

2013 Community Action Partnership of Kern Annual Report

*Helping People. Changing Lives.*



# Message from the Executive Director

Look through the 2013 Community Action Partnership of Kern (CAPK) Annual Report, and you'll see that it is more than just a collection of facts and figures. It's about people who live and work in Kern County, about parents, children, seniors, and others who may just need a helping hand. It's also about the 13 CAPK programs and services, 700 CAPK employees, and hundreds of volunteers who always give their best efforts to provide assistance, ease burdens, and skillfully guide the lives of children and families to help them improve their futures. It's about accomplishments and overcoming challenges that impact the health and well-being of our communities.

We are fortunate and thankful to be able to work with hundreds of community partners who share our mission "to advocate for resources that will empower Kern County residents to become self-sufficient." Our combined strengths, energies, and resources enable us to continue meeting the Promise of Community Action: "Community Action changes people's lives, embodies the spirit of hope, improves communities and makes America a better place to live. We care about the entire community, and we are dedicated to helping people help themselves and each other."



*Jeremy T. Tobias*  
*Executive Director*



**Jeremy Tobias**  
Executive Director



**Christine Anami**  
Director of Finance



**Yolanda Gonzales**  
Director of Child Education  
& Development Services



**Ralph Martinez**  
Director of Planning,  
Research and Development



**Michele Nowell**  
Director of Human  
Resources



**Romala Ramkissoon**  
Director of Family, Youth  
and Community Services



**Carmen Segovia**  
Director of Health and  
Nutrition Services



**Emilio Wagner**  
Director of Operations





## Head Start, Early Head Start and State Programs

CAPK is proud to be Kern County's federally contracted Head Start & Early Head Start official service provider. The Child Education and Development Services (CEDS) Division is responsible for our agency's Head Start & Early Head Start Program, which engages parents, teachers, caregivers, and administrators in forging a path towards a bright and healthy future for every child in our care. CAPK boasts 44 Head Start/Early Head Start sites throughout Kern County, from Delano to Arvin, from Taft to Mojave.

We celebrate the linguistic, ethnic, and cultural diversity that exists among our Head Start/Early Head Start families and cater to their individual needs through center-based and home-based options. This is done in the spirit of ensuring the best early care, education, and school readiness experience possible for children ages 0 to 5.

Home visits, participation of parents on the Head Start Policy Council and the CAPK Board of Directors, and a mandate to include physically and mentally disabled children in Head Start/Early Head Start are all practical ways of ensuring that we meet the needs of all client families.

Some CEDS Division accomplishments in Fiscal Year 2012-13 include:

- 3,480 Total Children Served;
- 3,035 Head Start Children Served;
- 445 Early Head Start Children Served;
- 121 Foster Children Served;
- 72 Homeless Children Served.
- 2,850 (82%) eligible children received dental exams;
- 3,182 (91%) eligible children received medical exams.

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“As the Director of Head Start, I am honored to work with people who unselfishly give their time, have a great compassion for the work that they do, and make a difference in the lives of children and families every day”

–Yolanda Gonzales, Director

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## Head Start, Early Head Start and State Programs (continued)

