

COMMUNITY ACTION PARTNERSHIP *of* KERN
BOARD OF DIRECTORS
PROGRAM REVIEW & EVALUATION COMMITTEE MEETING
5005 Business Park North, Bakersfield, CA
August 12, 2020
12:00 pm

Per Governor's Executive Order N-25-20
Meeting to be held via Tele-Conference
(213) 204-2374 - Conference ID: 476 453 976#

[Join Microsoft Teams Meeting](#)

Members of the public may join the tele-conference or listen to the call from the CAPK office at
5005 Business Park North, Bakersfield, CA

AGENDA

1. Call to Order

2. Roll Call

Nila Hogan
Marian Panos

Michelle Jara-Rangel
Fred Plane

Maritza Jimenez

3. Approval of Agenda

4. Public Forum

The public may address the Committee on items not on the agenda. Speakers are limited to 3 minutes. If more than one person wishes to address the same topic, the total group time for the topic will be 10 minutes. Please state your name before making your presentation.

5. Program Presentation:

- a. Food Bank Presentation – Jaime Orona, Food Bank Program Manager

6. New Business

- a. June 2020 Program & Division Reports – Pritika Ram, Director of Administration – **Action Item (p. 3-22)**
 - 1. 2-1-1 Kern County
 - 2. AmeriCorps Kern Youth for Change
 - 3. CalFresh Healthy Living Program
 - 4. East Kern Family Resource Center (EKFRC)
 - 5. Energy
 - 6. Executive Division Grants & Outreach
 - 7. Food Bank
 - 8. Friendship House Community Center (FHCC)
 - 9. Human Resources
 - 10. M Street Navigation Center
 - 11. Migrant Childcare Alternative Payment (MCAP)
 - 12. Operations
 - 13. Shafter Youth Center (SYC)
 - 14. Volunteer Income Tax Assistance (VITA)
 - 15. Women, Infants & Children (WIC)

- b. Application Status Reports & Funding Requests – Pritika Ram, Director of Administration – **Action Item**
 - 1. Application Status Reports for June (**p. 23-28**)
 - 2. Consent Funding Requests Under \$50,000 (**p. 29**)
- c. June 2020 Head Start / State Child Development Enrollment Update & Meals Report – Ginger Mendez, HS State Enrollment / Attendance Manager – **Action Item (p. 30-31)**

7. Committee Member Comments

8. Next Scheduled Meeting

Program Review & Evaluation
Wednesday, September 16, 2020
12:00 pm
5005 Business Park North
Bakersfield, CA 93309

9. Adjournment

This is to certify that this Agenda Notice was posted in the lobby of the CAPK Administrative Office at 5005 Business Park North, Bakersfield, CA and online at www.capk.org by 12:00 pm, August 7, 2020. Paula Daoutis, Administrative Coordinator.

COMMUNITY ACTION PARTNERSHIP OF KERN

DIVISION/PROGRAM MONTHLY ACTIVITY REPORT

Division/Director: Community Development/Sheila Shegos		Month/Year: June 2020		
Program/Work Unit: 2-1-1 Kern County	Staffing: 20	Program Manager: Irene Fonseca		
Services: Provides 24/7 information and referral services via phone or CAPK 2-1-1 website to residents of Kern County. 2-1-1 provides call handling services for Kings, Tulare, and Stanislaus Counties. 2-1-1 serves as the call center for the CAPK Energy Program and VITA Program. 2-1-1 is the entry point to homeless services by way of the Coordinated Entry System—2-1-1 screens callers experiencing homelessness and connecting them with CES Homeless Navigators who prioritize needs by urgency and link the client to necessary services. 2-1-1 in collaboration with First 5 of Kern, is an access point for parents of children ages 0-5 to complete an online developmental assessment to aid in early intervention of identified delays. 2-1-1 also offers over the phone CalFresh application assistance to eligible Kern County residents, via the GetCalfresh.org website.				
Activities		Description		
Information & Referral Services	Incoming	Answered	Unanswered	Referrals
Kern County	6,387	5,732	655(10%)	12,028
Kings County	516	462	54(10%)	*
Tulare County	4,588	4,392	196 (4%)	*
Stanislaus County	1,668	1,506	162(10%)	*
Total	13,159	11,732	1,067(8%)	

*2-1-1 Kern does not have access to the iCarol database for these counties. Per the agreements, 2-1-1 Kern provides referrals but does not track them. The information goes directly to the iCarol databases for the individual counties.

Most Requested Services	Food Assistance	COVID19 Testing	Homeless Shelter
Top 3 Unmet Needs	Homeless Shelter	Grocery Delivery	Rental Assistance

Other Services		Month	YTD
LIHEAP	Calls Answered	1,831	13,939
Weatherization	Calls Routed through 2-1-1	375	1,415
Mental Health	Calls Answered	123	1,280
Website Visitors	Duplicated Visitors to CAPK's 2-1-1 Kern web page	26,085	135,661
VITA	Calls Routed through 2-1-1	0	9,880

CalFresh Application	Over the Phone Application Assistance via GetCalfresh.org website (Supplemental Nutrition Assistance Program- SNAP/food stamps)	Applications	Approved	Pending
		54	N/A	N/A

Coordinated Entry System (CES)	Entry point for the homeless population in Kern County.	211 Homeless Calls	QRT Received	Assessments Completed
		771	3	135

Outreach Activities	Outcomes
Restaurant Meal Delivery Program Press Release at Victor's Mexican Grill	CAPK is partnered with SoCal Gas and the Kern Economic Development Corporation to bring 450 to 500 restaurant meals to Kern County seniors and farmworkers in the SoCal Gas service area. The program is administered through the 2-1-1 Program.

Highlights: 2-1-1 Kern continues to answer COVID disaster related calls for all counties. In the month of June, 2-1-1 Call Specialists provided over twenty-seven hundred disaster related referrals to Kern County residents. Call Specialists have triaged and transferred over seven hundred callers to the Kern Public Health COVID line for COVID related health concerns.

COMMUNITY ACTION PARTNERSHIP OF KERN

DIVISION/PROGRAM MONTHLY ACTIVITY REPORT

Division/Director: Nutrition Services/Carmen Segovia		Month/Year: June 2020
Program/Work Unit: AmeriCorps, KYMC	Total Program Staffing: 1 staff and 23 AmeriCorps Members (ACM)	Program Manager/Supervisor: Carrie Farwell
Services: Essential Volunteers, COVID19 Emergency Response Services Our <u>23</u> ACM's were assigned to the following activities. Some ACM's worked at multiple sites to maintain hours:		
Activities		
YTD Reporting Period January - December		
Description	Month	YTD
CAPK Food Bank & Distribution (Members transitioned out of the CAPK Food Bank in groups, June 8, 15, and 22, so output is lower than previous months) <i>Members pull food items, build orders, package individual orders, load orders for clients, and prepare boxes for distribution.</i> DATA: <u>10</u> ACM's provided <u>335</u> hours and built <u>110</u> commodity orders, and prepared <u>215</u> food boxes for distribution CAPK SENIOR FOOD BANK <i>Members pull food items, build orders, and prepare boxes for distribution.</i> DATA: <u>1</u> ACM provided <u>36</u> hours and helped build <u>1,638</u> senior food boxes	5	N/A
CAPK Friendship House (Summer Program) <i>ACM's help with safe student rotation, meals, and support children with enrichment activities.</i> DATA: <u>5</u> ACM's provided <u>431</u> hours and supported <u>10</u> students		
CAPK Shafter Youth Center (Summer Program) <i>ACM's help with safe student rotation, meals, and support children with enrichment activities.</i> DATA: <u>3</u> ACM's served <u>323</u> hours and supported <u>18</u> students		
TYM4Change YPAR (Youth Participatory Active Research Team) <i>Members sort data, conduct & evaluate surveys, develop recruitment strategies, plan activities, outreach and market, promote social media, develop short film and documentaries related to community issues (food scarcity), deliver community resources to families at food distribution.</i> DATA: <u>9</u> ACM's provided <u>522</u> hours, completed <u>54</u> food distribution surveys, conducted <u>1</u> face to face interview with a food bank client, on issues related to Covid19 and food scarcity.		
Aging & Adult Services Department (Members transitioned out of AASD June 8, June 18) <i>Members make phone calls to medically fragile seniors, evaluating their needs, providing resources and/or referrals, and giving home bound seniors a friendly person to chat with.</i> DATA: <u>5</u> ACM's provided <u>260</u> hours serving at <u>2</u> AASD locations (filed, input data, no calls)		
KCSOS Content Creation Team (Teleservice) <i>Members are assigned subject-matter, they convert material into online curriculum for K-12.</i> DATA: <u>5</u> ACM's provided <u>112</u> hours developing curriculum for <u>4</u> different subject areas		
VINELAND SCHOOL DISTRICT (Vineland Elementary & Sunset Middle School) <i>Members worked with the Vineland School District to clean, sanitize, and organize classrooms and supported the complete renovation of a house at Vineland Elementary which will become a Parent Resource Center.</i> DATA: <u>13</u> ACM's, spent <u>598</u> hours, cleaning classrooms, bathrooms, libraries, cafeterias, offices, locker rooms, and gymnasiums, including painting and minor repair projects. Due to the effort of AmeriCorps, the vineland maintenance staff are well ahead of schedule.		

