓	11.25
Relay Fees for running New Hire Fingerprints Invoice Period 06/01/2021-06/30/2021 Invoice Date 07/01/2021 Office - Other						

Transaction Count: 1
Total: 11.25

Employee Signature _____ Date _____

Authorized Approver Signature _____ Date _____



Reporting Period : 7/31/2021 - 8/31/2021

Statement Summary

Name	Jerry Meade			Company	Community Action Partnership O	
Account #	XXXX-XXXX-XXXX-5025			Currency	US Dollar	
Reporting Period	7/31/2021 - 8/31/2021					
Trans Date	Post Date	Merchant Name	Charge Codes	Approved	Receipt	Amount
1 8/2/2021	8/3/2021	Fsp*kern Cpr, Llc				90.00
		Site Supervisor attended Preventative Health, Safety, and Nutrition Course for Community Care Licensing				
2 8/2/2021	8/3/2021	Paypal				29.00
		Pyramid Model Training Registration for Karen Rios				
3 8/2/2021	8/3/2021	Paypal				29.00
		Pyramid Model Training Registration for Caroline Kerwin				
4 8/2/2021	8/3/2021	Paypal				29.00
		Pyramid Model Training Registration for Michelle Oliveros				
5 8/6/2021	8/9/2021	Grant Station Com				227.00
		Tracking InKIND, Collaborative Communications, Power Writing for Grants registration fees for Administrative Anaylst.				

Trans Date	Post Date	Merchant Name	Charge Codes	Approved	Receipt	Amount
6 8/9/2021	8/11/2021	Sheraton Boston Hotel				1,258.70
		Hotel Accomodations for Partnership Administrator attending Natioanl CAP Conference.				
7 8/10/2021	8/11/2021	Wipfiillp				1,740.00
		Registratinn for Director and Partnership Administrator to attend WIPFLI OMB Uniform Guidance as part of the the Natioanl CAP Conference				
8 8/16/2021	8/17/2021	A-B-Cpr & First Aid				24.95
		Lead Poison Prevention Training for Site Supervisor				
9 8/16/2021	8/17/2021	Fsp*kern Cpr, Llc				90.00
		Preventative Health, Safety, and Nutrition Course for Site Supervisor. "				
10 8/16/2021	8/17/2021	Cps Human Resource Servic				4.85
		CCL Operations and Record Keeping Training for Site Supervisor.				
11 8/25/2021	8/26/2021	Paypal				1,390.00
		Registration for PDM Administrator and Enrollment and Attendance Manager to attend ERSEA: Preparing for ERSEA Ramp Up Durning the Increase in Delta Varient Cases				

Transaction Count: 11

Total: 4,912.50

Employee Signature

Date

Authorized Approver Signature

Date



Reporting Period : 7/31/2021 - 8/31/2021

Statement Summary

Name	Pritika Ram			Company	Community Action Partnership O	
Account #	XXXX-XXXX-XXXX-7074			Currency	US Dollar	
Reporting Period	7/31/2021 - 8/31/2021					
Trans Date	Post Date	Merchant Name	Charge Codes	Approved	Receipt	Amount
1 7/30/2021	8/2/2021	Www.Thingsremembered.Com				172.12
Retirement Gift for Carmen Segovia, Director of Health & Nutrition						
2 7/30/2021	8/2/2021	Food-Ex				160.00
Business Lunch - Strategic Planning Meeting (see receipt for attendees)						
3 8/4/2021	8/5/2021	Dnh*godaddy.Com				94.85
Purchase of Domain Name "FeedKernNow.org"						
4 8/4/2021	8/5/2021	Eb 2021 Ncap Annual C				-545.00
Partial Refund for P. Ram Registration Fee - NCAP Convention in Boston, MA						
5 8/6/2021	8/9/2021	Sacbee Digital Subscript				219.99
Auto Renewal for the Sacramento Bee Digital Subscription Newspaper						

Trans Date	Post Date	Merchant Name	Charge Codes	Approved	Receipt	Amount
6 8/6/2021	8/9/2021	Fresno Bee Digital Subsc				159.99
		Auto Renewal of Digital Subscription for the Fresno Bee Newspaper				
7 8/7/2021	8/9/2021	Stk*shutterstock				29.00
		Monthly Fee for Stock Photos				
8 8/8/2021	8/9/2021	Coun Of Develop Finance				550.00
		CDFA Membership Fee				
9 8/11/2021	8/12/2021	Logcabinflorist				56.18
		Get Well Flowers for Foundation Board Member Chei Whitmore				
						Transaction Count: 9
						Total: 897.13

Employee Signature _____ Date _____

Authorized Approver Signature _____ Date _____



Reporting Period : 7/31/2021 - 8/31/2021

Statement Summary

Name	Carmen Segovia	Company	Community Action Partnership O
Account #	XXXX-XXXX-XXXX-7025	Currency	US Dollar
Reporting Period	7/31/2021 - 8/31/2021		

Trans Date	Post Date	Merchant Name	Charge Codes	Approved	Receipt	Amount
1 8/2/2021	8/3/2021	Lassens Natural Foods-Bk			✓	62.43
		Central Kitchen - food for special diets				

Transaction Count: 1

Total: 62.43

Employee Signature _____ Date _____

Authorized Approver Signature _____ Date _____



Reporting Period : 7/31/2021 - 8/31/2021

Statement Summary

Name	Jeremy Tobias	Company	Community Action Partnership O
Account #	XXXX-XXXX-XXXX-7066	Currency	US Dollar
Reporting Period	7/31/2021 - 8/31/2021		

Trans Date	Post Date	Merchant Name	Charge Codes	Approved	Receipt	Amount
1 8/12/2021	8/16/2021	Arco #42435 Ampm				60.57
		Gasoline for CEO's Agency Vehicle				
2 8/17/2021	8/20/2021	Residence Inn Downtown				251.18
		Hotel Fee for J. Tobias in Sacramento, CA - Testified at Joint Hearing for the Assembly & Senate Human Services Committee for the 2022-2023 CSBG State Plan				
3 8/18/2021	8/19/2021	Chevron 0207937				73.49
		Gasoline for CEO's Agency Vehicle				
4 8/24/2021	8/26/2021	Shell Oil 57445309107				69.96
		Gasoline for CEO's Agency Vehicle				

Transaction Count: 4
Total: 455.20

Employee Signature _____ Date _____

Authorized Approver Signature _____ Date _____



Reporting Period : 7/31/2021 - 8/31/2021

Statement Summary

Name	Emilio Wagner			Company	Community Action Partnership O	
Account #	XXXX-XXXX-XXXX-7041			Currency	US Dollar	
Reporting Period	7/31/2021 - 8/31/2021					
Trans Date	Post Date	Merchant Name	Charge Codes	Approved	Receipt	Amount
1 8/16/2021	8/17/2021	Msft * E0600ffqhh				292.18
		Microsoft Azure - Software Support HS 6320-109/108-001-120-000-16-1-1				
		219.14/73.04				
2 8/17/2021	8/23/2021	Courtyard By Marriott				669.81
		Lodging for BLopez Cardenas Stockton, CA August 17-20, 2021 6120-117-001-120-00-16-1-1				
3 8/17/2021	8/23/2021	Courtyard By Marriott				647.37
		Lodging for RPhannavong Stockton, CA August 17-20, 2021 6120-117-001-120-00-16-1-1				
4 8/19/2021	8/20/2021	Onestepgpscom				209.25
		Monthly subscription renewal order with OneStepGps.com 6667-524-000-147-000-000-3-1				
5 8/20/2021	8/23/2021	Mindbody				445.40
		Premier Basic monthly charge and subscription fee for August 2021 service.				