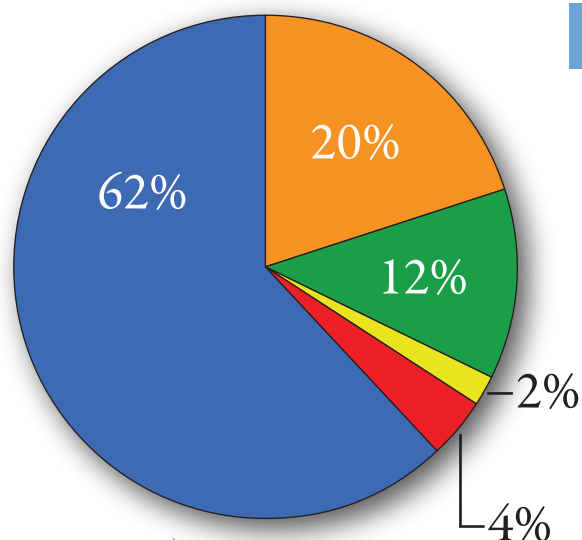
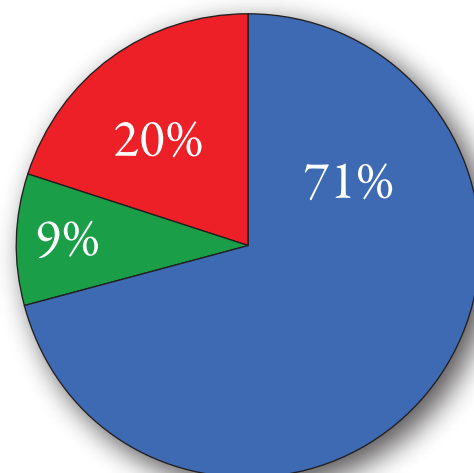
### Budget

#### Revenue

Head Start Federal Funding	
Early Head Start Federal Funding	
Local Funding (including in-kind)	
<b>Total Revenue</b>	

2012/2013

\$19,871,114	
2,556,554	
5,692,271	
<b>\$28,119,939</b>	



#### Expenses

2012/2013

Federal Share of Net Outlays	
Personnel	\$ 17,386,100
Equipment & Supplies	1,224,091
Contractual	546,472
Other	3,271,005
Sub-Total	22,427,668
Recipient's Share of Net Outlays	5,692,271
<b>Total Expenses</b>	<b>\$28,119,939</b>



# Central Kitchen

The Child and Adult Care Food Program (CACFP), or CAPK Central Kitchen, provides reimbursement for meals and snacks served to children in day care settings. The CAPK Central Kitchen plans, prepares, and delivers food and janitorial supplies to all Child Education & Development Services (CEDS) centers.

At this time we are delivering to **44 sites**, with delivery routes all over Kern County. Over the past year, we have prepared and provided **942,765 meals** to over **2,500 children** ages 0-5 who are enrolled in the CEDS program.



We serve seven sites through the state-funded “Summer Food Service Program,” which benefits children who would otherwise not have access to healthy meals during summer break. We also work with the Kern High School District to teach food service industry job skills to students with disabilities.

*“I am fortunate to have a team that truly cares about the children, coworkers, agency, and the community.”*

*-Diana Morrison, Program Manager*



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## Food Bank

Over the past year, the CAPK Food Bank distributed **6.3 million pounds** of food to Kern County residents through 102 distribution sites. We had a team of **274 volunteers** working **14,600 hours** this year to serve our community.

After receiving funding from the Freezer Campaign, construction of a 25' x 45' x 18' walk-in freezer was completed in February 2013. Now the Food Bank does not have to decline offers of frozen product for lack of space and can store all frozen product on site.

The CAPK Food Bank strengthened its relationship as a Partner Distribution Organization (PDO) of the Community Food Bank in Fresno and its partnership with Feeding America. Recently this partnership allowed the CAPK Food Bank to obtain over 300,000 pounds of fresh produce at minimal cost.

The Backpack Buddies Program operated by the CAPK Food Bank serves children who do not have enough food to eat at home, and as a result are displaying behaviors indicative of the lack of food. The program currently serves **202 children** ages 5 to 12 at three elementary schools in Lamont, Lost Hills, and McFarland.

**Notable accomplishments for 2012-2013:**

- **Total number of households served: 130,190**
- **An anonymous benefactor at the Kern County Fair purchased and donated 97,000 pounds of livestock to the CAPK Food Bank.**



## Women, Infants, and Children Program

CAPK-WIC provides health and supplemental nutrition services to women, infants, and children, and offers the Breastfeeding Peer Counselor Program (BPC) and the Farmer's Market Nutrition Program (FMNP). CAPK-WIC provides services to the underserved areas of Kern County and selected communities in San Bernardino, thereby bringing WIC to eligible families who have never accessed the service.