Noteworthy: Hired one additional ACM to bring the team to 23. We will not be filling the 24th slot due to COVID.

COMMUNITY ACTION PARTNERSHIP OF KERN

DIVISION/PROGRAM MONTHLY ACTIVITY REPORT

Division/Director: Nutrition Services/Carmen Segovia		Month/Year: June/2020
Program/Work Unit: CalFresh Healthy Living	Total Program Staffing: 9	Program Manager/Supervisor: Tammy Fisher
Program/Work Unit Description: CAPK with funded and unfunded community partners that reflect the geographic, cultural, and ethnic diversity of Kern County will implement strategies and/or interventions in communities to help establish healthy eating habits and a physically active lifestyle, in accordance with the Supplemental Nutrition Assistant Program Education (SNAP-Ed) guidance mandated by the Food and Nutrition Act under Section 28, with an interest in improving nutrition, physical activity, public health, the built environment, and health care where we work, live, shop, learn and play.		

Activities	Description	Status	
		Month	YTD
CAPK CalFresh Healthy Living Program Partnerships	Program Manager attended the June SVNP Collaborative and announced CalFresh Healthy Living online nutrition education series in partnership with Kern County Beale Memorial Library.	1	20
CAPK CalFresh Healthy Living SHOP	The CAPK Health Educators provided nutrition education at weekly CAPK FOOD BANK Distribution sites.	2657	12,007
	The CAPK Health Educators attended four online trainings that will help impact community partnerships during COVID-19 crisis.	4	16
CAPK CalFresh Healthy Living LIVE	CAPK Health Educators were not able to partner with Mercy Downtown Hospital due to COVID-19 restrictions.	0	30,000
	Health Educators presented nutrition education series in partnership with Kern County Beale Memorial Library Summer Meals program.	1	3
CAPK CalFresh Healthy Living Trainings	Statewide CalFresh Healthy Living presented <i>Designing Powerful Online Meeting Experiences</i> which focused on engaging stakeholders through online resources due to the COVID-19 restrictions. CAPK Health Educators gained online fundamentals for meeting design and facilitation.	1	8
CAPK CalFresh Healthy Living County Nutrition Action Plan (CNAP)	CNAP Steering Committee meet on June 16, 2020 via Zoom. The CNAP Collaborative is scheduled for July 8, 2020 10-11:30 via Zoom.	1	53

Other Items of Note:

- CAPK CalFresh Healthy Living Website is updated for July 2020 at www.capk.org/programs/calfresh
- CAPK CalFresh Healthy Living Face Book page is updated weekly and provides USDA SNAP-Ed approved nutrition education resources and CalFresh Healthy Living eating tips.

Staffing: The program has an open Health Educator position which became vacant this month.

COMMUNITY ACTION PARTNERSHIP OF KERN

DIVISION/PROGRAM MONTHLY ACTIVITY REPORT

Division/Director: Nutrition Services/Carmen Segovia		Month/Year: June/ 2020
Program/Work Unit: East Kern Family Resource Center	Total Program Staffing: 5	Program Manager/Supervisor: Vacant Choose an item.
Program/Work Unit Description: Serves low-income individuals and families residing in East Kern County communities of Boron, California City, Mojave, North Edwards, Rosamond, and Tehachapi. Services include case managing families with children who are at risk of abuse and neglect (Differential Response); preparing children to enter kindergarten (School Readiness Initiative); parenting education; emergency supplies closet for immediate basic needs such as clothing, food, diapers, infant formula, bus passes, and gas vouchers.		

Activities	Description	Status	
		Month	YTD
Referrals for services Case Managed Families	Differential Response	16	122
	F5K School Readiness	6	14
	Economic Empowerment	0	21
Children enrolled in center-base program		0	1
Adults in Court Mandated Parenting Classes		0	6
Services to Walk-ins	Services e.g., faxing and photocopying legal documents (such as birth certificates, Social Security cards, immigration status information needed to receive public assistance), food, clothing, referrals to other support services, and ongoing case management	0	295
Emergency Supplies Closet and Other Services	Food (individuals)	3	29
	Clothing (individuals)	31	136
	Photocopies (individuals)	96	985
	HEAP Application Supporting Docs	0	198

Other:

1. Services were limited due to COVID-19.
2. Staff conducted modified home visits meeting with clients outside of their homes and adhering to CDC guidelines as far as wearing a face mask and following the social distancing requirements.
3. The site supervisor position became vacant and recruitment efforts are in progress to fill the position.

COMMUNITY ACTION PARTNERSHIP OF KERN
DIVISION/PROGRAM MONTHLY ACTIVITY REPORT

Division/Director: Operations/Emilio Wagner		Month/Year: June 2020
Program/Work Unit: Energy	Total Program Staffing: 37	Program Manager/Supervisor: Todd Payne
Services: Residential weatherization, utility bill payment assistance, and energy efficiency education for low-to-moderate-income Kern County residents. Also, installation of interim water tanks for low-income households affected by the drought.		

YTD Reported from 01/02/2020 to 6/30/2020

		Status	
Activities	Description	Households Served	
		Month	YTD
1. Low Income Home Energy Assistance Program (LIHEAP Utility Assistance -2019)	Utility bill payments	-0-	261
2. Low Income Home Energy Assistance Program (LIHEAP Utility Assistance – 2020)	Utility bill payments	144	2660
1. Low Income Home Energy Assistance Program (LIHEAP) Weatherization Assistance (2019)	- Residential repair/weatherization (e.g., weather stripping, thermostats, door/window replacement, etc.) - Energy-efficient appliance installation	-0-	242
		-0-	345
2. Low Income Home Energy Assistance Program (LIHEAP) Weatherization Assistance (2020)	- Residential repair/weatherization (e.g., weather stripping, thermostats, door/window replacement, etc.) - Energy-efficient appliance installation	-0-	15
		-0-	29
3. Department of Energy Weatherization Assistant Program (DOE-WAP) (2018)	- Residential repair/weatherization (e.g., weather stripping, thermostats, door/window replacement, etc.) - Energy-efficient appliance installation	-0-	4
		-0-	4
5. Total Value of Services (utility payments only)		\$84,808	\$2,466,760
		Results	
6. Energy calls received (from 2-1-1)		2294	
		HEAP	Wx
7. Number of LIHEAP applications Received		250	-0-
8. Number of LIHEAP applications Completed		144	-0-
9. Number of LIHEAP applications in Progress		106	-0-
10. Outreach Events attended	All Outreach events were cancelled due to COVID-19 Pandemic	Give presentations, distribute brochures, tote bags, ink pens and energy savings wheels.	