Transaction Count: 5
Total: 2,264.01

Employee Signature **Date**

Authorized Approver Signature **Date**



Reporting Period : 7/31/2021 - 8/31/2021

Statement Summary

Name	Tracy Webster	Company	Community Action Partnership O
Account #	XXXX-XXXX-XXXX-6993	Currency	US Dollar
Reporting Period	7/31/2021 - 8/31/2021		

Trans Date	Post Date	Merchant Name	Charge Codes	Approved	Receipt	Amount
1 8/24/2021	8/25/2021	Target 00025247			✓	264.02
		Special formula for Central Kitchen				

Transaction Count: 1
Total: 264.02

Employee Signature _____ Date _____

Authorized Approver Signature _____ Date _____

**COMMUNITY ACTION PARTNERSHIP OF KERN
CENTRAL KITCHEN - BUDGET TO ACTUAL
FOR THE PERIOD MARCH 1, 2021 TO FEBRUARY 28, 2022 (6 OF 12 MONTHS OR 50.0%)**

Line Item	2021/22 Budget	3/1/21 - 2/28/22 Actual	% Expended	Available Budget
USDA Revenue (Note A)	1,272,351	412,499	32.4%	859,852
Head Start Subsidy	<u>623,738</u>	<u>594,052</u>	95.2%	<u>29,686</u>
Total Revenue	<u><u>1,896,089</u></u>	<u><u>1,006,551</u></u>	53.1%	<u><u>889,538</u></u>
Expenditures (Note B)				
Salaries	605,614	253,308	41.8%	352,306
Benefits	187,409	85,054	45.4%	102,355
Vehicle Gasoline, Repair/Maintenance	51,300	19,789	38.6%	31,511
Space Costs	94,700	52,626	55.6%	42,074
Supplies - Office & Food Service	86,000	54,755	63.7%	31,245
Equipment Repair/Maintenance & Lease	38,000	4,229	11.1%	33,771
Communication	13,000	6,785	52.2%	6,215
Risk Insurance	12,700	8,501	66.9%	4,199
Printing	1,000	71	7.1%	929
Hiring & Employee Costs	100	321	321.3%	(221)
First Aid	500	267	53.3%	233
Raw Food/Vended Meals	<u>586,803</u>	<u>419,692</u>	71.5%	<u>167,111</u>
Sub Total	1,677,126	905,398	54.0%	771,728
Adult Meals Prepared	51,251	61,900	120.8%	(10,649)
Indirect	<u>167,712</u>	<u>39,253</u>	23.4%	<u>128,459</u>
Total Expenditures	<u><u>1,896,089</u></u>	<u><u>1,006,551</u></u>	53.1%	<u><u>889,538</u></u>

	Prior Period	AUGUST 2021	Cumulative
Total Meals Prepared and Vended (Note C)	278,445	55,399	333,844
Total Meals Claimed	<u>159,657</u>	<u>18,902</u>	<u>178,559</u>
Difference	118,788	36,497	155,285

Percentage Claimed to Prepared/Vended		34.1%	53.5%
---------------------------------------	--	-------	-------

Note A: Source of USDA revenue is monthly report submitted to California Department of Education by Head Start/State Child Development Program Division. Revenue is reimbursement for meals claimed.

Note B: Expenditures are for meals prepared, including vended meals.

Note C: Total number of meals delivered to the centers and homebase excluding adult prepared and adult meals vended. The total represents the number of meals available to be served to center and homebase children.

COMMUNITY ACTION PARTNERSHIP OF KERN
STATE DEPARTMENT OF EDUCATION CONTRACT - MIGRANT ALTERNATIVE PAYMENT
FOR THE PERIOD 7/1/21 - 6/30/22 (1 OF 12 MONTHS = 8.33%)

Contract CMAP-1000	July 2021	Aug 2021	Sept 2021	Oct 2021	Nov 2021	Dec 2021	Jan 2022	Feb 2022	Mar 2022	Apr 2022	May 2022	June 2022	Total	%	% Earned to MRA
Provider Payments	\$ 562,985												\$ 562,985		
Add: Family Fees	<u>13,000</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>13,000</u>		
Net Provider Payments	\$ 575,985	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 575,985	65.98%	
Maximum Reimbursable Amount (MRA) for Provider Payments													7,907,363		7.28%
<u>Administration & Support Services Revenue</u>															
Provider Payments	\$ 575,985	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 575,985		
Reimbursement Rate	x 21.2121%	x 21.2121%	x 21.2121%	x 21.2121%	x 21.2121%	x 21.2121%	x 21.2121%	x 21.2121%	x 21.2121%	x 21.2121%	x 21.2121%	x 21.2121%	x 21.2121%		
Revenue Earned	<u>\$ 122,178</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 122,178</u>		
Program Administration/Support Services Costs	67,423											108,484	175,907	20.15%	
Indirect (10% x MTDC) Costs	64,834											78,255	143,089	13.87%	
Transfer Indirect to CSBG	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>(22,012)</u>	<u>(22,012)</u>		
Total Operating Costs	<u>\$ 132,257</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>164,727</u>	<u>296,984</u>	34.02%	
Revenue Earned Over/(Under) Costs	<u>\$ (10,079)</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>(164,727)</u>	<u>(174,805)</u>		
TOTAL COSTS - NET OF FAMILY FEES	<u>\$ 708,242</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 164,727</u>	<u>872,968</u>	<u>100.00%</u>	

Note 1: Administration and Support Services revenue is earned based on the amount of provider payments incurred. Example:

Provider payments	575,985
Reimbursement Rate (17.5% / 82.5%)	x <u>21.2121%</u>
Revenue Earned	<u>122,178</u>

Note 2: The maximum reimbursable amount per the 2021/22 State contract is as follows:

Provider Payments	7,907,363	82.50%
Administration	1,437,702	15.00%
Support Services	<u>239,617</u>	<u>2.50%</u>
Maximum Reimbursable Amount (MRA)	<u>9,584,682</u>	<u>100.00%</u>

COMMUNITY ACTION PARTNERSHIP OF KERN
STATE DEPARTMENT OF EDUCATION 2019/20 CONTRACTS - EARNED REVENUE
FOR THE PERIOD 7/1/20 - 6/30/21 (2 OF 12 MONTHS = 16.67%)

	Jul-21	Aug-21	Sep-21	Oct-21	Nov-21	Dec-21	Jan-22	Feb-22	Mar-22	Apr-22	May-22	Jun-22	TOTAL	% Earned to MRA
<u>GENERAL CHILD CARE (CCTR-0052)</u>														
Adjusted Days of Enrollment - Certified	4,482	4,818											9,299	
Reimbursement Rate per Child per Day	<u>X \$49.54</u>	<u>X \$49.54</u>	<u>X \$49.54</u>	<u>X \$49.54</u>	<u>X \$49.54</u>	<u>X \$49.54</u>	<u>X \$49.54</u>	<u>X \$49.54</u>	<u>X \$49.54</u>	<u>X \$49.54</u>	<u>X \$49.54</u>	<u>X \$49.54</u>	<u>X \$49.54</u>	
Revenue Earned	\$ 222,030	\$ 238,661	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 460,691	13.03%
Maximum Reimbursable Amount (MRA)													\$3,535,022	
<u>Flex Factor</u>														
Attendance Percentage (Attendance/Enrollment)	99.13%	98.14%												98.54%
Five Percent Flexibility, Maximum = 100 Percent	100.00%	100.00%												100.00%
<u>CALIFORNIA STATE PRESCHOOL (CSPP-0126)</u>														
Adjusted Days of Enrollment - Certified	2,937	2,997											5,934	
Reimbursement Rate per Child per Day	<u>X \$49.85</u>	<u>X \$49.85</u>	<u>X \$49.85</u>	<u>X \$49.85</u>	<u>X \$49.85</u>	<u>X \$49.85</u>	<u>X \$49.85</u>	<u>X \$49.85</u>	<u>X \$49.85</u>	<u>X \$49.85</u>	<u>X \$49.85</u>	<u>X \$49.85</u>	<u>X \$49.85</u>	
Revenue Earned	\$ 146,409	\$ 149,384	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 295,793	6.77%
Maximum Reimbursable Amount (MRA)													\$4,367,697	
<u>Flex Factor</u>														
Attendance Percentage (Attendance/Enrollment)	98.27%	99.21%												98.68%
Five Percent Flexibility, Maximum = 100 Percent	100.00%	100.00%												100.00%
<u>MIGRANT CHILD CARE (CMIG-0004)</u>														
Adjusted Days of Enrollment - Certified	93	84											177	
Reimbursement Rate per Child per Day	<u>X \$49.54</u>	<u>X \$49.54</u>	<u>X \$49.54</u>	<u>X \$49.54</u>	<u>X \$49.54</u>	<u>X \$49.54</u>	<u>X \$49.54</u>	<u>X \$49.54</u>	<u>X \$49.54</u>	<u>X \$49.54</u>	<u>X \$49.54</u>	<u>X \$49.54</u>	<u>X \$49.54</u>	
Revenue Earned	\$ 4,620	\$ 4,139	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,759	3.44%
Maximum Reimbursable Amount (MRA)													\$254,377	
<u>Flex Factor</u>														
Attendance Percentage (Attendance/Enrollment)	100.00%	100.00%												99.10%
Five Percent Flexibility, Maximum = 100 Percent	100.00%	100.00%												100.00%

Note 1: Source of adjusted days of enrollment for certified children is the monthly attendance report prepared by the Fiscal Dept. of the Head Start/State Child Development Division.