As of August 2013, CAPK-WIC had **20,152 participants** who were served through **22 sites** in Kern County, **4 sites** in

San Bernardino County, and a mobile unit. The unit is a self-contained WIC office designed to reach families in areas where support systems are minimal.

### Notable accomplishments in 2012-2013:

- CAPK-WIC expanded the BPC program to Adelanto in San Bernardino County.
- During "World Breast-Feeding Week" in August 2012, CAPK-WIC participated in a press conference at San Joaquin Community Hospital, a promotional event at Valley Plaza Mall, and radio and TV interviews to create breastfeeding awareness.
- Kern County has one of the lowest breastfeeding rates in California, but with the support and encouragement from the BPC Program, local breastfeeding rates have increased.

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## Green Energy

CAPK's Green Energy Program helps income-eligible residents with utility bill payments and free residential weatherization. Assistance includes services such as weather stripping and repair or replacement of older, nonenergy efficient windows, doors, heating or cooling appliances, stoves, and refrigerators. Green Energy also provides eligible residents with insulation, smoke alarms, and carbon monoxide detectors.

CAPK's Green Energy Program was one of six agencies selected by the California Department of Community Services and Development to participate in the "Solar Mobile

for All California" pilot project installing solar panels on homes in Kern County. Green Energy installed solar panels on 36 homes.

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*"I love what I do. I have excellent staff members who echo my passion, and every time I get a 'Thank you' letter from a client, I know this is where I'm supposed to be."*

*—Loretta Andrews, Program Manager*

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### Notable accomplishments for 2012-2013:

- 6,883 families received utility assistance;
- 2,412 homes were weatherized.

# Volunteer Income Tax Assistance (VITA)

The Volunteer Income Tax Assistance (VITA) Program has been helping thousands of low- and medium-income families with free tax preparation each year for more than three decades, stimulating the local economy with millions of tax return dollars that might otherwise go unclaimed. There are two locations offering tax preparation services in Bakersfield; one location in Wasco; and one virtual location in Shafter.

In the last decade, CAPK has been vital in the ongoing implementation of VITA locally. New improvements to the program in recent years include implementing E-filing to dramatically reduce clients' wait times on their returns, and turning the tax filing experience into an opportunity to provide financial education on the wise investment of Earned Income Tax Credits (EITC) available to working low-to-moderate-income taxpayers.

CAPK VITA staff and 49 volunteers accomplished the following:

- **3,962 tax returns** completed
- **\$5,915,897** recovered in total tax returns; **\$2,666,817** recovered in EITC returns
- **19 returning volunteers** who helped with tax preparation and much more



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## HIV Prevention and Testing Services Targeting At-Risk Substance Users

For more than 20 years, Community Action Partnership of Kern has been providing HIV prevention and testing services to at-risk clients in recovery at county methadone maintenance, residential, and outpatient substance abuse programs. CAPK is part of a county-wide collaborative in this effort, with 20 sites among Kern County Mental Health-funded inpatient, outpatient, and methadone substance abuse treatment centers served on a monthly, bimonthly, or quarterly basis.

Staff trained in cultural competence and the laws that protect client confidentiality provide a wide array of services to ensure a seamless continuum of care that includes outreach and education, testing and referral, and access to treatment and ongoing services.

Great care is taken to help not only new clients coming into treatment, but to reengage those who have fallen out of treatment for substance abuse, HIV, hepatitis, or other sexually transmitted infections.

With a staff of two dedicated employees, the HIV Prevention and Testing Program's accomplishments during the 2012-13 Fiscal Year are significant:

- **346** HIV oral swab tests administered;
- **1,018** unduplicated HIV prevention education clients served;
- **96** outreach contacts established.





## Friendship House Community Center

CAPK's Friendship House Community Center, located at 2424 Cottonwood Road since December 2011, has been an oasis of safety, education, and empowerment for low-income children, youth, and families in southeast Bakersfield.