COMMUNITY ACTION PARTNERSHIP OF KERN

DIVISION/PROGRAM MONTHLY ACTIVITY REPORT

Division/Director: Executive/Pritika Ram		Month/Year: June 2020
Program/Work Unit: Outreach and Grants Team	Total Staffing: 4	Program Manager/Supervisor: Pritika Ram
Services: Grant research on funding resources and opportunities, proposal preparation, and special projects. Media and public relations, agency and program promotional materials, advocacy, social media and website management, special events and fundraising, English-Spanish translations.		
Outreach and Grants Team Activities		
The <u>Outreach Team</u> developed internal and external messaging for CAPK program reopening. They prepared CAPK Cares materials for agency locations, developed a video highlighting the new M Street Café at the M Street Navigation Center and participated in agency discussions of response to Community Action commitment to equity and racial justice. As the immediate needs of the COVID-19 pandemic are met, the <u>Grants Team</u> is moving towards a longer-term response including immediate needs as well as mitigating long-term impacts. Support is also being sought for regular programming as well as program adaptations due to COVID. The division recently contracted with a firm to assist with grant writing, research, and strategic planning.		
Advocacy	- Coordinated with Kern County on M Street Navigation Center reporting - Maintained COVID-19 records and curated news stories for the agency - Worked with elected officials on legislation and advocacy - Developed plan and timeline for CAPK Brand roll-out	
Outreach	- Prepared materials for East Kern BOD recruitment - Coordinated news media stories on Food Bank and Food Bank donations - Created marketing materials for the Food Delivery and Food2Door program - Designed and posted Food Bank Thank You graphics - Made CAPK Cares Posters - Sent CAPK Cares Constant Contact - Supported Employee Assistance Program - Constant Contact - Posters - Cards - Sent CAPK Facemask Policy to employees via Constant Contact - Created phone list for Vision Y Comprimiso (CalEITC grant) - Promoted Warehouse Specialist position on social media - Posted Juneteenth social media - Designed CalFresh Stickers - Created M Street Donation Video	
Grants-In Progress	- Kern County ESG Cares, Rental Assistance - California Department of Public Health Tobacco Cessation - California State Parks and Recreation Youth Center Expansion - Feeding America Senior Food Assistance - Wonderful Community COVID Response	
Research	- Affordable Housing - Rental assistance to avoid evictions	
Projects	- CSBG Mid-Year Data Collection - CAPK Foundation	

COMMUNITY ACTION PARTNERSHIP OF KERN

DIVISION/PROGRAM MONTHLY ACTIVITY REPORT

Division/Director: Nutrition Services/Carmen Segovia		Month/Year: June 2020	
Program/Work Unit: Food Bank		Total Staffing: 19	Program Manager: Jaime Orona
Services: Partners with 147 food distribution sites throughout Kern County to provide food assistance to low-income families and individuals.			
			Status
Activities	Description	Month	YTD
USDA Commodities	Individuals Served (May)	54,654	250,219
	Poundage Received all Programs	2,860,558	17,052,603
	Total Poundage Distributed, All Sites	2,933,968	16,268,667
	Total Distributed pounds 2019	1,862,374	9,786,047
Food Sourcing	Produce Received: 420,219 pounds of produce (donated or purchased) & 15 different produce items: Bolthouse: Carrots & Carrot Beverages · CA State: Potatoes · Catholic Charities: Potatoes · Central Food Bank: Cabbage, onions, bell peppers, bananas · Del Mar Produce: Watermelon · Fresh Kampo: Celery, · Grimmway: Potatoes, romaine, leafy greens, cauliflower & carrots, broccoli · Johnston Farms: Potatoes & Bell Peppers · KCSOS: Apples · Meridian Fine Food: Celery, Raspberries, Black berries · Target: Mixed produce · Ten Star Produce: watermelon · Community Central Food Bank: potatoes, bell peppers, cabbage, onions, watermelon, plums & peaches · Varsity Produce: Onions · Walmart: Mixed produce · Wonderful: Citrus · Zuckerman: Potatoes Food Purchase Distribution Program Produce: 153,176 Pounds/5 different produce items Farmers Markets: New Life, Delano, Wasco, & Catholic Charities. A total of 81,300 pounds of fresh produce, bread & beverages. Reaching 1,691 Families		
Food Drives:	N/A		

- CAPK Food Bank held 27 Emergency box distribution throughout Kern County. Distributed 12,000 boxes in the month of June.
- 6/4 - CAPK Food Bank held their 2nd drive-thru Farmers Market in Delano, distributed 34,456 lbs. to 603 individuals.
- 6/15 - CAPK Food Bank held their 2nd drive-thru Farmers Market in Wasco, distributed 29,468 lbs. to 430 individuals.
- Our CSFP program held 34 distributions for the month of June and distributed 35-pound boxes of healthy and non-perishable food to 4,303 seniors throughout Kern County. CSFP team is doing a great job of having drive-thru distribution at most sites.

COMMUNITY ACTION PARTNERSHIP OF KERN

DIVISION/PROGRAM MONTHLY ACTIVITY REPORT

Division/Director: Health & Nutrition/Carmen Segovia		Month/Year: June 2020	
Program/Work Unit: Friendship House	Total Program Staffing: 2	Program Manager/Supervisor: Lois Hannible	
Services: After-school and summer programs, pre-employment program for youths, parenting classes, nutrition education, sports, gang prevention, and access to social services.			
Activities		Participants	
Description		Month	YTD
After-School Program Tutoring, homework assistance, recreation.			99
Summer Program Recreational activities, educational games, and activities.		13	19
Gang Prevention Program Aggression Replacement Training (ART), Nurturing Parenting and Parents on Mission (POM) parenting classes are provided at local school sites, correctional facilities, at the Friendship House and other community centers, to prevent at-risk youths from joining gangs.			26
STEM (Science, Technology, Engineering, Math) Program The STEM program teaches robotics, coding, engineering, and mathematics to program youth, engaging them in hands-on science focused learning.		11	11
Mobile Mexican Consulate -Consular services are provided at FHCC every Tues. & every other Wed., providing passport renewals, assistance with obtaining important documents, and providing DACA & protection information.			3919
PREP Works Program Pre-employment program for at-risk youth that provides them with financial literacy; skills and knowledge to conduct job searches and plan for college/career; and an incentivized savings program. Participants also have an opportunity to gain paid work experience.			109
Positive Youth Development Services- Mentor program for at-risk youth.			88
Positive Youth Development Services- Medi-Cal Health Enrollment Navigator Project		28	51

Other:

- The CAPK Friendship House summer program participants are learning and having fun with STEM activities, building and coding robots, thanks to grant funding received from Kern Family Health Care.
- Excited to announce that full funding has been restored to the Medi-Cal Health Enrollment Navigator Project that is being facilitated by the CAPK Friendship House and CAPK's 211 program.



COMMUNITY ACTION PARTNERSHIP OF KERN
DIVISION/PROGRAM MONTHLY ACTIVITY REPORT

Division/Director: Tracy Webster		Month/Year: June 2020
Program/Work Unit: HR/Staffing	Total Division Staffing: 10	Program Manager/Supervisor: Barbara Imdorf, Dawn Bledsoe
Services: All functions and activities related to staffing, employee benefits (including the pension plan) administration, labor law compliance, human resources management, and SEIU Contract.		