Note 2: Source of reimbursement rate per child per day and maximum reimbursable amount is per the 2021/22 State contracts.

Community Action of Partnership of Kern Agency Total

STATEMENT OF POSITION (UNAUDITED) AS OF FEBRUARY 28, 2021

ASSETS

Cash in Bank	6,762,684
Cash - Vacation Reserve	977,652
Petty Cash	-
Accounts Receivable	2,241,320
Travel Advance	-
Prepaid Expense	357,118
Inventory	1,338,009
Net Fixed Assets - Unrestricted	1,342,146
Net Fixed Assets - Restricted	<u>9,072,807</u>

Total Assets 22,091,737

LIABILITIES AND NET ASSETS

Accounts Payable	2,204,730
Accrued Expenses	797,616
Accrued Vacation	1,663,810
Line of Credit	-
Note Payable	1,473,224
Advance Payable	327,594
Deferred Revenue	<u>648,051</u>

Total Liabilities 7,115,025

Total Net Assets 14,976,712

Total Liabilities and Net Assets 22,091,737

STATEMENT OF OPERATIONS (UNAUDITED) FOR THE PERIOD MARCH 1, 2020 TO FEBRUARY 28, 2021

REVENUE

Grant Revenue	73,692,438
Donations	41,912,199
Other Revenue	1,668,435
In-Kind	<u>361,570</u>

Total Revenue 117,634,644

EXPENDITURES

Salaries	32,643,960
Benefits	9,275,266
Travel	264,341
Space Costs	6,351,747
Supplies	3,024,270
Consultant/Contract Services	2,328,920
Other Costs	2,942,357
Program Costs	52,934,800
Capital Expenditures	-
Indirect	6,430,645
In-Kind	<u>361,570</u>

Total Expenditures 116,557,877

Net Change in Assets 1,076,767

Net Assets, beginning 13,899,945

Net Assets, ending 14,976,712

Community Action of Partnership of Kern Agency Total

STATEMENT OF POSITION (UNAUDITED) AS OF AUGUST 31, 2021

ASSETS

Cash in Bank	8,026,790
Cash - Vacation Reserve	1,025,925
Petty Cash	-
Accounts Receivable	0
Travel Advance	1,917
Prepaid Expense	555,976
Inventory	1,339,287
Net Fixed Assets - Unrestricted	1,180,860
Net Fixed Assets - Restricted	<u>8,703,421</u>

Total Assets 20,834,176

LIABILITIES AND NET ASSETS

Accounts Payable	1,346,493
Accrued Expenses	147,579
Accrued Vacation	977,532
Line of Credit	-
Note Payable	1,311,938
Advance Payable	235,551
Deferred Revenue	<u>1,997,078</u>

Total Liabilities 6,016,170

Total Net Assets 14,818,005

Total Liabilities and Net Assets 20,834,175

STATEMENT OF OPERATIONS (UNAUDITED) FOR THE PERIOD MARCH 1, 2021 TO AUGUST 31, 2021

REVENUE

Grant Revenue	35,568,297
Donations	137,075
Other Revenue	3,439,711
In-Kind	<u>4,074,205</u>

Total Revenue 43,219,287

EXPENDITURES

Salaries	17,085,457
Benefits	4,885,123
Travel	178,563
Space Costs	3,552,452
Supplies	1,442,863
Consultant/Contract Services	1,434,818
Other Costs	1,664,020
Program Costs	5,174,203
Capital Expenditures	772,065
Indirect	3,114,227
In-Kind	<u>4,074,205</u>

Total Expenditures 43,377,995

Net Change in Assets (158,707)

Net Assets, beginning 14,976,712

Net Assets, ending 14,818,005

COMMUNITY ACTION PARTNERSHIP OF KERN
BUDGET TO ACTUAL
FOR THE PERIOD 03-01-21 TO 08-31-21 (50.0%)

	AGENCY TOTAL			
	ANNUAL BUDGET	EXPENDITURES	BUDGET AVAILABLE	PERCENTAGE EXPENDED
EXPENDITURES				
SALARIES	38,932,538	14,819,465	24,113,073	38%
BENEFITS	11,352,568	4,306,864	7,045,704	38%
TRAVEL	723,003	182,639	540,364	25%
SPACE COST	8,679,577	3,010,096	5,669,481	35%
SUPPLIES	2,639,488	1,367,104	1,272,384	52%
EQUIPMENT	291,353	555,335	(263,982)	191%
CONSULTANT/CONTRACT SERVICES	4,224,507	1,069,524	3,154,983	25%
OTHER COSTS	2,571,193	1,378,919	1,192,274	54%
PROGRAM COSTS	11,336,024	5,047,318	6,288,706	45%
INDIRECT	7,471,110	2,963,537	4,507,573	40%
TOTAL	88,221,361	34,700,801	53,520,560	39%

COMMUNITY ACTION PARTNERSHIP OF KERN
BUDGET TO ACTUAL
FOR THE PERIOD 03-01-21 TO 08-31-21 (50.0%)

	EDUCATION			
	ANNUAL BUDGET	EXPENDITURES	BUDGET AVAILABLE	PERCENTAGE EXPENDED
EXPENDITURES				
SALARIES	28,385,371	11,216,930	17,168,441	40%
BENEFITS	8,621,872	3,355,492	5,266,380	39%
TRAVEL	481,785	93,999	387,786	20%
SPACE COST	6,895,025	1,972,461	4,922,564	29%
SUPPLIES	1,650,819	953,189	697,630	58%
EQUIPMENT	249,000	66,190	182,810	27%
CONSULTANT/CONTRACT SERVICES	1,383,171	302,624	1,080,547	22%
OTHER COSTS	1,134,919	623,549	511,370	55%
PROGRAM COSTS	7,854,382	3,903,692	3,950,690	50%
INDIRECT	4,918,173	2,178,577	2,739,596	44%
TOTAL	61,574,517	24,666,703	36,907,814	40%

COMMUNITY ACTION PARTNERSHIP OF KERN
BUDGET TO ACTUAL
FOR THE PERIOD 03-01-21 TO 08-31-21 (50.0%)

	NUTRITION			
	ANNUAL BUDGET	EXPENDITURES	BUDGET AVAILABLE	PERCENTAGE EXPENDED
EXPENDITURES				
SALARIES	3,972,150	1,501,498	2,470,652	38%
BENEFITS	1,132,141	420,252	711,889	37%
TRAVEL	98,318	45,719	52,599	47%
SPACE COST	698,065	428,022	270,043	61%
SUPPLIES	310,315	226,598	83,717	73%
EQUIPMENT	-	419,946	(419,946)	Not budgeted
CONSULTANT/CONTRACT SERVICES	594,403	205,165	389,238	35%
OTHER COSTS	392,841	226,562	166,279	58%
PROGRAM COSTS	1,451,836	876,892	574,944	60%
INDIRECT	728,776	323,220	405,556	44%
TOTAL	9,378,845	4,673,875	4,704,970	50%

COMMUNITY ACTION PARTNERSHIP OF KERN
BUDGET TO ACTUAL
FOR THE PERIOD 03-01-21 TO 08-31-21 (50.0%)

	ENERGY CONSERVATION			
	ANNUAL BUDGET	EXPENDITURES	BUDGET AVAILABLE	PERCENTAGE EXPENDED
EXPENDITURES				
SALARIES	1,936,728	745,679	1,191,049	39%
BENEFITS	443,603	187,803	255,800	42%
TRAVEL	62,566	8,258	54,308	13%
SPACE COST	228,147	95,606	132,541	42%
SUPPLIES	95,424	30,476	64,948	32%
EQUIPMENT	8,603	-	8,603	0%
CONSULTANT/CONTRACT SERVICES	1,623,380	336,156	1,287,224	21%
OTHER COSTS	796,060	281,688	514,372	35%
PROGRAM COSTS	722,281	109,120	613,161	15%
INDIRECT	590,819	174,351	416,468	30%
TOTAL	6,507,611	1,969,136	4,538,475	30%