The 13,500 square-foot facility features a multi-purpose building with a full-sized basketball court, a play structure, and four classrooms for social and educational enrichment activities. Services include after-school and summer programs for children and youths; monthly food distributions from the CAPK Food Bank; nutritional services from the Women, Infants & Children (WIC) Program, and more.

Major accomplishments during the 2012-13 Fiscal Year include:

- The inauguration of an 80,000 sq. ft. Community Sports Field;
- A **23% increase** in the number of teens ages 12 to 18 who participated in the Teen Pregnancy Prevention Program, which served 76 participants in FY 2012-13;
- Implementation of the Gang Alternatives Through Education and Services (GATES) program to prevent gang involvement and crime;
- The launch of a Pre-Employment Resource Program for young women ages 14-18 that includes "soft skills" training and job shadowing;
- **140 participants** in the summer program; **145 participants** in the after-school program;
- A nomination for a *Beautiful Bakersfield Award*.

## Shafter Youth Center

Shafter Youth Center (SYC) keeps youth in the community engaged and safe, and provides important resources to adults. SYC offers an after-school program for children ages 6-12 that provides homework assistance, and a nutritious snack followed by an educational or recreational activity. The after-school program sees a daily attendance of **40 children**. Recently, the SYC held its "Summer Spotlight on Fun" summer program, which had **111 participants**.

For youths ages 12-19, the SYC offers the Information and Education Program (I&E) to educate teens on delaying pregnancy and the prevention of sexually transmitted infections (STI's). The SYC also offers a gang prevention program "Stop the Violence Movement" for adolescents.

In addition to our own youth services, the SYC is home to the Shafter Police Activities League (PAL), Girl Scouts, monthly CAPK Food Bank food distribution, and the City of Shafter evening recreation program. Assistance is also available in completing application for the Green Energy program, as well as VITA income tax services, through a virtual site.

Notable accomplishments in 2012-2013:

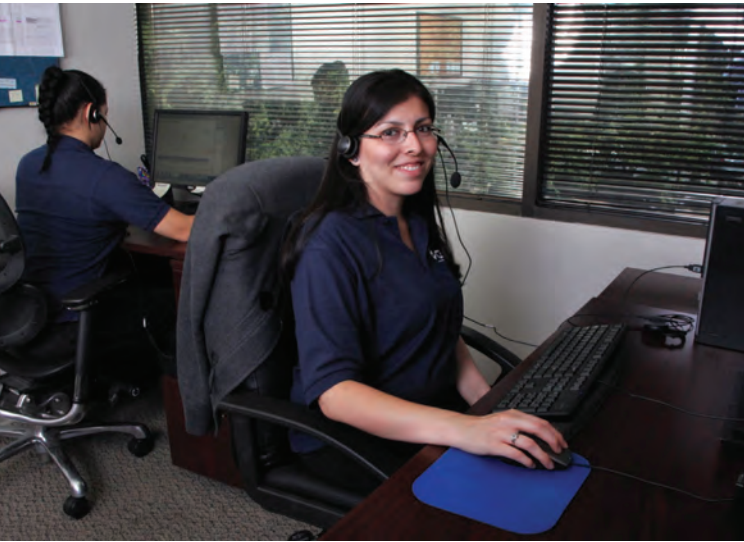
- 1,705 breakfasts and 2,820 lunches served during the summer program;
- Four SYC youths were awarded cash prizes for their artistic abilities in expressing "What my family means to me" sponsored by the Kern County Family Week Foundation.



## 2-1-1 Kern County

2-1-1 Kern County provides comprehensive information and referral services that link local residents to community health and human services at no cost to callers, 24 hours a day, seven days a week.

2-1-1 Kern relocated to an independent site in December of 2012. On staff, we have three existing and four newly licensed Certified Information & Referral Specialists (CIRS) and one Certified Resource Specialist (CRS).