		Status	
Activities	Description	Month	YTD Reporting Period Jan-Dec.2020
Employee Count	Regular	904	
	Subs/Temps	22	
	Total Staff	926	
New Hires	All divisions and programs		
	Regular	10	184
	Subs/Temp	0	60
	Total New Hires	10	244
Leaves of Absence	Full-time Leave	16	
Terminations	All divisions and programs		
	Voluntary	7	208
	Involuntary	4	79
	Total Terminations	11	287
Staffing	Vacancy	40	469
	Total Online/ADP Applications Received	1,330	9,541
Payroll	Total Hours Paid	111,757.81	
	Total Gross Payroll	2,252,634.04	

Projects: ADP Recruitment Employee Survey	Completed:
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COMMUNITY ACTION PARTNERSHIP OF KERN

DIVISION/PROGRAM MONTHLY ACTIVITY REPORT

Division/Director: Community Development / Sheila Shegos		Month/Year: June 2020
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Program: M Street Navigation Center	Program Staffing: 17	Program Manager: Laurie Hughey
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M Street Navigation Center is assisting nearly 50 overnight residents with Homeless Continuum of Care (COC) providers and members, including County and City government. We appreciate the ongoing collaboration and cooperative spirit of our partners, and especially during the pandemic.

Overnight residents previously from the following zip codes totaled 76 homeless individuals (exits/non-exits):

Communities, Other	Communities, Bakersfield
Delano, 93215 - 2	93301 - 8
Lake Isabella, 93240 - 1	93304 - 7
Onyx, 93255 - 1	93305 - 11
Rosamond, 93560 - 2	93306 - 3
Chicago, IL 60653 - 1	93307 - 2
North Bend, OR 97459 - 1	93308 - 6
Unknown - 29	93312 - 2

Flood Ministries is providing homeless outreach, making client referrals and transporting individuals to M Street from city and rural areas. They take leftover sack-meals provided at M Street to the community homeless each week.

Kern Behavioral Health is onsite daily, providing mental health services and guiding residents forward in increased health and self-sufficiency. They help facilitate on-site weekly resident community meetings and staff trainings to strengthen the program.

Kern Medical is available during medical crisis and scheduled appointments. They are caring for homeless individuals who have serious physical needs and health conditions. The Kern Medical Whole Person Care program provides added support to clients enrolled in the program.

City Serve is engaging and training community volunteers and runs the onsite Café M, a place where residents can get personal care items and supplies, socialize and grab a cup of coffee. They are starting soon an educational and jobs training program to assist homeless clients.

COMMUNITY ACTION PARTNERSHIP OF KERN
DIVISION/PROGRAM MONTHLY ACTIVITY REPORT

ACTIVITIES		Participants	
DESCRIPTION		Month	YTD
STATEMENT OF PROGRAM DELIVERABLES		June 2020	
M Street Overnight Residents		82	118
Total Meals Delivered		3191	4646
Total Meals Served		1294	1799
Left-Over Sack-Meals Distributed to Homeless in Community (Flood/Volunteers)		1897	2847
Assigned Beds		48	118
Open/Available Beds		16	41
Volunteers		18	23
Volunteer Service Hours		124.25	140.25
Donations, Monetary		0	0
Donations, In-Kind: (Art supplies, books, board games, shoes, undergarments, clothing, hygiene products, dog food, ice cream, pizza, laptop, facemasks)		25	8
Exits, Permanent Housing		3	3
Exits, Voluntary, Involuntary		24	33
Longest Length of Stay (days)		49	NA
Total Critical Incidents		42	73
• Health & Safety		29	48
• Harm to Self & Others/Aggressive Behavior		13	25
• Unexcused Absences (Overnight)		0	0
• Mandated Reporter		0	0
Showers		181	211
Case Management Services		100	108
DHS Services Enrollment			
• Cal Fresh / Food Stamps		9	9
• Medi-Cal Insurance		NA	NA
• Cash Assistance		NA	NA

COMMUNITY ACTION PARTNERSHIP OF KERN

DIVISION/PROGRAM MONTHLY ACTIVITY REPORT

Division/Director: Health & Nutrition Services/Carmen Segovia		Month/Year: June 2020	
Program/Work Unit: Migrant Childcare AP Program (MCAP)	Total Staffing: 19, <i>Vacancies-</i> <i>2 Family Specialists, 1 Reimbursement Specialist, 1 Service Clerk</i>	Program Manager/Supervisor: Susana Magana	
Services: The Migrant Childcare Alternative Payment Program is a voucher-based childcare program for migrant agriculturally working families. The program has six entry counties: Kern, Kings, Madera, Merced, Tulare, and Fresno. Once enrolled, families can continue childcare services as they migrate throughout the state following agricultural work. The program’s current Fiscal Year is July 1, 2019, to June 30, 2020. <i>*This report is for the service month of May 2020, which was processed in the month of June 2020.</i>			
Activities	County	Total	% by County
Active Enrollments	Kern*	438	43%
	Madera	130	12%
	Merced	4	0
	Tulare	223	22%
	Kings	80	8%
	Fresno	146	15%
	Total	1021	100%

*Kern totals include services provided outside of the six entry counties. The case management for those families working and residing outside the six entry counties are handled by the regional office in Bakersfield.

Current Activities:

The MCAP office is still operational Monday to Friday from 7am-5pm. To comply with social distancing staff has been split into two shifts and is telecommuting part of the day. Our office lobby is open by appointment only.

The MCAP program has experience an increase in phone calls requesting changes in providers due to some providers temporarily closing their family childcare home due to Covid-19. Staff is working diligently to assist families in finding temporary childcare providers.

Program manager is working closely with the California Alternative Payment Program Association CEO and the CA Department of Education (CDE) staff to ensure the needs of the MCAP program are being considered, as CDE continues issuing emergency Covid-19 regulation management bulletins.

MCAP is wrapping up the FY 2019-2020. The program received an additional \$400K in the month of May 2020 and is projected to earn 99% of the contract.

In the month of June, our program suffered a great loss. Our coworker and friend housed at the Tulare satellite office passed away unexpectedly. Staff has continued to work together to ensure that our clients continue to receive excellent customer service, as we work toward filling the vacancy.

Upcoming Activities

Due to Covid-19 outreach activities, meetings and trainings have been cancelled until further notice.

COMMUNITY ACTION PARTNERSHIP OF KERN

DIVISION/PROGRAM MONTHLY ACTIVITY REPORT

Division/Director: Operations/Emilio Wagner		Month/Year: June 2020
Program/Work Unit: Business Services/ Maintenance & Operations/Information Technology/Risk Management	Total Division Staffing: 23	Program Manager/Supervisor: Dan Ripoli, Douglas Dill, Kerri Davis, Laurie Sproule
Services: Facility repair and maintenance, procurement, information technology, risk insurance, vehicle registration, contracts, facility leases and facility planning.		

Operations Report begins March 1st

Activities	Description	Received	Completed to Date
Business Services			
Purchase Orders Processed		125	372
Contracts/Leases Processed		74	307
Request for Proposals (RFP)	Grant Writing Consultant (Community Development) Food Services – (HS/EHS)	In Progress Completed	
Leases	Chrisman Road (Head Start) 277 E. Front Street. Buttonwillow (WIC) 452 West Los Angeles (Head Start) 2739 Diamond Ave. (WIC) 401 Willow Drive (Head Start) 10300 ½ San Diego St. (Head Start) 7000 Wardrobe Avenue (MCAP) 1500 Fairfax Road (Head Start) 1850 Wardrobe Avenue (MCAP) Mojave Veteran's Bldg. Rental Agreement (WIC) Belle Terrace 6500 sq ft facility (Unit # unknown) (Food Bank) 115 Walnut St. (EHS SJ) 6019 E. Niles (WIC) 401 Willow Drive (HS)	In Progress In Progress In Progress In Progress In Progress In Progress In Progress In Progress In Progress In Progress In Progress In Progress In Progress	
Contracts	Escuelita Hernandez (Partnership) HSI Amendment I Stine & Oswell (Head Start) HSI Amendment I Broadway (Head Start) Wellworks For You (Finance) Colombo Construction (Head Start) MOU Cal Fresh (Head Start-SJ) Blue Ribbon Automotive (Head Start) McWilliams and Walden, Inc. (Head Start) Motor City (HeadStart) Big O Tires (Operations) Ordiz Melby (Head Start)	In Progress In Progress In Progress In Progress Completed In Progress In Progress In Progress In Progress Cancelled Completed In Progress	