COMMUNITY ACTION PARTNERSHIP OF KERN
BUDGET TO ACTUAL
FOR THE PERIOD 03-01-21 TO 08-31-21 (50.0%)

	COMMUNITY SERVICES			
	ANNUAL BUDGET	EXPENDITURES	BUDGET AVAILABLE	PERCENTAGE EXPENDED
EXPENDITURES				
SALARIES	3,352,398	864,824	2,487,574	26%
BENEFITS	801,121	201,918	599,203	25%
TRAVEL	33,264	27,126	6,138	82%
SPACE COST	687,660	370,584	317,076	54%
SUPPLIES	483,773	103,018	380,755	21%
EQUIPMENT	33,750	69,198	(35,448)	205%
CONSULTANT/CONTRACT SERVICES	275,443	118,220	157,223	43%
OTHER COSTS	153,543	212,534	(58,991)	138%
PROGRAM COSTS	1,276,858	107,490	1,169,368	8%
INDIRECT	690,452	189,152	501,300	27%
TOTAL	7,788,262	2,264,064	5,524,198	29%

COMMUNITY ACTION PARTNERSHIP OF KERN
BUDGET TO ACTUAL
FOR THE PERIOD 03-01-21 TO 08-31-21 (50.0%)

	CSBG			
	ANNUAL BUDGET	EXPENDITURES	BUDGET AVAILABLE	PERCENTAGE EXPENDED
EXPENDITURES				
SALARIES	1,193,191	441,823	751,368	37%
BENEFITS	334,364	129,120	205,244	39%
TRAVEL	28,920	7,537	21,383	26%
SPACE COST	168,480	143,429	25,051	85%
SUPPLIES	80,157	52,652	27,505	66%
EQUIPMENT	-	-	-	0%
CONSULTANT/CONTRACT SERVICES	285,610	41,656	243,954	15%
OTHER COSTS	49,420	26,793	22,627	54%
PROGRAM COSTS	30,667	50,125	(19,458)	163%
INDIRECT	517,047	84,906	432,141	16%
TOTAL	2,687,856	978,040	1,709,816	36%

COMMUNITY ACTION PARTNERSHIP OF KERN
BUDGET TO ACTUAL
FOR THE PERIOD 03-01-21 TO 08-31-21 (50.0%)

	DISCRETIONARY & FUND RAISING			
	ANNUAL BUDGET	EXPENDITURES	BUDGET AVAILABLE	PERCENTAGE EXPENDED
EXPENDITURES				
SALARIES	92,700	48,710	43,990	53%
BENEFITS	19,467	12,279	7,188	63%
TRAVEL	18,150	-	18,150	0%
SPACE COST	2,200	(5)	2,205	0%
SUPPLIES	19,000	1,171	17,829	6%
EQUIPMENT	-	-	-	0%
CONSULTANT/CONTRACT SERVICES	62,500	65,702	(3,202)	105%
OTHER COSTS	44,410	7,794	36,616	18%
PROGRAM COSTS	-	-	-	0%
INDIRECT	25,843	13,331	12,512	52%
TOTAL	284,270	148,983	135,287	52%

COMMUNITY ACTION PARTNERSHIP OF KERN
INDIRECT FUND - FY 2021/22
BUDGET TO ACTUAL - 03/01/21 TO 08/31/21 (6 OF 12 MONTHS = 50.0%)

	Budget	Actual	% Earned/ Expended	Available Balance
Revenue	\$ 7,471,110	\$ 3,114,268	41.7%	\$ 4,356,842
Expenditures				
Salaries	3,983,144	1,783,477	44.8%	2,199,667
Benefits @ 23.6% actual	<u>931,312</u>	<u>406,839</u>	<u>43.7%</u>	<u>524,473</u>
Total Personnel Costs	4,914,456	2,190,316	44.6%	2,724,140
Operating Costs				
Travel	62,350	17,646	28.3%	44,704
Space Costs	206,370	172,970	83.8%	33,400
Supplies	150,200	71,428	47.6%	78,772
Equipment	196,000	216,730	110.6%	(20,730)
Consultant/Contract	956,000	403,129	42.2%	552,871
Other Operating Costs	<u>352,750</u>	<u>281,366</u>	<u>79.8%</u>	<u>71,384</u>
Total Operating Costs	1,923,670	1,163,268	60.5%	760,402
Total Expenditures	<u>\$ 6,838,126</u>	<u>\$ 3,353,584</u>	<u>49.0%</u>	<u>\$ 3,484,542</u>
Excess Indirect Revenue	<u>\$ 632,984</u>	<u>\$ (239,316)</u>		

RECAP BY SUPPORT DIVISION	Budget	Actual	% Expended	Available Balance
HR	\$ 1,262,307	\$ 478,260	37.9%	\$ 784,047
Operations	2,324,790	1,250,300	53.8%	1,074,490
Executive	1,133,815	636,579	56.1%	497,236
Program Administration	330,664	116,147	35.1%	214,517
Finance	<u>1,786,550</u>	<u>872,298</u>	<u>48.8%</u>	<u>914,252</u>
	<u>\$ 6,838,126</u>	<u>\$ 3,353,584</u>	<u>49.0%</u>	<u>\$ 3,484,542</u>

Prepared Date: 09/15/2021



MEMORANDUM

To: Budget & Finance Committee
Tracy Webster

From: Tracy Webster, Chief Financial Officer

Date: September 22, 2021

Subject: *Agenda Item IV(e):* Health Insurance Broker Renewal Update for the 2022 Plan Year- **Info Item**

For the 2022 plan year, our health insurance broker, USI, will be presenting the employee health insurance renewal update. CAPK leadership is recommending a carrier change from Aetna to Anthem Blue Cross.

Attachment
USI 2022 Renewal Update



September 22, 2021

PARTNERSHIP FOR HEALTH AND WELFARE BENEFITS MANAGEMENT

COMMUNITY ACTION PARTNERSHIP OF KERN

2022 – Board Meeting

Steve Hulbert | Danica L. Shafer | Javier Jaramillo
www.usi.com





2022 Renewal & Marketing Discussion

- Medical Renewal & Marketing Results
- Ancillary Renewal & Marketing Results
- 2022 Timeline
- Next Steps



Renewal & Marketing Results



Executive Summary

Incumbent Renewals

CAPK Employee Benefit Plans – 2022 Renewals

- The Aetna medical renewal was delivered at the 2nd-year rate cap of +11.1% (or \$657,226 annually). The loss ratio is over 90% in 2021.
- The Aetna dental renewal was delivered at +8.0% for the DHMO and +5.5% for the DPPO for an overall increase of +6.7% (\$15,901 annually).
- The vision, life and disability plans will renew in 2022 at current rates.

Overall Totals

- The overall premium impact for existing plans is an increase of +10.7% or \$673,127.
- CAPK shares health plan costs with employees with a 70% to 78% subsidy depending on family tier. Based on this formula, employee costs will increase by nearly 11% for 2022.
- The net impact to CAPK of the final renewal after employee contributions are considered, is an increase of 10.7% or \$497,320.
- The CAPK experience with the Aetna medical and dental plans has been below expectations. The service has been poor, and employees have had difficulty accessing care.



Executive Summary

Medical RFP

Medical Marketing Process

Based on poor service results with the Aetna medical plan, USI conducted an RFP to seek a high-quality and cost-effective replacement. We have received several attractive offers from quality insurance companies. The most compelling option was produced by Anthem.

- **Anthem** offers the most compelling health insurance program for 2022 with overall anticipated costs slightly below current premiums.
 - Anthem offers a broad provider network in Bakersfield. The Anthem HMO network includes every provider currently utilized by CAPK employees both in Bakersfield and Stockton. The HMO network also adds additional provider option in Bakersfield (BFMC) and in the Los Angeles area.
 - Anthem offered a second smaller network as an option. This option does not include the Dignity Health/GemCare provider group. The CAPK team does not believe adding a second HMO option would reduce the value of the benefit plan and does not recommend this option.
 - The Anthem HMO plans feature an 80% benefit level with an out-of-pocket limit of \$2,000 per individual. This enhanced benefit should allow CAPK to eliminate the existing HRA benefit.
 - Anthem provides a competitive PPO/HSA plan for CAPK.
- USI also received uncompetitive insured quotes from Kaiser and HealthNet. These options are not presented in this report due to the additional cost of these proposals.
- USI received several attractive self-funded proposals. The most competitive self-funded quote was delivered by **Dignity/BRMS**. This option features a direct contract with Dignity Health in Kern County which includes reduced reimbursement rates for local facilities. We anticipate the cost impact of this option to be just over **5% above** current premium levels. We will continue to evaluate the Dignity/BRMS option for consideration in future years.