We began the process for accreditation at the state and national levels, and additionally we are working to partner with 2-1-1 California, which will allow us to work towards statewide funding initiatives. A new grant allowed 2-1-1 Kern to partner with CAPK's Green Energy Program to identify and educate Southern California Gas Company customers on new meter technology.

Notable accomplishments in 2012-2013 include:

- Between the summers of 2012 and 2013, 2-1-1 Kern received 55,273 calls from residents for assistance.
- In February 2013, 2-1-1 Kern made available an Online Resource Directory (visit [www.capk.org/211kern](http://www.capk.org/211kern)) to allow clients instant access to information.
- CalFresh outreach activities allowed 2-1-1 Kern to educate and provide referrals to 13,035 clients, which qualified us for continued grant funding.

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“We strive to be the best at collaboration by sharing resources and educating those who call. We are meeting community needs.”

–Deborah Steagall, Program Manager

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## Migrant Childcare Alternative Payment (MCAP)

The Migrant Childcare Alternative Payment Program (MCAP) extends CAPK's services beyond Kern to hundreds of struggling migrant families – many of whom are monolingual – in five other San Joaquin Valley counties: Tulare, Kings, Fresno, Madera, and Merced.

Through MCAP, working parents can provide their children with safe, nurturing, subsidized child care that they may not otherwise be able to afford. They are able to choose the type of child care that best meets their families' needs. Once enrolled in MCAP, families may continue to be served by the program as long as they remain within California.

In 2012-2013, MCAP helped **1,209 children** from **514 families** receive consistent quality child care.

# Financials

## STATEMENT OF FINANCIAL POSITION

February 28, 2013

### ASSETS

#### Current Assets:

Cash	\$2,206,976
Grants and contracts receivable	3,118,336
Inventory	976,647
Prepaid expenses	74,346

**Total current assets 6,376,305**

#### Noncurrent Assets:

Property and equipment	15,535,269
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**Total assets \$21,911,574**

### LIABILITIES AND NET ASSETS

#### Current Liabilities:

Notes payable	\$1,000,000
Current maturities of long-term debt	317,532
Accounts payable	1,040,431
Accrued expenses	2,106,777
Advance payable	63,445
Deferred revenue	1,222,579

**Total current liabilities 5,750,764**

#### Noncurrent Liabilities:

Long-term debt, less current maturities	4,022,645
Derivative instrument - interest rate swap	626,933

**Total liabilities 10,400,342**

#### Net Position:

Temporarily restricted	181,139
Unrestricted	11,330,093

**Total net position 11,511,232**

**Total liabilities and net position \$21,911,574**

## STATEMENT OF OPERATIONS

For the year ended February 28, 2013

#### Program revenues:

Federal grants	\$40,175,014
State grants	2,856,232
Local grants	478,588

#### Public support:

Contributions in-kind	78,153
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#### Donations:

Food	5,619,626
Cash	507,675

Gain on sale of assets 99,582

Gain on market value of swap contracts 80,664

Other 344,669

**Total revenue, gains, and other support \$50,240,203**

#### Expenses:

##### Program:

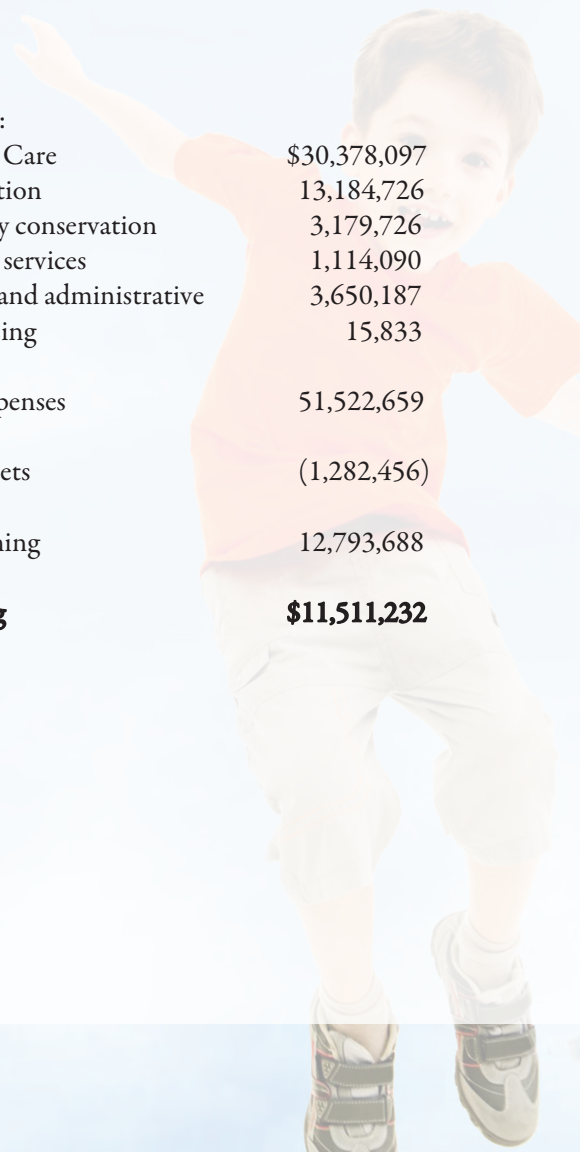
Child Care	\$30,378,097
Nutrition	13,184,726
Energy conservation	3,179,726
Social services	1,114,090
General and administrative	3,650,187
Fundraising	15,833

**Total expenses 51,522,659**

Change in net assets (1,282,456)

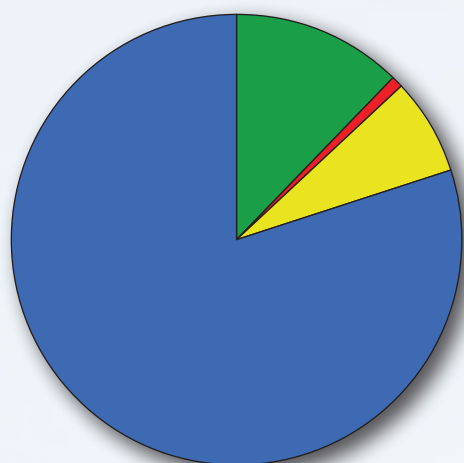
Net assets, beginning 12,793,688

**Net assets, ending \$11,511,232**



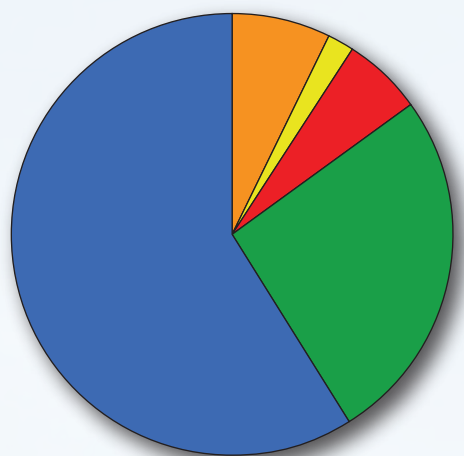


# Financials (continued)



## REVENUES

Federal Grants	\$40,175,014	80%
State/Local Grants	3,334,820	7%
Donations/Contributions	6,205,454	12%
Other	524,915	1%



## EXPENSES

Child Care	\$30,378,097	59%
Nutrition	13,184,726	26%
Energy Conservation	3,179,726	6%
Social Services	1,114,090	2%
General and Administrative/ Fundraising	3,666,020	7%

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## Current Board of Directors

**James S. Camp**, *Chair*  
**Fred Plane**, *Secretary*  
**Garth Corrigan**, *Treasurer*  
**Don Bynum**  
**Michelle Crawford**  
**Zulema Ela**  
**Curtis E. Floyd**

**Craig Henderson**  
**Tony Martinez**  
**Yolanda Ochoa**  
**Leticia Perez**  
**Warren Peterson**  
**Charlie Rodriguez**  
**Jim Wheeler**





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