COMMUNITY ACTION PARTNERSHIP OF KERN

DIVISION/PROGRAM MONTHLY ACTIVITY REPORT

Activities	Description	Received	Completed to Date
	Turks Kern Copy (Maintenance)	In Progress	
	Reliable Janitorial	In Progress	
	Turks Kern Copy (LBNC)	In Progress	
	Allied Universal (LBNC)	In Progress	
	Orkin Contract (Jewett & Cal Fresh)	In Progress	
	Premiere Services (Energy)	In Progress	
	Tres Hombres Fence Company	In Progress	
	Tel Tec (Various Program) Phase #2	In Progress	
	Mission Linen (Mask Project/Various Programs)	In Progress	
	PLC System Services (Various Programs/BPN)	In Progress	
	McFarland School District Food Services Contract (HS)	In Progress	
	Premiere Services (HS, EHS) Bush St.	In Progress	
	PLC System Services (LBNC) \$950	In Progress	
	Subcontract Agreement (Com. Development)	In Progress	
	Computer Linx Amendment I (M St.)	In Progress	
	Computer Linx Amendment I (M St.)	In Progress	
	PLC System Services (M St.)	In Progress	
	ACI (Head Start \$715)	In Progress	
	ACI (Head Start \$1,885)	In Progress	
	ACI (Head Start \$1,953.20)	Completed	
	ACI (Head Start \$1,850)	Completed	
	Bronco Electric (Head Start)	In Progress	
	MAKE Bakersfield Amendment I (SYC)	In Progress	
	San Joaquin Interiors (Head Start Stine)	In Progress	
	San Joaquin Interiors (Head Start Fairview)	Completed	
	San Joaquin Interiors (Head Start Stine \$175)	Completed	
	WIPLFLI Engagement Letter	In Progress	
	Tres Hombres Fence Company (M St.)	In Progress	
	WIPLFLI Engagement Letter (IT Project)	In Progress	
	M&S Security Services Amendment I (Jewett)	In Progress	
	ACI (Head Start 1900 E. Cal)	In Progress	
	Tel-Tec Security (Head Start \$1,698)	In Progress	
	Vital Signs (HS Stine)	Completed	
	PLC System Services (M St. \$2,341.42)	In Progress	
	Taft City School District (Food Service Contract HS)	In Progress	
	Delano Food Service Contract	In Progress	
	M&S Security (Belle Terrace)	In Progress	
	San Joaquin Interiors (HS/EHS \$7,000)	In Progress	
		In Progress	
		Completed	

COMMUNITY ACTION PARTNERSHIP OF KERN

DIVISION/PROGRAM MONTHLY ACTIVITY REPORT

Maintenance & Operations		Work in Progress	Closed To Date
Facility Work Orders Processed	Repair and maintenance of CAPK facilities and vehicles. 3/1/2020 to Date	112	481
Projects	• "Jewett Renovation" • "Cleo Foran Renovation" • East Cal: EHS interior renovations are complete. Program has now asked to remodel the Kitchen and add double child sink cabinets in two classrooms. We are in the process of acquiring bids. • Primeros Pasos: We are procuring to remove the worn-out AstroTurf, playground equipment and shade structure and replace the shade structure with a lower structure and installing sod to replace the old AstroTurf. • Alberta Dillard: We are in the process of acquiring bids to convert the single classroom into two classrooms and removing the existing concrete stage. • We are in the process of moving ERSEA from BPN to Kaiser STE #101, moving HR to BPN, moving Community Development to Kaiser STE #220 and making adjustments to accommodate BPN	Complete Complete In Progress In Progress In Progress	
Information Technology		Received	Closed To Date
Help Desk Work Orders Processed	Technical assistance to employees, repairs, troubleshooting, coordination of services with IT services subcontractor	1001	933
Projects	• AT&T E-rate Category 1 Installation • Mitel Upgrades • Food Bank Wifi upgrades • SJC computer upgrades • LBNC • Head Start Network and Wifi upgrades Category 2	In Progress In Progress Completed Completed In Progress In Progress	
Risk Management		Reported	01/01/2020 to Date
Workers Compensation Incidents	• For Report Only • First Aid • Medical Treatment • Modified Duty • Lost Time • Non-Industrial (not work related) • Under Investigation • Confirmed Work related COVID	1 1 0 0 0 0 0 0 5	24 7 2 0 2 0 0 0 5
General Liability		0	0
Property Incidents		0	10
Vehicle Incidents		0	9
Projects	Workers' Compensation Renewal	Completed	

COMMUNITY ACTION PARTNERSHIP OF KERN

DIVISION/PROGRAM MONTHLY ACTIVITY REPORT

	Charter for Operational Risk Mgmt Advisory Committee	Completed
	Safety & Security Policies for Front Desk	Completed
	Workplace Violence Prevention Program	Completed
	Operational Risk Committee	On-going
	Submitted for approval Vehicle Safety Program	Completed
	Safety Meetings Monthly Maintenance & Energy	On-going
	Homeless Shelter Liability and W/C Insurance	Completed
	New safety Program for Homeless Shelter ATD	Completed
	Developing Respiratory Protection Program for LBNC	Completed
	Update safety programs to include Homeless Shelter & Staff	In progress
	Developing Returning to Work Plan after COVID	Completed
	Assisting Programs to develop reopen plans and protocols	Completed
	Staff Training on the proper wearing of mask	On-going
	Facial Covering Policy	Completed
	Suspected or Confirmed Cases of Covid-19 In The Workplace Plan	Complete

- Other:** Jewett and Cleo Foran renovations are complete. East Cal: EHS interior renovations are complete. The program has asked to remodel the Kitchen and add double child sink cabinets in two classrooms; we are acquiring bids. Primeros Pasos: we are procuring to remove the worn-out AstroTurf, playground equipment and shade structure, replace the shade structure with a lower structure, and install sod to replace the old AstroTurf. Alberta Dillard: We are acquiring bids to convert the single classroom into two classrooms and remove the existing concrete stage. Currently, we are in the process of moving ERSEA from BPN to Kaiser STE #101, moving HR to BPN, moving Community Development to Kaiser STE #220, and making adjustments to accommodate BPN.

COMMUNITY ACTION PARTNERSHIP OF KERN

DIVISION/PROGRAM MONTHLY ACTIVITY REPORT

Division/Director: Nutrition Services/Carmen Segovia		Month/Year: June 2020
Program/Work Unit: Shafter Youth Center	Total Program Staffing: 4 SYC 3 AmeriCorps	Program Manager/Supervisor: Angelica Nelson
Services: Summer and after-school tutoring, homework assistance, educational, recreational, and social enrichment activities and services for children ages 6-18. Evening programming is offered Monday through Friday, 5:00 to 9:00 pm; activities include basketball, ancestry class, and various local groups who utilize the meeting space.		

Activities		Participants	
Description		Month	YTD
After-School Program Tutoring, homework assistance, recreation, health & nutrition education.			20
Evening Program – Open Basketball, Zumba, Fitness Boot Camp, Mental Health Support Group Mtg, Tai Chi			
Summer Program Academics, sports, recreation, health & nutrition education, themed weeks with coordinated guest speakers.		21	

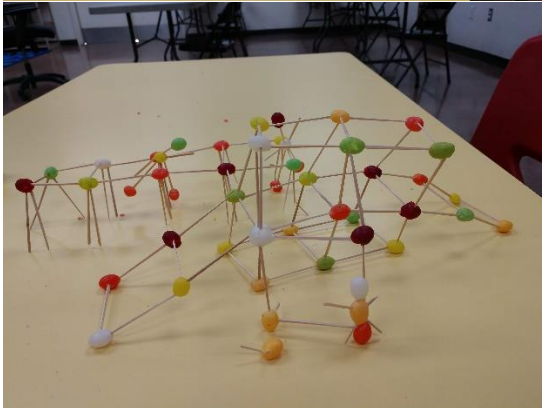
Other:

- Shafter Youth Center Summer Program began on June 8th. Registration was limited and carried a small waiting list right away. Enrollment was limited to serving 18 students at a time. Students were divided into groups by grade. Rotating stations were utilized to complete sessions in Art, Computers, Academics and Physical Education. All participants and staff were required to wear masks and practice social distancing. Classrooms, furniture, and materials used were sanitized on an hourly basis. Siblings or children of same household sat at tables together, but still practiced social distancing.
- Students in Summer Program were in for a treat as MAKE Bakersfield was able to fulfill their contractual duties for art sessions. MAKE Bakersfield owner and instructor, Andrew Hawley, was very cooperative in meeting our new COVID-19 protocols and safe practices. Mr. Hawley's class sessions had just begun prior to the COVID shut down in March. With some help from Business Services and their magic of contract amendment, we were able to attain the services AND help Mr. Hawley on attaining some income.