Executive Summary

Dental and Employee Contributions

Other Renewal Options

- In addition to the marketing for the medical program, USI received offers for dental insurance and life/disability.
 - USI received competitive dental quotes UCCI and Anthem.
 - Anthem will reduce medical premiums by an additional **2%** if the dental is bundled with the medical plans.
 - We have provided both dual option (DHMO & DPPO) and a DPPO only option for the dental plans.
 - CAPK has experienced significant service and access issues with the DHMO benefit. There are few quality dentists participating in local DHMO networks. For this reason, CAPK would like to eliminate the DHMO benefit and offer only the DPPO plan. The proposed DPPO plan will include an orthodontic benefit for covered children.
 - The additional cost of eliminating the DHMO plan in favor of a DPPO is approximately \$120,000.

Employee Contributions

- The CAPK employee costs have increased in each of last several years. The employee costs are uncompetitive.
- CAPK has seen employees leave CAPK for other local employers – particularly local school districts. Exit interviews indicate that the cost of the CAPK benefit plan is a significant issue for families.
- To ensure the plan remains an asset and competitive, CAPK proposes to reduce employee costs for the medical and dental plans in 2022. The current target subsidy for benefit plan costs is a 75%/25% split between the agency and employees.
- For 2022, CAPK proposes the following subsidies for the medical and dental plans:
 - 90% of single HMO medical costs and 75% of medical HMO medical costs for families.
 - Employee costs for the HDHP/HSA plan will mirror the HMO plan costs.
 - 90% of single dental cost and 50% of the dental costs for families.
 - 90% of single vision cost and 75% of the vision cost for families.



Executive Summary

Recommendation and Net Costs

Net Cost Impact of Benefit Plan Changes

- USI and CAPK staff recommend the following action:
 - Implement the Anthem insured HMO / HDHP plan to replace the Aetna medical plans
 - Eliminated the HRA program.
 - Replace the Aetna dental plans with an Anthem DPPO plan.
 - Reduce employee costs for HMO, HDHP/HSA, Dental, and Vision plans.
 - Total **“gross”** costs with this option will reduce by **\$41,757 or 0.7%**
 - As a result of the reduced employee contributions, **“net”** CAPK costs for 2022 will increase by **\$310,295 or 6.6%**



Cost Summary – Roll Up (similar EE costs)

Carriers	Current	Renewal	Option 1	Option 2
Medical	Aetna Inc	Aetna Inc	Anthem (One HMO)	Anthem (One HMO)
Dental	Aetna Inc	Aetna Inc	Anthem (Dual)	Anthem DPPO Only
Vision	EyeMed	EyeMed	EyeMed	EyeMed
Life / AD&D	Hartford	Hartford	Hartford	Hartford
Short Term Disability	Hartford	Hartford	Hartford	Hartford
Long Term Disability	Hartford	Hartford	Hartford	Hartford
Total Annual Cost				
Medical	\$5,920,956	\$6,578,182	\$5,785,583	\$5,785,583
HRA Budget	\$69,200	\$69,200	\$0	\$0
Dental	\$236,294	\$252,194	\$214,455	\$399,109
Vision	\$54,222	\$54,222	\$54,222	\$54,222
Life / AD&D	\$50,479	\$50,479	\$50,479	\$50,479
Short Term Disability	\$3,213	\$3,213	\$3,213	\$3,213
Long Term Disability	\$17,789	\$17,789	\$17,789	\$17,789
Annual Total	\$6,352,152	\$7,025,279	\$6,125,740	\$6,310,395
Change from Current		\$673,127	-\$226,411	-\$41,757
Percentage Change		10.6%	-3.6%	-0.7%
Net Employer Annual Total				
Less Employee Payroll Contributions	-\$1,643,207	-\$1,819,014	-\$1,596,214	-\$1,652,607
Net Employer Annual Total	\$4,708,945	\$5,206,264	\$4,529,526	\$4,657,788
Change from Current		\$497,320	-\$179,418	-\$51,157
Percentage Change		10.6%	-3.8%	-1.1%

Notes

*Anthem medical rates include 2% discounts for enrolling dental;
Contributions– CAPK funds 75% of the medical plan and 50% of PPO Dental costs



Cost Summary – Roll Up (lower EE costs)

Carriers	Current	Renewal	Option 1	Option 2
Medical	Aetna Inc	Aetna Inc	Anthem (One HMO)	Anthem (One HMO)
Dental	Aetna Inc	Aetna Inc	Anthem (Dual)	Anthem DPPO Only
Vision	EyeMed	EyeMed	EyeMed	EyeMed
Life / AD&D	Hartford	Hartford	Hartford	Hartford
Short Term Disability	Hartford	Hartford	Hartford	Hartford
Long Term Disability	Hartford	Hartford	Hartford	Hartford
Total Annual Cost				
Medical	\$5,920,956	\$6,578,182	\$5,785,583	\$5,785,583
HRA Budget	\$69,200	\$69,200	\$0	\$0
Dental	\$236,294	\$252,194	\$214,455	\$399,109
Vision	\$54,222	\$54,222	\$54,222	\$54,222
Life / AD&D	\$50,479	\$50,479	\$50,479	\$50,479
Short Term Disability	\$3,213	\$3,213	\$3,213	\$3,213
Long Term Disability	\$17,789	\$17,789	\$17,789	\$17,789
Annual Total	\$6,352,152	\$7,025,279	\$6,125,740	\$6,310,395
Change from Current		\$673,127	-\$226,411	-\$41,757
Percentage Change		10.6%	-3.6%	-0.7%
Net Employer Annual Total				
Less Employee Payroll Contributions	-\$1,643,207	-\$1,819,014	-\$1,221,002	-\$1,291,069
Net Employer Annual Total	\$4,708,945	\$5,206,264	\$4,904,739	\$5,019,326
Change from Current		\$497,320	\$195,794	\$310,381
Percentage Change		10.6%	4.2%	6.6%

Notes

*Anthem medical rates include 2% discounts for enrolling dental Contributions – CAPK Funds 90% of EE Medical costs, 75% of Family Medical costs, 90% of EE Dental costs and 50% of Family Dental costs, 90% of EE Vision costs and 75% of Family Vision costs.



2022 Aetna Medical / Anthem Medical

Fully-Insured (Full Network HMO only / PPO-HSA)

Benefit Outline	Narrow HMO	Full HMO	Current HDHP/HSA	Full HMO	Option HDHP/HSA
Carrier	Aetna Inc	Aetna Inc	Aetna Inc	Anthem	Anthem
Plan Type, Name, Network	AVN HMO	Medical HMO Full HMO	Medical POS HDHP OAMC HDHP	Value HMO 35/40/40% California Care HMO	PPO HSA-H 1500/2800/3000 Prudent Buy PPO Network
Deductible (Individual / Family)	\$0 / \$0	\$0 / \$0	\$1,500 / \$2,800 / \$3,000	\$0 / \$0	\$1,500 / \$2,800 / \$3,000
Deductible Embedded / Non-Embedded	Embedded	Embedded	Embedded	N/A	Embedded
Out-of-Pocket Maximum (Individual / Family)	\$2,000 / \$4,000	\$2,000 / \$4,000	\$3,000 / \$6,000	\$2,000 / \$4,000	\$3,000 / \$6,000
Annual HRA Contribution (Individual / Family)	\$500 / \$1,000	\$500 / \$1,000	N/A	\$500 / \$1,000	N/A
In-Network Coinsurance	60%	60%	90%	60%	90%
Wellness / Preventive Care	100%	100%	100% (dw) ¹	100%	100% (dw)
Primary Care Office Visit	\$35 copay	\$35 copay	90%	\$35 copay	90%
Specialist Office Visit	\$35 copay	\$40 copay	90%	\$40 copay	90%
Walk-In / Urgent Care Visit	\$35 copay	\$35 copay	90%	\$35 copay	90%
Emergency Room	\$200 copay	\$200 copay	90%	\$200 copay	90%
Acupuncture / Chiropractic	Chiro: \$15 / 20 visits	Chiro: \$15 / 20 visits	Acu & Chiro: 90% / 20 visits	Acu: \$35 copay / 20 visits Chiro: \$15 copay / 20 visits	Acu & Chiro: 90% / 20 visits
Outpatient Lab / X-Ray	100%	100%	90%	Office / Freestanding: \$0 Hospital: 90%	90%
Complex Imaging (MRI, CAT, PET, et al.)	90%	90%	90%	90%	90%
Outpatient Surgical Facility	60%	60%	90%	80%	90%
Inpatient Hospital Facility	60%	60%	90%	80%	90%
Non-Network Coinsurance	N/A	N/A	70%	N/A	70%
Non-Network Deductible (Individual / Family)	N/A	N/A	\$2,800 / \$5,600	N/A	\$2,800 / \$5,600
Non-Network OOP Max (Individual / Family)	N/A	N/A	\$8,000 / \$16,000	N/A	\$8,000 / \$16,000
Retail Prescription Drug Copays	\$15 / \$30 / \$50	\$15 / \$30 / \$50	\$10 / \$30 / \$50	\$15 / \$30 / \$50	\$0 - \$10 / \$0 - \$30 / \$50
Mail Order Prescription Drug Copays	\$30 / \$60 / \$100	\$30 / \$60 / \$100	\$20 / \$60 / \$100	\$30 / \$60 / \$100	\$20 / \$60 / \$100
Specialty Prescription Drugs	According to tier	According to tier	30% to \$250 maximum	According to Tier	30% to \$250 maximum

Notes

¹(dw) = deductible waived



2022 Aetna Medical / Anthem Medical

Fully-Insured (Full Network HMO only / PPO-HSA)

Benefit Outline	Narrow HMO			Full HMO			Current HDHP/HSA	Full HMO			Option HDHP/HSA
Rates & Total Cost	Narrow HMO	Full HMO	HDHP/ HSA					Full HMO	HDHP/ HSA		
Employee	282	8	15	\$575.87	\$797.03	\$727.01		290	15	\$565.38	\$634.80
Employee + Spouse	62	1	2	\$1,266.94	\$1,753.45	\$1,599.34		63	2	\$1,187.30	\$1,333.08
Employee + 1 Child	27	0	1	\$1,266.94	\$1,753.45	\$1,599.34		27	1	\$1,187.30	\$1,333.08
Employee + Family	108	3	5	\$1,641.22	\$2,271.45	\$2,072.20		111	5	\$1,696.14	\$1,904.40
Total Employees	479	12	23					491	23		
Annual Subtotal				\$5,428,857	\$179,328	\$312,770				\$5,509,063	\$276,520
\$ Change by Plan										-\$99,122	-\$36,250
% Change by Plan										-1.8%	-11.6%
Annual Premium Total (w/out HRA)							\$5,920,956				\$5,785,583
Change from Current											-\$135,372
Percentage Change											-2.3%

Notes

Anthem rates include 2% discount for enrolling dental



2022 Medical Contributions

Current Aetna vs. Proposed Anthem (Full Network HMO / PPO-HSA)

CAPK Subsidy of 75%

	Current						EE per Pay Period	Anthem Option							EE per Pay Period			
	Enroll	Premiums	ER Cost	ER %	EE Cost	EE %		Enroll	Premiums	ER Cost	ER %	EE Cost	EE %	\$ EE Change				
Narrow Network HMO								Semi-Monthly										
Employee	282	\$575.87	\$437.78	76%	\$138.09	24%	\$69.05											
Employee + Spouse	62	\$1,266.94	\$927.21	73%	\$339.73	27%	\$169.87											
Employee + 1 Child	27	\$1,266.94	\$927.21	73%	\$339.73	27%	\$169.87											
Employee + Family	108	\$1,641.22	\$1,201.69	73%	\$439.53	27%	\$219.77											
Annual Subtotal	479	\$5,428,857	\$4,029,098	74%	\$1,399,759	26%												
Full Network HMO								Semi-Monthly								Anthem Full Network (includes Dignity)		Semi-Monthly
Employee	8	\$797.03	\$467.72	59%	\$329.31	41%	\$164.66	290	\$565.38	\$424.04	75%	\$141.35	25%	\$3.26	\$70.68			
Employee + Spouse	1	\$1,753.45	\$990.68	56%	\$762.77	44%	\$381.39	63	\$1,187.30	\$890.47	75%	\$296.82	25%	(\$42.91)	\$148.42			
Employee + 1 Child	0	\$1,753.45	\$990.68	56%	\$762.77	44%	\$381.39	27	\$1,187.30	\$890.47	75%	\$296.82	25%	(\$42.91)	\$148.42			
Employee + Family	3	\$2,271.45	\$1,283.96	57%	\$987.49	43%	\$493.75	111	\$1,696.14	\$1,272.10	75%	\$424.03	25%	(\$15.50)	\$212.02			
Annual Subtotal	12	\$179,328	\$103,012	57%	\$76,317	43%		491	\$5,509,063	\$4,131,797	75%	\$1,377,266	25%					
HDHP (PPO) / HSA								Semi-Monthly								Semi-Monthly		
Employee	15	\$727.01	\$588.92	81%	\$138.09	19%	\$69.05	15	\$634.80	\$493.46	78%	\$141.35	22%	\$3.26	\$70.68			
Employee + Spouse	2	\$1,599.34	\$1,259.61	79%	\$339.73	21%	\$169.87	2	\$1,333.08	\$1,036.26	78%	\$296.82	22%	(\$42.91)	\$148.42			
Employee + 1 Child	1	\$1,599.34	\$1,259.61	79%	\$339.73	21%	\$169.87	1	\$1,333.08	\$1,036.26	78%	\$296.82	22%	(\$42.91)	\$148.42			
Employee + Family	5	\$2,072.20	\$1,632.67	79%	\$439.53	21%	\$219.77	5	\$1,904.40	\$1,480.37	78%	\$424.03	22%	(\$15.50)	\$212.02			
Annual Subtotal	23	\$312,770	\$249,312	80%	\$63,458	20%		23	\$276,520	\$214,950	78%	\$61,570	22%					
Annual Total	514	\$5,920,956	\$4,381,422	74%	\$1,539,534	26%		514	\$5,785,583	\$4,346,748	75%	\$1,438,836	25%					
Change from Current									(\$135,372)	(\$34,674)		(\$100,698)						
Percentage Change									-2.3%	-0.8%		-6.5%						



2022 Medical Contributions

Current Aetna vs. Proposed Anthem (Full Network HMO / PPO-HSA)

CAKP Subsidy of 90% EE/ 75% Family

	Current						EE per Pay Period	Anthem Option								EE per Pay Period
	Enroll	Premiums	ER Cost	ER %	EE Cost	EE %		Enroll	Premiums	ER Cost	ER %	EE Cost	EE %	\$ EE Change		
Narrow Network HMO							Semi-Monthly									
Employee	282	\$575.87	\$437.78	76%	\$138.09	24%	\$69.05									
Employee + Spouse	62	\$1,266.94	\$927.21	73%	\$339.73	27%	\$169.87									
Employee + 1 Child	27	\$1,266.94	\$927.21	73%	\$339.73	27%	\$169.87									
Employee + Family	108	\$1,641.22	\$1,201.69	73%	\$439.53	27%	\$219.77									
Annual Subtotal	479	\$5,428,857	\$4,029,098	74%	\$1,399,759	26%										
Full Network HMO							Semi-Monthly	Anthem Full Network (includes Dignity)								Semi-Monthly
Employee	8	\$797.03	\$467.72	59%	\$329.31	41%	\$164.66	290	\$565.38	\$508.84	90%	\$56.54	10%	(\$81.55)	\$28.27	
Employee + Spouse	1	\$1,753.45	\$990.68	56%	\$762.77	44%	\$381.39	63	\$1,187.30	\$890.47	75%	\$296.82	25%	(\$42.91)	\$148.41	
Employee + 1 Child	0	\$1,753.45	\$990.68	56%	\$762.77	44%	\$381.39	27	\$1,187.30	\$890.47	75%	\$296.82	25%	(\$42.91)	\$148.41	
Employee + Family	3	\$2,271.45	\$1,283.96	57%	\$987.49	43%	\$493.75	111	\$1,696.14	\$1,272.10	75%	\$424.03	25%	(\$15.50)	\$212.02	
Annual Subtotal	12	\$179,328	\$103,012	57%	\$76,317	43%		491	\$5,509,063	\$4,426,927	80%	\$1,082,137	20%			
HDHP (PPO) / HSA							Semi-Monthly									Semi-Monthly
Employee	15	\$727.01	\$588.92	81%	\$138.09	19%	\$69.05	15	\$634.80	\$578.27	90%	\$56.54	9%	(\$81.55)	\$28.27	
Employee + Spouse	2	\$1,599.34	\$1,259.61	79%	\$339.73	21%	\$169.87	2	\$1,333.08	\$1,036.26	78%	\$296.82	22%	(\$42.91)	\$148.41	
Employee + 1 Child	1	\$1,599.34	\$1,259.61	79%	\$339.73	21%	\$169.87	1	\$1,333.08	\$1,036.26	78%	\$296.82	22%	(\$42.91)	\$148.41	
Employee + Family	5	\$2,072.20	\$1,632.67	79%	\$439.53	21%	\$219.77	5	\$1,904.40	\$1,480.37	78%	\$424.03	22%	(\$15.50)	\$212.02	
Annual Subtotal	23	\$312,770	\$249,312	80%	\$63,458	20%		23	\$276,520	\$230,216	83%	\$46,305	17%			
Annual Total	514	\$5,920,956	\$4,381,422	74%	\$1,539,534	26%		514	\$5,785,583	\$4,657,142	80%	\$1,128,441	20%			
Change from Current									(\$135,372)	\$275,720		(\$411,093)				
Percentage Change									-2.3%	6.3%		-26.7%				