Practicing Social Distancing in the gym



STEM Challenge: Make a structure using only jelly beans and toothpicks



Art Class with Mr. Hawley of MAKE Bakersfield



COMMUNITY ACTION PARTNERSHIP OF KERN
DIVISION/PROGRAM MONTHLY ACTIVITY REPORT

Division/Director: Administration/Pritika Ram		Month/Year: June 2020	
Program/Work Unit: VITA	Staffing: 2 FTE	Program Manager: Jacquelyn Guerra	
Services: Train and certify volunteers, provide free tax preparation and electronic filing for low-moderate income individuals and families and assist clients with ITIN (Individual Tax Identification Number) renewals and applications.			

Description	January	February	March	April	May	June	Year to Date Totals
Federal Refund	\$384,919	\$1,629,421	\$825,887	\$346,920	\$196,793	\$137,964	\$3,521,904
Federal Earned Income Credits	\$358,252	\$1,161,864	\$446,887	\$175,493	\$125,104	\$57,177	\$2,324,777
Federal Total	\$743,171	\$2,791,285	\$1,272,774	\$522,413	\$321,897	\$195,141	\$5,846,681
State Refund	\$70,530	\$325,047	\$182,519	\$77,937	\$11,142	\$42,260	\$709,435
State Earned Income Credits (CAL EITC)	\$39,476	\$160,447	\$92,669	\$42,884	\$26,274	\$12,646	\$374,396
State Total	\$110,006	\$485,494	\$275,188	\$120,821	\$67,416	\$54,906	\$1,113,831
Total State and Federal Refunds and Credits	\$853,177	\$3,276,779	\$1,547,962	\$643,234	\$389,313	\$250,047	\$6,960,512
Total Tax Returns	223	1,344	914	622	243	223	3,569

- Applied for funding of IRS grant, pending decision October 2020
- Applied for B of A grant with a focus on targeting small businesses
- Applied for CalMoneySmart grant to target unbanked population
- Pending grant amount for CSD grant (CAL EITC)

COMMUNITY ACTION PARTNERSHIP OF KERN

DIVISION/PROGRAM MONTHLY ACTIVITY REPORT

Division/Director: Nutrition Services/Carmen Segovia		Month/Year: June, 2020
Program/Work Unit: WIC	Total Program Staffing: 65 staff 1 vacancies	Program Manager: Kathlyn Lujan
Services: Nutrition education, breastfeeding support, and food vouchers for families with infants, children up to age 5, and women who are pregnant, postpartum or breastfeeding. Services provided at 21 sites in Kern County, 5 sites in San Bernardino County.		

			Participation 10/1/18 – 9/30/19			
Description			Case Load	Month	Central Valley Avg.	State Avg.
Total 14,564	All services June, 2020		16,160	14,564/90.12%	N/A	87%
Participation by WIC site	Location	Participants	Location		Participants	
	Arvin	7	Mojave		99	
	Bakersfield		Oildale		357	
			Ridgecrest		690	
	E. California	1956	Rosamond		564	
	Niles Street	1873	Shafter		1149	
	Montclair	382	Tehachapi		316	
	Friendship House	77	Wasco		1550	
	Panama	1454				
	Boron	10	<u>San Bernardino County</u>			
	Buttonwillow	40	Adelanto		1761	
	California City	549	Big Bear		262	
	Delano	844	Crestline		290	
	Edwards Air Force	69	Needles		194	
	Lost Hills	71	Phelan		0	

Projects

CAPK WIC continues to have a Facebook and Instagram presence. Facebook has 747 followers and Instagram has 832 followers.

CAPK WIC continued to serve participants by phone through the month of June. Participation continues to increase due to increased need for WIC within the community, easier access to CAPK WIC through phone service and the food and nutrition education services provided. CAPK WIC has modified the way it does business by not traveling to outside clinics because all the work can be done remotely by phone. The waivers from the California Department of Public Health will continue through 9/30/2020.

The June staff meeting focused on COVID and breastfeeding. The staff was taught that mothers can still breastfeed if diagnosed with COVID and that breastmilk contains antibodies that protect the infant.

The RBL, along with the other Central Valley RBLs, completed a Health Care Provider toolkit to promote breastfeeding in the Health Care setting. This toolkit will be used to educate Health Care staff and professionals about the benefits of breastfeeding, how to promote breastfeeding to patients, and how to better support the breastfeeding mother. Most staff continued to work from the WIC offices.

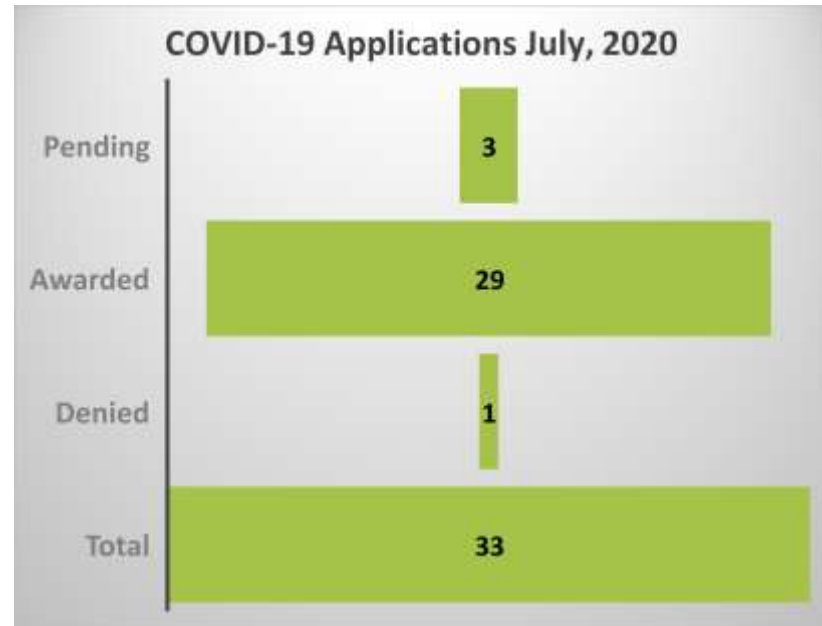
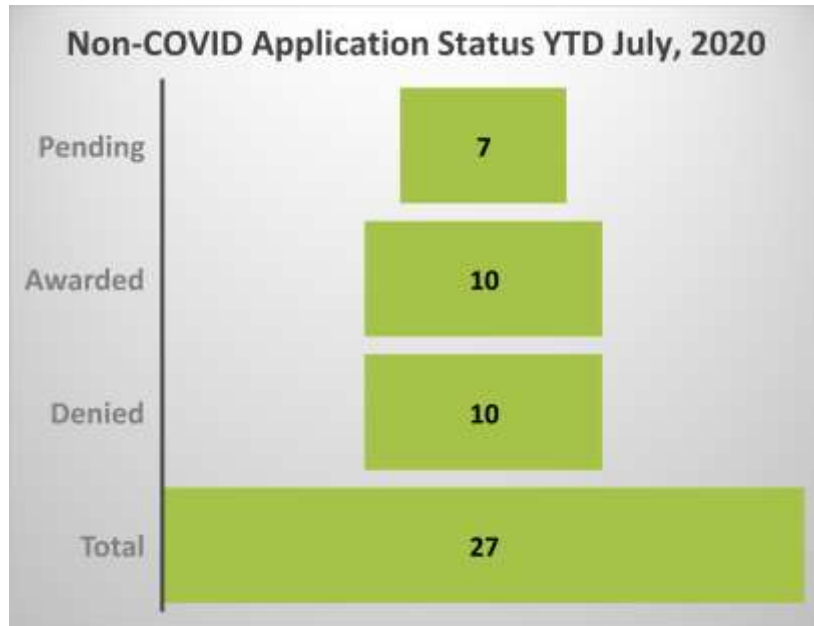
Executive Division
Application Status Year to Date Report July, 2020

Non-COVID Applications YTD July, 2020

Status	Dollars	Count
Pending	\$851,842	7
Awarded	\$1,202,591	10
Denied	\$9,447,891	10
Total	\$11,159,026	27
Win Percentage		50%

COVID-19 Application Status, YTD July, 2020

Status	Dollars	Count
Pending	\$2,450,000	3
Awarded	\$3,868,306	29
Denied	\$63,000	1
Total	\$5,645,644	33
Win Percentage		97%



Executive Division
Application Status Year to Date Report July, 2020

Applications (Non-COVID) Submission Detail January 1, 2020 to July 31,2020

Funder	Name	Program	Amount Requested	Amount Awarded	Deadline	Date Submitted	Decision Date	Status
Kern Economic Development Foundation	Meal Delivery Restaurant Program	211 Kern	\$99,000	\$99,000	7/1/2020	7/2/2020	7/2/2020	Awarded
Kern Family Health Care	KFHC Community Grant	KLBNC	\$2,000	\$2,000	4/17/2020	3/17/2020	6/16/2020	Awarded
Kern Family Health Care	FHCC STEM	FHCC	\$2,000	\$2,000	3/16/2020	3/2/2020	6/16/2020	Awarded
The California Endowment	Food Bank Free Farmers Market	Food Bank	\$0	\$2,000	6/27/2018	6/27/2018	6/16/2020	Awarded
California Board of State and Community Corrections (BSCC)	Kern Youth Reinvestment Partnership	FHCC/SYC/211	\$360,000	\$0	2/14/2020	2/13/2020	7/6/2020	Denied
JPMorgan Chase & Company	CAPK Low Income Housing Project	CDD	\$5,000,000	\$0	1/15/2020	1/15/2020	6/25/2020	Denied
Wells Fargo	VITA Financial Empowerment Workshops	VITA	\$50,000	\$0	4/30/2020	4/30/2020	6/4/2020	Denied
Southern California Edison International (SCE)	Fire Emergency and Outreach	211 Kern	\$5,000	\$0	7/31/2020	7/30/2020		Pending
Ca Department of Business Oversight (CDBO)	CalMoneySmart	VITA	\$100,000	\$0	7/3/2020	7/2/2020		Pending
Bank of America	Round 2 Economic Development and Social Mobility - 2020	VITA	\$60,000	\$0	6/28/2020	6/17/2020		Pending
Pacific Gas and Electric Company	CBO Direct Program	211 Kern	\$10,000	\$0	6/1/2020	6/1/2020		Pending
US Internal Revenue Service (IRS)	VITA 2021	VITA	\$166,842	\$0	6/1/2020	6/1/2020		Pending

Executive Division
Application Status Year to Date Report July, 2020

Funder	Name	Program	Amount Requested	Amount Awarded	Deadline	Date Submitted	Decision Date	Status
United Way of Kern County (UWKC)	Phase 37	Food Bank	\$175,000	\$58,005	5/22/2020	5/18/2020	5/28/2020	Awarded
Kern County	CAPK Food Bank Expansion Project-CDBG	Food Bank	\$458,293	\$916,586	12/6/2019	12/6/2019	5/19/2020	Awarded
City of Bakersfield	CAPK Food Bank Expansion Project-CDBG	Food Bank	\$458,295	\$0	11/22/2019	11/22/2019	5/13/2020	Denied
City of Bakersfield	City of Bakersfield Homeless Navigation Center	Homeless	\$2,940,236	\$0	3/13/2020	3/13/2020	4/8/2020	Denied
City of Bakersfield	CAPK Affordable Housing Project-PSV	CDD	\$587,000	\$0	11/22/2019	11/22/2019	3/9/2020	Denied
kidsgardening.org	Youth Garden Grant 2020	SYC	\$2,360	\$0	12/16/2019	12/13/2019	2/11/2020	Denied
NALEO Education Fund	NALEO Education Fund	EKFRC, CDD	\$15,000	\$15,000	1/13/2020	1/13/2020	2/5/2020	Awarded
Wonderful	Free Farmers Market Wasco-2019/2020	Food Bank	\$50,000	\$50,000	8/31/2019	8/30/2019	1/31/2020	Awarded
Wonderful	Free Farmers Market Delano-2019/2020	Food Bank	\$50,000	\$50,000	8/31/2019	8/30/2019	1/31/2020	Awarded
California Coastal Commission	Whale Tail Grants Program	FHCC/SYC	\$15,000	\$0	11/9/2019		1/31/2020	Denied
Kaiser Permanente	Nutrition for Healthy Living	CAPK Healthy Living	\$30,000	\$0	10/25/2019	10/21/2019	1/6/2020	Denied
California Coastal Commission	Kids Adopt a Beach	FHCC/SYC	\$8,000	\$8,000	10/25/2019	10/24/2019	1/3/2020	Awarded
National Head Start Association	Jewett Community garden	Head Start	\$5,000	\$0	10/11/2019	10/11/2019	1/3/2020	Denied
Community Resource Project, Inc.	Time of Use (TOU)	211 Kern	\$10,000	\$0	5/15/2020	5/15/2020		Pending

Executive Division
Application Status Year to Date Report July, 2020

Funder	Name	Program	Amount Requested	Amount Awarded	Deadline	Date Submitted	Decision Date	Status
Sierra Health Foundation	Asthma Preventive Services Application	211 Kern	\$500,000	\$0	4/28/2020	4/28/2020		Pending
Total			\$11,159,026	\$1,202,591				27

COVID-19 Application Submission Detail March 1, 2020 to July 31, 2020

Funder	Name	Program	Amount Requested	Amount Awarded	Deadline	Date Submitted	Decision Date	Status
Schneider Electric Foundation	Matching Donations	Food Bank	\$0	\$12,000	7/31/2020		7/31/2020	Awarded
California Association of Food Banks (CAFB)	CAPK Food Bank Emergency Response	Food Bank	\$0	\$192,462	7/1/2020		7/1/2020	Awarded
Silicon Valley Community Foundation	Silicon Valley Community Foundation Donor Advised Fund	MCAP	\$250,000	\$250,000	6/30/2020		6/30/2020	Awarded
No Kid Hungry	NoKidHungry-Grab N Go Meals	Low Barrier Navigation Center	\$63,000	\$0	6/30/2020	3/23/2020	6/2/2020	Denied
CA Department of Community Services and Development (CSD)	CSBG Discretionary Funds	CRM	\$32,000	\$32,000	5/29/2020		6/1/2020	Awarded
California Department of Social Services (CDSS)	CAPK Food Bank Emergency Response	Food Bank	\$400,000	\$0	6/15/2020	6/15/2020		Pending
E.W. Scripts	CAPK Food Bank Emergency Response	Food Bank	\$0	\$12,000	6/30/2020		5/29/2020	Awarded
Fidelity Charitable	CAPK Food Bank Emergency Response	Food Bank	\$0	\$1,000	5/18/2020		5/28/2020	Awarded