Ancillary Renewal & Marketing Results



2022 Aetna Dental & Marketing

Fully-Insured Options

Benefit Outline	Current		Renewal		Option		Option		
	DHMO	DPPO	DHMO	DPPO	DHMO	DPPO	DPPO Only		
Carrier	Aetna Inc	Aetna Inc	Aetna Inc	Aetna Inc	Anthem	Anthem	Anthem		
Plan Type	Managed Dental	Dental PPO	Managed Dental	Dental PPO	Dental Net 3000C \$0 copay	Dental PPO	Dental PPO		
Deductible (Individual / Family)	\$0 / \$0	\$50 / \$150	\$0 / \$0	\$50 / \$150	\$0 / \$0	\$50 / \$150	\$50 / \$150		
Waived For Preventive	Yes	Yes	Yes	Yes	Yes	Yes	Yes		
Annual Maximum	N/A	\$1,000	N/A	\$1,000	N/A	\$1,000	\$1,000		
Max Rollover	Not Included	Not Included	Not Included	Not Included	Not Included	Not Included	Not Included		
Preventive Services	Various copays apply	100%	Various copays apply	100%	Various copays apply	100%	100%		
Basic Services	Various copays apply	80%	Various copays apply	80%	Various copays apply	80%	80%		
Major Services	Various copays apply	50%	Various copays apply	50%	Various copays apply	50%	50%		
Endodontics / Periodontics	Various copays apply	Basic	Various copays apply	Basic	Various copays apply	Basic	Basic		
Implants	Various copays apply	Major	Various copays apply	Major	Various copays apply	Major	Major		
Orthodontia	Various copays apply	Not covered	Various copays apply	Not covered	Various copays apply	Not covered	50 to \$1k, CH only		
Eligibility	Adult and Child	N/A	Adult and Child	N/A	Adult and Child	N/A	N/A		
Lifetime Maximum	N/A	N/A	N/A	N/A	N/A	N/A	N/A		
Waiting Periods (Prev. / Basic / Major)	0 / 0 / 0	0 / 0 / 0	0 / 0 / 0	0 / 0 / 0	0 / 0 / 0	0 / 0 / 0	0 / 0 / 0		
Non-Network	Not Covered	90th UCR	Not Covered	90th UCR	Not Covered	90th UCR	90th UCR		
Deductible (Individual / Family)	N/A	\$75 / \$225	N/A	\$75 / \$225	N/A	\$75 / \$225	\$75 / \$225		
Annual Maximum	N/A	\$750	N/A	\$750	N/A	\$750	\$750		
Prev. / Basic / Major	N/A	80% / 80% / 50%	N/A	80% / 80% / 50%	N/A	80% / 80% / 50%	80% / 80% / 50%		
Rate Guarantee	Until 1/1/2022	Until 1/1/2022	Until 1/1/2023	Until 1/1/2023	Until 1/1/2024	Until 1/1/2024	Until 1/1/2024		
Rates & Total Cost	DHMO	DPPO							
Employee	216	89	\$13.08	\$36.57	\$14.13	\$38.58	\$11.28	\$32.75	\$32.75
Employee + Spouse	54	27	\$24.22	\$70.73	\$26.16	\$74.62	\$22.56	\$63.35	\$66.58
Employee + 1 Child	25	16	\$24.22	\$70.73	\$26.16	\$74.62	\$22.56	\$63.35	\$66.58
Employee + Family	125	38	\$39.24	\$98.72	\$42.38	\$104.15	\$37.23	\$88.42	\$92.93
Total Employees	420	170							
Annual Subtotal	\$115,724	\$120,570	\$124,995	\$127,200	\$106,470	\$107,985	\$399,109		
Percent Change by Plan			8.0%	5.5%	-8.0%	-10.4%			
Annual Total		\$236,294		\$252,194		\$214,455	\$399,109		
Change From Current				\$15,901		(\$21,839)	\$162,816		
Percentage Change				6.7%		-9.2%	68.9%		



2022 Dental Contributions

Proposed Anthem (Dual Option Current Subsidy)

	Enroll		Premiums	ER Cost	ER %	Current EE Cost	EE %	EE per Pay Period	Premiums	ER Cost	ER %	EE Cost	EE %	Anthem \$ EE Change	EE per Pay Period
Aetna Dental HMO	Semi-Monthly								Semi-Monthly						
Employee	216		\$13.08	\$4.09	31%	\$8.99	69%	\$4.50	\$11.28	\$3.53	31%	\$7.75	69%	(\$1.24)	\$3.88
Employee + Spouse	54		\$24.22	\$10.67	44%	\$13.55	56%	\$6.78	\$22.56	\$9.94	44%	\$12.62	56%	(\$0.93)	\$6.32
Employee + 1 Child	25		\$24.22	\$10.67	44%	\$13.55	56%	\$6.78	\$22.56	\$9.94	44%	\$12.62	56%	(\$0.93)	\$6.32
Employee + Family	125		\$39.24	\$17.47	45%	\$21.77	55%	\$10.89	\$37.23	\$16.58	45%	\$20.65	55%	(\$1.12)	\$10.33
Annual Total	420	\$115,724	\$46,921	41%	\$68,802	59%			\$106,470	\$43,427	41%	\$63,043	59%		
Change from Current									(\$9,254)	(\$3,494)		(\$5,760)			
Percentage Change									-8.0%	-7.4%		-8.4%			
Aetna Dental PPO	Semi-Monthly								Semi-Monthly						
Employee	89		\$36.57	\$7.98	22%	\$28.59	78%	\$14.30	\$32.75	\$7.15	22%	\$25.60	78%	(\$2.99)	\$12.81
Employee + Spouse	27		\$70.73	\$22.66	32%	\$48.07	68%	\$24.04	\$63.35	\$20.30	32%	\$43.05	68%	(\$5.02)	\$21.53
Employee + 1 Child	16		\$70.73	\$22.66	32%	\$48.07	68%	\$24.04	\$63.35	\$20.30	32%	\$43.05	68%	(\$5.02)	\$21.53
Employee + Family	38		\$98.72	\$23.90	24%	\$74.82	76%	\$37.41	\$88.42	\$21.41	24%	\$67.01	76%	(\$7.81)	\$33.51
Annual Total	170	\$120,570	\$31,114	26%	\$89,456	74%			\$107,985	\$27,866	26%	\$80,119	74%		
Change from Current									(\$12,585)	(\$3,247)		(\$9,337)			
Percentage Change									-10.4%	-10.4%		-10.4%			
Annual Total	590	\$236,294	\$78,035	33%	\$158,259	67%			\$214,455	\$71,293	33%	\$143,162	67%		
Change from Current									(\$21,839)	(\$6,742)		(\$15,097)			
Percentage Change									-9.2%	-8.6%		-9.5%			



2022 Dental Contributions

Current Aetna vs. Proposed Anthem (DPPO Only 50% Subsidy)