Executive Division
Application Status Year to Date Report July, 2020

Funder	Name	Program	Amount Requested	Amount Awarded	Deadline	Date Submitted	Decision Date	Status
United Way of Kern County (UWKC)	CARES Act	Food Bank	\$175,000	\$82,698	5/22/2021	5/18/2020	5/28/2020	Awarded
No Kid Hungry	CAPK Food Bank Emergency Response	Food Bank	\$180,410	\$150,000	3/31/2020		5/26/2020	Awarded
California Department of Social Services (CDSS)	CDSS TEFAP and CARES Allocation	Food Bank	\$0	\$623,392	5/20/2020		5/20/2020	Awarded
Nutrien	CAPK Food Bank Emergency Response	Food Bank	\$500	\$500	4/30/2020	4/23/2020	5/19/2020	Awarded
California Family Resource Association (CFRA)	CA COVID-19 Family Resource Center Relief Funds	EKFRC	\$18,600	\$10,000	5/5/2020	5/4/2020	5/14/2020	Awarded
Ferrovial-California Rail Board	CAPK Food Bank Emergency Response	Food Bank	\$0	\$67,544	5/15/2020		5/7/2020	Awarded
Kern Community Foundation	Kern County COVID-19 Relief Fund - Round 2	Food Bank	\$30,000	\$15,000	4/3/2021		5/4/2020	Awarded
RIO Tinto	RIO Tinto Email Donation Request	Food Bank	\$10,000	\$10,000	4/10/2020		4/28/2020	Awarded
CA Department of Community Services and Development (CSD)	CARES Act One-Time Emergency Relief	Food Bank	\$2,000,000	\$2,082,493	4/24/2020		4/28/2020	Awarded
California Fire Foundation	Emergency Response	Food Bank	\$0	\$9,000	4/30/2020		4/27/2020	Awarded
Calpine	CAPK Food Bank Emergency Response	Food Bank	\$5,000	\$5,000	4/30/2020		4/22/2020	Awarded
Westamerica Bank	CAPK Food Bank Emergency Response	Food Bank	\$5,000	\$2,500	4/13/2020		4/15/2020	Awarded
Wells Fargo	CAPK Food Bank Emergency Response	Food Bank	\$180,415	\$42,500	4/2/2020	4/1/2020	4/13/2020	Awarded

Executive Division
Application Status Year to Date Report July, 2020

Funder	Name	Program	Amount Requested	Amount Awarded	Deadline	Date Submitted	Decision Date	Status
Valley Strong	Valley Strong COVID-19 Relief Fund	Food Bank	\$5,000	\$2,500	3/31/2020	3/27/2020	4/8/2020	Awarded
United Way Worldwide	211 COVID-19 Community Relief Fund	Food Bank	\$45,000	\$45,000	3/27/2020		4/7/2020	Awarded
Kern Community Foundation	Kern County COVID-19 Relief Fund	Food Bank	\$30,000	\$15,000	4/3/2020		4/6/2020	Awarded
Ca Public Health/Community Link Capital Region	Emergency Funding	Food Bank	\$90,681	\$90,681	4/3/2020		4/6/2020	Awarded
Rotary International District 5204	Rotary Foundation Emergency	Food Bank	\$9,036	\$9,036	4/10/2020		4/3/2020	Awarded
S.A. Camp	Emergency Response	Food Bank	\$2,000	\$2,000	4/3/2020		4/2/2020	Awarded
Farm Credit West	Emergency Response-Donation	Food Bank	\$4,000	\$4,000	3/27/2020		3/30/2020	Awarded
Fred Bergfors and Margaret Sandberg Foundation Inc	Emergency Response	Food Bank	\$0	\$40,000	4/3/2020		3/30/2020	Awarded
Stater Bros. Charities	Emergency Response-Donation	Food Bank	\$10,000	\$10,000	3/24/2020		3/27/2020	Awarded
So Cal Gas Co	SoCal Gas COVID-19 Food Bank Emergency Funds	Food Bank	\$50,000	\$50,000	3/24/2020	3/23/2020	3/23/2020	Awarded
Kaiser Permanente	Kaiser Permanente and the National Healthcare for the Homeless Council	Low Barrier Navigation Center	\$50,000	\$0	4/10/2020	3/30/2020		Pending
County of Kern	CARES Funding	Food Bank, Seniors	\$2,000,000	\$0	5/18/2020	5/18/2020		Pending
Total			\$5,645,644	\$3,868,306				33

Community Action Partnership of Kern Multiple Funding Requests

January 2020

Funding Information			
Funding Type		CAPK Program	
Funding Agency		Project Name	
CFDA		Target Population	
Request		Division Director	
Award Period		Program Manager	
Description			
Funding Information			
Funding Type		CAPK Program	
Funding Agency		Project Name	
CFDA		Target Population	
Estimated Request		Division Director	
Award Period		Program Manager	
Description			
Funding Information			
Funding Type		CAPK Program	
Funding Agency		Project Name	
CFDA		Target Population	
Estimated Request		Division Director	
Award Period		Program Manager	
Description			
Funding Information			
Funding Type		CAPK Program	
Funding Agency		Project Name	
CFDA		Target Population	
Estimated Request		Division Director	
Award Period		Program Manager	
Description			

Date Presented/Approved

Policy Council: _____
 PRE Presentation: _____
 B&F Approval: _____
 Board Approval: _____

DIVISION/PROGRAM MONTHLY ACTIVITY REPORT

Division/Director: Head Start/State Child Development/Yolanda Gonzales	Month/Year: June 2020
Program/Work Unit: Head Start/Early Head Start	Program Manager/Supervisor: Ginger Mendez/Donna Holland
Services: Head Start and Early Head Start childhood education for low-moderate income children ages 0-5 in center-based, part-day or full-day environments and home-based options.	

Program	Funded Enrollment	Reportable Enrollment	Percentage	Enrollment Breakdown	Disabilities Goal 10%	Over Income Goal <10%
Head Start Kern *Part year ended 5/22 Full Year Centers Only	1317 *235	235	100%		12.6%	3.4%
Early Head Start Kern	446	407	91%		16.9%	6%
- EHS Center Based - EHS Home Based - EHS Home Based-Interim	218 124 104		100% 100% 52%	218/218 124/124 56/108		
Early Head Start San Joaquin	313	Dark in June				
Early Head Start Partnership	152	91	60%		5.1%	9.8%
- Bakersfield College - Blanton - Garden Pathways - Taft College - Jewett - Escuelita Hernandez - Seeking Partner	32 16 11 42 24 16 11		88% 100% 91% 80% 0% 19% 0%	28/32 16/16 10/11 34/42 0/24 3/16 0/11	12.5% 12.6% 0% 0% 0% 0%	

****Face-to-face services suspended starting end of business day March 17, 2020 for Kern Head Start/Early Head Start and end of business day March 13, 2020 for San Joaquin EHS.**

*****Services for Full day/Full year began on June 1, 2020. Part Year Program ended on 5/22/2020.**

Division Staffing			
Currently Employed	Vacant Positions	Continuous Family Leave	Intermittent Family Leave
616	27	8	92

Compliance

To minimize the risk of transmission of COVID-19 to children and staff, reviews will continue to be conducted through desk-top monitoring.

Central Kitchen June 2020				
Meals & Snacks	Total # Prepared	Breakfast	Lunch	Snack
Head Start / Early Head Start Centers	19,091	6,377	6,357	6,357
Home Based Meals	4,230	1,410	1,410	1,410
*Boxed Meals	9,180	3,060	3,060	3,060
TOTAL	33,401	10,847	11,727	10,827

The Central Kitchen along with the support of the Head Start/Early Head Start staff continued to provide boxed meals for the enrolled children who received virtual services.

The Central Kitchen worked with the Sysco representative to be able to offer ready to eat meals that were creditable with CACFP.

The boxed meals were very much appreciated by the families and this is just another way CAPK is meeting the needs of our families during this pandemic.

CACFP					
May 2020					
Total Meals Requested			Meals Allocated		% of Meals Served
Central Kitchen	Vendor Meals	Total Meals	CACFP/USDA	HS/EHS	May 2020
44,607	0	44,607	39,498	5,109	89%