	Enroll		Premiums	ER Cost	ER %	Current EE Cost	Current EE %	EE per Pay Period	Premiums	ER Cost	ER %	EE Cost	EE %	Anthem DPPO Only \$ EE Change	EE per Pay Period
Aetna Dental HMO								Semi-Monthly							Semi-Monthly
Employee	216		\$13.08	\$4.09	31%	\$8.99	69%	\$4.50	\$32.75	\$16.38	50%	\$16.38	50%	\$7.39	\$8.19
Employee + Spouse	54		\$24.22	\$10.67	44%	\$13.55	56%	\$6.78	\$66.58	\$33.29	50%	\$33.29	50%	\$19.74	\$16.65
Employee + 1 Child	25		\$24.22	\$10.67	44%	\$13.55	56%	\$6.78	\$66.58	\$33.29	50%	\$33.29	50%	\$19.74	\$16.65
Employee + Family	125		\$39.24	\$17.47	45%	\$21.77	55%	\$10.89	\$92.93	\$46.47	50%	\$46.47	50%	\$24.70	\$23.24
Annual Total	420		\$115,724	\$46,921	41%	\$68,802	59%		\$287,401	\$143,700	50%	\$143,700	50%		
Change from Current									\$171,677	\$96,779		\$74,898			
Percentage Change									148.4%	206.3%		108.9%			
Aetna Dental PPO								Semi-Monthly							Semi-Monthly
Employee	89		\$36.57	\$7.98	22%	\$28.59	78%	\$14.30	\$32.75	\$16.38	50%	\$16.38	50%	(\$12.22)	\$8.19
Employee + Spouse	27		\$70.73	\$22.66	32%	\$48.07	68%	\$24.04	\$66.58	\$33.29	50%	\$33.29	50%	(\$14.78)	\$16.65
Employee + 1 Child	16		\$70.73	\$22.66	32%	\$48.07	68%	\$24.04	\$66.58	\$33.29	50%	\$33.29	50%	(\$14.78)	\$16.65
Employee + Family	38		\$98.72	\$23.90	24%	\$74.82	76%	\$37.41	\$92.93	\$46.47	50%	\$46.47	50%	(\$28.36)	\$23.24
Annual Total	170		\$120,570	\$31,114	26%	\$89,456	74%		\$111,708	\$55,854	50%	\$55,854	50%		
Change from Current									(\$8,861)	\$24,741		(\$33,602)			
Percentage Change									-7.3%	79.5%		-37.6%			
Annual Total	590		\$236,294	\$78,035	33%	\$158,259	67%		\$399,109	\$199,555	50%	\$199,555	50%		
Change from Current									\$162,816	\$121,520		\$41,296			
Percentage Change									68.9%	155.7%		26.1%			



2022 Dental Contributions

Proposed Anthem (DPPO Only 90%/50% Subsidy)

							Current	EE per Pay Period	Anthem DPPO Only					EE per Pay Period
Enroll		Premiums	ER Cost	ER %	EE Cost	EE %		Premiums	ER Cost	ER %	EE Cost	EE %	\$ EE Change	
Aetna Dental HMO							Semi-Monthly	Semi-Monthly						
Employee	216	\$13.08	\$4.09	31%	\$8.99	69%	\$4.50	\$32.75	\$29.48	90%	\$3.28	10%	(\$5.72)	\$1.64
Employee + Spouse	54	\$24.22	\$10.67	44%	\$13.55	56%	\$6.78	\$66.58	\$33.29	50%	\$33.29	50%	\$19.74	\$16.65
Employee + 1 Child	25	\$24.22	\$10.67	44%	\$13.55	56%	\$6.78	\$66.58	\$33.29	50%	\$33.29	50%	\$19.74	\$16.65
Employee + Family	125	\$39.24	\$17.47	45%	\$21.77	55%	\$10.89	\$92.93	\$46.47	50%	\$46.47	50%	\$24.70	\$23.24
Annual Total	420	\$115,724	\$46,921	41%	\$68,802	59%		\$287,401	\$177,656	62%	\$109,745	38%		
Change from Current								\$171,677	\$130,734		\$40,943			
Percentage Change								148.4%	278.6%		59.5%			
Aetna Dental PPO							Semi-Monthly	Semi-Monthly						
Employee	89	\$36.57	\$7.98	22%	\$28.59	78%	\$14.30	\$32.75	\$29.48	90%	\$3.28	10%	(\$25.32)	\$1.64
Employee + Spouse	27	\$70.73	\$22.66	32%	\$48.07	68%	\$24.04	\$66.58	\$33.29	50%	\$33.29	50%	(\$14.78)	\$16.65
Employee + 1 Child	16	\$70.73	\$22.66	32%	\$48.07	68%	\$24.04	\$66.58	\$33.29	50%	\$33.29	50%	(\$14.78)	\$16.65
Employee + Family	38	\$98.72	\$23.90	24%	\$74.82	76%	\$37.41	\$92.93	\$46.47	50%	\$46.47	50%	(\$28.36)	\$23.24
Annual Total	170	\$120,570	\$31,114	26%	\$89,456	74%		\$111,708	\$69,845	63%	\$41,863	37%		
Change from Current								(\$8,861)	\$38,731		(\$47,593)			
Percentage Change								-7.3%	124.5%		-53.2%			
Annual Total	590	\$236,294	\$78,035	33%	\$158,259	67%		\$399,109	\$247,501	62%	\$151,609	38%		
Change from Current								\$162,816	\$169,466		(\$6,650)			
Percentage Change								68.9%	217.2%		-4.2%			



2022 EyeMed Vision

Fully-Insured

Benefit Outline		Current	Renewal
Carrier		EyeMed Vision Care	EyeMed Vision Care
Exam Copay		\$10	\$10
Materials Copay		\$25	\$25
Exam		100%	100%
Lenses			
Single		100%	100%
Bifocal		100%	100%
Trifocal		100%	100%
Lenticular		100%	100%
Frames	100% to \$130; 20% Off Balance	100% to \$130; 20% Off Balance	100% to \$130; 20% Off Balance
Elective Contacts	100% to \$130; 15% Off Balance	100% to \$130; 15% Off Balance	100% to \$130; 15% Off Balance
Lasik Surgery Discount	Discount available	Discount available	Discount available
Benefit Frequencies (E / L / F / C)	12 / 12 / 24 / 12	12 / 12 / 24 / 12	12 / 12 / 24 / 12
Non-Network Benefits	Scheduled	Scheduled	Scheduled
Rate Guarantee	Until 1/1/2022	Until 1/1/2026	Until 1/1/2026

Rates & Total Cost

Employee	307	\$4.59	\$4.59
Employee + Spouse	81	\$8.72	\$8.72
Employee + 1 Child	42	\$8.72	\$8.72
Employee + Family	159	\$12.81	\$12.81
Total Employees	589		
Annual Total		\$54,222	\$54,222
Change From Current			\$0
Percentage Change			0.0%



2022 Vision Contributions

Current/Renewal – Current & 90%/75% Subsidy

Current							EE per Pay Period	Renewal with 90%/75% Subsidy					EE per Pay Period
Enroll Premiums		ER Cost	ER %	EE Cost	EE %			Premiums	ER Cost	ER %	EE Cost	EE %	
VSP							Semi-Monthly						Semi-Monthly
Employee	307	\$4.59	\$3.48	76%	\$1.11	24%	\$0.56	\$4.59	\$4.13	90%	\$0.46	10%	\$0.23
Employee + Spouse	81	\$8.72	\$6.37	73%	\$2.35	27%	\$1.18	\$8.72	\$6.54	75%	\$2.18	25%	\$1.09
Employee + 1 Child	42	\$8.72	\$6.37	73%	\$2.35	27%	\$1.18	\$8.72	\$6.54	75%	\$2.18	25%	\$1.09
Employee + Family	159	\$12.81	\$9.32	73%	\$3.49	27%	\$1.75	\$12.81	\$9.61	75%	\$3.20	25%	\$1.61
Annual Subtotal	589	\$54,222	\$40,005	74%	\$14,217	26%		\$54,222	\$43,203	80%	\$11,019	20%	
Annual Total	589	\$54,222	\$40,005	74%	\$14,217	26%		\$54,222	\$43,203	80%	\$11,019	20%	



CONFIDENTIAL AND PROPRIETARY: This document and the information contained herein is confidential and proprietary information of USI Insurance Services, LLC ("USI"). Recipient agrees not to copy, reproduce or distribute this document, in whole or in part, without the prior written consent of USI. Estimates are illustrative given data limitation, may not be cumulative and are subject to change based on carrier underwriting.

© 2020 USI Insurance Services. All rights reserved.